

File No. 221255

Committee Item No. 9

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date January 11, 2023

Board of Supervisors Meeting Date _____

Cmte Board

- Motion
- Resolution
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- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Brent Jalipa Date January 5, 2023

Completed by: Brent Jalipa Date _____

1 [Amending the Budget and Legislative Analyst Services Contract - Harvey M. Rose
2 Associates, LLC]

3 **Motion authorizing the Clerk of the Board of Supervisors to take all administrative**
4 **steps to amend the Budget and Legislative Analyst Services contract with Harvey M.**
5 **Rose Associates, LLC for additional work under the existing scope of services, to the**
6 **extent that funds are appropriated for that purpose.**

7
8 WHEREAS, In an effort to assure that the Board of Supervisors can more fully exercise
9 its power of inquiry and oversight role, additional resources are required for the Budget and
10 Legislative Analyst to expand its work under the existing scope of services in the Budget and
11 Legislative Analyst Services contract; and

12 WHEREAS, The Board of Supervisors authorized an increase of up to \$1.1 million
13 dollars on an on-going basis through Motion No. M22-114; and \$400,000 was appropriated for
14 the additional work such as performance audits and report writing on an ongoing basis to the
15 Board of Supervisors' annual budget effective July 1, 2022, in perpetuity; and

16 WHEREAS, The amount appropriated authorizes an increase to the existing annual
17 amounts under the current Budget and Legislative Analyst Services contract by \$400,000 in
18 Fiscal Years (FYs) 2022-23, 2023-24, 2024-25, and 2025-26 for the current contract term of
19 January 1, 2022, through December 31, 2025; and

20 WHEREAS, The City has one option to renew the Agreement for a period of six years
21 up to December 31, 2031, and the amount appropriated authorizes an increase to the existing
22 annual amounts under the current Budget and Legislative Analyst Services contract by
23 \$400,000 in Fiscal Years 2026-27, 2027-28, 2028-29, 2029-30, 2030-31, and FY 2031-32
24 when the City exercises this option to renew; now, therefore, be it

25

1 MOVED, That the Board of Supervisors of the City and County of San Francisco
2 authorizes the Clerk of the Board of Supervisors to take all administrative steps to amend the
3 Budget and Legislative Analyst Services contract with Harvey M. Rose Associates, LLC and
4 to increase the annual contract hours and the not to exceed amount using funds
5 appropriated for that purpose by \$1.6 million dollars for the current contract term of January 1,
6 2022, through December 31, 2025.

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Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor inquiries"
- 5. City Attorney Request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor:

For Clerk's Use Only