

File No. 101556

Committee Item No. 2

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee CITY OPERATIONS AND
NEIGHBORHOOD SERVICES

Date 1/10/11

Board of Supervisors Meeting

Date _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Gail Johnson

Date 1/6/11

Completed by: _____

Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

1 [Accept and Expend Gift - Recreation and Park Department Operations - \$171,753]

2
3 **Resolution authorizing the San Francisco Recreation and Park Department to**
4 **retroactively accept and expend a gift of \$171,753 from the San Francisco Parks Trust**
5 **to support various Recreation and Park Department operations.**

6
7 WHEREAS, Since 1971 the San Francisco Parks Trust, a non-profit organization, has
8 been a partner of, fiscal sponsor to and philanthropic benefactor of the Recreation and Park
9 Department, supporting San Francisco's parks, open spaces, and recreation facilities; and

10 WHEREAS, The San Francisco Parks Trust acts as a fiscal agent for the Recreation
11 and Park Department, managing approximately 50 small gift funds on the department's
12 behalf; and,

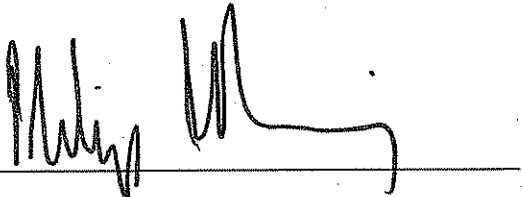
13 WHEREAS, In 2009 – 2010 the San Francisco Parks Trust contributed \$171,753 to
14 the Recreation and Park Department from these gift funds to help sustain a wide variety of
15 activities at the department including \$82,560 to support the commemorative park bench
16 program, \$67,460 to support recreation programming and activities such as Scare Grove and
17 Playday on the Green, \$9,800 to support the nursery in Golden Gate Park, \$8,690 to support
18 the volunteer program, and \$3,243 to support Camp Mather; and,

19 WHEREAS, The Recreation and Park Commission recommends that the San
20 Francisco Board of Supervisors accept and expend retroactively the gift in the amount of
21 \$171,753; and,

22 WHEREAS, The City recognizes the generosity of the San Francisco Parks Trust with
23 sincere appreciation; now, therefore, be it

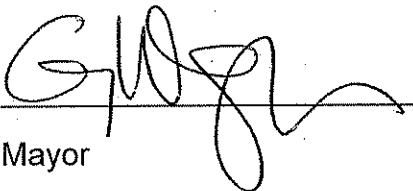
1 Gift valued at \$171,753 from the San Francisco Park Trust to support various Recreation and
2 Park operations in Fiscal Year 2009-2010.

3
4 Recommended:

5
6 
7 _____

8 General Manager, Recreation and Park Department

9
10 Approved:

11
12
13 
14 _____

15 Mayor

16
17
18
19
20
21
22
23
24
25



Mayor Gavin Newsom
Philip A. Ginsburg, General Manager

December 8, 2010

Angela Calvillo, Clerk of the Board
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Dear Ms. Calvillo:

Attached please find an original and four copies of proposed resolution for the Board of Supervisors approval which will authorize the San Francisco Recreation and Park Department to accept a gift of \$171,753 from the San Francisco Parks Trust.

The following is a list of accompanying documents (five sets):

1. Grant Form
2. Copy of Award Letter

The following person may be contacted regarding this matter:
Daliah Khoury, Assistant Director of Development, Institutional Giving
Telephone (415) 831-6897



Grant Information Form

File Number: _____ (Provided by Clerk of Board of Supervisors)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Recreation and Park Department Operations
2. Department: Recreation and Park Department
3. Contact Person: Daliah Khoury, Assistant Director of Development, Institutional Giving, Telephone: (415) 831-6897
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved.

5. Amount of Grant Funding Applied for: \$171,753

6a. Matching Funds Required: No.

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency: San Francisco Parks Trust

b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary:

In 2009 – 2010 the San Francisco Parks Trust contributed \$171,753 to the Recreation and Park Department from these gift funds to help sustain a wide variety of activities at the department including \$82,560 to support the commemorative park bench program; \$67,460 to support recreation programming and activities such as Scare Grove and Playday on the Green; \$9,800 to support the nursery in Golden Gate Park; \$8,690 to support the volunteer program; and \$3,243 to support Camp Mather.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: July 1, 2009

End-Date: June 31, 2010

10. Number of new positions created and funded: 0

11. If new positions are created, explain the disposition of employees once the grant ends? N/A

12a. Amount of Grant budgeted for contractual services: \$0

b. Will contractual services be put out to bid?

c. If so, will contract services help to further the goals of the department's DBE requirements?

d. Is this likely to be a one-time or ongoing request for contracting out?

13a. Does the Grant budget include indirect costs?

Yes

No

b1. If yes, how much?

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

14. Any other significant grant requirements or comments: No

****Disability Access Checklist****

15. This Grant is intended for activities at (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) |
| <input checked="" type="checkbox"/> Existing Program(s) or Service(s) | <input type="checkbox"/> Rehabilitated Site(s) |
| <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) |

16. The departmental Inclusion Services Coordinator has reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

The SFRPD will provide reasonable accommodation to children with disabilities to participate in our programs. Special needs children applying for accommodation should provide their IEP report, which includes the stated accommodation(s) to be provided.

Children with disabilities should have specific written accommodation in their Individualized Education Program (IEP). A child's IEP report will qualify the child to receive inclusion services corresponding to the appropriate benefit level through the San Francisco Unified School District (SFUSD) in collaboration with the San Francisco Recreation and Park Department (SFRPD)

ADA Coordinator for Programmatic Access:

Date Reviewed:

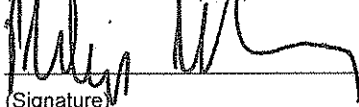
Lucas Tobin

11/19/10

Department Approval:

Philip A. Ginsburg, General Manager, Recreation and Park Department

(Name)



(Signature)



SAN FRANCISCO
PARKS TRUST

December 7, 2010

Daliah Khoury
Assistant Director of Development, Institutional Giving
San Francisco Recreation and Parks Department
McLaren Lodge and Annex
501 Stanyan Street
San Francisco, CA 94117

Dear Ms. Khoury:

Thank you for your email of December 1, 2010.

This is to confirm that among the funds transferred to the Recreation and Park Department (RPD) by San Francisco Parks Trust (SFPT) are \$171,753 from approximately 50 small gift funds held on RPD's behalf by SFPT as fiscal agent.

Sincerely,

Karen Kidwell
Executive Director