

**Ken Nim,**  
CityBuild Director

March 13, 2023

Office of Economic and Workforce Development  
1 South Van Ness, Floor 5  
San Francisco, CA 94103

Dear Budget & Finance Committee,

The following is the retroactivity statement in regards to the Office of Economic and Workforce Development's grant from the University of California San Francisco (UCSF):

The agreement is an extension of existing services and the retroaction prevents a gap in service with UCSF's Community Construction Outreach Program (CCOP). The CCOP grant was awarded for the 7/1/2022-6/30/2023 program year. UCSF sent the Notice of Intent to Award on 5/3/2022 and services began on 7/1/2022. The agreement was fully executed on 7/21/2022.



Please let me know if you have further questions. Thank you.


Sincerely,



**Ken Nim**  
CityBuild Director  
Office of Economic and Workforce  
Development

CONTACT

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