

1 [Administrative Code - Approval of Surveillance Technology Policies for Multiple City  
2 Departments]

3 **Ordinance approving Surveillance Technology Policies governing the use of 1)  
4 ~~Automatic License Plate Readers by the Municipal Transportation Agency, 2) Biometric  
5 Processing Software or System by the Juvenile Probation Department, 3) Body-Worn  
6 Cameras by the Fire Department and Recreation and Park Department, 4) People-  
7 Counting Camera by the Library Security Cameras by the Department of Elections, and  
8 6) Third-Party Security Cameras by the Airport, Municipal Transportation Agency, Police  
9 Department, and War Memorial, 7) Location Management Systems by the Juvenile  
10 Probation Department and the Recreation and Park Department,; 8) Computer  
11 Management System by the Library, and 9) Social Media Monitoring Software by the  
12 Library; and making required findings in support of said approvals.~~**

13 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
14 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
15 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
16 **Board amendment additions** are in double-underlined Arial font.  
17 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
18 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
19 subsections or parts of tables.

20 Be it ordained by the People of the City and County of San Francisco:

21 Section 1. Background.

22 (a) Terms used in this ordinance shall have the meaning set forth in Administrative  
23 Code Chapter 19B (“Chapter 19B”).

24 (b) Chapter 19B regulates City Departments’ acquisition and use of Surveillance  
25 Technology. Under Section 19B.5, City Departments that possessed or were using  
Surveillance Technology before Chapter 19B took effect in July 2019, must obtain Board of

1 Supervisors approval by ordinance of a Surveillance Policy for each type of existing  
2 Surveillance Technology. Under Section 19B.2, a Department must obtain Board of  
3 Supervisors approval by ordinance of a Surveillance Technology Policy before: (1) seeking  
4 funds for Surveillance Technology; (2) acquiring or borrowing new Surveillance Technology;  
5 (3) using new or existing Surveillance Technology for a purpose, in a manner, or in a location  
6 not specified in a Surveillance Technology Policy ordinance approved by the Board in  
7 accordance with Chapter 19B; (4) entering into agreement with a non-City entity to acquire,  
8 share, or otherwise use Surveillance Technology; or (5) entering into an oral or written  
9 agreement under which a non-City entity or individual regularly provides the Department with  
10 data or information acquired through the entity's use of Surveillance Technology.

11 (c) Beginning in August 2019, Departments submitted to the Committee on Information  
12 Technology ("COIT") inventories of their existing Surveillance Technology and submitted  
13 Surveillance Impact Reports for each type of Surveillance Technology on their inventory.

14 (d) After receiving the inventories and Surveillance Impact Reports, COIT and its  
15 Privacy and Surveillance Advisory Board ("PSAB") subcommittee, conducted multiple public  
16 hearings, at which COIT and PSAB considered both the inventories and Surveillance Impact  
17 Reports for existing Surveillance Technology. Following those hearings, COIT developed  
18 Surveillance Technology Policies for multiple Departments covering ~~eight~~ four three  
19 categories of Surveillance Technology:

20 ~~(1) Automatic License Plate Readers (ALPR)~~

21 ~~(2) Biometric Processing Software or System~~

22 ~~(3)~~ 1 Body-Worn Cameras

23 ~~(4) People-Counting Cameras~~

24 ~~(5)~~ 2 Security Cameras

25 ~~(6)~~ 3 Third-Party Security Cameras

1                   ~~(74) Location Management System~~

2                   ~~(8) Computer Management System~~

3                   ~~(e) Additionally, the Library submitted a Surveillance Impact Report for Social Media~~  
4 ~~Monitoring Software and the Recreation and Park Department submitted a Surveillance~~  
5 ~~Impact Report for a Location Management System. Based on the Surveillance Impact~~  
6 ~~Reports, COIT developed a Surveillance Technology Policy for Social Media Monitoring~~  
7 ~~Platforms used by the Library, and a Surveillance Technology Policy for a Location~~  
8 ~~Management System used by the Recreation and Park Department.~~

9                   ~~(fe)~~ The Surveillance Technology Policies that COIT developed for each Department  
10 are detailed in Sections 2 through ~~40-5-4~~ of this ordinance. The Surveillance Technology  
11 Policies are available in Board File No. ~~220843~~2220143, and are incorporated herein by  
12 reference. COIT recommends that the Board of Supervisors approve each Surveillance  
13 Technology Policy.

14                   ~~(gf)~~ This ordinance sets forth the Board's findings in support of each Surveillance  
15 Technology Policy and its approval of each policy.

