

HUMAN SERVICES AGENCY BUDGET SUMMARY
BY PROGRAM

| | | | | | | | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------------|
| Meals on Wheel San Francisco (Please enter agency name here) | | | | | | | | | | | | Average cost/meal |
| (Check One) New ____ Renewal ____ Modification __x__ If modification, Effective Date of Mod. No. of Mod. | | | | | | | | | | | | |
| Program: Home-delivered meals for older adults | | | | | | | | | | | | |
| Budget Reference Page No.(s) | | | | | | | | | | | | |
| Program Term | FY 21/22 | FY 22/23 | | | FY 23/24 | | | FY 24/25 | | | Total | |
| | Revised | Budget | Modification | Revised | Budget | Modification | Revised | Budget | Modification | Revised | | |
| Annual # Meals Contracted | 1,576,196 | 1,446,658 | 42,204 | 1,488,862 | 1,446,658 | | 1,446,658 | 1,446,658 | | 1,446,658 | 5,958,374 | |
| # Great Plates transition meals | 43,544 | | | | | | | | | | | |
| DAS Expenditures | | | | | | | | | | | | |
| Salaries & Benefits | \$3,555,728 | \$3,216,746 | \$409,806 | \$3,626,552 | \$3,216,746 | \$149,251 | \$3,365,997 | \$3,216,746 | \$149,251 | \$3,365,997 | \$13,914,274 | |
| Operating Expenses | \$3,592,660 | \$3,147,610 | \$400,793 | \$3,548,403 | \$3,147,610 | \$145,829 | \$3,293,439 | \$3,147,610 | \$145,829 | \$3,293,439 | \$13,727,941 | \$2.30 |
| Subtotal | \$7,148,388 | \$6,364,356 | \$810,599 | \$7,174,955 | \$6,364,356 | \$295,080 | \$6,659,436 | \$6,364,356 | \$295,080 | \$6,659,436 | \$27,642,215 | \$4.64 |
| Indirect Percentage (%) | | | | | | | | | | | | |
| Indirect Cost | | | | | | | | | | | | |
| Capital/Subcontractor Expenditures | \$384,369 | | \$253,000 | \$253,000 | | | | | | | \$637,369 | \$0.11 |
| NCQA Expenditures | \$1,094,998 | \$1,012,642 | | \$1,012,642 | \$1,012,642 | | \$1,012,642 | \$1,012,642 | | \$1,012,642 | \$4,132,924 | \$0.69 |
| Total DAS Expenditures | \$8,627,755 | \$7,376,998 | \$1,063,599 | \$8,440,597 | \$7,376,998 | \$295,080 | \$7,672,078 | \$7,376,998 | \$295,080 | \$7,672,078 | \$32,412,508 | \$5.44 |
| Non DAS Expenditures | | | | | | | | | | | | |
| Salaries & Benefits | \$618,438 | \$1,026,136 | (\$373,683) | \$652,453 | \$1,026,136 | (\$93,408) | \$932,728 | \$1,026,136 | (\$93,408) | \$932,728 | \$3,136,347 | \$0.53 |
| Operating Expenses | \$1,322,425 | \$1,313,748 | (\$400,793) | \$912,955 | \$1,178,940 | (\$145,829) | \$1,033,111 | \$1,178,940 | (\$145,829) | \$1,033,111 | \$4,301,602 | \$0.72 |
| Capital/Subcontractor Expenditures | | | | | | | | | | | | |
| NCQA Expenditures | \$919,952 | \$806,566 | | \$806,566 | \$806,566 | | \$806,566 | \$806,566 | | \$806,566 | \$3,339,650 | \$0.56 |
| Total Non DAS Expenditures | \$2,860,815 | \$3,146,450 | (\$774,476) | \$2,371,974 | \$3,011,642 | (\$239,237) | \$2,772,405 | \$3,011,642 | (\$239,237) | \$2,772,405 | \$10,777,599 | \$1.81 |
| TOTAL DAS AND NON DAS EXPEDITURES | \$11,488,570 | \$10,523,448 | \$289,123 | \$10,812,571 | \$10,388,640 | \$55,843 | \$10,444,483 | \$10,388,640 | \$55,843 | \$10,444,483 | \$43,190,107 | \$7.25 |
| DAS Revenues | | | | | | | | | | | | |
| Meals- General Fund | \$5,210,895 | \$4,813,844 | | \$4,813,844 | \$4,813,844 | | \$4,813,844 | \$4,813,844 | | \$4,813,844 | \$19,652,427 | \$3.30 |
| Meals- State Fund | \$485,156 | \$432,203 | | \$432,203 | \$432,203 | | \$432,203 | \$432,203 | | \$432,203 | \$1,781,765 | \$0.30 |
| Meals- Federal Fund | \$1,903,747 | \$1,695,959 | | \$1,695,959 | \$1,695,959 | | \$1,695,959 | \$1,695,959 | | \$1,695,959 | \$6,991,624 | \$1.17 |
| MCO | \$11,868 | \$11,868 | | \$11,868 | \$11,868 | | \$11,868 | \$11,868 | | \$11,868 | \$47,472 | \$0.01 |
| CODB | \$423,124 | \$423,124 | \$295,080 | \$718,204 | \$423,124 | \$295,080 | \$718,204 | \$423,124 | \$295,080 | \$718,204 | \$2,577,736 | \$0.43 |
| OTO | \$592,965 | | \$515,519 | \$515,519 | | | | | | | \$1,108,484 | \$0.19 |
| CDA Infrastructure | | | \$253,000 | \$253,000 | | | | | | | | |
