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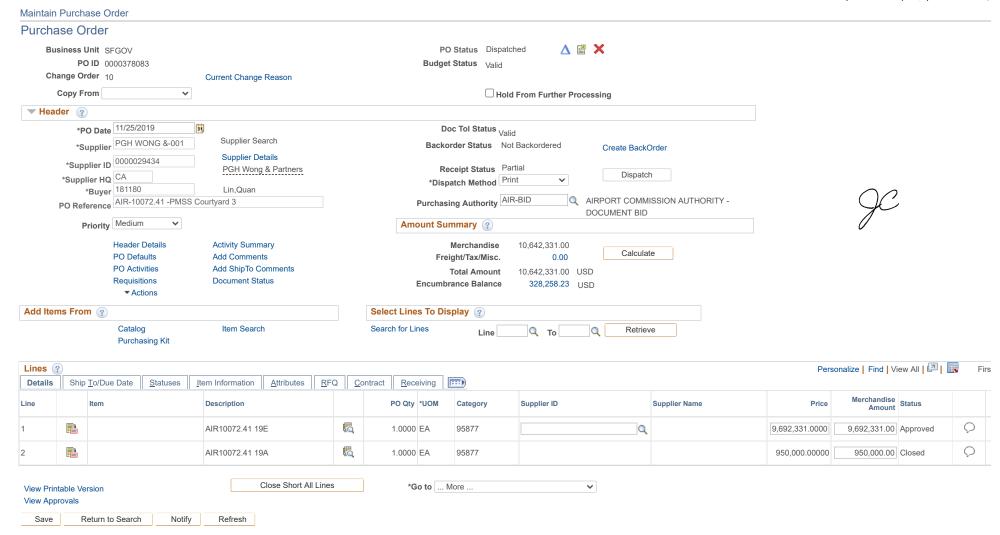
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Contract Entry

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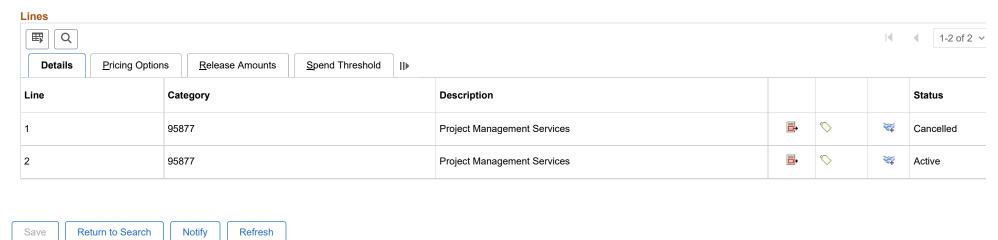
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View Category Hierarchy

Category Search

▼ Contract Categories



Contacts **Summary** Custom **Compliance Summary**

SetID SHARE Supplier PGH Wong & Partners Supplier ID 0000029434 **Short Supplier Name Common Parent's Name**

PGH WONG &-001

If the supplier is a DBA, Common Parent's Name will be listed

Joint Venture Constituents

	Joint Venture Partner ID	Description		Ownership %	LBE Type	12B Compliance Status		
1	0000003148 Q	PGH WONG ENGINEERING INC		70		12B Compliant	+	
2	0000005785 Q	CFWRIGHT CONSULTING, LLC		15		12B Compliant	+	
3	0000024856 Q	AVILA & ASSOC CONSULTING ENGINEERS INC		15	LBE	12B Compliant	+	
			Total:	100				

Supplier HQ State CA - California

Supplier Designation

Business Tax Registration

	Certification Source	Effective Date	Government Classification	Certification Number	Certificate Begin Date	Certificate Expiration Date
,	TTX	11/02/2021	TAX	1080613		06/30/2022

▼ 12B Compliance Summary

Current 12B Compliance Status: 12B Compliant

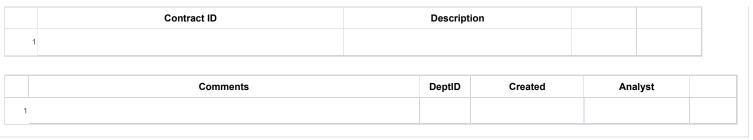
Once a supplier has done \$5,000 or more of business with the City in ANY fiscal year, 12B compliance is required thereafter. If 12B is shown below as "Not Yet" required, that means that the supplier has never reached the \$5,000 threshold in any fiscal year including past and current fiscal years to date. Please note that the "Amount this fiscal year to date" field is meant to show if this supplier is nearing the \$5,000 threshold for the current fiscal year, in which case it may soon be required to become 12B Compliant. 12B compliance is advised for all suppliers regardless of expenditure amount to avoid contracting delays.

Is 12B Compliance Required?:

Amount this fiscal year to date: \$2,689,305.520

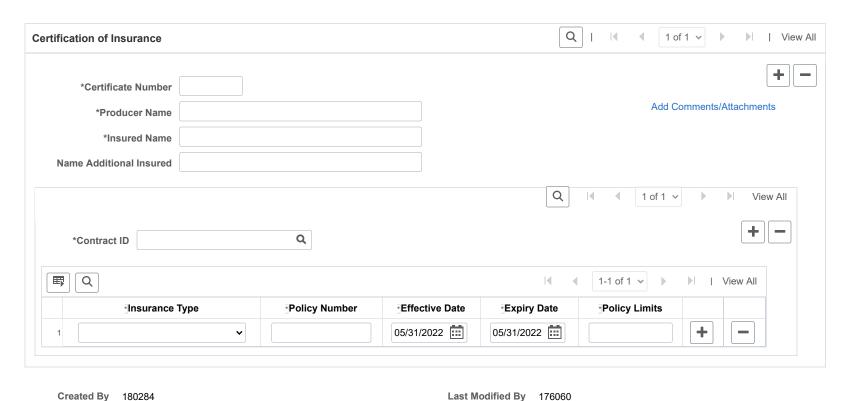


Suppliers



▶ 14B Certification Summary

Summary | Contacts | Custom | Compliance Summary



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City and County of San Francisco Airport Commission P.O. Box 8097 San Francisco, California 94128

