

1 [Administrative Code - Approval of Surveillance Technology Policies for Multiple City  
2 Departments]

3 **Ordinance approving Surveillance Technology Policies governing the use of 1)**  
4 ~~Automatic License Plate Readers by the Municipal Transportation Agency, 2) Biometric~~  
5 ~~Processing Software or System by the Juvenile Probation Department, 3)~~ **1) Body-Worn**  
6 **Cameras by the Fire Department and Recreation and Park Department, 4) People-**  
7 ~~Counting Camera by the Library, 5)~~ **2) Security Cameras by the Department of Elections,**  
8 **6) Third-Party Security Cameras by the Airport, and Municipal Transportation Agency,**  
9 ~~Police Department, and War Memorial, 7)~~ **3) Location Management Systems by the Juvenile**  
10 ~~Probation Department and the Recreation and Park Department, 8) Computer~~  
11 ~~Management System by the Library, and 9) Social Media Monitoring Software by the Library;~~  
12 **and making required findings in support of said approvals.**

13 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
14 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
15 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
16 **Board amendment additions** are in double-underlined Arial font.  
17 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
18 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
19 subsections or parts of tables.

20 Be it ordained by the People of the City and County of San Francisco:

21 Section 1. Background.

22 (a) Terms used in this ordinance shall have the meaning set forth in Administrative  
23 Code Chapter 19B (“Chapter 19B”).

24 (b) Chapter 19B regulates City Departments’ acquisition and use of Surveillance  
25 Technology. Under Section 19B.5, City Departments that possessed or were using  
Surveillance Technology before Chapter 19B took effect in July 2019, must obtain Board of

1 Supervisors approval by ordinance of a Surveillance Policy for each type of existing  
2 Surveillance Technology. Under Section 19B.2, a Department must obtain Board of  
3 Supervisors approval by ordinance of a Surveillance Technology Policy before: (1) seeking  
4 funds for Surveillance Technology; (2) acquiring or borrowing new Surveillance Technology;  
5 (3) using new or existing Surveillance Technology for a purpose, in a manner, or in a location  
6 not specified in a Surveillance Technology Policy ordinance approved by the Board in  
7 accordance with Chapter 19B; (4) entering into agreement with a non-City entity to acquire,  
8 share, or otherwise use Surveillance Technology; or (5) entering into an oral or written  
9 agreement under which a non-City entity or individual regularly provides the Department with  
10 data or information acquired through the entity's use of Surveillance Technology.

11 (c) Beginning in August 2019, Departments submitted to the Committee on Information  
12 Technology ("COIT") inventories of their existing Surveillance Technology and submitted  
13 Surveillance Impact Reports for each type of Surveillance Technology on their inventory.

14 (d) After receiving the inventories and Surveillance Impact Reports, COIT and its  
15 Privacy and Surveillance Advisory Board ("PSAB") subcommittee, conducted multiple public  
16 hearings, at which COIT and PSAB considered both the inventories and Surveillance Impact  
17 Reports for existing Surveillance Technology. Following those hearings, COIT developed  
18 Surveillance Technology Policies for multiple Departments covering ~~eight~~four categories of  
19 Surveillance Technology:

20 ~~(1) Automatic License Plate Readers (ALPR)~~

21 ~~(2) Biometric Processing Software or System~~

22 ~~(3)~~1 Body-Worn Cameras

23 ~~(4) People-Counting Cameras~~

24 ~~(5)~~2 Security Cameras

25 ~~(6)~~3 Third-Party Security Cameras

1 (74) Location Management System

2 (8) Computer Management System

3 (e) Additionally, the Library submitted a Surveillance Impact Report for Social Media  
4 Monitoring Software and the Recreation and Park Department submitted a Surveillance  
5 Impact Report for a Location Management System. Based on the Surveillance Impact  
6 Reports, COIT developed a Surveillance Technology Policy for Social Media Monitoring  
7 Platforms used by the Library, and a Surveillance Technology Policy for a Location  
8 Management System used by the Recreation and Park Department.

9 (f) The Surveillance Technology Policies that COIT developed for each Department  
10 are detailed in Sections 2 through 405 of this ordinance. The Surveillance Technology  
11 Policies are available in Board File No. 220843, and are incorporated herein by reference.  
12 COIT recommends that the Board of Supervisors approve each Surveillance Technology  
13 Policy.

