Future of Public Health (FoPH) Funding Attachment 3 - Workplan & Progress Report

INSTRUCTIONS

Enter the name of the LHJ at the top of the page on each tab. Enter data into unshaded areas only.

The LHJ Future of Public Health (FoPH) Workplan is due on or before September 15, 2022 by COB.

a. The workplan should be emailed to FoPHfunding@cdph.ca.gov.

. Quarterly Progress Reports

- a. Submit quarterly progress reports on hiring progress to CDPH tollowing the schedule to the right. Progress reports starting quarter 2 should also to provide status of timelines, goals, and objectives outlined in your workplan.
- b. The progress report are entered on the "Statting Plan" (beginning on Column G) and "Objectives and Progress Report" tabs (beginning on Column H). For each objective, indicate progress to date in meeting objective and include a brief description of progress made toward the objective and any challenges, if applicable.
- c. The progress report should be emailed by the due date to FoPHfunding@cdph.ca.gov.

: Workplan Sections

. Future of Public Health Minimum Requirements

a. Complete each of the five questions addressing the minimum requirements for accepting FoPl b. For question 5, select "Yes" or "No" from the dropdown.

. Staffing Plan

- a. For each Classification or Position type, enter the total number of positions (by FTE) planned by Public Health Topic.
- b. Column K will auto sum the total number of classification type by Public Health Topic.
- c. In row 22, the table will auto sum the number of positions in each Public Health Topic.

CDPH Future of Public Health (FoPH) Funding Minimum Requirements

Local Health Jurisdiction Name:	San Francisco Department of Public Health
Agreement Number:	FoPH-041

Future of Public Health (FoPH) Minimum Requirements	LHJ Response
Describe how your local health jurisdiction achieves 24/7 health officer coverage. Include backup plans for times when the health officer is unavailable, such as Deputy Health Officer positions, contracts, or regional coverage agreements.	The San Francisco Department of Public Health provides 24/7 Health Officer coverage by our on call Health Officer as well as the on call physician coverage via (415) 554-2830; those physicians are always able to call the Health Officer or acting Health Officer. Dr. Naveena Bobba, the Deputy Director of the Department, is also back up for the Health Officer when Health Officer is out of the office.
2. Describe how these new funds will assist your jurisdiction in meeting your community health assessment/community health improvement plan and strategic plan goals. How do you plan to measure/evaluate the impact of these funds? Please either attach a copy or provide links to your CHA, CHIP and Strategic Plan or provide a date when these will become available.	The San Francisco Department of Public Health through the Community Health Assessment prioritized the following activities that align with the proposed workplan under this grant opportunity which includes but is not limited to; racial health inequities providing resources to the neighborhoods with most COVID cases, strengthening community collaboration through community leaders such as the African-American Faith-based Coalition, and access to coordinate culturally and linguistically appropriate care and services. Attached are the CHIP, PHD priorities and the Strategic Plan for San Francisco. Linking also the CHA:
3. Describe how these new funds will assist your jurisdiction in meeting equity goals.	These funds will assist the San Francisco Department of Public Health meet equity goals by providing real time population health data and pivoting resources such as testing, vaccination, and I&Q resources to communities with the highest need.
4. Describe efforts your jurisdiction will take in becoming or sustaining capacity as a learning organization including continuous quality improvement and results-based accountability/evaluation.	The San Francisco Department of Public Health has developed a Kaizen Promotion Office that continuously assesses programming through integrating LEAN and Results Based Accountability. The RBA evaluation is measured through the departments true north health domains and priorities which are currently; Equity, Health Impact, Workforce, Safety & Security, Financial Stewardship, Service Experience, and Decistion Quality.
5. Commit to Health Officer and Health Director participation in the Regional Public Office monthly/quarterly meetings as determined by the Region and CDPH. (Select from dropdown)	Yes

CDPH Future of Public Health (FoPH) Funding

Staffing Plan

Local Health Jurisdiction Name:	San Francisco
	Department of Public
	Health
Agreement Number:	FoPH-041

Workplan Staffing	LHJ Response
Considerations	
List any anticipated challenges and/or barriers to hiring and/or technical assistance needs from CDPH.	The San Francisco Department of Public Health (SPDRI) anticipates challenges in the hiring of the positions as the administrative code requires the approved agrant budget to go Dhrugh Accept and Expend process giving authority and approval by the Controller's Office and Board of Supervisors for the Department of Public Health to hire new positions or create new Cnil Service Positions. Once STDPN is provided the approval, the department can then begin the hiring process, estimated timeframe for accept and expend approval 6-9 months.
If applicable, describe your strategies to overcome potential hiring barriers.	SFDPH will connect with the Controller's Office and Business Office to begin the vetting process of adding the award onto the agenda once the work plan and spend plan have been submitted to the State.

