

BOARD of SUPERVISORS



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## MEMORANDUM

### RULES COMMITTEE

#### SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Aaron Peskin, Chair  
Rules Committee

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: September 19, 2022

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**  
Tuesday, September 20, 2022

The following file should be presented as a **COMMITTEE REPORT** at the Board Meeting on Tuesday, September 20, 2022. This item was acted upon at the Rules Committee Meeting on Monday, September 19, 2022, at 10:00 a.m., by the votes indicated.

#### **Item No. 30 File No. 220539**

[Campaign and Governmental Conduct Code - Behested Payments Exceptions]

Ordinance amending the Campaign and Governmental Conduct Code to modify the rules concerning behested payment solicitations, by 1) excepting solicitations made under certain types of City programs to solicit, request, and contractually obligate charitable donations through competitively procured contracts; 2) narrowing the prohibition against soliciting from persons involved in administrative enforcement, licenses, permits, or other entitlements for use; 3) narrowing the prohibition against soliciting from persons who have attempted to influence legislative or administrative actions; 4) excepting solicitations made in connection with certain types of City contracts; 5) shortening the time periods for the prohibition as to solicitations from City contractors; 6) excepting payments less than \$1,000; 7) authorizing the Board of Supervisors to grant waivers by resolution; 8) expanding the prohibition against soliciting from registered lobbyists; and 9) making other clarifying changes.

RECOMMENDED AS AMENDED AS A COMMITTEE REPORT

Vote: Supervisor Connie Chan - Aye  
Supervisor Rafael Mandelman - Aye  
Supervisor Aaron Peskin - Aye

c: Board of Supervisors  
Angela Calvillo, Clerk of the Board  
Alisa Somera, Legislative Deputy Director  
Anne Pearson, Deputy City Attorney

File No. 220539

Committee Item No. 1

Board Item No. 14

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Sept. 19, 2022

Board of Supervisors Meeting

Date September 27, 2022

#### Cmte Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input type="checkbox"/>	<input type="checkbox"/>	Resolution
XX	<input type="checkbox"/>	Ordinance
X	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form
XXX	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	Memorandum of Understanding (MOU)
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Form 126 - Ethics Commission
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Form 700
<input type="checkbox"/>	<input type="checkbox"/>	Information/Vacancies (Boards/Commissions)
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	Charter Amendment
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Completed by: Victor Young Date Sept 15,

Completed by: \_\_\_\_\_ 2022 Date \_\_\_\_\_

[Campaign and Governmental Conduct Code - Behested Payments Exceptions]

Ordinance amending the Campaign and Governmental Conduct Code to modify the rules concerning behested payment solicitations, by 1) excepting solicitations made under certain types of City programs to solicit, request, and contractually obligate charitable donations through competitively procured contracts; 2) narrowing the prohibition against soliciting from persons involved in administrative enforcement, providing that the receipt of a non-discretionary licenses, permits, or other entitlements for use does not make a person an interested party; 3) narrowing the prohibition against soliciting from persons who have providing that attempted to influence an legislative or administrative actions does not make a person an interested party; 4) excepting solicitations made in connection with certain types of City contracts the City's acquisition of real property; 5) shortening the time periods for the prohibition as to solicitations from City contractors; 6) excepting payments less than \$1,000; 7) authorizing the Board of Supervisors to grant waivers by resolution; and 8) expanding the prohibition against soliciting from registered lobbyists; and 9) making other clarifying changes.

NOTE: **Unchanged Code text and uncoded text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

1           Section 1. Article III, Chapter 6 of the Campaign and Governmental Conduct Code is  
2 hereby amended by revising Sections 3.610, ~~and 3.620, 3.630, and 3.640~~, to read as follows.

3           **SEC. 3.610. DEFINITIONS.**

4           Whenever in this Chapter 6 the following words or phrases are used, they shall have  
5 the following meanings:

6           “Affiliate” shall be defined as set forth in Section 1.126 of this Code.

7           “Agent” shall mean any person who represents a party in connection with a  
8 proceeding involving a license, permit, or other entitlement for use as set forth in Title 2,  
9 Section 18438.3 of the California Code of Regulations, as amended from time to time.

10          “At the behest of” shall mean under the control or at the direction of, in cooperation,  
11 consultation, coordination, or concert with, at the request or suggestion of, or with the  
12 express, prior consent of.

13          “Behested payment” shall mean a payment that is made at the behest of an officer, or  
14 an agent thereof, and that is made principally for a legislative, governmental, or charitable  
15 purpose.

16          “City Contractor” shall be defined as set forth in Section 1.126 of this Code, except  
17 only with respect to contracts with any department of the City and County of San Francisco.

18          “Commissioner” shall mean any member of a City board or commission, excluding  
19 the Board of Supervisors, who is required to file a Statement of Economic Interests as set  
20 forth in Section 3.1-103(a)(1) of this Code.

21          “Contact” shall be defined as set forth in Section 2.106 of this Code.

22          “Department head” shall mean any department head who is required to file a  
23 Statement of Economic Interests as set forth in Section 3.1-103(b)(1) of this Code.

1           “Designated employee” shall mean any employee of the City and County of San  
2     Francisco required to file a Statement of Economic Interests under Article III, Chapter 1 of this  
3     Code.

4           “Elected official” shall mean Assessor-Recorder, City Attorney, District Attorney,  
5     Mayor, Public Defender, Sheriff, Treasurer, or member of the Board of Supervisors.

6           “Financial interest” shall be defined as set forth in the California Political Reform Act  
7     (California Government Code Section 87100 et seq.), any subsequent amendments to these  
8     Sections, and its implementing regulations.