Modification No. 7

Contract No. 10072.41 Project Management Support Services for the Courtyard 3 Connector Project

THIS MODIFICATION (this "Modification") is made effective as of April 5, 2022, in San Francisco, California, by and between **PGH Wong & Partners JV** ("Contractor"), and the City and County of San Francisco, a municipal corporation ("City"), acting by and through its Airport Commission, hereinafter referred to as "**Commission**."

RECITALS

- A. City and Contractor have entered into the Agreement for the San Francisco International Airport (the "Airport" or "SFO") (as defined below); and
- B. The Commission is authorized to enter into all contracts which relate to matters under its jurisdiction; and
- C. On December 19, 2017, by Resolution No. 17-0321, the Commission awarded this Agreement to the Contractor for an amount not to exceed \$3,250,000 for the first year of services; and
- D. On September 1, 2018, City and Contractor administratively modified the Agreement to update the Contractor's overhead rates through Modification No. 1; and
- E. On February 19, 2019, by Resolution No. 19-0030, the Commission approved Modification No. 2 increasing the contract amount by \$5,000,000 for a new total contract amount not to exceed \$8,250,000, and extending the term of the Agreement through March 12, 2020; and
- F. On August 1, 2019, City and Contractor administratively modified the Agreement to update standard contractual clauses and update the direct labor rates through Modification No. 3; and
- G. On November 5, 2019, by Resolution No. 19-0273, the Commission approved Modification No. 4 increasing the contract amount by \$9,000,000 for a new total contract amount not to exceed \$17,250,000, extending the term of the Agreement for services through June 30, 2022, and seeking Board of Supervisors approval of Modification No. 4; and
- H. After the Commission adopted Resolution No. 19-0273, the Contractor informed the Airport that CFWright Consulting, LLC had resigned from the joint venture, and therefore, Staff neither executed nor sought Board of Supervisors approval of Modification No. 4; and
- I. On February 18, 2020, by Resolution No. 20-0028, the Commission approved a revised Modification No. 4, dated March 1, 2020, increasing the contract amount by \$1,500,000 for a new total contract amount not to exceed \$9,750,000, extending the term of the Agreement for services through June 30, 2022, and recognizing CFWright Consulting, LLC's complete withdrawal as a member of the joint

venture that is the Contractor for this Agreement. Standard contractual clauses were also updated through Modification No. 4; and

- J. On February 18, 2020, by Resolution No. 20-0029, the Commission approved Modification No. 5 increasing the contract amount by \$7,500,000 for a new total contract amount not to exceed \$17,250,000; and
- K. On June 23, 2020, by Resolution No. 279-20, the Board of Supervisors approved Modification No. 5 under San Francisco Charter Section 9.118; and
- L. On July 1, 2020, City and Contractor administratively modified the Agreement to amend Appendix B, Calculation of Charges, and to update standard contractual clauses through Modification No. 6; and
- M. City and Contractor desire to modify the Agreement on the terms and conditions set forth herein to extend the term of the Agreement, update standard contractual clauses, and to add Stok LLC to the list of approved subcontractors; and
- N. On April 5, 2022, by Resolution No. 22-0055, the Commission approved this Modification to extend the term of the Agreement for services through December 31, 2023, with no change to the contract amount; and
- O. Approval for this Agreement was obtained when the Department of Human Resources approved Modification No. 1 to PSC No. 47501-16/17 on November 29, 2021; and
- P. The Contractor represents and warrants that it is qualified to perform the services required by City under this Agreement;

Now, THEREFORE, Contractor and City agree as follows:

- 1. **Section 1.1 Agreement** is hereby replaced in its entirety with the following:
- 1.1 "Agreement" means the contract document dated December 19, 2017; Modification No. 1 dated September 1, 2018; Modification No. 2 dated February 19, 2019; Modification No. 3 dated August 1, 2019; Modification No. 4 dated March 1, 2020; Modification No. 5 dated July 3, 2020; and Modification No. 6 dated July 1, 2020, and includes all attached appendices, and all applicable City ordinances and "Mandatory City Requirements" specifically incorporated by reference into the Agreement.
- 2. **Section 1.11 "City Data" or "Data"** is hereby replaced in its entirety with the following:
- 1.11 "City Data" means that data as described in Article 13 of this Agreement which includes, without limitation, all data collected, used, maintained, processed, stored, or generated by or on behalf of the City in connection with this Agreement. City Data includes, without limitation, Confidential Information.
- 3. A new **Section 1.13 Digital Signature** is added to the Agreement to read as follows:
- 1.13 "Digital Signature" means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature.
- 4. **Article 2. Term of the Agreement** is hereby amended to extend the term of the Agreement for an additional year and six months for a new ending date of **December 31, 2023**.