Progress	YR1/Q1 Progress Update (July 1, 2022 - September 30, 2022)	YR1/Q2 Progress Update (October 1, 2022 – December 31, 2022)	YR1/Q3 Progress Update (January 1, 2023 – March 31, 2023)	YR1/Q4 Progress Update (April 1, 2023 – June 30, 2023)
Report*				
to date and challenges on your proposed staffing plan.	The City is undergoing its Accept and Espend process to allow the posting and recruitment of the grant fundee obstions. City Atomore/Office has approved the resolution to form and currently being reviewed by Human Resources. The blob Descriptions were provided for approval and once approved will move forward for Centroller's Office approval. Following Controller's approval, the budget, grant and positions will more forward for Mayor's office review and approval which can then be agendized for presentation and approval through the Board of Supervisors (Ity annot start the recruitment process until the Board of Supervisors has provided authority to the Department.			

					Public Health Topics					
Type of Position/Classification	Infectious Diseases	Chronic Diseases/ Community Health	Family Health	Environmental Health	Public Health Lab	Emergency Preparedness	Communications	Vital Records	IT	# of Positions (Total FTE)
 Professional or clinical staff, including public health physicians and nurses (not Public Health Nurses, but Registered Nurses working in clinical capacity at a public health clinic); mental or behavioral health specialists to support workforce and community resilience; social service specialists; vaccinators; 										0
2. Public Health Nurses		4								4
3. Research, evaluation, and surveillance specialists and scientists such as population Health and Disease investigation staff, epidemiologists, surveillance specialists, program evaluators, case investigators; contact tracers; or disease intervention specialists, data management and informatics staff,	2	3								5
4. Laboratory scientists or technicians										0
5. Program development and implementation staff, including program managers, health program specialists, communication and policy staff, translation and trans-adaptation services; training development staff, trainiers or health workers, emergency preparadness and response coordinators to support planning, exercises, and response condinators to support planning exercises, and response and identify lessors learned to help prepare for possible fruit disease outbreaks; health equity officers or teams;		6								6
6. Environmental Health Investigators										0
7. Administrative staff, including human resources personnel; fiscal or grant managers; grant writers, clerical staff, or others needed to ensure rapid hiring and procurement of goods and services and other administrative services associated with successfully managing multiple funding streams that have been leveraged and/or braided across multiple programs.		2								2
 Other positions that support strategic alignment, coordination, collaboration or facilitation of cross-cutting programmatic work in your jurisdiction, particularly across public health programs 										0
9. Policy Development										0

CDPH Future of Public Health (FoPH) Funding Local Objectives & Quarterly Progress Report

Local Health Jurisdiction Name: San Francisco Department of Public Health
Agreement Number: FoRH-041

