

1 [Advanced Written Determination Regarding Statement of Incompatible Activities - Small
2 Business Commission - Miriam Zouzounis]

3 **Motion finding that Miriam Zouzounis' proposal to apply for grants administered by the**
4 **Office of Economic and Workforce Development ("OEWD") and to seek assistance from**
5 **OEWD relating to the non-profit on whose Board she serves on are not incompatible**
6 **with the Statement of Incompatible Activities of the Small Business Commission, of**
7 **which she is a member, subject to conditions.**

8
9 WHEREAS, Miriam Zouzounis is a member of the Small Business Commission
10 ("SBC"), appointed by the Board of Supervisors, and is a Board Member of the Neighborhood
11 Business Alliance, a community merchant non-profit trade association; and

12 WHEREAS, Members of the Small Business Commission are subject to a Statement of
13 Incompatible Activities ("SIA") that guides OEWD employees and members of the SBC about
14 the kinds of activities that are incompatible with their public duties and therefore prohibited;
15 and

16 WHEREAS, Section 3.218 of the Campaign and Governmental Conduct Code
17 authorizes City employees and officers to seek an Advance Written Determination ("AWD")
18 from their employer or appointing officer that a proposed activity is or is not incompatible with
19 the governing SIA; and

20 WHEREAS, An AWD that a proposed activity is not incompatible with the applicable
21 SIA provides the requestor with immunity from any subsequent enforcement action for
22 violation of the SIA if the material facts are as presented in the requestor's written submission;
23 and

1 WHEREAS, Miriam Zouzounis submitted a request for an AWD confirming that the
2 following activities are not incompatible under the SBC's SIA: Applying for grants and loans
3 administered by OEWD to support the Neighborhood Business Alliance; and

4 WHEREAS, The SBC's SIA provides that no officer may serve as a member of the
5 Board of Directors of a nonprofit organization that applies for loans or grants administered by
6 OEWD, SBC or the Workforce Investment San Francisco Board; and

7 WHEREAS, Notwithstanding this prohibition, Miriam Zouzounis' proposed activities are
8 not incompatible with the SBC's SIA because the City and County aspires to a diversity of
9 representation on its Boards and Commissions, particularly encouraging members of the
10 BIPOC, Immigrant, LGBTQ+, Reentry and other underrepresented communities to serve on
11 their own time; and

12 WHEREAS, BIPOC, Immigrant, LGBTQ+, Reentry and other underrepresented
13 communities also experience significant barriers to accessing small business financial and
14 technical support, as well as pre-development, lease, capital tenant improvement and
15 acquisition funding, and having to choose between equitable access to small business grants,
16 loans or other forms of public assistance can be a disincentive to authentic and diverse
17 representation on the Small Business Commission; and

18 WHEREAS, Miriam Zouzounis does not receive compensation for her volunteer service
19 on the board of Neighborhood Business Alliance, which is a community merchant non-profit
20 trade association; now, therefore, be it

21 MOVED, That based on the information submitted, the Board of Supervisors finds that
22 the Proposed Activities are not incompatible with the SIA of the SBC, subject to the following
23 conditions:

- Miriam Zouzounis will submit another AWD if the Neighborhood Business Alliance applies for additional grants or loans after two years of the adoption of this Motion; and
- Miriam Zouzounis will not receive direct grant relief from OEWD or the Neighborhood Business Alliance or be compensated by Neighborhood Business Alliance for her role as a Board Member.