9           “Grant” shall mean an agreement with a government agency, non-profit organization  
10    or private entity to fund or provide goods or services to assist with City projects or programs,  
11    under which the grantor imposes restrictions on the City’s spending of the grant ~~funds~~.

12          “Interested party” shall mean:

13          (a) any party, participant, or agent of a party or participant involved in (1) a  
14    proceeding regarding either administrative enforcement, or a license, a permit, or other  
15    entitlement for use, before any officer within the department of the officer or designated  
16    employee; or (2) any other governmental decision regarding either administrative  
17    enforcement, or a license, permit, or other entitlement for use, in which the officer or  
18    designated employee was personally and substantially involved. This subsection shall not  
19    apply (1) an officer, (2) any board or commission (including the Board of Supervisors) on  
20    which the officer sits, (3) the department of the officer, or (4) the department of the designated  
21    employee; except for to any license, permit, or other entitlement for use that is issued on a  
22    ministerial basis;

23          (b) (1) any City Contractor contracting with or seeking to contract with the designated  
24    employee’s or officer’s department, or any affiliate of such a City Contractor, except for the  
25    purposes of ~~any person~~ providing a grant to the City or a City department; ~~and~~ (2) as pertains

1 to members of the Board of Supervisors, any City Contractor, or any affiliate of such a City  
2 Contractor, if the Board of Supervisors approves the City Contractor's agreement with the  
3 City, except for the purposes of any person providing a grant to the City or a City department;  
4 and (3) any person who attempted to influence the designated employee or officer regarding  
5 the approval, denial, extension, or amendment of a City contract, provided that "attempt to  
6 influence" shall be defined as set forth in the Ethics Commission's regulations, and shall not  
7 include (A) oral or written public comment that becomes part of the record of a public hearing,  
8 (B) speaking at a public forum or rally, or (C) communications made via petition or social  
9 media;

10 ~~(c) any person who attempted to influence the employee or officer in any legislative~~  
11 ~~or administrative action, provided that "attempt to influence" shall be defined as set forth in~~  
12 ~~Section 3.216(b)(1) of this Code and the Ethics Commission's regulations implementing~~  
13 ~~Section 3.216(b)(1) with respect to legislative actions, and shall not include (1) oral or written~~  
14 ~~public comment that becomes part of the record of a public hearing; (2) speaking at a public~~  
15 ~~forum or rally, or (3) communications made via email, petition or social media; or (4)~~  
16 ~~communications with a City employee or officer regarding a grant from that person to the City,~~  
17 ~~including any communications with respect to the City's use of the grant for a particular~~  
18 ~~purpose;~~

19 (c)(d) any contact or expenditure lobbyist, as defined under Article II, Chapter 1 of  
20 this Code, who has registered as a contact or expenditure lobbyist with the Ethics  
21 Commission, if the contact lobbyist or expenditure lobbyist is registered to lobby the  
22 designated employee's or officer's department; and any person on whose behalf a contact or  
23 expenditure lobbyist has made a contact with the employee's or officer's department in the  
24 last 12 months; or clients, or affiliates of clients, for whom they have contacted the department  
25 for in the last 12 months; or

1            ~~(d)(e)~~ any permit consultant, as defined under Article III, Chapter 4 of this Code,  
2 who has registered as a permit consultant with the Ethics Commission, if the permit consultant  
3 has reported any contacts with the designated employee's or officer's department to carry out  
4 permit consulting services during the prior 12 months.

5            "Interested party" shall not include: (a) any nonprofit organization that Article V of the  
6 Charter has authorized to support an arts and culture department; (b) any federal or State  
7 government agency; (c) an individual, solely because the individual is an uncompensated  
8 board member of a nonprofit organization that is an interested party; or (d) as pertains to  
9 members of the Board of Supervisors, a City Contractor, or affiliate of a City Contractor, if the  
10 Board of Supervisors did not approve the City Contractor's agreement with the City.

11            "License, permit, or other entitlement for use" shall mean professional, trade, or land  
12 use licenses, permits, or other entitlements to use property or engage in business, *issued in the*  
13 *discretion of the administering agency*, including professional license revocations, conditional use  
14 permits, rezoning of property parcels, zoning variances, tentative subdivision and parcel  
15 maps, cable television franchises, building and development permits, private development  
16 plans, and contracts (other than labor or personal employment contracts and competitively bid  
17 contracts where the City is required to select the highest or lowest qualified bidder), as set  
18 forth in California Government Code Section 84308, as amended from time to time. *For*  
19 *purposes of Section 3.620, "license, permit, or other entitlement for use" shall not include licenses,*  
20 *permits, or other entitlements for use that involve little or no discretion, merely apply a checklist or*  
21 *objective criteria to the facts as presented, and/or* ~~are issued over the counter or "as-of-right."~~

22            "Officer" shall mean any commissioner, department head, or elected official.

23            "Participant" shall mean any person who is not a party but who actively supports or  
24 opposes (by lobbying in person, testifying in person, or otherwise acting to influence) a  
25 particular decision in a proceeding involving a license, permit, or other entitlement for use and



1 who has a financial interest in the decision, as set forth in California Government Code  
2 Section 84308 and Title 2, Section 18438.4 of the California Code of Regulations, as  
3 amended from time to time.

4 “Party” shall mean any person who files an application for, or is the subject of, a  
5 proceeding involving a license, permit, or other entitlement for use, as set forth in California  
6 Government Code Section 84308, as amended from time to time.

7 “Payment” shall mean a monetary payment, or the delivery of goods or services, with  
8 a value of \$1,000 or more, or a series of payments within a 12-month period that in the  
9 aggregate total \$1,000 or more.

10 “Permit consulting services” shall be defined as set forth in Article III, Chapter 4 of  
11 this Code.