16  
17                   ~~Section 2. Automatic License Plate Readers ("ALPR"): Municipal Transportation~~  
18 ~~Agency ("MTA").~~

19                   ~~(a) Current Status. MTA currently possesses and uses ALPR.~~

20                   ~~(b) Purpose. MTA uses an ALPR ("MTA ALPR") to: (1) enforce parking restrictions and~~  
21 ~~laws; (2) Transit Only Lane Enforcement; (3) link individual vehicles to their times of entry/exit~~  
22 ~~into City-owned parking garages and lots to accurately calculate parking fees; (4) identify~~  
23 ~~vehicles that are the subject of an active investigation by the Police Department; and (5)~~  
24 ~~analyze and report on parking and curb usage.~~

1           (c) Surveillance Impact Report. MTA submitted a Surveillance Impact Report for MTA  
2 ALPR to COIT. A copy of the Surveillance Impact Report is in Board File No. 220843, and is  
3 incorporated herein by reference.

4           (d) Public Hearings. Between September 9, 2021 and October 21, 2021, COIT and  
5 PSAB conducted a total of three public hearings at which they considered the Surveillance  
6 Impact Report and developed a Surveillance Technology Policy for the MTA ALPR (“MTA  
7 ALPR Policy”). A copy of the MTA ALPR Policy is in Board File No.220843, and is  
8 incorporated herein by reference.

9           (e) COIT Recommendation. On October 21, 2021, COIT voted to recommend the MTA  
10 ALPR Policy to the Board of Supervisors for approval.

11           (f) Findings. The Board of Supervisors hereby finds that the benefits that the MTA  
12 ALPR Policy authorizes outweigh the costs and risks; that the MTA ALPR Policy will  
13 safeguard civil liberties and civil rights; and that the uses and deployments of MTA ALPR, as  
14 set forth in the MTA ALPR Policy, will not be based upon discriminatory or viewpoint-based  
15 factors or have a disparate impact on any community or Protected Class.

16           (g) Approval of Policy. The Board of Supervisors hereby approves the MTA ALPR  
17 Policy under which MTA may continue to possess and use the MTA ALPR.

18  
19           Section 3. Biometric Processing Software or System (Continuous Alcohol Monitoring  
20 “CAM” technology): Juvenile Probation.

21           (a) Current Status. Juvenile Probation currently possesses and uses CAM technology.

22           (b) Purpose. Juvenile Probation uses CAM technology known as SCRAM CAM to  
23 monitor alcohol consumption among youth on court-ordered probation as a condition of their  
24 probation.

1           (c) Surveillance Impact Report. Juvenile Probation submitted a Surveillance Impact  
2 Report for SCRAM CAM to COIT. A copy of the Juvenile Probation Surveillance Impact  
3 Report for SCRAM CAM is in Board File No. 220843, and is incorporated herein by reference.

4           (d) Public Hearings. On January 14, 2022 and February 17, 2022, COIT and PSAB  
5 conducted a total of two public hearings at which they considered the Surveillance Impact  
6 Report and developed a Surveillance Technology Policy for Juvenile Probation's use of  
7 SCRAM CAM ("Juvenile Probation SCRAM CAM Policy"). A copy of the Juvenile Probation  
8 SCRAM CAM Policy is in Board File No. 220843, and is incorporated herein by reference.

9           (e) COIT Recommendation. On February 17, 2022, COIT voted to recommend the  
10 Juvenile Probation SCRAM CAM Policy to the Board of Supervisors for approval.

11           (f) Findings. The Board of Supervisors hereby finds that: the benefits authorized by the  
12 Juvenile Probation SCRAM CAM Policy outweigh its costs and risks; that the Juvenile  
13 Probation SCRAM CAM Policy will safeguard civil liberties and civil rights, and that the uses  
14 and deployments of SCRAM CAM, as set forth in the Juvenile Probation SCRAM CAM Policy,  
15 will not be based upon discriminatory or viewpoint-based factors or have a disparate impact  
16 on any community or Protected Class.

17           (g) Approval of Policy. The Board of Supervisors hereby approves the Juvenile  
18 Probation SCRAM CAM Policy under which Juvenile Probation may continue to possess and  
19 use SCRAM CAM.

20  
21           Section 42. Body-Worn Cameras: Fire Department and Recreation and Park  
22 Department.

23           (a) Current Status. The following Departments Recreation and Park Department  
24 currently possesses and uses Body-Worn Cameras.: the Fire Department; and the Recreation  
25 and Park Department.

1           ~~(b) Fire Department.~~

2           ~~—— (1) Purpose. The Fire Department’s Public Information Officer (PIO) currently~~  
3 ~~uses a Body Worn Camera when on-scene at large incidents to capture video of surroundings~~  
4 ~~and the totality of the incident.~~

5           ~~—— (2) Surveillance Impact Report. The Fire Department submitted to COIT a~~  
6 ~~Surveillance Impact Report for Fire Department Body Worn Cameras. A copy of the~~  
7 ~~Surveillance Impact Report is in Board File No. 220843, and is incorporated herein by~~  
8 ~~reference.~~

9           ~~—— (3) Public Hearings. On September 10, 2021, and October 21, 2021, COIT and~~  
10 ~~PSAB conducted a total of two public hearings at which they considered the Surveillance~~  
11 ~~Impact Report and developed a Surveillance Technology Policy for Fire Department Body-~~  
12 ~~Worn Cameras (“Fire Department Body Worn Cameras Policy”). A copy of the Fire~~  
13 ~~Department Body Worn Cameras Policy is in Board File No. 220843, and is incorporated~~  
14 ~~herein by reference.~~