| Total DAS Revenue | \$8,627,755 | \$7,376,998 | \$1,063,599 | \$8,440,597 | \$7,376,998 | \$295,080 | \$7,672,078 | \$7,376,998 | \$295,080 | \$7,672,078 | \$32,412,508 | \$5.44 |
| PER MEAL COST, DAS | \$4.40 | \$4.39 | | \$4.81 | \$4.39 | | \$4.60 | \$4.39 | | \$4.60 | \$4.75 | |
| PER MEAL COST (with NCQA), DAS | \$5.10 | \$5.09 | | \$5.49 | \$5.09 | | \$5.30 | \$5.09 | | \$5.30 | \$5.44 | |
| PER GREAT PLATE TRANSITION MEALS COSTS | \$4.54 | | | | | | | | | | | |
| | | | | | | | | | | | | |

| | | | | | | | | | | | | |
|------------------------------------|----------------|--------------|-------------|--------------|--------------|-------------|--------------|--------------|-------------|--------------|--------------|--------|
| Non DAS Revenues | | | | | | | | | | | | |
| Project Income | \$100,722 | \$100,722 | | \$100,722 | \$100,722 | | \$100,722 | \$100,722 | | \$100,722 | \$402,888 | \$0.07 |
| Agency Cash- Fundraising | \$2,748,093 | \$3,033,728 | (\$774,476) | \$2,259,252 | \$2,898,920 | (\$239,237) | \$2,659,683 | \$2,898,920 | (\$239,237) | \$2,659,683 | \$10,326,711 | \$1.73 |
| Agency In-kind Volunteer | \$12,000 | \$12,000 | | \$12,000 | \$12,000 | | \$12,000 | \$12,000 | | \$12,000 | \$48,000 | \$0.01 |
| | | | | | | | | | | | | |
| Total Non DAS Revenue | \$2,860,815 | \$3,146,450 | (\$774,476) | \$2,371,974 | \$3,011,642 | (\$239,237) | \$2,772,405 | \$3,011,642 | (\$239,237) | \$2,772,405 | \$10,777,599 | \$1.81 |
| PER MEAL COST (with NCQA), Non DAS | \$1.82 | \$2.17 | | \$1.59 | \$2.08 | | \$1.92 | \$2.08 | | \$1.92 | \$1.81 | |
| | | | | | | | | | | | | |
| TOTAL DAS AND NON DAS REVENUE | \$11,488,570 | \$10,523,448 | \$289,123 | \$10,812,571 | \$10,388,640 | \$55,843 | \$10,444,483 | \$10,388,640 | \$55,843 | \$10,444,483 | \$43,190,107 | \$7.25 |
| PER MEAL COST (with NCQA), Total | \$6.92 | | | \$7.08 | | | \$7.22 | | | \$7.22 | \$7.25 | |
| | | | | | | | | | | | | |
| Full Time Equivalent (FTE) | 188.00 | | | 188.00 | | | 188.00 | | | 188.00 | 752.00 | |
| Prepared by: Patrick Schmalz | Date: 11/21/22 | | | | | | | | | | | |
| HSA-CO Review Signature: | | | | | | | | | | | | |
| HSA #1 | 10/25/2016 | | | | | | | | | | | |

| Salaries & Benefits Detail | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------------------|---------------------------------|-----------|--------------------------------|--------------|----------------|---------------------------------|-----------|--------------------------------|--------------|-----------------|--------------|----------------|---------------------------------|-----------|--------------------------------|--------------|-----------------|--------------|----------------|-----------------|--------------|----------------|--------------|
| DAS Salaries & Benefits | Agency Totals | | HSA Program | | FY 21/22 | Agency Totals | | HSA Program | | FY 22/23 | | | Agency Totals | | HSA Program | | FY 23/24 | | | FY 24/25 | | | Total |
| | Annual Full Time Salary for FTE | Total FTE | % FTE funded by HSA (Max 100%) | Adjusted FTE | Revised Salary | Annual Full Time Salary for FTE | Total FTE | % FTE funded by HSA (Max 100%) | Adjusted FTE | Budgeted Salary | Modification | Revised Salary | Annual Full Time Salary for FTE | Total FTE | % FTE funded by HSA (Max 100%) | Adjusted FTE | Budgeted Salary | Modification | Revised Salary | Budgeted Salary | Modification | Revised Salary | |
| Drivers (28) | \$46,823 | 28.00 | 60.79% | 17.02 | \$797,014 | \$49,398 | 28.00 | 58.84% | 16.47 | \$721,836 | \$91,962 | \$813,798 | \$49,398 | 28.00 | 52.19% | 14.61 | \$721,836 | \$33,493 | \$755,329 | \$721,836 | \$33,493 | \$755,329 | \$3,121,470 |
| HDM Supervisor/Lead/ Driver (PM) | \$66,950 | 1.00 | 63.36% | 0.63 | \$42,420 | \$70,632 | 1.00 | 61.32% | 0.61 | \$38,419 | \$4,894 | \$43,313 | \$70,632 | 1.00 | 54.39% | 0.54 | \$38,419 | \$1,782 | \$40,201 | \$38,419 | \$1,782 | \$40,201 | \$166,135 |