12 “Person” shall be defined as set forth in Section 1.104 of this Code.

13 “Personally and substantially involved” shall be defined as set forth in the Ethics  
14 Commission’s regulations Section 3.234-5.

15 “Proceeding” shall be defined as set forth in 2 California Code of Regulations Section  
16 18438.2, as amended from time to time, and shall not include a ministerial action such as the issuance  
17 of a first-in-time/first-in-right license, permit, or other entitlement for use, as may be the case when a  
18 member of the public seeks permission from a City department to use public space. For purposes of  
19 this Chapter 6, this definition shall also apply to proceedings regarding administrative  
20 enforcement actions.

21 “Public appeal” shall mean a request for a payment when such request is made by  
22 means of television, radio, billboard, a public message on an online platform, the distribution  
23 of 200 or more identical pieces of printed material, the distribution of a single email to 200 or  
24 more recipients, or a speech to a group of 20 or more individuals.

1           “Relative” shall mean a spouse, domestic partner, parent, grandparent, child, sibling,  
2 parent-in-law, aunt, uncle, niece, nephew, and first cousin, and includes any similar step  
3 relationship or relationship created by adoption.  
4

5           **SEC. 3.620. PROHIBITING ELECTED OFFICIALS, DEPARTMENT HEADS,**  
6 **COMMISSIONERS, AND DESIGNATED EMPLOYEES FROM SOLICITING BEHESTED**  
7 **PAYMENTS FROM INTERESTED PARTIES.**

8           (a) **PROHIBITION.** ~~Officers~~ *Elected officials, department heads, commissioners,* and  
9 designated employees shall not directly or indirectly solicit any behested payment from an  
10 interested party in the following circumstances:

11           (1) **Administrative proceedings.** If the interested party is a party, participant, or  
12 agent of a party or participant involved in (i) a proceeding before the ~~any officer within the~~  
13 ~~department of the officer~~ *elected official's, department head's, commissioner's,* or designated  
14 employee's department ~~regarding~~ either regarding administrative enforcement, ~~or regarding~~ a  
15 license, ~~a~~ permit, or other entitlement for use, or (ii) any other governmental decision  
16 regarding either administrative enforcement, or regarding a license, permit, or other  
17 entitlement for use, in which the officer or designated employee was personally and  
18 substantially involved, the prohibition set forth in this subsection (a) shall apply:

19                   (A) during the pendency of the proceeding or governmental decision; and

20                   (B) for ~~12~~ *twelve* months following the date on which a final decision is rendered  
21 ~~in the proceeding.~~

22           (2) **Contracts.** If the interested party is a City Contractor, or an affiliate of a City  
23 Contractor, who is a party to or is seeking a contract with the ~~officer's~~ *elected official's,*  
24 ~~department head's, commissioner's,~~ or designated employee's department or is a person who  
25 attempted to influence the officer or designated employee regarding the approval, denial,

1 extension, or amendment of a City contract, the prohibition set forth in this subsection (a) shall  
2 apply from the submission of a proposal until the later of:

3 (A) the termination of negotiations for the contract; or

4 (B) 12~~twelve~~ months following the end of the contract's term; if the interested  
5 party is a City Contractor, unless five years have elapsed since the execution of the contract  
6 without any amendment, extension, or renewal; or

7 (C) 12 months following the attempt to influence if the person is an interested  
8 party due to an attempt to influence regarding the City contract.

9 ~~—(3) **Persons seeking to influence.** If the interested party is a person who~~  
10 ~~attempted to influence the officer, elected official, department head, commissioner, or~~  
11 ~~designated employee in any legislative or administrative action, the prohibition set forth in this~~  
12 ~~subsection (a) shall apply for 12 months following the date of each attempt to influence.~~

13 (3)(4) **Lobbyists.** *Officers* ~~Elected officials, department heads, commissioners, and~~  
14 designated employees may not solicit any behested payment from a contact lobbyist or  
15 expenditure lobbyist who has registered as a lobbyist with the Ethics Commission, if the  
16 contact lobbyist or expenditure lobbyist is registered to lobby the designated employee's or  
17 officer's department; or from a person on whose behalf a contact or expenditure lobbyist has  
18 made a contact with the employee's or officer's department in the last 12 months.

19 (4)(5) **Permit consultants.** *Officers* ~~Elected officials, department heads,~~  
20 ~~commissioners, and designated employees may not solicit any behested payment from a permit~~  
21 ~~consultant who has registered with the Ethics Commission, if the permit consultant has~~  
22 ~~reported any contacts with the designated employee's or officer's department to carry out~~  
23 ~~permit consulting services during the prior 12 months.~~

24 (b) **INDIRECT SOLICITATION.** For the purposes of this Section 3.620, a City officer  
25 or employee is indirectly soliciting a behested payment when the City officer or employee

1 directs or otherwise urges another person to solicit a behested payment from an identifiable  
2 interested party or parties.

3 (c) **EXCEPTION – PUBLIC APPEALS.** This Section 3.620 shall not apply to public  
4 appeals.