- 5. **Section 3.3.1 Payment** is hereby replaced in its entirety with the following:
- 3.3.1 Calculation of Charges. Contractor shall provide an invoice to the City on a monthly basis for Services completed in the immediately preceding month, unless a different schedule is set out in Appendix B, "Calculation of Charges." Compensation shall be made for Services identified in the invoice that the City, in its sole discretion, concludes has been satisfactorily performed. In no event shall the amount of this Agreement exceed Seventeen Million Two Hundred Fifty Thousand Dollars (\$17,250,000). The breakdown of charges associated with this Agreement appears in Appendix B, "Calculation of Charges." A portion of payment may be withheld until conclusion of the Agreement if agreed to by both Parties as retainage, described in Appendix B. In no event shall City be liable for interest or late charges for any late payments. City will not honor minimum service order charges for any Services covered by this Agreement.
- 6. **Section 3.3.4 Invoice Format** is hereby replaced in its entirety with the following:
- 3.3.4 **Invoice Format.** Invoices furnished by Contractor under this Agreement must be in a form acceptable to the Controller and City and include a unique invoice number and a specific invoice date. Payment shall be made by City as specified in Section 3.3.6, or in such alternate manner as the Parties have mutually agreed upon in writing. All invoices must show the City's financial and procurement system ("PeopleSoft") Purchase Order ID Number, PeopleSoft Supplier Name and ID, Item numbers (if applicable), complete description of goods delivered or Services performed, sales/use tax (if applicable), contract payment terms and contract price. Invoices that do not include all required information or contain inaccurate information will not be processed for payment.
- 7. **Section 3.3.5 LBE Payment and Utilization Tracking System** is hereby replaced in its entirety with the following:
- 3.3.5 **LBE Payment and Utilization Tracking System.** Contractor shall pay LBE subcontractors within three business days as provided under Chapter 14B.7(H)(9). Within ten business days of City's payment of an invoice, Contractor shall confirm that all subcontractors have been paid in the Payment Module of the City's Supplier Portal unless instructed otherwise by CMD. Failure to submit all required payment information to the City's Financial System with each payment request may result in the withholding of 20% of the payment due. Self-Service Training is located at this link: https://sfcitypartnersfgov.org/pages/training.aspx.
- 8. Section 3.3.6 Getting paid for goods and/or services from the City is hereby replaced in its entirety with the following:
 - 3.3.6 Getting Paid by the City for Goods and/or Services.
- (a) The City utilizes the Paymode- X^{\otimes} service offered by Bank of America Merrill Lynch to pay City contractors. Contractor must sign up to receive electronic payments to be paid under this Agreement. To sign up for electronic payments, visit http://portal.paymode.com/city_countyofsanfrancisco.
- (b) At the option of the City, Contractor may be required to submit invoices directly in PeopleSoft via eSettlement. Refer to https://sfcitypartner.sfgov.org/pages/training.aspx for more information on eSettlement. For access to PeopleSoft eSettlement, submit a request through sfgov.org.
- 9. **Section 4.3 Subcontracting** is hereby replaced in its entirety with the following:

- 4.3 **Subcontracting.** Contractor may subcontract portions of the Services only upon prior written approval of City. Contractor is responsible for its subcontractors throughout the course of the work required to perform the Services. All subcontracts must incorporate the terms of Article 10 "Additional Requirements Incorporated by Reference" and Article 13 "Data and Security" of this Agreement, unless inapplicable. Neither Party shall, on the basis of this Agreement, contract on behalf of, or in the name of, the other Party. Any agreement made in violation of this provision shall be null and void.
- 10. **Section 8.4.1** is hereby amended to add "Section 8.2.2 Exercise of Default Remedies" to the table in Section 8.4.1 that sets forth the provisions of the Agreement that shall survive termination or expiration of the Agreement.
- 11. A new **Section 11.1.1** is added to the Agreement to read as follows:
- 11.1.1 The Parties consent to the use of Digital Signatures, affixed using the City's DocuSign platform, to execute this Modification No. 7 and all subsequent modifications to the Agreement.
- 12. **Article 13. Data and Security** is hereby replaced in its entirety with the following:

Article 13 Data and Security

- 13.1 Nondisclosure of City Data, Private or Confidential Information.
- 13.1.1 **Protection of Private Information.** If this Agreement requires City to disclose "Private Information" to Contractor within the meaning of Administrative Code Chapter 12M ("Chapter 12M"), Contractor and subcontractor shall use such information only consistent with the restrictions stated in Chapter 12M and in this Agreement and only as necessary in performing the Services. Contractor is subject to the enforcement and penalty provisions in Chapter 12M.
- 13.1.2 **Confidential Information.** In the performance of Services, Contractor may have access to, or collect on City's behalf, City Data and /or Confidential Information, the disclosure of which to third parties may damage City. If City discloses City Data or Confidential Information to Contractor, or Contractor collects such information on City's behalf, such information must be held by Contractor in confidence and used only in performing the Agreement. Contractor shall exercise the same standard of care to protect such information as a reasonably prudent contractor would use to protect its own confidential information.
 - 13.2 Payment Card Industry ("PCI") Requirements. Not applicable
 - 13.3 **Business Associate Agreement.** Not applicable
- 13.4 **Ownership of City Data.** The Parties agree that as between them, all rights, including all intellectual property rights, in and to the City Data and any derivative works of the City Data is the exclusive property of the City.
 - 13.5 Management of City Data and Confidential Information.
- 13.5.1 Use of City Data and Confidential Information. Contractor agrees to hold City Data received from, or collected on behalf of, the City, in strictest confidence. Contractor shall not use or disclose City Data except as permitted or required by the Agreement or as otherwise authorized in writing by the City. Any work using, or sharing or storage of, City Data outside the United States is subject to prior written authorization by the City. Access to City Data must be strictly controlled and limited to Contractor's staff assigned to provide Services on a need-to-know basis only. Contractor is provided a limited non-

exclusive license to use the City Data solely for performing its obligations under the Agreement and not for Contractor's own purposes or later use. Nothing in this Agreement shall be construed to confer any license or right to the City Data or Confidential Information, by implication, estoppel or otherwise, under copyright or other intellectual property rights, to any third-party. Unauthorized use of City Data by Contractor, subcontractors or other third-parties is prohibited. For purpose of this requirement, the phrase "unauthorized use" means the data mining or processing of data, stored or transmitted by the service, for commercial purposes, advertising or advertising-related purposes, or for any purpose other than security or service delivery analysis that is not explicitly authorized.