| Customer Service Lead | \$68,855 | 1.00 | 63.36% | 0.63 | \$43,627 | \$72,642 | 1.00 | 61.32% | 0.61 | \$39,512 | \$5,034 | \$44,546 | \$72,642 | 1.00 | 54.39% | 0.54 | \$39,512 | \$1,833 | \$41,345 | \$39,512 | \$1,833 | \$41,345 | \$170,863 |
| HDM Supervisor/Driver Lead/AM | \$58,423 | 1.00 | 63.36% | 0.63 | \$37,017 | \$61,636 | 1.00 | 61.32% | 0.61 | \$33,526 | \$4,271 | \$37,797 | \$61,636 | 1.00 | 54.39% | 0.54 | \$33,526 | \$1,556 | \$35,082 | \$33,526 | \$1,556 | \$35,082 | \$144,978 |
| Senior HDM Driver Manager | \$87,560 | 1.00 | 63.36% | 0.63 | \$55,478 | \$92,376 | 1.00 | 61.32% | 0.61 | \$50,246 | \$6,401 | \$56,647 | \$92,376 | 1.00 | 54.39% | 0.54 | \$50,246 | \$2,331 | \$52,577 | \$50,246 | \$2,331 | \$52,577 | \$217,279 |
| Senior HDM Client Waitlist & Comm | \$84,542 | 1.00 | 66.83% | 0.67 | \$56,499 | \$89,192 | 1.00 | 61.32% | 0.61 | \$48,514 | \$6,180 | \$54,694 | \$89,192 | 1.00 | 54.39% | 0.54 | \$48,514 | \$2,251 | \$50,765 | \$48,514 | \$2,251 | \$50,765 | \$212,723 |
| Senior HDM Operations Manager 20 | \$87,560 | 1.00 | 63.36% | 0.63 | \$55,478 | \$92,376 | 1.00 | 61.32% | 0.61 | \$50,246 | \$6,401 | \$56,647 | \$92,376 | 1.00 | 54.39% | 0.54 | \$50,246 | \$2,331 | \$52,577 | \$50,246 | \$2,331 | \$52,577 | \$217,279 |
| Client Support Specialist | \$49,276 | 1.00 | 63.36% | 0.63 | \$31,222 | \$51,986 | 1.00 | 61.32% | 0.61 | \$28,277 | \$3,602 | \$31,879 | \$51,986 | 1.00 | 54.39% | 0.54 | \$28,277 | \$1,312 | \$29,589 | \$28,277 | \$1,312 | \$29,589 | \$122,279 |
| HDM Safety Board Lead | \$53,560 | 1.00 | 58.77% | 0.59 | \$31,479 | \$56,506 | 1.00 | 56.88% | 0.57 | \$28,510 | \$3,632 | \$32,142 | \$56,506 | 1.00 | 50.45% | 0.50 | \$28,510 | \$1,323 | \$29,833 | \$28,510 | \$1,323 | \$29,833 | \$123,287 |
| HDM Lead Intake Coordinator | \$58,460 | 1.00 | 63.36% | 0.63 | \$37,041 | \$61,675 | 1.00 | 61.32% | 0.61 | \$33,547 | \$4,273 | \$37,820 | \$61,675 | 1.00 | 54.39% | 0.54 | \$33,547 | \$1,556 | \$35,103 | \$33,547 | \$1,556 | \$35,103 | \$145,067 |
| Chief Prog Off | \$155,752 | 1.00 | 37.35% | 0.37 | \$58,181 | \$164,318 | 1.00 | 36.15% | 0.36 | \$52,693 | \$6,713 | \$59,406 | \$164,318 | 1.00 | 32.07% | 0.32 | \$52,693 | \$2,445 | \$55,138 | \$52,693 | \$2,445 | \$55,138 | \$227,863 |
| SalesForce Administrator | \$110,624 | 1.00 | 53.54% | 0.54 | \$59,229 | \$116,708 | 1.00 | 51.82% | 0.52 | \$53,642 | \$6,834 | \$60,476 | \$116,708 | 1.00 | 45.96% | 0.46 | \$53,642 | \$2,489 | \$56,131 | \$53,642 | \$2,489 | \$56,131 | \$231,967 |
| SalesForce Analyst | \$63,865 | 1.00 | 53.54% | 0.54 | \$34,194 | \$67,378 | 1.00 | 51.82% | 0.52 | \$30,969 | \$3,945 | \$34,914 | \$67,378 | 1.00 | 45.96% | 0.46 | \$30,969 | \$1,437 | \$32,406 | \$30,969 | \$1,437 | \$32,406 | \$133,920 |
| Chief Food & Operations Officer: Sp | \$167,553 | 1.00 | 47.52% | 0.48 | \$79,618 | \$176,768 | 1.00 | 45.99% | 0.46 | \$72,108 | \$9,186 | \$81,294 | \$176,768 | 1.00 | 40.79% | 0.41 | \$72,108 | \$3,345 | \$75,453 | \$72,108 | \$3,345 | \$75,453 | \$311,818 |
| Food Safety/Compliance Manager | \$87,550 | 1.00 | 51.12% | 0.51 | \$44,753 | \$92,365 | 1.00 | 49.47% | 0.49 | \$40,532 | \$5,163 | \$45,695 | \$92,365 | 1.00 | 43.88% | 0.44 | \$40,532 | \$1,880 | \$42,412 | \$40,532 | \$1,880 | \$42,412 | \$175,272 |
| Assistant Food Service Director | \$101,700 | 1.00 | 51.12% | 0.51 | \$51,986 | \$107,294 | 1.00 | 49.47% | 0.49 | \$47,082 | \$5,999 | \$53,081 | \$107,294 | 1.00 | 43.88% | 0.44 | \$47,082 | \$2,185 | \$49,267 | \$47,082 | \$2,185 | \$49,267 | \$203,601 |
| Chef | \$99,386 | 1.00 | 51.12% | 0.51 | \$50,803 | \$104,852 | 1.00 | 49.47% | 0.49 | \$46,011 | \$5,862 | \$51,873 | \$104,852 | 1.00 | 43.88% | 0.44 | \$46,011 | \$2,135 | \$48,146 | \$46,011 | \$2,135 | \$48,146 | \$198,968 |
| Food Service Director | \$108,150 | 1.00 | 51.12% | 0.51 | \$55,283 | \$114,098 | 1.00 | 49.47% | 0.49 | \$50,069 | \$6,378 | \$56,447 | \$114,098 | 1.00 | 43.88% | 0.44 | \$50,069 | \$2,323 | \$52,392 | \$50,069 | \$2,323 | \$52,392 | \$216,514 |