14 (g) This ordinance sets forth the Board's findings in support of each Surveillance  
15 Technology Policy and its approval of each policy.

16  
17 Section 2. ~~Automatic License Plate Readers ("ALPR"): Municipal Transportation~~  
18 ~~Agency ("MTA").~~

19 (a) ~~Current Status. MTA currently possesses and uses ALPR.~~

20 (b) ~~Purpose. MTA uses an ALPR ("MTA ALPR") to: (1) enforce parking restrictions and~~  
21 ~~laws; (2) Transit Only Lane Enforcement; (3) link individual vehicles to their times of entry/exit~~  
22 ~~into City-owned parking garages and lots to accurately calculate parking fees; (4) identify~~  
23 ~~vehicles that are the subject of an active investigation by the Police Department; and (5)~~  
24 ~~analyze and report on parking and curb usage.~~

1           (c) Surveillance Impact Report. MTA submitted a Surveillance Impact Report for MTA  
2 ALPR to COIT. A copy of the Surveillance Impact Report is in Board File No. 220843, and is  
3 incorporated herein by reference.

4           (d) Public Hearings. Between September 9, 2021 and October 21, 2021, COIT and  
5 PSAB conducted a total of three public hearings at which they considered the Surveillance  
6 Impact Report and developed a Surveillance Technology Policy for the MTA ALPR (“MTA  
7 ALPR Policy”). A copy of the MTA ALPR Policy is in Board File No.220843, and is  
8 incorporated herein by reference.

9           (e) COIT Recommendation. On October 21, 2021, COIT voted to recommend the MTA  
10 ALPR Policy to the Board of Supervisors for approval.

11           (f) Findings. The Board of Supervisors hereby finds that the benefits that the MTA  
12 ALPR Policy authorizes outweigh the costs and risks; that the MTA ALPR Policy will  
13 safeguard civil liberties and civil rights; and that the uses and deployments of MTA ALPR, as  
14 set forth in the MTA ALPR Policy, will not be based upon discriminatory or viewpoint-based  
15 factors or have a disparate impact on any community or Protected Class.

16           (g) Approval of Policy. The Board of Supervisors hereby approves the MTA ALPR  
17 Policy under which MTA may continue to possess and use the MTA ALPR.

18  
19           Section 3. Biometric Processing Software or System (Continuous Alcohol Monitoring  
20 “CAM” technology): Juvenile Probation.

21           (a) Current Status. Juvenile Probation currently possesses and uses CAM technology.

22           (b) Purpose. Juvenile Probation uses CAM technology known as SCRAM CAM to  
23 monitor alcohol consumption among youth on court-ordered probation as a condition of their  
24 probation.

1           ~~(c) Surveillance Impact Report. Juvenile Probation submitted a Surveillance Impact~~  
2 ~~Report for SCRAM CAM to COIT. A copy of the Juvenile Probation Surveillance Impact~~  
3 ~~Report for SCRAM CAM is in Board File No. 220843, and is incorporated herein by reference.~~

4           ~~(d) Public Hearings. On January 14, 2022 and February 17, 2022, COIT and PSAB~~  
5 ~~conducted a total of two public hearings at which they considered the Surveillance Impact~~  
6 ~~Report and developed a Surveillance Technology Policy for Juvenile Probation's use of~~  
7 ~~SCRAM CAM ("Juvenile Probation SCRAM CAM Policy"). A copy of the Juvenile Probation~~  
8 ~~SCRAM CAM Policy is in Board File No. 220843, and is incorporated herein by reference.~~

9           ~~(e) COIT Recommendation. On February 17, 2022, COIT voted to recommend the~~  
10 ~~Juvenile Probation SCRAM CAM Policy to the Board of Supervisors for approval.~~

11           ~~(f) Findings. The Board of Supervisors hereby finds that: the benefits authorized by the~~  
12 ~~Juvenile Probation SCRAM CAM Policy outweigh its costs and risks; that the Juvenile~~  
13 ~~Probation SCRAM CAM Policy will safeguard civil liberties and civil rights, and that the uses~~  
14 ~~and deployments of SCRAM CAM, as set forth in the Juvenile Probation SCRAM CAM Policy,~~  
15 ~~will not be based upon discriminatory or viewpoint-based factors or have a disparate impact~~  
16 ~~on any community or Protected Class.~~

17           ~~(g) Approval of Policy. The Board of Supervisors hereby approves the Juvenile~~  
18 ~~Probation SCRAM CAM Policy under which Juvenile Probation may continue to possess and~~  
19 ~~use SCRAM CAM.~~

20  
21           Section 42. Body-Worn Cameras: Fire Department and Recreation and Park  
22 Department.