15           ~~—— (4) COIT Recommendation. On October 21, 2021, COIT voted to recommend~~  
16 ~~the Fire Department Body Worn Cameras Policy to the Board of Supervisors for approval.~~

17           ~~—— (5) Findings. The Board of Supervisors hereby finds that the benefits that the~~  
18 ~~Fire Department Body Worn Cameras Policy authorizes outweigh the costs and risks; that the~~  
19 ~~Fire Department Body Worn Cameras Policy will safeguard civil liberties and civil rights; and~~  
20 ~~that the uses and deployments of Body Worn Cameras, as set forth in the Fire Department~~  
21 ~~Body Worn Cameras Policy, will not be based upon discriminatory or viewpoint-based factors~~  
22 ~~or have a disparate impact on any community or Protected Class.~~

23           ~~—— (6) Approval of Policy. The Board of Supervisors hereby approves the Fire~~  
24 ~~Department Body Worn Cameras Policy under which the Fire Department may continue to~~  
25 ~~possess and use the Body Worn Cameras.~~

1           ~~(cb) Recreation and Park Department.~~

2           (4b) Purpose. The Recreation and Park Department uses Body-Worn Cameras to  
3 record video and audio footage in the event of an incident, including actual or potential  
4 criminal conduct; in situations where a Park Ranger reasonably believes recordings of  
5 evidentiary value may be requested; and calls for service involving a crime where the  
6 recording may aid in the apprehension/prosecution of a suspect. The Recreation and Park  
7 Department also provides Body-Worn Camera recordings to law enforcement or other  
8 authorized persons upon request.

9           (2c) Surveillance Impact Report. The Recreation and Park Department submitted a  
10 Surveillance Impact Report for Body-Worn Cameras to COIT. A copy of the Surveillance  
11 Impact Report is in Board File No. ~~220843~~220143, and is incorporated herein by reference.

12           (3d) Public Hearings. On September 24, 2021 and October 21, 2021, COIT and PSAB  
13 conducted a total of two public hearings at which they considered the Surveillance Impact  
14 Report and developed a Surveillance Technology Policy for Recreation and Park Department  
15 Body-Worn Cameras (“Recreation and Parks Department Body-Worn Cameras Policy”). A  
16 copy of the Recreation and Parks Department’s Body-Worn Cameras Policy is in Board File  
17 No. 220843, and is incorporated herein by reference.

18           (4e) COIT Recommendation. On October 21, 2021, COIT voted to recommend the  
19 Recreation and Parks Department Body-Worn Cameras Policy to the Board of Supervisors for  
20 approval.

21           (5f) Findings. The Board of Supervisors hereby finds that the benefits that the  
22 Recreation and Parks Department’s Body-Worn Cameras Policy authorizes outweighs its  
23 costs and risks; that the Recreation and Parks Department Body-Worn Cameras Policy will  
24 safeguard civil liberties and civil rights; and that the uses and deployments of the Body-Worn  
25 Cameras, as set forth in the Recreation and Parks Department Body-Worn Cameras Policy,

1 will not be based upon discriminatory or viewpoint-based factors or have a disparate impact  
2 on any community or Protected Class.

3 (6g) Approval of Policy. The Board of Supervisors hereby approves the Recreation and  
4 Parks Department Body-Worn Cameras Policy under which the Recreation and Park  
5 Department may continue to possess and use the Body-Worn Cameras, with the following  
6 modifications.

7 In the Policy Statement section, under “Authorized Uses,” the sentence, “Note:  
8 RecPark does not utilize and authorize live streaming option for body worn cameras.” shall be  
9 added after the second authorized use that begins with “Providing.”

10 In the Policy Requirements section, under “Access,” the word “designee” shall be  
11 stricken from the second bullet point, and the “Deputy Chief Park Ranger.” shall be added  
12 after the words “Chief Park Ranger or.” Under “Access,” heading “A. Department  
13 Employees,” the “s” in “Chief Park Rangers (0951)” shall be stricken in the first bullet point,  
14 and the word “Lead,” shall be stricken from the second bullet point.

15 Under “Data Security,” the word “designee” shall be stricken and the words “Deputy  
16 Chief Park Ranger” shall be inserted after the words “Chief Park Ranger or” in the first bullet  
17 point.

18 Under “Data Sharing,” below the heading “Internal Data Sharing,” the words “City and  
19 County of San Francisco:” shall be added as the start of the sentence under “Data Recipient.”  
20 A comma shall be added after “Public Defender,” and the words “Department of Human  
21 Resources” shall be added to the end of that sentence. In the bullet point after the phrase,  
22 “Data sharing occurs at the following frequency:” the letter “a” is stricken and the phrase “an  
23 active investigation or” shall be inserted after “pursuant to.”