| Procurement/Purchasing Manager | \$108,150 | 1.00 | 51.12% | 0.51 | \$55,283 | \$114,098 | 1.00 | 49.47% | 0.49 | \$50,069 | \$6,378 | \$56,447 | \$114,098 | 1.00 | 43.88% | 0.44 | \$50,069 | \$2,323 | \$52,392 | \$50,069 | \$2,323 | \$52,392 | \$216,514 |
| Warehouse Manager | \$56,650 | 1.00 | 41.51% | 0.42 | \$23,513 | \$59,766 | 1.00 | 40.17% | 0.40 | \$21,295 | \$2,713 | \$24,008 | \$59,766 | 1.00 | 35.63% | 0.36 | \$21,295 | \$988 | \$22,283 | \$21,295 | \$988 | \$22,283 | \$92,087 |
| Kitchen Staff (37) | \$42,572 | 37.00 | 46.62% | 17.25 | \$734,343 | \$44,913 | 37.00 | 45.12% | 16.69 | \$665,077 | \$84,731 | \$749,808 | \$44,913 | 37.00 | 40.02% | 14.81 | \$665,077 | \$30,860 | \$695,937 | \$665,077 | \$30,860 | \$695,937 | \$2,876,025 |
| Maintenance Associate | \$39,634 | 1.00 | 41.51% | 0.42 | \$16,450 | \$41,814 | 1.00 | 40.17% | 0.40 | \$14,899 | \$1,898 | \$16,797 | \$41,814 | 1.00 | 35.63% | 0.36 | \$14,899 | \$691 | \$15,590 | \$14,899 | \$691 | \$15,590 | \$64,427 |
| Fleet & Facilities Manager | \$82,400 | 1.00 | 41.51% | 0.42 | \$34,200 | \$86,932 | 1.00 | 40.17% | 0.40 | \$30,974 | \$3,947 | \$34,921 | \$86,932 | 1.00 | 35.63% | 0.36 | \$30,974 | \$1,438 | \$32,412 | \$30,974 | \$1,438 | \$32,412 | \$133,945 |
| Maintenance Associate | \$39,634 | 1.00 | 41.51% | 0.42 | \$16,450 | \$41,814 | 1.00 | 40.17% | 0.40 | \$14,899 | \$1,898 | \$16,797 | \$41,814 | 1.00 | 35.63% | 0.36 | \$14,899 | \$691 | \$15,590 | \$14,899 | \$691 | \$15,590 | \$64,427 |
| Sr. Administrative Assistant | \$66,950 | 1.00 | 41.51% | 0.42 | \$27,788 | \$70,632 | 1.00 | 40.17% | 0.40 | \$25,167 | \$3,206 | \$28,373 | \$70,632 | 1.00 | 35.63% | 0.36 | \$25,167 | \$1,167 | \$26,334 | \$25,167 | \$1,167 | \$26,334 | \$108,829 |
| Maintenance Technician Supervisor | \$72,100 | 1.00 | 41.51% | 0.42 | \$29,925 | \$76,066 | 1.00 | 40.17% | 0.40 | \$27,103 | \$3,453 | \$30,556 | \$76,066 | 1.00 | 35.63% | 0.36 | \$27,103 | \$1,257 | \$28,360 | \$27,103 | \$1,257 | \$28,360 | \$117,201 |
| Director of Fleet & Facilities | \$118,775 | 1.00 | 41.51% | 0.42 | \$49,298 | \$125,308 | 1.00 | 40.17% | 0.40 | \$44,648 | \$5,688 | \$50,336 | \$125,308 | 1.00 | 35.63% | 0.36 | \$44,648 | \$2,072 | \$46,720 | \$44,648 | \$2,072 | \$46,720 | \$193,074 |
| Volunteer Program Manager | \$66,886 | 1.00 | 10.89% | 0.11 | \$7,281 | \$70,565 | 1.00 | 10.54% | 0.11 | \$6,595 | \$840 | \$7,435 | \$70,565 | 1.00 | 9.35% | 0.09 | \$6,595 | \$306 | \$6,901 | \$6,595 | \$306 | \$6,901 | \$28,518 |
| Volunteer Program Manager | \$63,865 | 1.00 | | | | \$67,378 | 1.00 | | | | | | \$67,378 | 1.00 | | | | | | | | | |
| Volunteer Program Manager | \$64,890 | 1.00 | | | | \$68,459 | 1.00 | | | | | | \$68,459 | 1.00 | | | | | | | | | |
| Director of Volunteer Programs & Cd | \$100,114 | 1.00 | 15.08% | 0.15 | \$15,096 | \$105,620 | 1.00 | 14.59% | 0.15 | \$13,672 | \$1,742 | \$15,414 | \$105,620 | 1.00 | 12.94% | 0.13 | \$13,672 | \$634 | \$14,306 | \$13,672 | \$634 | \$14,306 | \$59,122 |
| Totals | \$2,479,209 | 94.00 | 1440.58% | 47.60 | \$2,630,949 | \$2,615,565 | 94.00 | 1390.88% | 46.04 | \$2,380,137 | \$303,224 | \$2,683,361 | \$2,615,565 | 94.00 | 1233.71% | 40.84 | \$2,380,137 | \$110,434 | \$2,490,571 | \$2,380,137 | \$110,434 | \$2,490,571 | \$10,295,452 |
| Fringe Benefits Rate | 35% | | | | | 35% | | | | 35% | | | 35% | | | | 35% | | | | 35% | | |
| Employee Fringe Benefits | \$871,442 | | | | \$924,779 | \$919,36, | | | | | | | | | | | | | | | | | |

| | | | | | | | | | | | | | | | | | | | | | | | |
|---|-------------|-------|---------|------|-------------|-------------|-------|---------|------|-------------|-------------|-------------|-------------|-------|---------|-------|-------------|------------|-------------|-------------|------------|-------------|--------------|