23           (a) Current Status. The following Departments currently possesses and uses Body-  
24 Worn Cameras: the Fire Department; and the Recreation and Park Department.

25           ~~(b) Fire Department.~~

1           ~~—— (1) Purpose. The Fire Department’s Public Information Officer (PIO) currently~~  
2 ~~uses a Body Worn Camera when on scene at large incidents to capture video of surroundings~~  
3 ~~and the totality of the incident.~~

4           ~~—— (2) Surveillance Impact Report. The Fire Department submitted to COIT a~~  
5 ~~Surveillance Impact Report for Fire Department Body Worn Cameras. A copy of the~~  
6 ~~Surveillance Impact Report is in Board File No. 220843, and is incorporated herein by~~  
7 ~~reference.~~

8           ~~—— (3) Public Hearings. On September 10, 2021, and October 21, 2021, COIT and~~  
9 ~~PSAB conducted a total of two public hearings at which they considered the Surveillance~~  
10 ~~Impact Report and developed a Surveillance Technology Policy for Fire Department Body-~~  
11 ~~Worn Cameras (“Fire Department Body Worn Cameras Policy”). A copy of the Fire~~  
12 ~~Department Body Worn Cameras Policy is in Board File No. 220843, and is incorporated~~  
13 ~~herein by reference.~~

14           ~~—— (4) COIT Recommendation. On October 21, 2021, COIT voted to recommend~~  
15 ~~the Fire Department Body Worn Cameras Policy to the Board of Supervisors for approval.~~

16           ~~—— (5) Findings. The Board of Supervisors hereby finds that the benefits that the~~  
17 ~~Fire Department Body Worn Cameras Policy authorizes outweigh the costs and risks; that the~~  
18 ~~Fire Department Body Worn Cameras Policy will safeguard civil liberties and civil rights; and~~  
19 ~~that the uses and deployments of Body Worn Cameras, as set forth in the Fire Department~~  
20 ~~Body Worn Cameras Policy, will not be based upon discriminatory or viewpoint-based factors~~  
21 ~~or have a disparate impact on any community or Protected Class.~~

22           ~~—— (6) Approval of Policy. The Board of Supervisors hereby approves the Fire~~  
23 ~~Department Body Worn Cameras Policy under which the Fire Department may continue to~~  
24 ~~possess and use the Body Worn Cameras.~~

25           ~~(eb) Recreation and Park Department.~~

1 (1) Purpose. The Recreation and Park Department uses Body-Worn Cameras  
2 to record video and audio footage in the event of an incident, including actual or potential  
3 criminal conduct; in situations where a Park Ranger reasonably believes recordings of  
4 evidentiary value may be requested; and calls for service involving a crime where the  
5 recording may aid in the apprehension/prosecution of a suspect. The Recreation and Park  
6 Department also provides Body-Worn Camera recordings to law enforcement or other  
7 authorized persons upon request.

8 (2) Surveillance Impact Report. The Recreation and Park Department submitted  
9 a Surveillance Impact Report for Body-Worn Cameras to COIT. A copy of the Surveillance  
10 Impact Report is in Board File No. 220843, and is incorporated herein by reference.

11 (3) Public Hearings. On September 24, 2021 and October 21, 2021, COIT and  
12 PSAB conducted a total of two public hearings at which they considered the Surveillance  
13 Impact Report and developed a Surveillance Technology Policy for Recreation and Park  
14 Department Body-Worn Cameras (“Recreation and Parks Department Body-Worn Cameras  
15 Policy”). A copy of the Recreation and Parks Department’s Body-Worn Cameras Policy is in  
16 Board File No. 220843, and is incorporated herein by reference.

17 (4) COIT Recommendation. On October 21, 2021, COIT voted to recommend  
18 the Recreation and Parks Department Body-Worn Cameras Policy to the Board of  
19 Supervisors for approval.

