File Number: 221166
(Provided by Clerk of Board of Supervisors)

Grant / Gift Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **In-Kind Gift of Two Utility Vehicles**

2. Department: **San Francisco Police Department**

3. Contact Person: **Katherine Chiu / Katie Lee** Telephone: **415-837-7210**

4. Grant Approval Status (check one):

   [**X**] Approved by funding agency [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: **Two (2) Utility Vehicles, with an estimated market value of $38,644.58**

6. a. Matching Funds Required: **N/A**
   b. Source(s) of matching funds (if applicable): **N/A**

7. a. Grant Source Agency: **Union Square Alliance**
   b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary: **Two (2) Utility Vehicles to support officers working in the Union Square Alliance area for high visibility patrol.**

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

   Start-Date: September 1, 2022 **End-Date: N/A**

10. a. Amount budgeted for contractual services: **N/A**
    b. Will contractual services be put out to bid? **N/A**
    c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N/A**
    d. Is this likely to be a one-time or ongoing request for contracting out? **N/A**

11. a. Does the budget include indirect costs? [ ] Yes [**X**] No
    b. 1. If yes, how much? **N/A**
       2. How was the amount calculated? **N/A**
    c. 1. If no, why are indirect costs not included?
       [ ] Not allowed by granting agency [ ] To maximize use of grant funds on direct services
       [**X**] Other (please explain): **this is an in-kind gift**
       2. If no indirect costs are included, what would have been the indirect costs? **If calculated at 10% of the estimated in-kind gift value, the indirect costs would have been approximately $3,864.**

12. Any other significant grant requirements or comments: **None**

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

[ ] Existing Site(s)	[ ] Existing Structure(s)	[X] Existing Program(s) or Service(s)
[ ] Rehabilitated Site(s)	[ ] Rehabilitated Structure(s)	[ ] New Program(s) or Service(s)
[ ] New Site(s)	[ ] New Structure(s)	

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Penny Si
(Name)

Departmental ADA Coordinator
(Title)

Date Reviewed: 9/20/2022

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

William Scott
(Name)

Chief of Police
(Title)

Date Reviewed: 9/26/2022

William Scott
(Signature Required)