| Totals | \$2,479,209 | 94.00 | 350.31% | 7.72 | \$457,594 | \$2,615,565 | 94.00 | 350.31% | 7.72 | \$759,257 | (\$276,495) | \$482,762 | \$2,615,565 | 94.00 | 548.58% | 12.07 | \$759,257 | (\$69,114) | \$690,143 | \$759,257 | (\$69,114) | \$690,143 | \$2,320,642 |
| Fringe Benefits Rate | 35% | | | | | 35% | | | | 35% | | | 35% | | | | 35% | | | 35% | | | |
| Employee Fringe Benefits | \$871,442 | | | | \$160,844 | \$919,361 | | | | \$266,879 | (\$97,188) | \$169,691 | \$919,361 | | | | \$266,879 | (\$24,294) | \$242,585 | \$266,879 | (\$24,294) | \$242,585 | \$815,705 |
| Total Non DAS Salaries and Benefits | \$3,350,651 | | | | \$618,438 | \$3,534,926 | | | | \$1,026,136 | (\$373,683) | \$652,453 | \$3,534,926 | | | | \$1,026,136 | (\$93,408) | \$932,728 | \$1,026,136 | (\$93,408) | \$932,728 | \$3,136,347 |
| Total DAS and Non DAS Salaries and Benefits | \$6,701,302 | | | | \$4,174,166 | \$7,069,852 | | | | \$4,242,882 | \$36,123 | \$4,279,005 | \$7,069,852 | | | | \$4,242,882 | \$55,843 | \$4,298,725 | \$4,242,882 | \$55,843 | \$4,298,725 | \$17,050,621 |
| HSA #2 | | | | | | | | | | | | | | | | | | | | | | | 10/25/2016 |

| Operating Expense Detail | | | | | | | | | | | | |
|--|---|--------------------|-------------|--------------|--------------------|-------------|--------------|--------------------|-------------|--------------|--------------------|---------------------|
| | Annual # meals Contracted # Great Plates tranisition meals | FY 21/22 | FY 22/23 | | | FY 23/24 | | | FY 24/25 | | | Total |
| | | Revised | Budget | Modification | Revised | Budget | Modification | Revised | Budget | Modification | Revised | |
| | | 1,576,196 | 1,446,658 | 42,204 | 1,488,862 | 1,446,658 | | 1,446,658 | 1,446,658 | | | 5,958,374 |
| | | 43,544 | | | | | | | | | | |
| DAS Operating Expenses | | | | | | | | | | | | |
| <u>Expenditure Category</u> | | | | | | | | | | | | |
| Rental of Property | | \$1,456 | \$1,184 | \$151 | \$1,335 | \$1,184 | \$55 | \$1,239 | \$1,184 | \$55 | \$1,239 | \$5,269 |
| Utilities (Elec, Water, Gas, Phone, Garbage) | | \$102,419 | \$83,280 | \$10,609 | \$93,889 | \$83,280 | \$3,864 | \$87,144 | \$83,280 | \$3,864 | \$87,144 | \$370,596 |
| Office Supplies, Postage | | \$131,900 | \$106,988 | \$13,418 | \$120,406 | \$106,988 | \$4,742 | \$111,730 | \$106,988 | \$4,742 | \$111,730 | \$475,766 |
| Building Maintenance Supplies and Repair | | \$124,002 | \$100,828 | \$12,846 | \$113,674 | \$100,828 | \$4,679 | \$105,507 | \$100,828 | \$4,679 | \$105,507 | \$448,690 |
| Printing and Reproduction | | \$4,951 | \$4,026 | \$513 | \$4,539 | \$4,026 | \$187 | \$4,213 | \$4,026 | \$187 | \$4,213 | \$17,916 |
| Insurance | | \$45,190 | \$36,746 | \$4,681 | \$41,427 | \$36,746 | \$1,705 | \$38,451 | \$36,746 | \$1,705 | \$38,451 | \$163,519 |
| Staff Training | | \$7,006 | \$5,697 | \$726 | \$6,423 | \$5,697 | \$264 | \$5,961 | \$5,697 | \$264 | \$5,961 | \$25,351 |
| Staff Travel-(Local & Out of Town) | | \$4,369 | \$3,552 | \$453 | \$4,005 | \$3,552 | \$165 | \$3,717 | \$3,552 | \$165 | \$3,717 | \$15,808 |
| Rental of Equipment | | \$2,330 | \$1,895 | \$241 | \$2,136 | \$1,895 | \$88 | \$1,983 | \$1,895 | \$88 | \$1,983 | \$8,432 |
| | | | | | | | | | | | | |
| <u>Food Cost</u> | | FY 21/22 | FY 22/23 | FY 23/25 | | | | | | | | |
| Raw Food | per meal | \$1.76 | \$1.93 | \$1.84 | \$2,855,903 | \$2,548,795 | \$324,716 | \$2,873,511 | \$2,548,795 | \$118,264 | \$2,667,059 | \$11,063,532 |
| HDM Food Svc Supplies | per meal | | | | | | | | | | | |
| Catered Meals | per meal | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| <u>Consultant</u> | | | | | | | | | | | | |
| Consultants-Temp Employees | | \$94,897 | \$77,163 | \$9,830 | \$86,993 | \$77,163 | \$3,580 | \$80,743 | \$77,163 | \$3,580 | \$80,743 | \$343,376 |
| Consultants-IT Operations | | \$53,418 | \$43,435 | \$5,534 | \$48,969 | \$43,435 | \$2,016 | \$45,451 | \$43,435 | \$2,016 | \$45,451 | \$193,289 |