	Local Objective #1		1.15	VP1/O1 Progress Lie	date (July 1 - September 30, 2022)	VP1/O2 Program Undate (October 1, 2022 - December 31, 2022)	VP1/O2 Progress Und	ite (January 1 – March 31, 2023)	VP1/O4 Progress II	Jpdate (April 1 – June 30, 2023)
Objective (SMART Objective)			1		bate (July 1 - September 30, 2022)		October 1, 2022 = December 31, 2022)		ite panuary 1 = march 51, 2025)		Speate (April 1 = June 30, 2023)
Objective (SMART Objective)	COVID and analyze the areas where the	alth through June 2023 will continue to provide real time data for the number of cases from e City has the highest case rate to provide adequate resources for testing, isolating, and	i	Progress Status: Select from drop down)	0%	Progress Status: (Select from drop down)		Progress Status: (Select from drop down)		Progress Status: (Select from drop down)	
Implementation Plan (Bulleted items or brief sentences)	vaccinations, in addition, as COVID incidence Provide stability and capacity to continue dat oversee a team of analysts and epidemiolog Hire two (2) Epidemiologist II to support th analyst will continue to update the public far	decreases, real time data for community health status will also be collected and analyzed by a positions and provide leadership support by hings a Child Science Manager to develop and jot that will assess data trends for public health threats and prioritization recommendation. collection of data and analysis and two 2(E) Epidemiologist. The epidemiologist and data cing dashboard indicating incidence rates of COVID and serving as a priority guide to support errors impacted meliphomboods in San Francisco.		Briefly describe progress to your ability to complete this For Quarter 1, please p	date and challenges that might affect s objective in the expected timeframe. rovide progress updates related to olicable to this objective. Otherwise,	Briefly describe progress to a your ability to complete this	late and challenges that might affect objective in the expected timeframe.	Briefly describe progress to a your ability to complete this	ate and challenges that might affect objective in the expected timeframe.	Briefly describe progress to your ability to complete this	date and challenges that might affe s objective in the expected timeframe
				indicate	"Not Applicable."						
Evaluation Plan: How will LH measure and track this objective?	The data collected will be shared amongst Objective will be measured by the capacity community health status to include other he status will also be a guide for priority set	haved amongst stateholders and included in the public facing dashboard that is accessible to the public by the capacity to plot resources to the most impacted communities with COVID inclined and through hocked other health outcomes. The collection of real time population based awarness of community health for priority setting and linked to internal quality improvement and assurance and public transparency.		and currently being reviewed by Humi or approval and once approved will n	Expend process to allow the posting and recruitment reney Office has approved the resolution to form an Resources. The bob Descriptions were provided nove forward for Controller's Office approval. is being supported by staff members in the COVID stracted employees. City is working on alignment of staffing of parmanent civil service positions for staffing of parmanent civil service positions for						
Issue Area (select from drop down)	Issue Area 1	Equitable Outcomes		ixisting TEX positions to support core activities within this objective.	staffing of permanent civil service positions for						
(seemen morn or op down)											
	Issue Area 2										
	Issue Area 3										
	Issue Area 4										
	Issue Area 5										
	Issue Area 5										
	Specify if "other" Selected										
Strategy Area (select from drop down)	Strategy Area 1	Assess and monitor population health status, factors that influence health, and community needs and assets									
(select from drop down)	Strategy Area 2	community needs and assets Strengthen, support and mobilize communities and partnerships to improve health									
	Strategy Area 3										
	Strategy Area 4										
	Strategy Area 5										
	Strategy Area 5										
	Specify additional Strategy Area										
Expected Achieve By Date (select from drop down)		Jun-23									
		iective #2	1.0	VP1 /01 P II-	date (July 1 - September 30, 2022)	VD1 (02 December 11 date 16	October 1, 2022 – December 31, 2022)	VP1 (03 Pro Hard	ite (January 1 – March 31, 2023)	VOL (Of December 1)	Jpdate (April 1 – June 30, 2023)
Objective (SMART Objective)			1 1		nsc (any 1 - september 30, 2022)		Control 1, 2011 - December 31, 2011)		(January 1 - March 31, 2023)		Sporte (April 2 - June 30, 2023)
	coordinate with partners as well as provide di	Health will develop and create by June of 2023 a clinical team that will be responsible to irect support of preventive screening, vaccination, laboratory testing, and disease surveillance of care as an embedded traditional service within the department for high risk communities.	¢	Progress Status: Select from drop down)		Progress Status: (Select from drop down)		Progress Status: (Select from drop down)		Progress Status: (Select from drop down)	
Implementation Plan (Bulleted items or brief sentences)	Hire and maintain core staffing levels which in	ncludes: Two [2] Manager II, One [1] Manager III, One [1] Senior Administrative Analyst, Four alth Worker II. This core staffing will initially continue to provide clinical services during the nd other emerging diseases that are deemed a public health threat, in addition to community	į.		date and challenges that might affect		late and challenges that might affect		ate and challenges that might affect		date and challenges that might affe
(Bulleted items or brief sentences)	(4) Public Health Nurses, and Three (3) Health COVID activation, including MPOX support, and	ath Worker II. This core staffing will initially continue to provide clinical services during the nd other emerging diseases that are deemed a public health threat, in addition to community.			s objective in the expected timeframe. rovide progress updates related to	your ability to complete this	objective in the expected timeframe.	your ability to complete this	objective in the expected timeframe.	your ability to complete this	s objective in the expected timeframe
	This objective relies on the data team from a	al Team will also continue to strengthen partnerships developed during the COVID response. objective #1 in providing focus areas where testing, vaccination, and I&Q resources are most			olicable to this objective. Otherwise,						
		needed.		indicate	"Not Applicable."						
Evaluation Plan: How will LHJ measure and track this objective?	The objective will be measured by the creation Objective #1 will support the ev	on of the dinical team and the services provided to at high risk communities. The team from aluation of this team as incidence for community health status should improve.	1	of the grant funded positions. City Att	expend process to allow the posting and recruitment						
		,		and currently being reviewed by Huma	an Resources. The Job Descriptions were provided nove forward for Controller's Office approval.						
			ė	Surgests the objections of this article.	is being supported by staff members in the COSES						
Issue Area (select from drop down)	Issue Area 1	Equitable Outcomes		sisting TEX positions to support core	ntracted employees. City is working on alignment of staffing of permanent civil service positions for						
(select from drop down)		,		ectivities within this objective.							
	Issue Area 2										
	Issue Area 3										
	Issue Area 4										
	Issue Area 5										
	Specify if "other" Selected										
Strategy Area	Strategy Area 1	Assess and monitor population health status, factors that influence health, and									
Strategy Area (select from drop down)		community needs and assets									
	Strategy Area 2	Investigate, diagnose, and address health problems and hazards affecting the oppulation									
	Strategy Area 3	Build and maintain a strong organizational infrastructure for public health									