20 (5) Findings. The Board of Supervisors hereby finds that the benefits that the  
21 Recreation and Parks Department’s Body-Worn Cameras Policy authorizes outweighs its  
22 costs and risks; that the Recreation and Parks Department Body-Worn Cameras Policy will  
23 safeguard civil liberties and civil rights; and that the uses and deployments of the Body-Worn  
24 Cameras, as set forth in the Recreation and Parks Department Body-Worn Cameras Policy,  
25

1 will not be based upon discriminatory or viewpoint-based factors or have a disparate impact  
2 on any community or Protected Class.

3 (6) Approval of Policy. The Board of Supervisors hereby approves the  
4 Recreation and Parks Department Body-Worn Cameras Policy under which the Recreation  
5 and Park Department may continue to possess and use the Body-Worn Cameras.  
6

7 ~~Section 5. People-Counting Camera: Library.~~

8 ~~(a) Current Status. The Library currently possesses and uses People-Counting~~  
9 ~~Cameras.~~

10 ~~(b) Purpose. Library uses People-Counting Cameras to: (A) tally the entry and exit of~~  
11 ~~Library visitors at all 28 public facilities; and (B) track usage of meeting rooms, elevators, and~~  
12 ~~restrooms for purposes of resource allocation.~~

13 ~~(c) Surveillance Impact Report. The Library submitted a Surveillance Impact Report for~~  
14 ~~Library People-Counting Cameras to COIT. A copy of the Library Surveillance Impact Report~~  
15 ~~for Library People-Counting Cameras is in Board File No. 220843, and is incorporated herein~~  
16 ~~by reference.~~

17 ~~(d) Public Hearings. On January 28, 2022, March 11, 2022, and April 21, 2022, COIT~~  
18 ~~and PSAB conducted a total of three public hearings at which they considered the~~  
19 ~~Surveillance Impact Report and developed a Surveillance Technology Policy for the Library~~  
20 ~~People-Counting Cameras. A copy of the Surveillance Technology Policy for the Library's use~~  
21 ~~of the Library People-Counting Cameras ("Library People-Counting Cameras Policy") is in~~  
22 ~~Board File No. 220843, and is incorporated herein by reference.~~

23 ~~(e) COIT Recommendation. On April 21, 2022, COIT voted to recommend the Library~~  
24 ~~People-Counting Cameras Policy to the Board of Supervisors for approval.~~  
25



1           ~~(f) Findings. The Board of Supervisors hereby finds that: the benefits that the Library~~  
2 ~~People Counting Cameras Policy authorizes outweigh its costs and risks; that the Library~~  
3 ~~People Counting Cameras Policy will safeguard civil liberties and civil rights; and that the uses~~  
4 ~~and deployments of Library People Counting Cameras, as set forth in the Library People-~~  
5 ~~Counting Cameras Policy, will not be based upon discriminatory or viewpoint-based factors or~~  
6 ~~have a disparate impact on any community or Protected Class.~~

7           ~~(g) Approval of Policy. The Board of Supervisors hereby approves the Library People-~~  
8 ~~Counting Cameras Policy under which the Library may continue to possess and use the~~  
9 ~~Library People Counting Cameras.~~

10  
11           Section 63. Security Cameras: Department of Elections.

12           (a) Current Status. The Department of Elections currently possesses and uses Security  
13 Cameras.

14           (b) Purpose. The Department of Elections uses the Security Cameras to: (A) conduct  
15 live monitoring of voting center lines; (B) conduct live monitoring of Department staff during  
16 elections operations; (C) record video and images of Department staff during elections  
17 operations; (D) review camera footage of Department staff in the event of an incident; and (E)  
18 share camera footage of Department staff with the public to promote transparency into  
19 elections operations.

20           (c) Surveillance Impact Report. The Department of Elections submitted a Surveillance  
21 Impact Report for the Security Cameras. A copy of the Surveillance Impact Report is in Board  
22 File No. 220843, and is incorporated herein by reference.

23           (d) Public Hearings. On January 22, 2021, October 21, 2021, and November 18, 2021,  
24 COIT and PSAB conducted a total of three public hearings at which they considered the  
25 Surveillance Impact Report and developed a Surveillance Technology Policy for the Security

1 Cameras. A copy of the Department of Elections Cameras Policy is in Board File No. 220843,  
2 and is incorporated herein by reference.