| Consultants-Audit | | \$25,411 | \$20,662 | \$2,633 | \$23,295 | \$20,662 | \$959 | \$21,621 | \$20,662 | \$959 | \$21,621 | \$91,948 |
| Consultants-Payroll Service | | \$10,354 | \$8,419 | \$1,072 | \$9,491 | \$8,419 | \$391 | \$8,810 | \$8,419 | \$391 | \$8,810 | \$37,465 |
| Consultants-Legal | | \$14,564 | \$11,842 | \$1,509 | \$13,351 | \$11,842 | \$550 | \$12,392 | \$11,842 | \$550 | \$12,392 | \$52,699 |
| Consultants-Other | | \$5,243 | \$4,263 | \$543 | \$4,806 | \$4,263 | \$198 | \$4,461 | \$4,263 | \$198 | \$4,461 | \$18,971 |
| | | | | | | | | | | | | |
| <u>Other</u> | | | | | | | | | | | | |
| Delivery Costs | | \$75,235 | \$61,175 | \$7,794 | \$68,969 | \$61,175 | \$2,839 | \$64,014 | \$61,175 | \$2,839 | \$64,014 | \$272,232 |
| Volunteer and Client Costs | | \$34,012 | \$27,660 | \$3,524 | \$31,184 | \$27,660 | \$1,283 | \$28,943 | \$27,660 | \$1,283 | \$28,943 | \$123,082 |
| | | | | | | | | | | | | |
| Total DAS Operating Expenses | | \$3,592,660 | \$3,147,610 | \$400,793 | \$3,548,403 | \$3,147,610 | \$145,829 | \$3,293,439 | \$3,147,610 | \$145,829 | \$3,293,439 | \$13,727,941 |
| | | | | | | | | | | | | |
| Non DAS Operating Expenses | | | | | | | | | | | | |
| <u>Expenditure Category</u> | | | | | | | | | | | | |
| Rental of Property | | \$990 | \$884 | (\$151) | \$733 | \$884 | (\$55) | \$829 | \$884 | (\$55) | \$829 | \$3,381 |
| Utilities (Elec, Water, Gas, Phone, Garbage) | | \$50,485 | \$45,083 | (\$10,609) | \$34,474 | \$45,083 | (\$3,864) | \$41,219 | \$45,083 | (\$3,864) | \$41,219 | \$167,397 |
| Office Supplies, Postage | | \$90,186 | \$80,536 | (\$13,418) | \$67,118 | \$80,536 | (\$4,742) | \$75,794 | \$80,536 | (\$4,742) | \$75,794 | \$308,892 |
| Building Maintenance Supplies and Repair | | \$85,030 | \$75,932 | (\$12,846) | \$63,086 | \$75,932 | (\$4,679) | \$71,253 | \$75,932 | (\$4,679) | \$71,253 | \$290,622 |
| Printing and Reproduction | | \$3,366 | \$3,006 | (\$513) | \$2,493 | \$3,006 | (\$187) | \$2,819 | \$3,006 | (\$187) | \$2,819 | \$11,497 |
| Insurance | | \$30,720 | \$27,433 | (\$4,681) | \$22,752 | \$27,433 | (\$1,705) | \$25,728 | \$27,433 | (\$1,705) | \$25,728 | \$104,928 |
| Staff Training | | \$4,763 | \$4,253 | (\$726) | \$3,527 | \$4,253 | (\$264) | \$3,989 | \$4,253 | (\$264) | \$3,989 | \$16,268 |
| Staff Travel-(Local & Out of Town) | | \$2,970 | \$2,652 | (\$453) | \$2,199 | \$2,652 | (\$165) | \$2,487 | \$2,652 | (\$165) | \$2,487 | \$10,143 |
| Rental of Equipment | | \$1,584 | \$1,415 | (\$241) | \$1,174 | \$1,415 | (\$88) | \$1,327 | \$1,415 | (\$88) | \$1,327 | \$5,412 |
| | | | | | | | | | | | | |
| <u>Food Cost</u> | | FY 21/22 | FY 22/23 | FY 23/25 | | | | | | | | |
| Raw Food | per meal | \$0.52 | \$0.37 | \$0.44 | \$839,461 | \$882,461 | (\$324,716) | \$557,745 | \$747,653 | (\$118,264) | \$629,389 | \$2,655,984 |
| HDM Food Svc Supplies | per meal | | | | | | | | | | | |

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|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Catered Meals | per meal | | | | | | | | | | |
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| Consultant | | | | | | | | | | | |
| Consultants-Temp Employees | \$64,510 | \$57,607 | (\$9,830) | \$47,777 | \$57,607 | (\$3,580) | \$54,027 | \$57,607 | (\$3,580) | \$54,027 | \$220,341 |
| Consultants-IT Operations | \$36,314 | \$32,428 | (\$5,534) | \$26,894 | \$32,428 | (\$2,016) | \$30,412 | \$32,428 | (\$2,016) | \$30,412 | \$124,032 |
| Consultants-Audit | \$17,274 | \$15,426 | (\$2,633) | \$12,793 | \$15,426 | (\$959) | \$14,467 | \$15,426 | (\$959) | \$14,467 | \$59,001 |
| Consultants-Payroll Service | \$7,038 | \$6,285 | (\$1,072) | \$5,213 | \$6,285 | (\$391) | \$5,894 | \$6,285 | (\$391) | \$5,894 | \$24,039 |
| Consultants-Legal | \$9,900 | \$8,841 | (\$1,509) | \$7,332 | \$8,841 | (\$550) | \$8,291 | \$8,841 | (\$550) | \$8,291 | \$33,814 |
| Consultants-Other | \$3,564 | \$3,183 | (\$543) | \$2,640 | \$3,183 | (\$198) | \$2,985 | \$3,183 | (\$198) | \$2,985 | \$12,174 |
