1   [Administrative Code - Composition - Justice Tracking Information System Committee
    Governance Council]

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3   **Ordinance amending San Francisco Administrative Code Section 2A.85 to add the City**

4   **Administrator as a member of the Justice Tracking Information System (JUSTIS)**

5   **Committee Governance Council and to designate the City Administrator as the Chair of**

6   **the Council.**

7   NOTE: Additions are *single-underline italics Times New Roman*;
                           deletions are *strike-through italics Times New Roman*.
8   Board amendment additions are double-underlined;
                           Board amendment deletions are ~~strikethrough normal~~.
9

10   Be it ordained by the People of the City and County of San Francisco:

11   Section 1. The San Francisco Administrative Code is hereby amended by amending

12 Section 2A.85, to read as follows:

13   **SEC. 2A.85. JUSTICE TRACKING *INFORMATION* SYSTEM (JUSTIS) COMMITTEE**

14 **GOVERNANCE COUNCIL.**

15   (a) Creation of Council. The Board of Supervisors hereby creates a Governance

16 Council comprised of representatives of all participating criminal justice agencies in the City

17 and County of San Francisco, or agencies that operate programs integrally related to the

18 criminal justice system, to establish policy related to implementation and ongoing operation of

19 JUSTIS (Justice Tracking Information System). JUSTIS is an integrated criminal justice

20 information system serving participating criminal justice agencies in San Francisco.

21   (b) Functions of the JUSTIS Governance Council. The responsibility of the JUSTIS

22 Governance Council include the following:

23   1. Setting priorities and approving direction for project development and

24 enhancements;

25

Mayor Lee, Supervisor Mirkarimi
BOARD OF SUPERVISORS

1   2. Reviewing, approving, and submitting annual and supplemental appropriations

2   requests.

3   3. Approving vendor contracts.

4   (c) Membership. The membership of the JUSTIS Governance Council shall be

5   composed of the heads of the following agencies:

6   (1) San Francisco Superior Court

7   (2) District Attorney

8   (3) Public Defender

9   (4) Sheriff

10   (5) Adult Probation Department

11   (6) Police Department

12   (7) *Emergency Communications* Department *of Emergency Management*

13   (8) Juvenile Probation Department

14   (9) Mayor's *Office*~~Criminal Justice Council~~

15   (10) Department on the Status of Women

16   (11) *City Administrator*

17   *(12)* Department of *Technology*~~Telecommunications and Information Services~~ (non-voting)

18   (d) Chair and Co-Chair of Council. The ~~Director of the Mayor's Criminal Justice Council~~

19   *City Administrator* shall serve as the permanent Chair. The Co-Chair, selected from among

20   voting members, shall serve on an annual rotating basis.

21   (e) Meeting Frequency. The JUSTIS Governance Council shall meet at least twice

22   annually. The Chair may call a special or emergency meeting as needed.

23   (f) Voting. Each voting agency shall have one equal vote. Only department heads or

24   their authorized designees may vote. A designee must be authorized by the Department

25   Head to vote on all action items at the meeting.

1   (g) Staffing. Each participating Department shall assign staff as needed to support the

2   implementation of JUSTIS.

3   APPROVED AS TO FORM:
     DENNIS J. HERRERA, City Attorney
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5   By: _____
          KATHARINE HOBIN PORTER
6   Deputy City Attorney

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