13.5.2 **Disposition of Confidential Information.** Upon request of City or termination or expiration of this Agreement, and under any document retention period required by this Agreement, Contractor shall promptly, but in no event later than thirty (30) calendar days, return all data given to or collected by Contractor on City's behalf, which includes all original media. Once Contractor has received written confirmation from City that City's Data has been successfully transferred to City, Contractor shall within ten (10) business days clear or purge all City Data from its servers, any hosted environment Contractor has used in performance of this Agreement, including its subcontractors' environment(s), work stations that were used to process the data or for production of the data, and any other work files stored by Contractor in whatever medium. Contractor shall provide City with written certification that such purge occurred within five (5) business days of the purge. Secure disposal shall be accomplished by "clearing," "purging," or "physical destruction," consistent with National Institute of Standards and Technology Special Publication 800-88 or most current industry standard.

- 13. **Paragraph 3.1.3** of **Appendix B, Calculation of Charges**, is hereby replaced in its entirety with the following to add new classifications and its respective rates:
 - 3.1.3 The approved direct labor rates are as follows:

	Direct Labor Rate Range	
Position/Classification	Low	High
Administrative Assistant - FSH	\$21	\$41.60
Airfield and Aircraft Systems Manager	\$70	\$97.76
Airline Coordinator/Resident Engineer	\$66	\$92.56
Assistant Resident Engineer	\$54	\$78.00
Baggage Handling Manager	\$70	\$97.76
Commissioning Team Leader	\$76.92	\$80.00
Concessions Coordinator	\$66	\$92.56
Constructability Reviewer	\$66	\$92.56
Construction Manager	\$79	\$109.20
Cost Control/Lead Office Engineer	\$54	\$78.00
Cost Estimator	\$59	\$84.24
Deputy Design Manager - SEP	\$56	\$80.08
Design Manager	\$74	\$102.96
Document Control Manager	\$43	\$64.48
Environmental Technical Support	\$61	\$87.36
Field Engineer	\$40	\$60.32
Geotechnical Technical Support	\$61	\$87.36

Intern	\$21	\$37.44
Lab / Material Testing Technician	\$39	\$59.28
MEP Manager	\$70	\$97.76
Office Engineer	\$54	\$78.00
Program Manager	\$84	\$115.44
Project Controls Engineer	\$54	\$78.00
Project Controls Manager	\$74	\$102.96
Project Engineer	\$36.54	\$42.00
Project Manager	\$84	\$115.44
QA Inspector	\$50	\$71.76
QA/QC/Code Compliance/Safety	\$50	\$86.32
Resident Engineer	\$70	\$97.76
Scheduler	\$56	\$83.20
Senior Cost Estimator	\$74	\$102.96
Senior Inspector	\$63	\$89.44
Senior Scheduler	\$79	\$109.20
SEP Manager	\$70	\$97.76
Signage and Phasing Coordinator	\$66	\$93.60
Senior Commissioning Engineer	\$71.15	\$80.00
Senior Engineer	\$48.08	\$50.00
Special Inspector	\$50	\$89.44
Special Inspector (OSHPD)	\$63	\$89.44
Special Systems Manager	\$84	\$115.44
Special Systems Support	\$59	\$84.24
Sustainability Manager	\$66	\$92.56
Tenant Space Coordinator	\$50	\$72.80
TSA OTA Technical Review	\$59	\$84.24

14. A new Paragraph 3.5 Approved Subcontractors is added to Appendix B, Calculation of Charges, as follows:

3.5 Approved Subcontractors

The approved subcontractors are as follows:

Chaves & Associates Montez Group Saylor Consulting Group Stok LLC Studio 151 UDC Pros

15. **Legal Effect.** Except as expressly changed by this Modification, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Contractor and City have executed this Modification as of the date first referenced above.

CITY CONTRACTOR AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO DocuSigned by: DocuSigned by: By: Ivar C. Satero, Airport Director Authorized Signature Cliff Wong Attest: Printed Name DocuSigned by: President, PGH Wong Engineering, Inc. Title By: DocuSigned by: Kantrice Ogletree, Secretary Ernesto Avila **Airport Commission** Authorized Signature Resolution No: 22-0055 Ernesto A. Avila Printed Name Adopted on: April 5, 2022 President Avila and Associates Consulting Engineers, Inc. Approved as to Form: Title David Chiu PGH Wong & Partners JV City Attorney Company Name 182 2nd Street, Suite 500 Daniel Edington Address By: Daniel A. Edington San Francisco, California 94105 Deputy City Attorney City, State, ZIP (415) 566-0800 Telephone Number 0000029434 City Supplier ID 82-3487026 Federal Employer ID Number

AIRPORT COMMISSION

RESOLUTION NO. 22-0055

APPROVAL OF MODIFICATION NO. 7 TO PROFESSIONAL SERVICES CONTRACT
NO. 10072.41, PROJECT MANAGEMENT SUPPORT SERVICES FOR THE COURTYARD 3
CONNECTOR PROJECT WITH PGH WONG & PARTNERS JV, TO EXTEND THE
CONTRACT FOR SERVICES THROUGH DECEMBER 31, 2023 WITH NO CHANGE TO THE
CONTRACT AMOUNT