5 (d) **EXCEPTION – COMPETITIVELY SECURED PROGRAM SOLICITATIONS.** This  
6 Section 3.620 shall not apply to solicitations made under an authorized program for charitable  
7 donations of time and/or money from interested parties to nonprofit 501(c)(3) organizations or public  
8 schools. For purposes of this subsection (d), an authorized program is a process for soliciting  
9 donations through a competitively procured contract, ~~which program either (i) existed on or before~~  
10 January 23, 2022, such as the San Francisco Public Utilities Commission Social Impact  
11 Partnership program, or (ii) is authorized by the Board of Supervisors by ordinance. For a  
12 contract that includes an authorized program excepted under this subsection (d), all  
13 solicitations under such program related to the ~~including the~~ award, approval, execution,  
14 administration, modification, or enforcement of that contract by City officers or employees, ~~which~~  
15 program is authorized by the ~~are likewise excepted.~~ Any program under (i) above may  
16 proceed as it existed on or before January 23, 2022 until the earlier of (A) the Board of  
17 Supervisors ~~adopts by an ordinance~~ authorizing a program involving donations through a  
18 competitively procured contract, as provided by (ii) above, or (B) December 31, 2024. A  
19 program which existed on or before January 23, 2022, such as the San Francisco Public  
20 Utilities Commission Social Impact Partnership program, is considered for the purposes of this  
21 subsection an authorized program under the following limitations: (i) only a department that  
22 implemented such program on or before January 23, 2022 may include the authorized  
23 program in its competitive solicitations; and (ii) the authorization granted under this subsection  
24 shall expire on January 31, 2023 unless the Board of Supervisors adopts an ordinance  
25 authorizing an extension of the program. If the authority under this subsection for a pre-

1 existing program expires, the department shall immediately stop including the program in its  
2 solicitations but may continue to administer the pre-existing program for any contract where  
3 proposals are received before the expiration date.

4 (fe) **EXCEPTION – CONTRACTED BENEFITS CITY PROPERTY.** Nothing in this  
5 This Section 3.620 shall not apply to solicitations made in connection with the negotiation or  
6 administration of a City contract if the payment solicited directly relates to the terms of, or  
7 performance under, the contract. For the purposes of this subsection (e), City contracts  
8 include but are not limited to development agreements, agreements for the development or  
9 use of public property, agreements for the City's acquisition of real property, and contracts for  
10 the acquisition of community benefits. is intended to prevent any officer or designated  
11 employee from discussing, negotiating, and/or securing the provision of community benefits or  
12 other consideration in connection with the City's acquisition of real property.

13 (f) **EXCEPTION – WAIVER.** Upon request by a City department, the Board of  
14 Supervisors may waive the requirements of this Section 3.620 by resolution, but may not  
15 wave it for itself. A proposed resolution that seeks a waiver shall summarize the purpose of  
16 the solicitation(s) and shall identify the type of interested parties or the specific interested  
17 parties, when the identity is known, to whom the solicitation(s) would be directed, and a  
18 statement as to why the department believes the parties are interested parties. The resolution  
19 must include a finding that the waiver would not create an appearance of impropriety and  
20 would be in the public interest. Waivers granted under this subsection (f) shall apply  
21 prospectively for six months, unless the approving resolution specifies a shorter duration, and  
22 shall have no effect as to past solicitations and may not be approved retroactively after the  
23 solicitations have occurred. Within 30 days of the enactment of such a resolution, the Clerk of  
24 the Board shall publish information regarding the resolution to a dataset of all approved waiver  
25 resolutions on DataSF.

1  
2           **SEC. 3.630. REGULATIONS.**

3           The Ethics Commission ~~may~~shall adopt rules, regulations, and guidelines for the  
4 implementation of this Chapter 6. ~~The Ethics Commission shall adopt rules, regulations or~~  
5 ~~guidelines, including with respect to~~ defining and illustrating “interested party” and when a  
6 payment is made “at the behest of” a City officer or designated employee, on or before  
7 January 1, 2023.

8  
9           **SEC. 3.640. PENALTIES.**

10           Any officer or designated employee~~party~~ who fails to comply with any provision of this  
11 Chapter 6 is subject to the administrative process and penalties set forth in Section 3.242(d)  
12 of this Code.

13  
14           Section 2. Effective Date. This ordinance shall become effective 30 days after  
15 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
16 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
17 of Supervisors overrides the Mayor’s veto of the ordinance.

18  
19           Section 3. Prerequisites for Enactment; Super-Majority Vote Requirement. Consistent  
20 with ~~In the event the People approve~~ Proposition E, which was approved at the June 7, 2022  
21 election, the enactment of this ordinance will be subject to the provisions of Proposition E that  
22 authorize amendments to Article III, Chapter 6 of the Campaign and Governmental Conduct  
23 Code only if they are recommended by the Ethics Commission and approved by a  
24 supermajority of at least eight votes at the Board of Supervisors.

Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the “Note” that appears under the official title of the ordinance.

APPROVED AS TO FORM:  
DAVID CHIU, City Attorney

By: /s/  
MANU PRADHAN  
Deputy City Attorney

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**LEGISLATIVE DIGEST**  
(Revised 9/19/2022)

[Campaign and Governmental Conduct Code - Behested Payments Exceptions]

**Ordinance amending the Campaign and Governmental Conduct Code to modify the rules concerning behested payment solicitations, by 1) excepting solicitations made under certain types of City programs to solicit, request, and contractually obligate charitable donations through competitively procured contracts; 2) narrowing the prohibition against soliciting from persons involved in administrative enforcement, licenses, permits, or other entitlements for use; 3) narrowing the prohibition against soliciting from persons who have attempted to influence legislative or administrative actions; 4) excepting solicitations made in connection with certain types of City contracts; 5) shortening the time periods for the prohibition as to solicitations from City contractors; 6) excepting payments less than \$1,000; 7) authorizing the Board of Supervisors to grant waivers by resolution; 8) expanding the prohibition against soliciting from registered lobbyists; and 9) making other clarifying changes.**

Existing Law

Under Campaign and Governmental Conduct Code Sections 3.600, *et seq.*, City officers and employees may not solicit behested payments from interested parties. The term “interested party” includes persons involved in proceedings for licenses, permits, or other entitlements for use; contractors and persons seeking to contract with City departments; persons who have attempted to influence officers or employees in administrative or legislative actions; and registered lobbyists. This prohibition became effective January 23, 2022.