| Other | | | | | | | | | | | |
| Delivery Costs | \$51,144 | \$45,672 | (\$7,794) | \$37,878 | \$45,672 | (\$2,839) | \$42,833 | \$45,672 | (\$2,839) | \$42,833 | \$174,688 |
| Volunteer and Client Costs | \$23,126 | \$20,651 | (\$3,524) | \$17,127 | \$20,651 | (\$1,283) | \$19,368 | \$20,651 | (\$1,283) | \$19,368 | \$78,989 |
| Total Non DAS Operating Expenses | \$1,322,425 | \$1,313,748 | (\$400,793) | \$912,955 | \$1,178,940 | (\$145,829) | \$1,033,111 | \$1,178,940 | (\$145,829) | \$1,033,111 | \$4,301,602 |
| Total DAS and Non DAS Operating Expenses | \$4,915,085 | \$4,461,358 | | \$4,461,358 | \$4,326,550 | | \$4,326,550 | \$4,326,550 | | \$4,326,550 | \$18,029,543 |
| HSA #3 | | | | | | | | | | | 10/25/2016 |

Capital & Subcontractor Expenditure Detail

| DAS Capital Expenditure | FY 21/22 | FY 22/23 | | | FY 23/24 | | | FY 24/25 | | | Total |
|--|-----------|----------|--------------|-----------|----------|--------------|---------|----------|--------------|---------|-----------|
| Equipment (Qty) | Revised | Budget | Modification | Revised | Budget | Modification | Revised | Budget | Modification | Revised | |
| 22 cooler bags at \$4 each | \$88 | | | | | | | | | | \$88 |
| 6 hard sided coolers at \$30 each | \$180 | | | | | | | | | | \$180 |
| 44 microwaves at \$87.68 each (new price) | \$3,850 | | | | | | | | | | \$3,850 |
| 40 refrigerators at \$161.80 each (new price) | \$6,490 | | | | | | | | | | \$6,490 |
| Meal label printer (HCBS Eligible for printer purchased in FY22/23) | \$37,900 | | \$40,000 | \$40,000 | | | | | | | \$77,900 |
| 3 EV delivery vans with refrigeration (HCBS Eligible) | | | \$213,000 | \$213,000 | | | | | | | \$213,000 |
| | | | | | | | | | | | |
| Total Equipment Cost | \$48,508 | | \$253,000 | \$253,000 | | | | | | | \$301,508 |
| Remodeling | | | | | | | | | | | |
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| Total Remodeling Cost | | | | | | | | | | | |
| Other | | | | | | | | | | | |
| Gas and food cost increasesfor 819,173 meals at \$ | \$335,861 | | | | | | | | | | \$335,861 |
| | | | | | | | | | | | |
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| | | | | | | | | | | | |
| Total Subcontractor Cost | \$335,861 | | | | | | | | | | \$335,861 |
| | | | | | | | | | | | |
| Total DAS Capital & Subcontractor Expenditure | \$384,369 | | \$253,000 | \$253,000 | | | | | | | \$637,369 |
| Non DAS Capital Expenditure | | | | | | | | | | | |
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| Total Equipment Cost | | | | | | | | | | | |
| Remodeling | | | | | | | | | | | |
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| Total Remodeling Cost | | | | | | | | | | | |
| Other | | | | | | | | | | | |
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| Total Subcontractor Cost | | | | | | | | | | | |
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| Total Non DAS Capital & Subcontractor Expenditure | | | | | | | | | | | |
| | | | | | | | | | | | |
| Total DAS and Non DAS Capital & Subcontractor Expenditure | \$384,369 | | \$253,000 | \$253,000 | | | | | | | \$637,369 |
| HSA #4 | | | | | | | | | | | 10/25/2016 |

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|---|---------------------|--------------------|---------------|-------------|---------------------|--------------|----------|--------------------|---------------|--------------|--|-------------|--------------|-------------|-------------|--------------|-------------|-------------|--------------|-------------|-------------|
| Program: Home-delivered meals for older adults (Same as Line 11 on HSA #1) | | | | | | | | | | | Appendix B-2, Page 5 Document Date: December 2022 | | | | | | | | | | |
| NCQA Expenditure Detail | | | | | | | | | | | | | | | | | | | | | |
| DAS NCQA Expenditure | FY 21/22 Unit price | | FY 21/22 Unit | FY 21/22 | FY 22/25 Unit price | | | | FY 22/25 Unit | | | FY 22/23 | | | FY 23/24 | | | FY 24/25 | | | Total |