- WHEREAS, the Courtyard 3 Connector Project (Project) was the subject of a Negative Declaration prepared by the San Francisco Planning Department, Environmental Planning Division, dated July 28, 2017, in accordance with the requirements of the California Environmental Quality Act, Cal. Public Resources Code Sec. 21000, et seq. (CEQA); Title 14, Section 15000, et seq. of the Code of California Regulations (CEQA Guidelines); and Chapter 31 of the San Francisco Administrative Code; and
- WHEREAS, on August 15, 2017, by Resolution No. 17-0188, the Commission adopted the Final Negative Declaration for the Project and adopted as its own the findings made therein by the San Francisco Planning Department, Environmental Planning Division, including Improvement Measure I-TR, Coordinated Construction Traffic Control Plan, as required by CEQA; and
- WHEREAS, since the Negative Declaration was finalized, there have been no substantial project changes and no substantial changes in project circumstances that would require major revisions to the Negative Declaration due to the involvement of new significant environmental effects or an increase in the severity of previously identified significant impacts, and there is no new information of substantial importance that would change the conclusions set forth in the Negative Declaration; and
- WHEREAS, the Project is constructing a new pre-security and post-security connector between Terminal 2 and Terminal 3, as well as an adjacent building for office space, tenant lease space, passenger amenities, and lounges; and
- WHEREAS, the Project Management Support Services (PMSS) consultant provides overall management expertise and oversight of the Project, by performing tasks including design and construction management services, project controls, contract administration, cost estimating services, and field inspection; and
- WHEREAS, on December 19, 2017, by Resolution No. 17-0321, the Commission awarded this PMSS Contract to PGH Wong & Partners JV, a joint venture then consisting of PGH Wong Engineering, Inc., CFWright Consulting, LLC, and Avila and Associates Consulting Engineers, Inc., for the Project in the not-to-exceed amount of \$3,250,000 for one year of services; and

AIRPORT COMMISSION

resolution no. 22-0055

- WHEREAS, through various Resolutions, the Commission approved Modification Nos. 1, 2, and 5, increasing the Contract not-to-exceed amount to \$17,250,000, extending the Contract duration through June 30, 2022; and Modification Nos. 3, 4, and 6 were administrative modifications adjusting the Contractor's labor rates and administratively modifying the Contract to acknowledge that CFWright Consulting, LLC is no longer a member of the joint venture PGH Wong & Partners JV; and
- WHEREAS, on June 23, 2020, by Resolution No. 279-20 the BOS adopted the Final Negative Declaration for the Project and approved Modification No. 5 for a new Contract not-to-exceed amount of \$17,250,000; and
- WHEREAS, in November 2020, the Airport suspended the construction of interior finishes of the Project's office building scope of work as a cost-savings measure due to the economic effects of COVID-19, and reduced the Contract budget accordingly; and
- WHEREAS, Modification No. 7 would extend the Contract for services through December 31, 2023, with no change to the Contract amount; and
- WHEREAS, the City's Contract Monitoring Division has approved a Local Business Enterprise subcontractor participation requirement of 21% for this Contract and PGH Wong & Partners JV has committed to meeting that requirement; now, therefore, be it
- RESOLVED, the Commission has reviewed and considered the Final Negative Declaration, and record as a whole, finds that they are adequate for its use as the decision-making body for the approval of Modification No. 7 to Contract No. 10072.41, and incorporates the CEQA findings contained in Resolution No.17-0188 as though set forth in this Resolution; and, be it further
- RESOLVED, that the Commission hereby approves Modification No. 7 to Professional Services
 Contract No. 10072.41, Project Management Support Services for the Courtyard 3
 Connector Project with PGH Wong & Partners JV, a joint venture between PGH Wong
 Engineering, Inc., and Avila and Associates Consulting Engineers, Inc., to extend the
 Contract for services through December 31, 2023, with no change to the Contract amount.

Page 2 of 2

I hereby certify that the foregoing resolution was adopted by the Airport Commission

APR 5 2022

at its meeting of_____

1

Secretary

PERSONAL SERVICES CONTRACT SUMMARY ("PSC FORM 1")

Department: AIRPORT COMMISSION Dept. Code: AIR Type of □Initial ✓ Modification of an existing PSC (PSC # 47501 - 16/17) Request: ☐ Expedited ✓ Regular Type of \square Annual ☐ Continuing ☐ (Omit Approval: Posting) Type of Service: Project Management Support Services (PMSS) and Design-Build (DB) Services for the Terminal 2 t Funding Source: Capital Funds PSC Original Approved Amount: \$280,000,000 PSC Original Approved Duration: 08/01/17 -08/01/22 (5 years 1 day) PSC Mod#1 Amount: \$70,000,000 PSC Mod#1 Duration: <u>08/01/22-01/25/25 (2 years 25</u> weeks) PSC Cumulative Amount Proposed: \$350,000,000 PSC Cumulative Duration Proposed: 7 years 25 <u>weeks</u>