	Strategy Area 4										
	Strategy Area 5										
	Strategy Area 5									1	
	Specify additional Strategy Area									1	
Expected Achieve By Date (select from drop down)		Jun-23									
 	Joeal Oh	iective #3	1.0	YR1/Q1 Progress Up	date (July 1 - September 30, 2022)	YR1/Q2 Progress Update 10	October 1, 2022 – December 31, 2022)	YR1/Q3 Progress Und	ite (January 1 – March 31, 2023)	YR1/Q4 Progress U	Jpdate (April 1 – June 30, 2023)
Objective (SMART Objective)		Public Health grant administration and financial support and submit timely progress reports, grantor, including FEMA reimbursement and CDC workforce funding by June 2023.	۱,		0%	Progress Status:		Progress Status: (Select from drop down)		Progress Status: (Select from drop down)	
				Progress Status: Select from drop down)		(Select from drop down)					
Implementation Plan (Bulleted items or brief sentences)	Hire One (1) Financial Ar	nalyst to support the ongoing financial administrative duties of the grant.	F	Briefly describe progress to	date and challenges that might affect s objective in the expected timeframe.	Briefly describe progress to a	late and challenges that might affect objective in the expected timeframe.		ate and challenges that might affect		date and challenges that might affe
			1		s objective in the expected timeframe. rovide progress updates related to	your ability to complete this	objective in the expected timeframe.	your ability to complete this	objective in the expected timeframe.	your ability to complete this	s objective in the expected timefram

					staffing and hiring, if appl							
					indicate	"Not Applicable."						
	Evaluation Plan: How will LHI measure and track this objective?	Financial Analyst	is hired and trained to provide financial administration support.		The City is undergoing its Accept and Ex	pend process to allow the posting and recruitment rney Office has approved the resolution to form a Resources. The Job Descriptions were provided						
					and currently being reviewed by Human	Resources. The Job Descriptions were provided over forward for Controller's Office approval.						
					Currenty, the objectives of this activity i	s being supported by staff members in the COVID						
_	Issue årea	Issue Area 1	Equitable Outcomes		Task Force through temporary and cont existing TEX positions to support core st	s being supported by staff members in the COVID tracted employees. City is working on alignment of taffing of permanent civil service positions for						
	Issue Area (select from drop down)	DUC AIGU I	Equipment decomes		activities within this objective.							
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	Evaluation Plan: How will LHI measure and track this objective?											
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Objective (SMART Objective)			Progress Status: (Select from drop down)		Progress Status: (Select from drop down)		Progress Status: (Select from drop down)		Progress Status: (Select from drop down)	
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Objective (SMART Objective)	Local Obj	ective #7	Progress Status:	ess opoate (usy 1 - september 30, 2022)	Progress Status: (Select from drop down)	(October 1, 2022 - December 51, 2022)	Progress Status: (Select from drop down)	ite (january 1 = march 51, 2025)	Progress Status:	opozee (April 1 = June 30, 2025)
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	Local Obj	ective #8		date (July 1 - September 30, 2022)	YR1/Q2 Progress Update (October 1, 2022 – Decemb	ber 31, 2022)		edate (January 1 – March 31, 2023)	YR1/Q4 Progress U	pdate (April 1 – June 30, 2023)
Objective (SMART Objective)			Progress Status: (Select from drop down)		Progress Status: (Select from drop down)		Progress Status: (Select from drop down)		Progress Status: (Select from drop down)	
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	Local Obj	ective #9	YR1/Q1 Progress Up	date (July 1 - September 30, 2022)	YR1/Q2 Progress Update (October 1, 2022 – Decemb	ber 31, 2022)	YR1/Q3 Progress Up	idate (January 1 – March 31, 2023)	YR1/Q4 Progress U	pdate (April 1 – June 30, 2023)
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		Strategy Area 5				
		Facility additional Chapters Associated				
		Specify additional Strategy Area				
-	Expected Achieve By Date (select from drop down)					
	(select from drop down)					
		Local Objective #11	YR1/Q1 Progress Update (July 1 - September 30, 2022)	YR1/Q2 Progress Update (October 1, 2022 – December 31, 2022)	YR1/Q3 Progress Update (January 1 – March 31, 2023)	YR1/Q4 Progress Update (April 1 – June 30, 2023)
	Objective (SMART Objective)		Progress Status: (Select from drop down)	Progress Status: (Select from drop down)	Progress Status: (Select from drop down)	Progress Status: (Select from drop down)
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			For Quarter 1, please provide progress updates related to			
			staffing and hiring, if applicable to this objective. Otherwise, indicate "Not Applicable."			
	Evaluation Plan: How will LHI measure and track this objective?					
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