Amendments to Current Law

The ordinance modifies the behested payment prohibition in several respects:

- It exempts payments less than \$1,000.
- It exempts solicitations made under authorized programs for soliciting charitable donations to nonprofits or public schools through competitively procured contracts. Such programs would need to be authorized by ordinance. Departments that were already operating such programs on or before January 23, 2022 would need to cease doing so by January 31, 2023, unless those programs were extended by ordinance.
- It provides that officers and employees cannot solicit from persons involved in administrative enforcement matters, or in matters concerning licenses or permits or other entitlements for use, if (1) there was a proceeding regarding the matter before



any officer of the officer or employee's department; or (2) the officer or employee was personally and substantially involved in the matter.

- It provides that receiving a license or permit or other entitlement for use that was not discretionary (i.e., was issued on a ministerial basis) does not make the recipient an interested party.
- It provides that attempting to influence a legislative or administrative action does not make a person an interested party, unless the person was attempting to influence the approval, denial, extension, or amendment of a City contract.
- It allows the prohibition on soliciting from City contractors to expire if five years have elapsed since the contract was last executed, amended, extended, or renewed.
- It states that the ordinance does not prevent the City from securing certain types of benefits through contracts such as development agreements, agreements for the development or use of public property, agreements for the City's acquisition of real property, and contracts for the acquisition of community benefits
- It authorizes the Board of Supervisors to waive the ordinance in individual cases, by resolution.
- It expands the prohibition against soliciting from lobbyists, to also prohibit officers and employees from soliciting a person on whose behalf the lobbyist has contacted the officer or employee's department.

The ordinance also directs the Ethics Commission to adopt regulations by January 1, 2023.

#### Background Information

Proposition E (2022) authorizes the City to amend the behested payments ordinance only if the amendments are approved by a majority of the Ethics Commission, and a supermajority of the Board of Supervisors. This digest corresponds to the version of the ordinance that the Ethics Commission approved on August 12, 2022.

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BOARD of SUPERVISORS



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## MEMORANDUM

TO: John Arntz, Director, Department of Elections  
LeeAnn Pelham, Executive Director, Ethics Commission

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: June 18, 2022

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation:

**File No. 220539 (version 3)**

**Ordinance amending the Campaign and Governmental Conduct Code to modify the rules concerning behested payment solicitations, by excepting solicitations made under certain types of City programs to solicit, request, and contractually obligate charitable donations through competitively procured contracts; providing that the receipt of a non-discretionary license, permit, or other entitlement for use does not make a person an interested party; providing that attempting to influence an administrative action does not make a person an interested party; excepting solicitations made in connection with the City's acquisition of real property; and making other clarifying changes.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [victor.young@sfgov.org](mailto:victor.young@sfgov.org).

cc: Patrick Ford, Ethics Commission  
Michael Canning, Ethics Commission

**From:** [Peskin, Aaron \(BOS\)](#)  
**To:** [Young, Victor \(BOS\)](#)  
**Cc:** [Yan, Calvin \(BOS\)](#); [Heckel, Hank \(MYR\)](#); [PRADHAN, MANU \(CAT\)](#); [FLORES, ANA \(CAT\)](#)  
**Subject:** updated behested payments ordinance  
**Date:** Friday, August 12, 2022 4:41:57 PM  
**Attachments:** [01621634.docx](#)

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Victor,

Attached is the updated behested payments ordinance, approved as to form, reflecting the edits approved today at the Ethics Commission. I hereby request that you add this to the file for this item, preferably today, so the public can see it if they so desire. I intend to hear this item at our next Rules meeting on 9/12/22 and intend to incorporate these amendments at that meeting. The City Attorney will provide an updated legislative digest next week, that I will provide to you for inclusion in the file.

Thanks and have a good weekend.

Aaron

[Campaign and Governmental Conduct Code - Behested Payments Exceptions]

Ordinance amending the Campaign and Governmental Conduct Code to modify the rules concerning behested payment solicitations, by 1) excepting solicitations made under certain types of City programs to solicit, request, and contractually obligate charitable donations through competitively procured contracts; 2) narrowing the prohibition against soliciting from persons involved in administrative enforcement, providing that the receipt of a non-discretionary licenses, permits, or other entitlements for use does not make a person an interested party; 3) narrowing the prohibition against soliciting from persons who have providing that attempted to influence an legislative or administrative actions does not make a person an interested party; 4) excepting solicitations made in connection with certain types of City contracts the City's acquisition of real property; 5) shortening the time periods for the prohibition as to solicitations from City contractors; 6) excepting payments less than \$1,000; 7) authorizing the Board of Supervisors to grant waivers by resolution; and 8) making other clarifying changes.

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

1           Section 1. Article III, Chapter 6 of the Campaign and Governmental Conduct Code is  
2 hereby amended by revising Sections 3.610, ~~and 3.620, 3.630, and 3.640~~, to read as follows.

3           **SEC. 3.610. DEFINITIONS.**

4           Whenever in this Chapter 6 the following words or phrases are used, they shall have  
5 the following meanings:

6           “Affiliate” shall be defined as set forth in Section 1.126 of this Code.

7           “Agent” shall mean any person who represents a party in connection with a  
8 proceeding involving a license, permit, or other entitlement for use as set forth in Title 2,  
9 Section 18438.3 of the California Code of Regulations, as amended from time to time.

10          “At the behest of” shall mean under the control or at the direction of, in cooperation,  
11 consultation, coordination, or concert with, at the request or suggestion of, or with the  
12 express, prior consent of.