24 Under heading “B. External Data Sharing,” the phrase “Outside law enforcement” is  
25 stricken under “Data Recipient,” and the phrase, “Outside governmental agencies, including



1 but not limited to, National Park Service, U.S. Park Police, and Coast Guard.” is inserted. In  
2 the bullet point after the phrase “Data sharing occurs at the following frequency:” the words,  
3 “pursuant to an active investigation or a subpoena” are inserted after the words “When  
4 requested.”

5 Under the heading “Data Retention,” under the subheading “Data Retention Period,”  
6 the word “minimum” is stricken and replaced with the word “maximum.” The following  
7 language is added after the first sentence: “If data is associated with an incident, it may be  
8 kept for longer than the standard retention period:” After that sentence, the phrase “Use of  
9 force - not deleted;” shall be inserted as the first bullet point, and the phrase “Investigations -  
10 until case closure,” shall be inserted as the second bullet point.

11 Under “Data Disposal,” after the subheading “Practices,” a second bullet shall be  
12 inserted to read, “If data is associated with an incident, it may be kept for longer than the  
13 standard retention period:” Under the second bullet point, the phrase “Use of force - not  
14 deleted” shall be inserted as the first subpoint, and the phrase, “Investigations - until case  
15 closure.” shall be inserted as the second subpoint.

16 Under “Processes and Applications,” the words “Lieutenant 8210 – Lead” are stricken  
17 and replaced with the words “Deputy Chief Park Ranger.”

18 In the “Compliance” section, the words “designee – Lieutenant (8210 – Lead)” are  
19 stricken from the second bullet point and replaced with the words, “Deputy Chief Park Ranger  
20 (0922),” after the words, “Chief Park Ranger (0951) or.”

21

22 ~~Section 5. People-Counting Camera: Library.~~

23 ~~(a) Current Status. The Library currently possesses and uses People-Counting~~  
24 ~~Cameras.~~

25

1           (b) Purpose. Library uses People-Counting Cameras to: (A) tally the entry and exit of  
2 Library visitors at all 28 public facilities; and (B) track usage of meeting rooms, elevators, and  
3 restrooms for purposes of resource allocation.

4           (c) Surveillance Impact Report. The Library submitted a Surveillance Impact Report for  
5 Library People-Counting Cameras to COIT. A copy of the Library Surveillance Impact Report  
6 for Library People-Counting Cameras is in Board File No. 220843, and is incorporated herein  
7 by reference.

8           (d) Public Hearings. On January 28, 2022, March 11, 2022, and April 21, 2022, COIT  
9 and PSAB conducted a total of three public hearings at which they considered the  
10 Surveillance Impact Report and developed a Surveillance Technology Policy for the Library  
11 People-Counting Cameras. A copy of the Surveillance Technology Policy for the Library's use  
12 of the Library People-Counting Cameras ("Library People-Counting Cameras Policy") is in  
13 Board File No. 220843, and is incorporated herein by reference.

14           (e) COIT Recommendation. On April 21, 2022, COIT voted to recommend the Library  
15 People-Counting Cameras Policy to the Board of Supervisors for approval.

16           (f) Findings. The Board of Supervisors hereby finds that: the benefits that the Library  
17 People-Counting Cameras Policy authorizes outweigh its costs and risks; that the Library  
18 People-Counting Cameras Policy will safeguard civil liberties and civil rights; and that the uses  
19 and deployments of Library People-Counting Cameras, as set forth in the Library People-  
20 Counting Cameras Policy, will not be based upon discriminatory or viewpoint-based factors or  
21 have a disparate impact on any community or Protected Class.

22           (g) Approval of Policy. The Board of Supervisors hereby approves the Library People-  
23 Counting Cameras Policy under which the Library may continue to possess and use the  
24 Library People-Counting Cameras.

1 Section 63. Security Cameras: Department of Elections.

2 (a) Current Status. The Department of Elections currently possesses and uses Security  
3 Cameras.

4 (b) Purpose. The Department of Elections uses the Security Cameras to: (A) conduct  
5 live monitoring of voting center lines; (B) conduct live monitoring of Department staff during  
6 elections operations; ~~(C) record video and images of Department staff during elections~~  
7 ~~operations; (D) review camera footage of Department staff in the event of an incident; and~~  
8 ~~(E)~~ (C) share camera footage of Department staff with the public to promote transparency into  
9 elections operations.

10 (c) Surveillance Impact Report. The Department of Elections submitted a Surveillance  
11 Impact Report for the Security Cameras. A copy of the Surveillance Impact Report is in Board  
12 File No. 220843220143, and is incorporated herein by reference.

13 (d) Public Hearings. On January 22, 2021, October 21, 2021, and November 18, 2021,  
14 COIT and PSAB conducted a total of three public hearings at which they considered the  
15 Surveillance Impact Report and developed a Surveillance Technology Policy for the Security  
16 Cameras. A copy of the Department of Elections Cameras Policy is in Board File No.  
17 220843220143, and is incorporated herein by reference.

18 (e) COIT Recommendation. On November 18, 2021, COIT voted to recommend the  
19 Department of Elections Cameras Policy to the Board of Supervisors for approval.

