

November 9, 2022

Merrick Pascual CFO City and County of San Francisco 1 South Van Ness Ave., 5th FL San Francisco, CA 94103

Dear Merrick Pascual:

It is my pleasure to inform you that The James Irvine Foundation has approved a \$900,000 grant to City and County of San Francisco to support the Northern California Apprentice Network and apprenticeship growth in Northern California through the Office of Economic and Workforce Development, to be spent over 24 months.

Sabrina Kansara, Senior Program Officer, is responsible for monitoring this grant. Sabrina will be contacting you to see if you have any questions about the enclosed Grant Agreement and to discuss expectations for ongoing interactions between your organization and the Foundation. You can expect timely and thoughtful responses from Sabrina to any questions you raise or reports that you submit to the Foundation. We understand that circumstances may evolve over the time period of a grant and we are open to discussing adjustments to the objectives should this occur. Please direct all future communications regarding this grant to Sabrina and please also consider Mikaela Wilburn, Program Associate, and Kelly Martin, Director of Grants Administration, to be resources to you.

This grant is subject to the terms outlined in the enclosed Grant Agreement. We have also included our Grantee Communications Guidelines and ask that you review them before countersigning the Grant Agreement. After you have reviewed these documents, please have an appropriate officer **DocuSign the agreement**. The signed original should be retained for your files.

We are delighted to offer this support to City and County of San Francisco and look forward to working with you during the course of the grant.

Sincerely,

Donald J. Howard President and CEO

Enclosure