1. Description of Work

A. Scope of Work/Services to be Contracted Out:

Project Management Support Services (PMSS) and Design-Build (DB) service teams with airport design and management expertise are required to manage the design and construction of the Terminal 2 (T2) to Terminal 3 (T3) Secure Connector Project (Project). Services to be provided include project controls, scheduling, document control, design management, contracts management, architectural and engineering design services, and construction of the project. The scope of work of this Project includes, 1) the design and construction of a new, elevated, secure connector for passengers to efficiently and securely connect between T2 and T3, and 2) an associated building addition that will provide additional square footage for passenger amenities, lounge areas, and airline or other tenant office space. To accommodate the new building addition, the Project will relocate the Airport's Emergency Operations Center and Communication Center. Both are critical to safe and secure airport operations and neither can be out of service for any period of time. Relocation of these facilities includes complex infrastructure modifications and specialized handling of equipment. Additionally, work related to airport security systems, airfield geometry and aircraft systems will be required for the new build out and this Project will facilitate systems connections and the future installation of new baggage handling system transfer line between the terminals. Sustainable growth and continuing the San Francisco International Airport (Airport) leadership in the Green House Gas (GHG) reduction and achieving a minimum for a Leadership in Energy and Environmental Design (LEED) Gold Certification will be requirements. Sustainable building practices for The Project will consist of being Net Zero ready including but not limited to energy, carbon and waste.

The PMSS portion will be approximately \$20,000,000.

The DB portion will be approximately \$260,000,000 which includes approximately \$20,000,000 for design and \$240,000,000 for construction.

B. Explain why this service is necessary and the consequence of denial:

As a result of the significant passenger growth and forecasted demand, the Airport will build a new secure connector between T2 and T3 to provide greater flexibility for gates use and to improve the passenger experience, as well as, creating new square footage to meet airline and airport needs. Additionally, relocation of the Emergency Operations Center and Communication Center are highly sensitive activities. Any interruption to these facilities would have major impacts to operations throughout the Airport. If the services for this project are denied, the project will be delayed, resulting in loss of revenue by not having gate flexibility, decreased level of service to passengers that need to go through security more than once for connecting flights at different terminals, and insufficient square footage to meet airline and airport needs.

- C. Has this service been provided in the past? If so, how? If the service was provided under a previous PSC, attach copy of the most recently approved PSC. Yes, PSC 47501-16/17
- D. Will the contract(s) be renewed?

Yes, if there continues to be a need for such services at the Airport.

E. If this is a request for a new PSC in excess of five years, or if your request is to extend (modify) an existing PSC by another five years, please explain why:
Need to extend for time since there have been delays because of the pandemic.

2. Reason(s) for the Request

- A. Display all that apply
- Short-term or capital projects requiring diverse skills, expertise and/or knowledge.

Explain the qualifying circumstances:

This capital project is site specific with a fixed scope of work and a clear completion date. Special knowledge and expertise include project controls, scheduling, document control, design management, contracts management, architectural and engineering design services, and construction of the project. Relocation of the Airport's Emergency Operations Center and Communication Center facilities includes complex infrastructure modifications and specialized handling of equipment. Additionally, work related to airport security systems, airfield geometry and aircraft systems will be required for the new build out and this Project will facilitate systems connections and the future installation of new baggage handling system transfer line between the terminals.

B. Reason for the request for modification:

Need to extend for time and add authority since there have been delays because of the pandemic.

3. <u>Description of Required Skills/Expertise</u>

A. Specify required skills and/or expertise: PMSS and DB teams with airport terminal design and management expertise are required. Project architectural, engineering, planning, programming and construction administration skills with direct and current experience related to airport facility development, baggage handling systems, aviation design management, integration of airline and tenant business requirements, and aviation specific project and construction management are required. This project will be constructed in a Transportation Security Administration (TSA)

designated sterile zone; therefore, expertise in designing a facility that meets security requirements, and expertise in complying with TSA security requirements while constructing within a secure area of the Airport, is required. Specialized design, construction and management expertise will also be required for the relocation of critical safety and security facilities, specifically the Airport's Emergency Operations Center and Communications Center, and their associated infrastructure.

- B. Which, if any, civil service class(es) normally perform(s) this work? 5174, Administrative Engineer; 5201, Junior Engineer; 5203, Asst Engr; 5207, Assoc Engineer; 5211, Eng/Arch/Landscape Arch Sr; 5212, Engineer/Architect Principal; 5218, Structural Engineer; 5241, Engineer; 5260, Architectural Assistant 1; 5261, Architectural Assistant 2; 5265, Architectural Associate 1; 5266, Architectural Associate 2; 5268, Architect; 5362, Engineering Assistant; 5364, Engineering Associate 1; 5366, Engineering Associate 2; 5502, Project Manager 1; 5504, Project Manager 2; 5506, Project Manager 3; 5508, Project Manager 4;
- C. Will contractor provide facilities and/or equipment not currently possessed by the City? If so, explain: Yes, the contractor will provide all construction equipment to build the project and will also provide construction office space for project team.

4. <u>If applicable, what efforts has the department made to obtain these services through available resources within the City?</u>

Not Applicable

5. Why Civil Service Employees Cannot Perform the Services to be Contracted Out

A. Explain why civil service classes are not applicable.

The existing Civil Service classifications do not have the required expertise and specialized skills necessary for the development, management, design and construction of a large-scale airport facility project. Knowledge of various airport systems, airline operations, baggage handling system components, passenger processing security and TSA requirements, airfield geometry, fuel hydrant systems, aircraft systems and operations, and construction management in an active airport environment are necessary. Relevant experience in maintaining critical airport safety and security facilities during construction is also required.

B. If there is no civil service class that could perform the work, would it be practical and/or feasible to adopt a new civil service class to perform this work? Explain: No, it would not be practical to adopt a new civil service class to perform this work because an Airport facility project of this scope and scale does not occur frequently enough to justify permanent staffing. Once the project is completed, specialized services will not be required.