3 (e) COIT Recommendation. On November 18, 2021, COIT voted to recommend the  
4 Department of Elections Cameras Policy to the Board of Supervisors for approval.

5 (f) Findings. The Board of Supervisors hereby finds that: the benefits authorized by the  
6 Department of Elections Cameras Policy outweigh the costs and risks; that the Department of  
7 Elections Cameras Policy will safeguard civil liberties and civil rights, and that the uses and  
8 deployments of Cameras, as set forth in the Department of Elections Cameras Policy, will not  
9 be based upon discriminatory or viewpoint-based factors or have a disparate impact on any  
10 community or Protected Class.

11 (g) Approval of Policy. The Board of Supervisors hereby approves the Department of  
12 Elections Cameras Policy under which the Department of Elections may continue to possess  
13 and use the Security Cameras.

14  
15 Section 74. Third-Party Security Cameras: San Francisco International Airport (“SFO”),  
16 ~~MTA, War Memorial and Performing Arts Center (“War Memorial”).~~

17 (a) Current Status. The following Departments currently possesses and uses data from  
18 Third-Party Security Cameras: ~~SFO, MTA, and War Memorial.~~

19 (b) SFO.

20 (1) Purpose. SFO uses data from security cameras owned and operated by  
21 SFO tenants, including airlines, concessionaries, food and beverage operators, and rental car  
22 agencies (“Tenant Security Cameras”), to (A) review camera footage in the event of an  
23 incident; and (B) approve Airport tenants’ disclosure of digital recordings and other data from  
24 its security camera.

1 (2) Surveillance Impact Report. SFO submitted a Surveillance Impact Report for  
2 Tenant Security Cameras. A copy of the Surveillance Impact Report is in Board File No.  
3 220843, and is incorporated herein by reference.

4 (3) Public Hearings. Between January 14, 2022 and February 17, 2022, COIT  
5 and PSAB conducted a total of three public hearings at which they considered the  
6 Surveillance Impact Report and developed a Surveillance Technology Policy for SFO Tenant  
7 Security Cameras (“SFO Tenant Security Cameras Policy”). A copy of the SFO Tenant  
8 Security Cameras Policy is in Board File No. 220843, and is incorporated herein by  
9 reference.

10 (4) COIT Recommendation. On February 17, 2022, COIT voted to recommend  
11 the SFO Tenant Security Cameras Policy to the Board of Supervisors for approval.

12 (5) Findings. The Board of Supervisors hereby finds that the benefits authorized  
13 by the SFO Tenant Security Cameras Policy outweigh the costs and risks; that the SFO  
14 Tenant Security Cameras Policy will safeguard civil liberties and civil rights; and that the uses  
15 and deployments of Tenant Security Cameras, as set forth in the SFO Tenant Security  
16 Cameras Policy, will not be based upon discriminatory or viewpoint-based factors or have a  
17 disparate impact on any community or Protected Class.

18 (6) Approval of Policy. The Board of Supervisors hereby approves the SFO  
19 Tenant Security Cameras Policy under which SFO may continue to possess and use the  
20 Tenant Security Cameras.

21 (e) MTA.

22 ~~—— (1) Purpose. MTA uses Third Party Security Cameras owned and operated by~~  
23 ~~taxi drivers that are located inside taxi cabs (“Taxi Dashboard Cameras”) to: (A) review~~  
24 ~~recordings of on-board incidents based upon complaints received from the public, and use at~~  
25 ~~appeals hearings in response to a fine, suspension, or response to fine revocation; (B) review~~

1 video data in response to complaints from the public to ensure compliance by taxi cab  
2 companies and other taxi permittees with requirements and conditions under Article 1100  
3 (Regulation of Motor Vehicles for Hire) of Division II of the Transportation Code; (C) review  
4 video data to confirm taxi cab companies and other taxi permittees complete rides paid for  
5 with public funds before paying the companies for those rides; (D) review video to investigate  
6 criminal acts involving taxi drivers or riders; and (E) review video data to investigate accidents  
7 involving a taxi cab.

8           ——— (2) Surveillance Impact Report. MTA submitted a Surveillance Impact Report for  
9 MTA Taxi Dashboard Cameras to COIT. A copy of the Surveillance Impact Report is in Board  
10 File No. 220843, and is incorporated herein by reference.