| | Revised | | Revised | Revised | Budget | Modification | Revised | | Budget | Modification | Revised | Budget | Modification | Revised | Budget | Modification | Revised | Budget | Modification | Revised | |
| Menu planning and nutrition analysis | \$622.67 | /set | 2.00 | \$1,245 | \$656.50 | | \$656.50 | /set | 2.00 | | 2.00 | \$1,313 | | \$1,313 | \$1,313 | | \$1,313 | \$1,313 | | \$1,313 | \$5,184 |
| Kitchen and food service monitoring | \$692.22 | | 4.00 | \$2,769 | \$730.00 | | \$730.00 | | 4.00 | | 4.00 | \$2,920 | | \$2,920 | \$2,920 | | \$2,920 | \$2,920 | | \$2,920 | \$11,529 |
| HDM Route Monitoring | \$213.43 | /route | 84.00 | \$17,928 | \$225.10 | | \$225.10 | /route | 84.00 | | 84.00 | \$18,908 | | \$18,908 | \$18,908 | | \$18,908 | \$18,908 | | \$18,908 | \$74,652 |
| Nutrition education | \$188.44 | | 4.00 | \$754 | \$198.75 | | \$198.75 | | 4.00 | | 4.00 | \$795 | | \$795 | \$795 | | \$795 | \$795 | | \$795 | \$3,139 |
| Nutrition counseling (optional) | \$124.85 | /hour | 1550.00 | \$193,518 | \$131.67 | | \$131.67 | /hour | 1350.00 | | 1350.00 | \$177,757 | | \$177,757 | \$177,757 | | \$177,757 | \$177,757 | | \$177,757 | \$726,789 |
| In-service training | | /training | | | | | | /training | | | | | | | | | | | | | |
| HDM Assessment for ENP/C2 nutrition program (Initial and annual) | \$274.62 | /assessment | 3200.00 | \$878,784 | \$289.62 | | \$289.62 | /assessment | 2800.00 | | 2800.00 | \$810,949 | | \$810,949 | \$810,949 | | \$810,949 | \$810,949 | | \$810,949 | \$3,311,631 |
| Annual Assessment for the HDM program for Adults with Disabilities (optional) | | /annual assessment | | | | | | /annual assessment | | | | | | | | | | | | | |
| Total DAS NCQA Expenditure | | | | \$1,094,998 | | | | | | | | \$1,012,642 | | \$1,012,642 | \$1,012,642 | | \$1,012,642 | \$1,012,642 | | \$1,012,642 | \$4,132,924 |
| Non DAS NCQA Expenditure | | | | | Unit price | | | | FY22/25 Unit | | | FY 22/23 | | | FY 23/24 | | | FY 24/25 | | | Total |
| | | | | | | | | | | | | | | | | | | | | | |
| Menu planning and nutrition analysis | \$482.00 | /set | 2.00 | \$964 | \$482.00 | | \$482.00 | /set | 2.00 | | 2.00 | \$964 | | \$964 | \$964 | | \$964 | \$964 | | \$964 | \$3,856 |
| Kitchen and food service monitoring | \$542.75 | | 4.00 | \$2,171 | \$542.75 | | \$542.75 | | 4.00 | | 4.00 | \$2,171 | | \$2,171 | \$2,171 | | \$2,171 | \$2,171 | | \$2,171 | \$8,684 |
| HDM Route Monitoring | \$167.19 | /route | 84.00 | \$14,044 | \$167.19 | | \$167.19 | /route | 84.00 | | 84.00 | \$14,044 | | \$14,044 | \$14,044 | | \$14,044 | \$14,044 | | \$14,044 | \$56,176 |
| Nutrition education | \$144.33 | | 4.00 | \$577 | \$144.33 | | \$144.33 | | 4.00 | | 4.00 | \$577 | | \$577 | \$577 | | \$577 | \$577 | | \$577 | \$2,308 |
| Nutrition counseling (optional) | \$97.86 | /hour | 1550.00 | \$151,676 | \$97.86 | | \$97.86 | /hour | 1350.00 | | 1350.00 | \$132,105 | | \$132,105 | \$132,105 | | \$132,105 | \$132,105 | | \$132,105 | \$547,991 |
| In-service training | | /training | | | | | | /training | | | | | | | | | | | | | |
| HDM Assessment for ENP/C2 nutrition program (Initial and annual) | \$234.54 | /assessment | 3200.00 | \$750,520 | \$234.54 | | \$234.54 | /assessment | 2800.00 | | 2800.00 | \$656,705 | | \$656,705 | \$656,705 | | \$656,705 | \$656,705 | | \$656,705 | \$2,720,635 |
| Annual Assessment for HDM program for Adults with Disabilities (optional) | | /annual assessment | | | | | | /annual assessment | | | | | | | | | | | | | |
| Total Non DAS NCQA Expenditure | | | | \$919,952 | | | | | | | | \$806,566 | | \$806,566 | \$806,566 | | \$806,566 | \$806,566 | | \$806,566 | \$3,339,650 |
| Total DAS and Non DAS NCQA Expenditure | | | | \$2,014,950 | | | | | | | | \$1,819,208 | | \$1,819,208 | \$1,819,208 | | \$1,819,208 | \$1,819,208 | | \$1,819,208 | \$7,472,574 |
| | | | | | | | | | | | | | | | | | | | | | |
| HSA #4 | | | | | | | | | | | 10/25/2016 | | | | | | | | | | |