20 (f) Findings. The Board of Supervisors hereby finds that: the benefits authorized by the  
21 Department of Elections Cameras Policy outweigh the costs and risks; that the Department of  
22 Elections Cameras Policy will safeguard civil liberties and civil rights, and that the uses and  
23 deployments of Cameras, as set forth in the Department of Elections Cameras Policy, will not  
24 be based upon discriminatory or viewpoint-based factors or have a disparate impact on any  
25 community or Protected Class.

1 (g) Approval of Policy. The Board of Supervisors hereby approves the Department of  
2 Elections Cameras Policy under which the Department of Elections may continue to possess  
3 and use the Security Cameras, with the following modifications.

4 In the Policy Statement section, under “Authorized Uses,” the phrases, “3. Recording of  
5 video and images of Department staff during elections operations.” and “4. Reviewing camera  
6 footage of Department staff in the event of an accident.” shall be stricken. In the last item, “5”  
7 shall be stricken and replaced with “3” and the word “live” shall be inserted after “Sharing.”

8 In the Business Justification section, the check mark before “Data Quality” shall be  
9 stricken and the text in the “Description” column for that entry shall be stricken.

10 In the Policy Requirements sections, under “Access,” the first paragraph beginning with  
11 “Prior” shall be stricken. In the second paragraph, the last sentence beginning with “Recorded  
12 footage” shall be stricken.

13 In the Policy Requirements section, under “Data Sharing,” in the last sentence before  
14 heading “A.” that begins with, “The Department may share,” the word “live” shall be inserted  
15 before “Camera.” Under the heading “A. Internal Data Sharing,” all text shall be stricken and  
16 the following shall be inserted: “Live camera footage is publicly available for the duration of  
17 election activities. No footage is retained.” Under heading “B. External Data Sharing,” all text  
18 shall be deleted and the following shall be inserted: “Live camera footage is publicly available  
19 for the duration of election activities. No footage is retained.”

20 In the Policy Requirements section, under “Data Retention,” all text after the words “as  
21 follows:” is stricken, and the following shall be inserted: “Live camera footage is available for  
22 the duration of election activities. No footage is retained.” After the sentence, “Data may be  
23 stored in the following location:” all text shall be stricken.

24 In “Appendix A: Department Specific Responses,” in the third bullet point under  
25 paragraph number 2, the word “Recordings” is stricken and the words “Live-stream

1 configurations” are inserted. In paragraph number 4, the first bullet point is stricken and the  
2 following bullet point I inserted: “Live camera footage is publicly available for the duration of  
3 election activities. No footage is retained.”

4  
5 Section ~~74~~. Third-Party Security Cameras: San Francisco International Airport (“SFO”),  
6 MTA, War Memorial and Performing Arts Center (“War Memorial”).

7 (a) Current Status. ~~The following Departments~~ SFO currently possesses and uses data  
8 from Third-Party Security Cameras: ~~SFO, MTA, and War Memorial.~~

9 (b) ~~SFO.~~

10 (1b) Purpose. SFO uses data from security cameras owned and operated by SFO  
11 tenants, including airlines, concessionaries, food and beverage operators, and rental car  
12 agencies (“Tenant Security Cameras”), to (A) review camera footage in the event of an  
13 incident; ~~and~~ (B) approve Airport tenants’ disclosure of digital recordings and other data from  
14 its security camera system; and (C) access “live” video only in exigent circumstances.

15 (2c) Surveillance Impact Report. SFO submitted a Surveillance Impact Report for  
16 Tenant Security Cameras. A copy of the Surveillance Impact Report is in Board File No.  
17 ~~220843~~221043, and is incorporated herein by reference.

18 (3d) Public Hearings. Between January 14, 2022 and February 17, 2022, COIT and  
19 PSAB conducted a total of three public hearings at which they considered the Surveillance  
20 Impact Report and developed a Surveillance Technology Policy for SFO Tenant Security  
21 Cameras (“SFO Tenant Security Cameras Policy”). A copy of the SFO Tenant Security  
22 Cameras Policy is in Board File No. ~~220843~~220143, and is incorporated herein by reference.

23 (4e) COIT Recommendation. On February 17, 2022, COIT voted to recommend the  
24 SFO Tenant Security Cameras Policy to the Board of Supervisors for approval.

1 (5f) Findings. The Board of Supervisors hereby finds that the benefits authorized by  
2 the SFO Tenant Security Cameras Policy outweigh the costs and risks; that the SFO Tenant  
3 Security Cameras Policy will safeguard civil liberties and civil rights; and that the uses and  
4 deployments of Tenant Security Cameras, as set forth in the SFO Tenant Security Cameras  
5 Policy, will not be based upon discriminatory or viewpoint-based factors or have a disparate  
6 impact on any community or Protected Class.

7 (6g) Approval of Policy. The Board of Supervisors hereby approves the SFO Tenant  
8 Security Cameras Policy under which SFO may continue to possess and use the Tenant  
9 Security Cameras with the following modifications.