11           ——— (3) Public Hearings. On March 11, 2022, and April 21, 2022, COIT and PSAB  
12 conducted a total of two public hearings at which they considered the Surveillance Impact  
13 Report and developed a Surveillance Technology Policy for the MTA Taxi Dashboard  
14 Cameras (“MTA Taxi Dashboard Camera Policy”). A copy of the MTA Taxi Dashboard  
15 Camera Policy is in Board File No. 220843, and is incorporated herein by reference.

16           ——— (4) COIT Recommendation. On April 21, 2022, COIT voted to recommend the  
17 MTA Taxi Dashboard Camera Policy to the Board of Supervisors for approval.

18           ——— (5) Findings. The Board of Supervisors hereby finds that the benefits authorized  
19 by the MTA Taxi Dashboard Camera Policy outweigh the costs and risks; that the MTA Taxi  
20 Dashboard Camera Policy will safeguard civil liberties and civil rights, and that the uses and  
21 deployments of the MTA Taxi Dashboard Cameras, as set forth in the MTA Taxi Dashboard  
22 Camera Policy, will not be based upon discriminatory or viewpoint-based factors or have a  
23 disparate impact on any community or Protected Class.

1           ~~—— (6) Approval of Policy. The Board of Supervisors hereby approves the MTA Taxi~~  
2 ~~Dashboard Camera Policy under which MTA may continue to possess and use the MTA Taxi~~  
3 ~~Dashboard Cameras.~~

4           ~~(d) War Memorial.~~

5           ~~—— (1) Purpose. War Memorial uses data from security cameras owned and~~  
6 ~~operated by the San Francisco Symphony located at War Memorial venues (“Tenant Security~~  
7 ~~Cameras”) to: (A) live monitor Davies Symphony Hall internal and public areas; and (B) review~~  
8 ~~camera footage in the event of an incident.~~

9           ~~—— (2) Surveillance Impact Report. War Memorial submitted a Surveillance Impact~~  
10 ~~Report for Tenant Security Cameras. A copy of the Surveillance Impact Report is in Board~~  
11 ~~File No. 220843, and is incorporated herein by reference.~~

12           ~~—— (3) Public Hearings. Between August 27, 2021, and April 21, 2022, COIT and~~  
13 ~~PSAB conducted a total of four public hearings at which they considered the Surveillance~~  
14 ~~Impact Report and developed a Surveillance Technology Policy for the Tenant Security~~  
15 ~~Cameras (“War Memorial Tenant Security Cameras Policy”). A copy of the War Memorial~~  
16 ~~Tenant Security Cameras Policy is in Board File No. 220843, and is incorporated herein by~~  
17 ~~reference.~~

18           ~~—— (4) COIT Recommendation. On April 21, 2022, COIT voted to recommend the~~  
19 ~~War Memorial Tenant Security Cameras Policy to the Board of Supervisors for approval.~~

20           ~~—— (5) Findings. The Board of Supervisors hereby finds that benefits authorized by~~  
21 ~~the War Memorial Tenant Security Cameras Policy outweigh the costs and risks; that the War~~  
22 ~~Memorial Tenant Security Cameras Policy will safeguard civil liberties and civil rights; and that~~  
23 ~~the uses and deployments of Tenant Security Cameras, as set forth in the War Memorial~~  
24 ~~Tenant Security Cameras Policy, will not be based upon discriminatory or viewpoint-based~~  
25 ~~factors or have a disparate impact on any community or Protected Class.~~

1           ~~—— (6) Approval of Policy. The Board of Supervisors hereby approves the War~~  
2 ~~Memorial Tenant Security Cameras Policy under which War Memorial may continue to~~  
3 ~~possess and use the Tenant Security Cameras.~~

4  
5           Section ~~85~~. Location Management System: Juvenile Probation and Recreation and  
6 Park Department.

