CITY AND COUNTY OF SAN FRANCISCO
**PLANNING DEPARTMENT**
1650 Mission Street, Suite 400, San Francisco, CA 94013

# New Condominium Conversion Checklist

## Project Information

| PROPERTY ADDRESS: | | BLOCK / LOT: |
|---|---|---|
| 923-937 Kansas | | 4094 / 045-048 |
| CASE NO.: | ZONING: | DATE REVIEWED: |
| 2021-007825CND | RH-2 | 09/15/2021 |

| | CONFIRM COMPLIANCE WITH EACH CRITERION BY CHECKING BOXES | |
|---|---|---|
| ☑ | Enforcement | The property does not have any active violations or unauthorized window replacements. |
| ☑ | Density | The property does not exceed the Maximum Dwelling Unit Density for the property's Zoning District. |

- ☑ Application: Name, Address, & Phone
- ☑ Preliminary Title Report
- ☐ Form No. 1: Previous Land Use, Permit numbers for any approved BPA, proposed sales prices for BMR units
  - ☐ Building Permit Application No. 2014-0702-0323, 2014-0702-0334, 2014-0702-0335, 2014-0702-0336 (if applicable)
  - ☐ Check for consistency with approved planning entitlements (DPW does not require submission):
    - ☐ Building Permit Application No. _____ (if applicable)
    - ☐ Notice of Special Restrictions No. _____ (if applicable)
    - ☐ Motion No. / Conditions of Approval _____ (if applicable)
    - ☐ Variance Decision (if applicable)
    - ☐ Environmental Application (if applicable)
    - ☐ Prepare CATEX Checklist if referral qualifies as a project.
- ☑ Form No. 2: Owner's Release of Interest in Common Areas
- ☐ Proof of Owner Occupancy (utility bill, tax statement, etc.)
- ☑ Form No. 3: Proposition "M" Findings Form
- ☐ Form No. 4: DBI review (required only if creating new lot line on property occupied with existing building(s), not required if only for merging adjoining lots
- ☑ Tentative Final Map
- ☑ Tentative Parcel Map
  - ☑ Legal lot of record
  - ☑ Shows existing conditions
  - ☑ Photos are consistent with the map

Note: Any applicable item not in the Docket should be requested from DPW