10 In the Policy Statement section, under “Authorized Uses,” the following sentence shall  
11 be added after the second sentence: “3. Access to “live” video would only be requested in  
12 exigent circumstances.”

13 In the Business Justification section, under “Criminal Justice,” the following sentence  
14 shall be added after the first sentence: “Access to “live” video would only be requested in  
15 exigent circumstances.”

16 In the Policy Requirements section, under “Data Sharing,” subheading “A. Internal Data  
17 Sharing,” the terms “Police,” “City Attorney,” “District Attorney,” and “Sheriff” shall be stricken,  
18 and the terms “San Francisco Police Department” and “San Francisco City Attorney” shall be  
19 added. Under subheading “B. External Data Sharing,” the terms “District Attorney” and  
20 “Sheriff” shall be stricken, and the terms “San Mateo County District Attorney,” “San Mateo  
21 County Sheriff’s Office,” “DHS/TSA,” “FBI,” and “Other local, state, and federal law  
22 enforcement agencies, if required by law” shall be added as separate bullet points.

23 (e) MTA:

24 ~~——— (1) Purpose. MTA uses Third Party Security Cameras owned and operated by~~  
25 ~~taxi drivers that are located inside taxi cabs (“Taxi Dashboard Cameras”) to: (A) review~~

1 recordings of on-board incidents based upon complaints received from the public, and use at  
2 appeals hearings in response to a fine, suspension, or response to fine revocation; (B) review  
3 video data in response to complaints from the public to ensure compliance by taxi cab  
4 companies and other taxi permittees with requirements and conditions under Article 1100  
5 (Regulation of Motor Vehicles for Hire) of Division II of the Transportation Code; (C) review  
6 video data to confirm taxi cab companies and other taxi permittees complete rides paid for  
7 with public funds before paying the companies for those rides; (D) review video to investigate  
8 criminal acts involving taxi drivers or riders; and (E) review video data to investigate accidents  
9 involving a taxi cab.

10       ———(2) Surveillance Impact Report. MTA submitted a Surveillance Impact Report for  
11 MTA Taxi Dashboard Cameras to COIT. A copy of the Surveillance Impact Report is in Board  
12 File No. 220843, and is incorporated herein by reference.

13       ———(3) Public Hearings. On March 11, 2022, and April 21, 2022, COIT and PSAB  
14 conducted a total of two public hearings at which they considered the Surveillance Impact  
15 Report and developed a Surveillance Technology Policy for the MTA Taxi Dashboard  
16 Cameras (“MTA Taxi Dashboard Camera Policy”). A copy of the MTA Taxi Dashboard  
17 Camera Policy is in Board File No. 220843, and is incorporated herein by reference.

18       ———(4) COIT Recommendation. On April 21, 2022, COIT voted to recommend the  
19 MTA Taxi Dashboard Camera Policy to the Board of Supervisors for approval.

20       ———(5) Findings. The Board of Supervisors hereby finds that the benefits authorized  
21 by the MTA Taxi Dashboard Camera Policy outweigh the costs and risks; that the MTA Taxi  
22 Dashboard Camera Policy will safeguard civil liberties and civil rights, and that the uses and  
23 deployments of the MTA Taxi Dashboard Cameras, as set forth in the MTA Taxi Dashboard  
24 Camera Policy, will not be based upon discriminatory or viewpoint-based factors or have a  
25 disparate impact on any community or Protected Class.

1           ~~—— (6) Approval of Policy. The Board of Supervisors hereby approves the MTA Taxi~~  
2 ~~Dashboard Camera Policy under which MTA may continue to possess and use the MTA Taxi~~  
3 ~~Dashboard Cameras.~~

4           ~~(d) War Memorial.~~

5           ~~—— (1) Purpose. War Memorial uses data from security cameras owned and~~  
6 ~~operated by the San Francisco Symphony located at War Memorial venues (“Tenant Security~~  
7 ~~Cameras”) to: (A) live monitor Davies Symphony Hall internal and public areas; and (B) review~~  
8 ~~camera footage in the event of an incident.~~

9           ~~—— (2) Surveillance Impact Report. War Memorial submitted a Surveillance Impact~~  
10 ~~Report for Tenant Security Cameras. A copy of the Surveillance Impact Report is in Board~~  
11 ~~File No. 220843, and is incorporated herein by reference.~~

12           ~~—— (3) Public Hearings. Between August 27, 2021, and April 21, 2022, COIT and~~  
13 ~~PSAB conducted a total of four public hearings at which they considered the Surveillance~~  
14 ~~Impact Report and developed a Surveillance Technology Policy for the Tenant Security~~  
15 ~~Cameras (“War Memorial Tenant Security Cameras Policy”). A copy of the War Memorial~~  
16 ~~Tenant Security Cameras Policy is in Board File No. 220843, and is incorporated herein by~~  
17 ~~reference.~~