7           ~~(a) Current Status. Juvenile Probation currently possesses and uses a Location~~  
8 ~~Management System.—The Recreation and Park Department seeks to acquire and use a~~  
9 ~~Location Management System.~~

10          ~~(b) Juvenile Probation~~

11          ~~—— (1) Purpose. Juvenile Probation uses a Location Management System known as~~  
12 ~~SCRAM Global Positioning System (“SCRAM GPS”) to enforce court-ordered supervision of~~  
13 ~~youth placed on electronic monitoring as a condition of their probation or as an alternative to~~  
14 ~~detention.~~

15          ~~—— (2) Surveillance Impact Report. Juvenile Probation submitted a Surveillance~~  
16 ~~Impact Report for SCRAM GPS. A copy of the Surveillance Impact Report is in Board File~~  
17 ~~No. 220843, and is incorporated herein by reference.~~

18          ~~—— (3) Public Hearings. On October 22, 2021 and November 18, 2021, COIT and~~  
19 ~~PSAB conducted a total of two public hearings at which they considered the Surveillance~~  
20 ~~Impact Report and developed a Surveillance Technology Policy for SCRAM GPS (“Juvenile~~  
21 ~~Probation SCRAM GPS Policy”). A copy of the Juvenile Probation SCRAM GPS Policy is in~~  
22 ~~Board File No. 220843, and is incorporated herein by reference.~~

23          ~~—— (4) COIT Recommendation. On November 18, 2021, COIT voted to recommend~~  
24 ~~the Juvenile Probation SCRAM GPS Policy to the Board of Supervisors for approval.~~

1           ~~—— (5) Findings. The Board of Supervisors hereby finds that the benefits authorized~~  
2 ~~in the Juvenile Probation SCRAM GPS Policy outweigh the costs and risks; that the SCRAM~~  
3 ~~GPS will safeguard civil liberties and civil rights; and that the uses and deployments of~~  
4 ~~SCRAM GPS, as set forth in the Juvenile Probation SCRAM GPS Policy, will not be based~~  
5 ~~upon discriminatory or viewpoint-based factors or have a disparate impact on any community~~  
6 ~~or Protected Class.~~

7           ~~—— (6) Approval of Policy. The Board of Supervisors hereby approves the Juvenile~~  
8 ~~Probation SCRAM GPS Policy under which Juvenile Probation may continue to possess and~~  
9 ~~use SCRAM GPS.~~

10           (eb) Recreation and Park Department

11           (1) Purpose. The Recreation and Park Department would like to use a Location  
12 Management System to manage reservations for tennis facilities and determine if reservation  
13 holders are present at the tennis facility at the time of their reservation.

14           (2) Surveillance Impact Report. The Recreation and Park Department submitted  
15 a Surveillance Impact Report for a Location Management System to COIT. A copy of the  
16 Surveillance Impact Report is in Board File No. 220843, and is incorporated herein by  
17 reference.

18           (3) Public Hearings. On March 11, 2022, May 27, 2022, and June 16, 2022,  
19 COIT and PSAB conducted a total of three public hearings at which they considered the  
20 Surveillance Impact Report and developed a Surveillance Technology Policy for Location  
21 Management System (“Tennis Reservations Application Policy”). A copy of the Recreation  
22 and Park Department Tennis Reservations Application Policy is in Board File No. 220843, and  
23 is incorporated herein by reference.

1 (4) COIT Recommendation. On June 16, 2021, COIT voted to recommend the  
2 Recreation and Park Department Tennis Reservations Application Policy to the Board of  
3 Supervisors for approval.

4 (5) Findings. The Board of Supervisors hereby finds that the benefits authorized  
5 by the Recreation and Park Department Tennis Reservations Application Policy outweigh the  
6 costs and risks; that the Location Management System will safeguard civil liberties and civil  
7 rights; and that the uses and deployments of the Location Management System, as set forth  
8 in the Recreation and Park Department Tennis Reservations Application Policy, will not be  
9 based upon discriminatory or viewpoint-based factors or have a disparate impact on any  
10 community or Protected Class.

11 (6) Approval of Policy. The Board of Supervisors hereby approves the  
12 Recreation and Park Department Tennis Reservations Application Policy under which the  
13 Recreation and Park Department may acquire and use the Location Management System.