13          “Behested payment” shall mean a payment that is made at the behest of an officer, or  
14 an agent thereof, and that is made principally for a legislative, governmental, or charitable  
15 purpose.

16          “City Contractor” shall be defined as set forth in Section 1.126 of this Code, except  
17 only with respect to contracts with any department of the City and County of San Francisco.

18          “Commissioner” shall mean any member of a City board or commission, excluding  
19 the Board of Supervisors, who is required to file a Statement of Economic Interests as set  
20 forth in Section 3.1-103(a)(1) of this Code.

21          “Contact” shall be defined as set forth in Section 2.106 of this Code.

22          “Department head” shall mean any department head who is required to file a  
23 Statement of Economic Interests as set forth in Section 3.1-103(b)(1) of this Code.  
24  
25

1 "Designated employee" shall mean any employee of the City and County of San  
2 Francisco required to file a Statement of Economic Interests under Article III, Chapter 1 of this  
3 Code.

4 "Elected official" shall mean Assessor-Recorder, City Attorney, District Attorney,  
5 Mayor, Public Defender, Sheriff, Treasurer, or member of the Board of Supervisors.

6 "Financial interest" shall be defined as set forth in the California Political Reform Act  
7 (California Government Code Section 87100 et seq.), any subsequent amendments to these  
8 Sections, and its implementing regulations.

9 "Grant" shall mean an agreement with a government agency, non-profit organization  
10 or private entity to fund or provide goods or services to assist with City projects or programs,  
11 under which the grantor imposes restrictions on the City's spending of the grant ~~funds~~.

12 "Interested party" shall mean:

13 (a) any party, participant, or agent of a party or participant involved in (1) a  
14 proceeding regarding either administrative enforcement, or a license, a permit, or other  
15 entitlement for use, before any officer within the department of the officer or designated  
16 employee; or (2) any other governmental decision regarding either administrative  
17 enforcement, or a license, permit, or other entitlement for use, in which the officer or  
18 designated employee was personally and substantially involved. This subsection shall not  
19 apply (1) an officer, (2) any board or commission (including the Board of Supervisors) on  
20 which the officer sits, (3) the department of the officer, or (4) the department of the designated  
21 employee; except for to any license, permit, or other entitlement for use that is issued on a  
22 ministerial basis;

23 (b) (1) any City Contractor contracting with or seeking to contract with the designated  
24 employee's or officer's department, or any affiliate of such a City Contractor, except for the  
25 purposes of any person providing a grant to the City or a City department; ~~and~~ (2) as pertains

1 to members of the Board of Supervisors, any City Contractor, or any affiliate of such a City  
2 Contractor, if the Board of Supervisors approves the City Contractor's agreement with the  
3 City, except for the purposes of any person providing a grant to the City or a City department;  
4 and (3) any person who attempted to influence the designated employee or officer regarding  
5 the approval, denial, extension, or amendment of a City contract, provided that "attempt to  
6 influence" shall be defined as set forth in the Ethics Commission's regulations, and shall not  
7 include (A) oral or written public comment that becomes part of the record of a public hearing,  
8 (B) speaking at a public forum or rally, or (C) communications made via petition or social  
9 media;

10 ~~(c) any person who attempted to influence the employee or officer in any legislative~~  
11 ~~or administrative action, provided that "attempt to influence" shall be defined as set forth in~~  
12 ~~Section 3.216(b)(1) of this Code and the Ethics Commission's regulations implementing~~  
13 ~~Section 3.216(b)(1) with respect to legislative actions, and shall not include (1) oral or written~~  
14 ~~public comment that becomes part of the record of a public hearing; (2) speaking at a public~~  
15 ~~forum or rally, or (3) communications made via email, petition or social media; or (4)~~  
16 ~~communications with a City employee or officer regarding a grant from that person to the City,~~  
17 ~~including any communications with respect to the City's use of the grant for a particular~~  
18 ~~purpose;~~

19 (c)(d) any contact or expenditure lobbyist, as defined under Article II, Chapter 1 of  
20 this Code, who has registered as a contact or expenditure lobbyist with the Ethics  
21 Commission, if the contact lobbyist or expenditure lobbyist is registered to lobby the  
22 designated employee's or officer's department; and any person on whose behalf a contact or  
23 expenditure lobbyist has made a contact with the employee's or officer's department in the  
24 last 12 months; or clients, or affiliates of clients, for whom they have contacted the department  
25 for in the last 12 months; or

1            ~~(d)(e)~~ any permit consultant, as defined under Article III, Chapter 4 of this Code,  
2 who has registered as a permit consultant with the Ethics Commission, if the permit consultant  
3 has reported any contacts with the designated employee's or officer's department to carry out  
4 permit consulting services during the prior 12 months.

5            "Interested party" shall not include: (a) any nonprofit organization that Article V of the  
6 Charter has authorized to support an arts and culture department; (b) any federal or State  
7 government agency; (c) an individual, solely because the individual is an uncompensated  
8 board member of a nonprofit organization that is an interested party; or (d) as pertains to  
9 members of the Board of Supervisors, a City Contractor, or affiliate of a City Contractor, if the  
10 Board of Supervisors did not approve the City Contractor's agreement with the City.