6. Additional Information

A. Will the contractor directly supervise City and County employee? If so, please include an explanation.

No.

- B. Will the contractor train City and County employees and/or is there a transfer of knowledge component that will be included in the contact? If so, please explain what that will entail; if not, explain why not.
 - No training will be provided because an Airport facility project of this scope and scale does not occur frequently enough to justify permanent staffing.
- C. Are there legal mandates requiring the use of contractual services? No.

- D. Are there federal or state grant requirements regarding the use of contractual services? If so, please explain and include an excerpt or copy of any such applicable requirement.

 No.
- E. Has a board or commission determined that contracting is the most effective way to provide this service? If so, please explain and include a copy of the board or commission action.
 No.
- F. Will the proposed work be completed by a contractor that has a current PSC contract with your department? If so, please explain.

Yes, PGH Wong & Partners JV and Hensel Phelps

7. <u>Union Notification</u>: On <u>11/18/21</u>, the Department notified the following employee organizations of this PSC/RFP request:

Professional & Tech Engrs, Local 21;

☑ I CERTIFY ON BEHALF OF THE DEPARTMENT THAT THE INFORMATION CONTAINED IN AND ATTACHED TO THIS FORM IS COMPLETE AND ACCURATE:

Name: Cynthia Avakian Phone: 650-821-2014 Email: cynthia.avakian@flysfo.com

Address: P.O. Box 8097, San Francisco, CA 94128

FOR DEPARTMENT OF HUMAN RESOURCES USE

PSC# 47501 - 16/17
DHR Analysis/Recommendation:
Commission Approval Not Required
Approved by DHR on 11/29/2021

Reference: JV CT 10072.41 PGH Wong Engineering,

Inc.

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO SAN FRANCISCO INTERNATIONAL AIRPORT

INTEROFFICE MEMORANDUM

TO: Victor Madrigal DATE: March 28, 2022

FROM: Jan Mazyck Jan Mazyck

SUBJECT: Approved Insurance Certificate(s) RE: JV CT 10072.41 PGH Wong

Engineering, Inc.

Enclosed for your files are copy(s) of approved certificate(s) of insurance for contract/permit number(s) with scope: <u>To provide project management support</u> services for the secured connector at Terminal 2 and Terminal 3.

Type of Coverage	Check if Applicable and Verified	Minimum Required Limits	Date of Expiration
General Liability	X	\$1,000,000	12/18/2022
Automobile Liability	X	\$1,000,000	12/18/2022
Workers Compensation	X	\$1,000,000	12/18/2022
Professional Liability	X	\$1,000,000	12/18/2022

Notes: Insurance meets all compliance requirements. The next insurance compliance review should be performed on or before 12/18/2022.

cc: Jenny Cheung Evelyn Wong Chester Cho

Anny Lee

Emi Aoki

Insurance File

PGHWONG

CERTIFICATE OF LIABILITY INSURANCE ACORD...

DATE (MM/DD/YYYY) 3/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

and the minute about not be mer any rights to the community	· /					
PRODUCER	CONTACT Jerry Noyola PHONE (A/C, No, Ext): 770-220-7699 (A/C, No):					
Greyling Ins. Brokerage/EPIC						
3780 Mansell Road, Suite 370	E-MAIL ADDRESS: jerry.noyola@greyling.com					
Alpharetta, GA 30022	INSURER(S) AFFORDING COVERAGE	NAIC #				
	INSURER A: Hartford Fire Insurance Co.	19682				
PGH Wong Engineering, Inc.	INSURER B : Hartford Casualty Ins. Co.	29424				
	INSURER C : Property AN Casualty Ins Co of Hartford	34690				
182 2nd St. Suite 500	INSURER D : Starr Surplus Lines Insurance Company	13604				
San Francisco, CA 94105	INSURER E: Twin City Fire Insurance Co.	29459				
	INSURER F:					

COVERAGES CERTIFICATE NUMBER: 21-22 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR	1	POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMIT	s
A	X COMMERCIAL GENERAL LIABILITY	INSR WVD	20UENOK8022		•	EACH OCCURRENCE	\$1,000,000
^	CLAIMS-MADE X OCCUR		ZUOLINOROUZZ	12/10/2021	12/10/2022	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
						MED EXP (Any one person)	\$10,000
						PERSONAL & ADV INJURY	\$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$2,000,000
	POLICY X PRO- JECT X LOC					PRODUCTS - COMP/OP AGG	\$2,000,000
	OTHER:						\$
Е	AUTOMOBILE LIABILITY		20UENOK8020	12/18/2021	12/18/2022	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	X ANY AUTO					BODILY INJURY (Per person)	\$
	OWNED SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
							\$
В	X UMBRELLA LIAB X OCCUR		20XHUOK8027	12/18/2021	12/18/2022	EACH OCCURRENCE	\$10,000,000
	EXCESS LIAB CLAIMS-MADE					AGGREGATE	\$10,000,000
	DED X RETENTION \$10,000						\$
С	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		20WEOK8H0S	12/18/2021	12/18/2022	X PER STATUTE OTH-	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A				E.L. EACH ACCIDENT	\$1,000,000
	(Mandatory in NH)	N, A				E.L. DISEASE - EA EMPLOYEE	\$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$1,000,000
D	Prof. Liab. incl.		1000633873211	12/18/2021	12/18/2022	Per Claim \$10,000,0	00
	Pollution Liab.					Aggregate \$10,000,0	000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Re: Contract #10072.41 - Courtyard 3 Connector Project. The City & County of San Francisco, its officers, agents, employees, CF Wright Consulting LLC, Avila & Associates, Consulting Engineers Inc. & PGH Wong & Partners are named as Additional Insureds with respects to General & Automobile Liability where required by written contract. The above referenced liability policies with the exception of workers compensation and professional liability are primary & non-contributory where required by written contract. Waiver of (See Attached Descriptions)

CERTIFICATE HOLDER	CANCELLATION
City and County of San Francisco San Francisco Int'l Airport Airport Comission	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
P.O. Box 8097	AUTHORIZED REPRESENTATIVE
San Francisco, CA 94128	DAN. Collings

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CERTIFICATE USU DER

DESCRIPTIONS (Continued from Page 1)
Subrogation in favor of Additional Insured(s) where required by written contract & allowed by law. PGH Wong's Professional Liability policy covers PGH Wong's Legal Liability arising out of their participation in the Joint Venture.