14  
15 ~~Section 9. Computer Management System: Library.~~

16 ~~(a) Current Status. The Library currently possesses and uses a Computer Management~~  
17 ~~System.~~

18 ~~(b) Purpose. The Library uses a Computer Management System to provide time-~~  
19 ~~delimited public access to library computers and allow the public to print, copy, scan, and fax~~  
20 ~~documents, as well as to track usage of computers and print resources throughout Library~~  
21 ~~facilities for purposes of resource allocation and management.~~

22 ~~(c) Surveillance Impact Report. The Library submitted a Surveillance Impact Report for~~  
23 ~~their Computer Management System to COIT. A copy of the Library Surveillance Impact~~  
24 ~~Report for their Computer Management System is in Board File No. 220843, and is~~  
25 ~~incorporated herein by reference.~~



1 (d) ~~Public Hearings. On May 27, 2022, and June 16, 2022, COIT and PSAB conducted~~  
2 ~~a total of two public hearings at which they considered the Surveillance Impact Report and~~  
3 ~~developed a Surveillance Technology Policy for the Library Computer Management System.~~  
4 ~~A copy of the Surveillance Technology Policy for the Library's use of the Library Computer~~  
5 ~~Management System ("Library Computer Management System Policy") is in Board File No.~~  
6 ~~220843, and is incorporated herein by reference.~~

7 (e) ~~COIT Recommendation. On June 16, 2022, COIT voted to recommend the Library~~  
8 ~~Computer Management System Policy to the Board of Supervisors for approval.~~

9 (f) ~~Findings. The Board of Supervisors hereby finds that the benefits that the Library~~  
10 ~~Computer Management System Policy authorizes outweigh its costs and risks; that the Library~~  
11 ~~Computer Management System Policy will safeguard civil liberties and civil rights; and that the~~  
12 ~~uses and deployments of the Library Computer Management System, as set forth in the~~  
13 ~~Library Computer Management System Policy, will not be based upon discriminatory or~~  
14 ~~viewpoint-based factors or have a disparate impact on any community or Protected Class.~~

15 (g) ~~Approval of Policy. The Board of Supervisors hereby approves the Library~~  
16 ~~Computer Management System Policy under which the Library may continue to possess and~~  
17 ~~use the Library Computer Management System.~~

18  
19 ~~Section 10. Social Media Monitoring Software: Library.~~

20 (a) ~~Current Status. The Library seeks to acquire and use Social Media Monitoring~~  
21 ~~Software.~~

22 (b) ~~Purpose. The Library would like to use Social Media Monitoring Software to plan,~~  
23 ~~execute, and analyze trends in communication campaigns across social media platforms.~~

1           ~~(c) Surveillance Impact Report. The Library submitted a Surveillance Impact Report for~~  
2 ~~Social Media Monitoring Software to COIT. A copy of the Library Surveillance Impact Report~~  
3 ~~is in Board File No. 220843, and is incorporated herein by reference.~~

4           ~~(d) Public Hearings. On August 27, 2021 and October 21, 2021, COIT and PSAB~~  
5 ~~conducted a total of two public hearings at which they considered the Surveillance Impact~~  
6 ~~Report and developed a Surveillance Technology Policy for Social Media Monitoring Software~~  
7 ~~("Library Social Media Monitoring Software Policy"). A copy of the Library Social Media~~  
8 ~~Monitoring Software Policy is in Board File No. 220843, and is incorporated herein by~~  
9 ~~reference.~~

10          ~~(e) COIT Recommendation. On October 21, 2021, COIT voted to recommend the~~  
11 ~~Library Social Media Monitoring Software Policy to the Board of Supervisors for approval.~~

12          ~~(f) Findings. The Board of Supervisors hereby finds that the benefits authorized by the~~  
13 ~~Library Social Media Monitoring Software Policy outweigh the costs and risks; that the Social~~  
14 ~~Media Monitoring Software will safeguard civil liberties and civil rights; and that the uses and~~  
15 ~~deployments of Social Media Monitoring Software, as set forth in the Library Social Media~~  
16 ~~Monitoring Software Policy, will not be based upon discriminatory or viewpoint-based factors~~  
17 ~~or have a disparate impact on any community or Protected Class.~~

18          ~~(g) Approval of Policy. The Board of Supervisors hereby approves the Library Social~~  
19 ~~Media Monitoring Software Policy under which the Library may acquire and use the Social~~  
20 ~~Media Monitoring Software.~~

21  
22          Section 446. Effective Date. This ordinance shall become effective 30 days after  
23 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
24  
25

1 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
2 of Supervisors overrides the Mayor's veto of the ordinance.

3

4 APPROVED AS TO FORM:  
5 DAVID CHIU, City Attorney

6 By: /s/ Zachary Porianda  
7 ZACHARY PORIANDA  
8 Deputy City Attorney

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