18           ~~—— (4) COIT Recommendation. On April 21, 2022, COIT voted to recommend the~~  
19 ~~War Memorial Tenant Security Cameras Policy to the Board of Supervisors for approval.~~

20           ~~—— (5) Findings. The Board of Supervisors hereby finds that benefits authorized by~~  
21 ~~the War Memorial Tenant Security Cameras Policy outweigh the costs and risks; that the War~~  
22 ~~Memorial Tenant Security Cameras Policy will safeguard civil liberties and civil rights; and that~~  
23 ~~the uses and deployments of Tenant Security Cameras, as set forth in the War Memorial~~  
24 ~~Tenant Security Cameras Policy, will not be based upon discriminatory or viewpoint-based~~  
25 ~~factors or have a disparate impact on any community or Protected Class.~~



1           ~~—— (6) Approval of Policy. The Board of Supervisors hereby approves the War~~  
2 ~~Memorial Tenant Security Cameras Policy under which War Memorial may continue to~~  
3 ~~possess and use the Tenant Security Cameras.~~

4  
5           ~~Section 85. Location Management System: Juvenile Probation and Recreation and~~  
6 ~~Park Department.~~

7           ~~(a) Current Status. Juvenile Probation currently possesses and uses a Location~~  
8 ~~Management System. The Recreation and Park Department seeks to acquire and use a~~  
9 ~~Location Management System.~~

10          ~~(b) Juvenile Probation~~

11           ~~—— (1) Purpose. Juvenile Probation uses a Location Management System known as~~  
12 ~~SCRAM Global Positioning System (“SCRAM GPS”) to enforce court-ordered supervision of~~  
13 ~~youth placed on electronic monitoring as a condition of their probation or as an alternative to~~  
14 ~~detention.~~

15           ~~—— (2) Surveillance Impact Report. Juvenile Probation submitted a Surveillance~~  
16 ~~Impact Report for SCRAM GPS. A copy of the Surveillance Impact Report is in Board File~~  
17 ~~No. 220843, and is incorporated herein by reference.~~

18           ~~—— (3) Public Hearings. On October 22, 2021 and November 18, 2021, COIT and~~  
19 ~~PSAB conducted a total of two public hearings at which they considered the Surveillance~~  
20 ~~Impact Report and developed a Surveillance Technology Policy for SCRAM GPS (“Juvenile~~  
21 ~~Probation SCRAM GPS Policy”). A copy of the Juvenile Probation SCRAM GPS Policy is in~~  
22 ~~Board File No. 220843, and is incorporated herein by reference.~~

23           ~~—— (4) COIT Recommendation. On November 18, 2021, COIT voted to recommend~~  
24 ~~the Juvenile Probation SCRAM GPS Policy to the Board of Supervisors for approval.~~

1           ~~—— (5) Findings. The Board of Supervisors hereby finds that the benefits authorized~~  
2 ~~in the Juvenile Probation SCRAM GPS Policy outweigh the costs and risks; that the SCRAM~~  
3 ~~GPS will safeguard civil liberties and civil rights; and that the uses and deployments of~~  
4 ~~SCRAM GPS, as set forth in the Juvenile Probation SCRAM GPS Policy, will not be based~~  
5 ~~upon discriminatory or viewpoint-based factors or have a disparate impact on any community~~  
6 ~~or Protected Class.~~

7           ~~—— (6) Approval of Policy. The Board of Supervisors hereby approves the Juvenile~~  
8 ~~Probation SCRAM GPS Policy under which Juvenile Probation may continue to possess and~~  
9 ~~use SCRAM GPS.~~

10           ~~(cb) Recreation and Park Department~~

11           ~~—— (1) Purpose. The Recreation and Park Department would like to use a Location~~  
12 ~~Management System to manage reservations for tennis facilities and determine if reservation~~  
13 ~~holders are present at the tennis facility at the time of their reservation.~~

14           ~~—— (2) Surveillance Impact Report. The Recreation and Park Department submitted~~  
15 ~~a Surveillance Impact Report for a Location Management System to COIT. A copy of the~~  
16 ~~Surveillance Impact Report is in Board File No. 220843, and is incorporated herein by~~  
17 ~~reference.~~

18           ~~—— (3) Public Hearings. On March 11, 2022, May 27, 2022, and June 16, 2022,~~  
19 ~~COIT and PSAB conducted a total of three public hearings at which they considered the~~  
20 ~~Surveillance Impact Report and developed a Surveillance Technology Policy for Location~~  
21 ~~Management System (“Tennis Reservations Application Policy”). A copy of the Recreation~~  
22 ~~and Park Department Tennis Reservations Application Policy is in Board File No. 220843, and~~  
23 ~~is incorporated herein by reference.~~

1           ~~—— (4) COIT Recommendation. On June 16, 2021, COIT voted to recommend the~~  
2 ~~Recreation and Park Department Tennis Reservations Application Policy to the Board of~~  
3 ~~Supervisors for approval.~~