11            "License, permit, or other entitlement for use" shall mean professional, trade, or land  
12 use licenses, permits, or other entitlements to use property or engage in business, *issued in the*  
13 *discretion of the administering agency*, including professional license revocations, conditional use  
14 permits, rezoning of property parcels, zoning variances, tentative subdivision and parcel  
15 maps, cable television franchises, building and development permits, private development  
16 plans, and contracts (other than labor or personal employment contracts and competitively bid  
17 contracts where the City is required to select the highest or lowest qualified bidder), as set  
18 forth in California Government Code Section 84308, as amended from time to time. *For*  
19 *purposes of Section 3.620, "license, permit, or other entitlement for use" shall not include licenses,*  
20 *permits, or other entitlements for use that involve little or no discretion, merely apply a checklist or*  
21 *objective criteria to the facts as presented, and/or* ~~are issued over the counter or "as-of-right."~~

22            "Officer" shall mean any commissioner, department head, or elected official.

23            "Participant" shall mean any person who is not a party but who actively supports or  
24 opposes (by lobbying in person, testifying in person, or otherwise acting to influence) a  
25 particular decision in a proceeding involving a license, permit, or other entitlement for use and



1 who has a financial interest in the decision, as set forth in California Government Code  
2 Section 84308 and Title 2, Section 18438.4 of the California Code of Regulations, as  
3 amended from time to time.

4 “Party” shall mean any person who files an application for, or is the subject of, a  
5 proceeding involving a license, permit, or other entitlement for use, as set forth in California  
6 Government Code Section 84308, as amended from time to time.

7 “Payment” shall mean a monetary payment, or the delivery of goods or services, with  
8 a value of \$1,000 or more, or a series of payments within a 12-month period that in the  
9 aggregate total \$1,000 or more.

10 “Permit consulting services” shall be defined as set forth in Article III, Chapter 4 of  
11 this Code.

12 “Person” shall be defined as set forth in Section 1.104 of this Code.

13 “Personally and substantially involved” shall be defined as set forth in the Ethics  
14 Commission’s regulations Section 3.234-5.

15 “Proceeding” shall be defined as set forth in 2 California Code of Regulations Section  
16 18438.2, as amended from time to time, and shall not include a ministerial action such as the issuance  
17 of a first-in-time/first-in-right license, permit, or other entitlement for use, as may be the case when a  
18 member of the public seeks permission from a City department to use public space. For purposes of  
19 this Chapter 6, this definition shall also apply to proceedings regarding administrative  
20 enforcement actions.

21 “Public appeal” shall mean a request for a payment when such request is made by  
22 means of television, radio, billboard, a public message on an online platform, the distribution  
23 of 200 or more identical pieces of printed material, the distribution of a single email to 200 or  
24 more recipients, or a speech to a group of 20 or more individuals.  
25

1           “Relative” shall mean a spouse, domestic partner, parent, grandparent, child, sibling,  
2 parent-in-law, aunt, uncle, niece, nephew, and first cousin, and includes any similar step  
3 relationship or relationship created by adoption.  
4

5           **SEC. 3.620. PROHIBITING ELECTED OFFICIALS, DEPARTMENT HEADS,**  
6 **COMMISSIONERS, AND DESIGNATED EMPLOYEES FROM SOLICITING BEHESTED**  
7 **PAYMENTS FROM INTERESTED PARTIES.**

8           (a) **PROHIBITION.** ~~Officers~~ *Elected officials, department heads, commissioners,* and  
9 designated employees shall not directly or indirectly solicit any behested payment from an  
10 interested party in the following circumstances:  
11

12           (1) **Administrative proceedings.** If the interested party is a party, participant, or  
13 agent of a party or participant involved in (i) a proceeding before the any officer within the  
14 department of the officer~~*elected official's, department head's, commissioner's,*~~ or designated  
15 employee's department regarding either regarding administrative enforcement, or regarding a  
16 license, a permit, or other entitlement for use, or (ii) any other governmental decision  
17 regarding either administrative enforcement, or regarding a license, permit, or other  
18 entitlement for use, in which the officer or designated employee was personally and  
19 substantially involved, the prohibition set forth in this subsection (a) shall apply:

20                   (A) during the pendency of the proceeding or governmental decision; and

21                   (B) for 12~~twelve~~ months following the date on which a final decision is rendered  
22 in the proceeding.

23           (2) **Contracts.** If the interested party is a City Contractor, or an affiliate of a City  
24 Contractor, who is a party to or is seeking a contract with the officer's~~*elected official's,*~~  
25 ~~*department head's, commissioner's,*~~ or designated employee's department or is a person who  
attempted to influence the officer or designated employee regarding the approval, denial,

1 extention, or amendment of a City contract, the prohibition set forth in this subsection (a) shall  
2 apply from the submission of a proposal until the later of:

3 (A) the termination of negotiations for the contract; or

4 (B) 12~~twelve~~ months following the end of the contract's term; if the interested  
5 party is a City Contractor, unless five years have elapsed since the execution of the contract  
6 without any amendment, extension, or renewal; or

7 (C) 12 months following the attempt to influence if the person is an interested  
8 party due to an attempt to influence regarding the City contract.

9 —(3) ~~**Persons seeking to influence.**~~ If the interested party is a person who  
10 attempted to influence the officer ~~*elected official, department head, commissioner, or*~~  
11 designated employee in any legislative or administrative action, the prohibition set forth in this  
12 subsection (a) shall apply for 12 months following the date of each attempt to influence.

13 (3)(4) **Lobbyists.** Officers ~~*Elected officials, department heads, commissioners, and*~~  
14 designated employees may not solicit any behested payment from a contact lobbyist or  
15 expenditure lobbyist who has registered as a lobbyist with the Ethics Commission, if the  
16 contact lobbyist or expenditure lobbyist is registered to lobby the designated employee's or  
17 officer's department; or from a person on whose behalf a contact or expenditure lobbyist has  
18 made a contact with the employee's or officer's department in the last 12 months.