COMMERCIAL GENERAL LIABILITY CG 20 12 04 13

POLICY NUMBER: 20 UEN OK8022

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - STATE OR GOVERNMENTAL AGENCY OR SUBDIVISION OR POLITICAL SUBDIVISION - PERMITS OR AUTHORIZATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

The City & County of San Francisco, The Airport Commission of the City & County of San Francisco, its members & all of their officers, employees & agents

P.O. Box 8097 San Francisco, CA 94128

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II Who is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:
 - This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- 2. This insurance does not apply to:
 - a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality: or
 - b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".
- B. With respect to the insurance afforded to these additional insureds, the following is added to Section III Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations. POLICY NUMBER: 20 UEN OK8020

COMMERCIAL AUTO CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM GARAGE COVERAGE FORM MOTOR CARRIER COVERAGE FORM TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

	>6
Countersigned by	4
	Countersigned by

(Authorized Representative)

SCHEDULE

Name of Person(s) or Organization(s):

THE CITY & COUNTY OF SAN FRANSCISCO
THE AIRPORT COMMISSION OF THE CITY
& COUNTY OF SAN FRANSCISCO, ITS
MEMBERS& ALL OF THEIR OFFICERS& AGT

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in **Section II** of the Coverage Form.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA

Policy Number: 20WEOK8H0S Endorsement Number:

Effective Date: 12/18/2021 Effective hour is the same as stated on the Information Page of the policy.

Named Insured and Address:

PGH Wong Engineering, Inc. 182 2nd St. Suite 500 San Francisco, CA 94105

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be % of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization

Job Description

Any person or organization from whom you are required by written contract or agreement to obtain this waiver of rights from us.

Countersigned by ______ Authorized Representative

(1) Printed in U.S.A.

Process Date: Policy Expiration Date: 12/18/2022

From: <u>Victor Madrigal (AIR)</u>
To: <u>Jenny Cheung (AIR)</u>

 Subject:
 RE: Ct 10072.41 - Modification No. 7

 Date:
 Tuesday, May 31, 2022 2:15:02 PM

Attachments: 22-0055 Mod 7 Reso.pdf

image001.png

PSC 47501-16 17 PMSS DB T2 to T3 Secure Connector Form 1 Mod 1.pdf

Hi Jenny,

Attached is the Reso and Mod.1 for PSC # 47501-16/17. I've also updated the record in PeopleSoft.

I appreciate your help. Good day,



Victor M. Madrigal Jr.

Procurement and Contracts | Planning, Design & Construction Division

San Francisco International Airport | P.O. Box 8097 | San Francisco, CA 94128 Tel 650-821-5324 | flysfo.com

From: Jenny Cheung (AIR) < Jenny. Cheung@flysfo.com>

Sent: Tuesday, May 31, 2022 11:22 AM

To: Victor Madrigal (AIR) < Victor. Madrigal@flysfo.com>

Subject: RE: Ct 10072.41 - Modification No. 7

Can you also update contract end date in People Soft as 12/31/23?

Thanks Jenny

From: Victor Madrigal (AIR) < <u>Victor.Madrigal@flysfo.com</u>>

Sent: Tuesday, May 31, 2022 11:17 AM

To: Jenny Cheung (AIR) < <u>Jenny.Cheung@flysfo.com</u>>

Subject: RE: Ct 10072.41 - Modification No. 7

Okay----collecting the documents, and I'll send them to you shortly, thanks.



Victor M. Madrigal Jr.

Procurement and Contracts | Planning, Design & Construction Division

San Francisco International Airport | P.O. Box 8097 | San Francisco, CA 94128

Tel 650-821-5324 | flysfo.com

From: Jenny Cheung (AIR) < Jenny.Cheung@flysfo.com>

Sent: Tuesday, May 31, 2022 11:02 AM

To: Victor Madrigal (AIR) < <u>Victor.Madrigal@flysfo.com</u>>

Subject: RE: Ct 10072.41 - Modification No. 7

Hi Victor,

Please provide following documents:

Resolution no. 22-0055

Modification NO. 1 for PSC No. 47501-16/17

Thanks jenny

From: Victor Madrigal (AIR) < <u>Victor.Madrigal@flysfo.com</u>>

Sent: Wednesday, May 25, 2022 9:53 AM

To: Jenny Cheung (AIR) < <u>Jenny.Cheung@flysfo.com</u>>

Subject: Ct 10072.41 - Modification No. 7

Hi Jenny,

Attached is the fully executed modification. If you have any questions, please let me know.

Thank you, and good day!



Victor M. Madrigal Jr.

Procurement and Contracts| Planning, Design & Construction Division San Francisco International Airport | P.O. Box 8097 | San Francisco, CA 94128 Tel 650-821-5324 | <u>flysfo.com</u>