4           ~~—— (5) Findings. The Board of Supervisors hereby finds that the benefits authorized~~  
5 ~~by the Recreation and Park Department Tennis Reservations Application Policy outweigh the~~  
6 ~~costs and risks; that the Location Management System will safeguard civil liberties and civil~~  
7 ~~rights; and that the uses and deployments of the Location Management System, as set forth~~  
8 ~~in the Recreation and Park Department Tennis Reservations Application Policy, will not be~~  
9 ~~based upon discriminatory or viewpoint-based factors or have a disparate impact on any~~  
10 ~~community or Protected Class.~~

11           ~~—— (6) Approval of Policy. The Board of Supervisors hereby approves the~~  
12 ~~Recreation and Park Department Tennis Reservations Application Policy under which the~~  
13 ~~Recreation and Park Department may acquire and use the Location Management System.~~

14  
15           ~~Section 9. Computer Management System: Library.~~

16           ~~(a) Current Status. The Library currently possesses and uses a Computer Management~~  
17 ~~System.~~

18           ~~(b) Purpose. The Library uses a Computer Management System to provide time-~~  
19 ~~delimited public access to library computers and allow the public to print, copy, scan, and fax~~  
20 ~~documents, as well as to track usage of computers and print resources throughout Library~~  
21 ~~facilities for purposes of resource allocation and management.~~

22           ~~(c) Surveillance Impact Report. The Library submitted a Surveillance Impact Report for~~  
23 ~~their Computer Management System to COIT. A copy of the Library Surveillance Impact~~  
24 ~~Report for their Computer Management System is in Board File No. 220843, and is~~  
25 ~~incorporated herein by reference.~~

1 (d) Public Hearings. On May 27, 2022, and June 16, 2022, COIT and PSAB conducted  
2 a total of two public hearings at which they considered the Surveillance Impact Report and  
3 developed a Surveillance Technology Policy for the Library Computer Management System.  
4 A copy of the Surveillance Technology Policy for the Library's use of the Library Computer  
5 Management System ("Library Computer Management System Policy") is in Board File No.  
6 220843, and is incorporated herein by reference.

7 (e) COIT Recommendation. On June 16, 2022, COIT voted to recommend the Library  
8 Computer Management System Policy to the Board of Supervisors for approval.

9 (f) Findings. The Board of Supervisors hereby finds that the benefits that the Library  
10 Computer Management System Policy authorizes outweigh its costs and risks; that the Library  
11 Computer Management System Policy will safeguard civil liberties and civil rights; and that the  
12 uses and deployments of the Library Computer Management System, as set forth in the  
13 Library Computer Management System Policy, will not be based upon discriminatory or  
14 viewpoint-based factors or have a disparate impact on any community or Protected Class.

15 (g) Approval of Policy. The Board of Supervisors hereby approves the Library  
16 Computer Management System Policy under which the Library may continue to possess and  
17 use the Library Computer Management System.

18  
19 Section 10. Social Media Monitoring Software: Library.

20 (a) Current Status. The Library seeks to acquire and use Social Media Monitoring  
21 Software.

22 (b) Purpose. The Library would like to use Social Media Monitoring Software to plan,  
23 execute, and analyze trends in communication campaigns across social media platforms.

1           (c) Surveillance Impact Report. The Library submitted a Surveillance Impact Report for  
2 Social Media Monitoring Software to COIT. A copy of the Library Surveillance Impact Report  
3 is in Board File No. 220843, and is incorporated herein by reference.

4           (d) Public Hearings. On August 27, 2021 and October 21, 2021, COIT and PSAB  
5 conducted a total of two public hearings at which they considered the Surveillance Impact  
6 Report and developed a Surveillance Technology Policy for Social Media Monitoring Software  
7 (“Library Social Media Monitoring Software Policy”). A copy of the Library Social Media  
8 Monitoring Software Policy is in Board File No. 220843, and is incorporated herein by  
9 reference.

10          (e) COIT Recommendation. On October 21, 2021, COIT voted to recommend the  
11 Library Social Media Monitoring Software Policy to the Board of Supervisors for approval.

12          (f) Findings. The Board of Supervisors hereby finds that the benefits authorized by the  
13 Library Social Media Monitoring Software Policy outweigh the costs and risks; that the Social  
14 Media Monitoring Software will safeguard civil liberties and civil rights; and that the uses and  
15 deployments of Social Media Monitoring Software, as set forth in the Library Social Media  
16 Monitoring Software Policy, will not be based upon discriminatory or viewpoint-based factors  
17 or have a disparate impact on any community or Protected Class.

18          (g) Approval of Policy. The Board of Supervisors hereby approves the Library Social  
19 Media Monitoring Software Policy under which the Library may acquire and use the Social  
20 Media Monitoring Software.

1           Section 4165. Effective Date. This ordinance shall become effective 30 days after  
2 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
3 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
4 of Supervisors overrides the Mayor's veto of the ordinance.

5  
6 APPROVED AS TO FORM:  
7 DAVID CHIU, City Attorney

8 By: /s/ Zachary Porianda  
9       ZACHARY PORIANDA  
      Deputy City Attorney

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