19 (4)(5) **Permit consultants.** Officers ~~*Elected officials, department heads,*~~  
20 ~~*commissioners,*~~ and designated employees may not solicit any behested payment from a permit  
21 consultant who has registered with the Ethics Commission, if the permit consultant has  
22 reported any contacts with the designated employee's or officer's department to carry out  
23 permit consulting services during the prior 12 months.

24 (b) **INDIRECT SOLICITATION.** For the purposes of this Section 3.620, a City officer  
25 or employee is indirectly soliciting a behested payment when the City officer or employee

1 directs or otherwise urges another person to solicit a behested payment from an identifiable  
2 interested party or parties.

3 (c) **EXCEPTION – PUBLIC APPEALS.** This Section 3.620 shall not apply to public  
4 appeals.

5 (d) **EXCEPTION – COMPETITIVELY SECURED PROGRAM SOLICITATIONS.** This  
6 Section 3.620 shall not apply to solicitations made under an authorized program for charitable  
7 donations of time and/or money from interested parties to nonprofit 501(c)(3) organizations or public  
8 schools. For purposes of this subsection (d), an authorized program is a process for soliciting  
9 donations through a competitively procured contract, which program either (i) existed on or before  
10 January 23, 2022, such as the San Francisco Public Utilities Commission Social Impact  
11 Partnership program, or (ii) is authorized by the Board of Supervisors by ordinance. For a  
12 contract that includes an authorized program excepted under this subsection (d), all  
13 solicitations under such program related to the including the award, approval, execution,  
14 administration, modification, or enforcement of that contract by City officers or employees, which  
15 program is authorized by the are likewise excepted. Any program under (i) above may  
16 proceed as it existed on or before January 23, 2022 until the earlier of (A) the Board of  
17 Supervisors adopts by an ordinance authorizing a program involving donations through a  
18 competitively procured contract, as provided by (ii) above, or (B) December 31, 2024. A  
19 program which existed on or before January 23, 2022, such as the San Francisco Public  
20 Utilities Commission Social Impact Partnership program, is considered for the purposes of this  
21 subsection an authorized program under the following limitations: (i) only a department that  
22 implemented such program on or before January 23, 2022 may include the authorized  
23 program in its competitive solicitations; and (ii) the authorization granted under this subsection  
24 shall expire on January 31, 2023 unless the Board of Supervisors adopts an ordinance  
25 authorizing an extension of the program. If the authority under this subsection for a pre-

1 existing program expires, the department shall immediately stop including the program in its  
2 solicitations but may continue to administer the pre-existing program for any contract where  
3 proposals are received before the expiration date.

4 (fe) **EXCEPTION – CONTRACTED BENEFITS CITY PROPERTY.** Nothing in this  
5 This Section 3.620 shall not apply to solicitations made in connection with the negotiation or  
6 administration of a City contract if the payment solicited directly relates to the terms of, or  
7 performance under, the contract. For the purposes of this subsection (e), City contracts  
8 include but are not limited to development agreements, agreements for the development or  
9 use of public property, agreements for the City's acquisition of real property, and contracts for  
10 the acquisition of community benefits. is intended to prevent any officer or designated  
11 employee from discussing, negotiating, and/or securing the provision of community benefits or  
12 other consideration in connection with the City's acquisition of real property.

13 (f) **EXCEPTION – WAIVER.** Upon request by a City department, the Board of  
14 Supervisors may waive the requirements of this Section 3.620 by resolution, but may not  
15 wave it for itself. A proposed resolution that seeks a waiver shall summarize the purpose of  
16 the solicitation(s) and shall identify the type of interested parties or the specific interested  
17 parties, when the identity is known, to whom the solicitation(s) would be directed, and a  
18 statement as to why the department believes the parties are interested parties. The resolution  
19 must include a finding that the waiver would not create an appearance of impropriety and  
20 would be in the public interest. Waivers granted under this subsection (f) shall apply  
21 prospectively for six months, unless the approving resolution specifies a shorter duration, and  
22 shall have no effect as to past solicitations and may not be approved retroactively after the  
23 solicitations have occurred. Within 30 days of the enactment of such a resolution, the Clerk of  
24 the Board shall publish information regarding the resolution to a dataset of all approved waiver  
25 resolutions on DataSF.

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3       **SEC. 3.630. REGULATIONS.**

4       The Ethics Commission ~~may~~shall adopt rules, regulations, and guidelines for the  
5 implementation of this Chapter 6. ~~The Ethics Commission shall adopt rules, regulations or~~  
6 ~~guidelines, including with respect to~~ defining and illustrating “interested party” and when a  
7 payment is made “at the behest of” a City officer or designated employee, on or before  
8 January 1, 2023.

9  
10       **SEC. 3.640. PENALTIES.**

11       Any officer or designated employee ~~party~~ who fails to comply with any provision of this  
12 Chapter 6 is subject to the administrative process and penalties set forth in Section 3.242(d)  
13 of this Code.

14       Section 2. Effective Date. This ordinance shall become effective 30 days after  
15 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
16 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
17 of Supervisors overrides the Mayor’s veto of the ordinance.

18       Section 3. Prerequisites for Enactment; Super-Majority Vote Requirement. Consistent  
19 with ~~In the event the People approve Proposition E, which was approved~~ at the June 7, 2022  
20 election, the enactment of this ordinance will be subject to the provisions of Proposition E that  
21 authorize amendments to Article III, Chapter 6 of the Campaign and Governmental Conduct  
22 Code only if they are recommended by the Ethics Commission and approved by a  
23 supermajority of at least eight votes at the Board of Supervisors.  
24  
25

Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the “Note” that appears under the official title of the ordinance.

APPROVED AS TO FORM:  
DAVID CHIU, City Attorney

By: /s/  
MANU PRADHAN  
Deputy City Attorney

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