

1 [Administrative Code - Safer Schools Sexual Assault Task Force]

2
3 **Ordinance amending the Administrative Code to establish the Safer Schools Sexual**
4 **Assault Task Force to advise the Board of Supervisors regarding policies to reduce**
5 **sexual assault at educational institutions, and setting forth the membership and duties**
6 **of the Task Force.**

7 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
8 **Additions to Codes** are in *single-underline italics Times New Roman font*.
9 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
10 **Board amendment additions** are in double-underlined Arial font.
11 **Board amendment deletions** are in ~~strikethrough Arial font~~.
12 **Asterisks (* * * *)** indicate the omission of unchanged Code
13 subsections or parts of tables.

14 Be it ordained by the People of the City and County of San Francisco:

15 Section 1. The Administrative Code is hereby amended by adding Chapter 5, Article
16 XII, consisting of Sections 5.12-1 through 5.12-7, to read as follows:

17 **ARTICLE XII:**

18 **SAFER SCHOOLS SEXUAL ASSAULT TASK FORCE**

19 **SEC. 5.12-1. CREATION OF TASK FORCE.**

20 *The Board of Supervisors hereby establishes the Safer Schools Sexual Assault Task Force (the*
21 *“Task Force”) of the City and County of San Francisco.*

22
23 **SEC. 5.12-2. FINDINGS.**

24 *(a) In April 2016, in Ordinance No. 89-16, the Board of Supervisors established a Safer*
25 *Schools Sexual Assault Task Force (“2016 Task Force”) comprised of ten members. Ordinance No.*

1 89-16 required the 2016 Task Force to submit to the Board of Supervisors a written report analyzing
2 relevant State and federal laws regarding on-campus sexual assault, recommending best practices for
3 colleges and universities in the City to reduce sexual assault, and recommending steps that the City
4 could take, including changes in law or policy, to assist those institutions toward that goal.

5 (b) In December 2017, the 2016 Task Force issued its Report and Recommendations setting
6 forth a set of recommendations for addressing on-campus sexual assault, primarily at the college and
7 university level.

8 (c) In accordance with the terms of Ordinance No. 89-16, the 2016 Task Force sunsetted in
9 December 2017. By enacting this Article XII, the Board of Supervisors intends to establish a new Task
10 Force to produce a new series of reports and recommendations.

11 (d) In February 2023, the Youth Commission passed Resolution No. 2223-AL-06 urging the
12 Board of Supervisors to reinstate the Safer Schools Sexual Assault Task Force, and to include youth
13 representation on the task force.

14
15 **SEC. 5.12-3. MEMBERSHIP.**

16 (a) The Task Force shall consist of 14 members, appointed as follows:

17 (1) Seat 1 shall be held by a current or former employee, officer, or volunteer at a
18 rape crisis center, with experience or expertise in prevention of and education regarding sexual
19 assault, and outreach, resources, and services for survivors of sexual assault, appointed by the Board
20 of Supervisors.

21 (2) Seat 2 shall be held by a person with experience as a peer educator addressing
22 prevention of and education regarding sexual assault, and providing outreach, resources, and services
23 for survivors of sexual assault, appointed by the Board of Supervisors.

1 (3) Seat 3 shall be held by an advocate for survivors or witnesses of sexual assault,
2 with expertise or experience in criminal justice proceedings or resources and support services for
3 survivors of sexual assault, appointed by the Board of Supervisors.

4 (4) Seat 4 shall be held by a survivor of sexual assault or an employee or
5 representative from an organization that represents or counsels survivors of sexual assault, appointed
6 by the Board of Supervisors.

7 (5) Seat 5 shall be held by an employee, officer, or other adult representative of a
8 middle school, high school, college, or university in San Francisco, with experience or expertise in
9 protocols, laws, and resources addressing sexual assault on campus, appointed by the Board of
10 Supervisors.

11 (6) Seat 6 shall be held by an employee, officer, or other adult representative of a
12 middle school, high school, college, or university in San Francisco, with experience or expertise in
13 protocols, laws, and resources addressing sexual assault on campus, appointed by the Board of
14 Supervisors.

15 (7) Seat 7 shall be held by a person who is a student of a high school or other
16 secondary-educational program in San Francisco, appointed by the Board of Supervisors. This seat is
17 exempt from the requirement in Charter Section 4.101(b) that the member be of voting age.

18 (8) Seat 8 shall be held by a person who is a student of a college or university in San
19 Francisco, appointed by the Board of Supervisors. This seat is exempt from the requirement in Charter
20 Section 4.101(b) that the member be of voting age.

21 (9) Seat 9 shall be held by an employee of the District Attorney's Office with
22 experience working in the Office's Child Abuse and Sexual Abuse Unit, appointed by the District
23 Attorney.

24 (10) Seat 10 shall be held by an employee of the Police Department with experience
25 working in the Department's Special Victims Unit, appointed by the Chief of Police.

1 (11) Seat 11 shall be held by an employee of the Department of Public Health with
2 experience or expertise related to sexual assault, appointed by the Director of Health.

3 (12) Seat 12 shall be held by an employee of the Human Rights Commission,
4 appointed by the Director of the Human Rights Commission.

5 (13) Seat 13 shall be held by the Director of the Department on the Status of Women
6 or the Director's designee, who must be an employee of the Department.

7 (14) Seat 14 shall be held by an employee of the San Francisco Unified School
8 District, with experience or expertise in prevention of and education regarding sexual assault, and
9 outreach, resources, and services for survivors of sexual assault, appointed by the Superintendent.

10 (b) If the member serving in Seat 7 graduates from high school, or if the member serving in
11 Seat 8 graduates from a college or university, before the expiration of the Task Force in accordance
12 with Section 5.12-7, the member shall by operation of law be deemed to have resigned from the Task
13 Force. The member shall inform the Department on the Status of Women and the Clerk of the Board of
14 Supervisors of their graduation as soon as possible and in any event no later than 30 days after the
15 graduation. The Board of Supervisors shall appoint a successor to the vacated seat.

16 (c) If the Superintendent does not appoint a member to serve in Seat 14 within 30 days
17 following the effective date of the ordinance in Board File No. _____, creating the Task Force, the
18 Board of Supervisors may appoint a member of the public to fill the seat for the life of the Task Force.

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20 **SEC. 5.12-4. ORGANIZATION AND TERMS OF OFFICE.**

21 (a) Each member shall serve at the pleasure of the member's appointing authority, and
22 shall serve for the life of the Task Force unless removed by the appointing authority.

23 (b) If a vacancy occurs in any seat on the Task Force, the appointing authority for the
24 vacated seat shall appoint a successor to that seat.

1 (c) Members of the Task Force shall receive no compensation from the City, except that the
2 members in seats 9, 10, 11, 12, and 13 may receive their regular salaries for time spent on the Task
3 Force because serving in an official capacity as representative of their departments.

4 (d) Any member who misses three regular meetings of the Task Force without the express
5 approval of the Task Force at or before each missed meeting shall be deemed to have resigned from the
6 Task Force ten days after the third unapproved absence. The Task Force shall inform the appointing
7 authority of the resignation, and for the resignations in Seats 1 through 8, the Task Force shall also
8 inform the Clerk of the Board of Supervisors.

9 (e) The Department on the Status of Women shall provide clerical and administrative
10 support and staffing for the Task Force.

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12 **SEC. 5.12-5. DUTIES.**

13 (a) No later than 12 months after the inaugural meeting of the Task Force, and every 12
14 months thereafter, the Task Force shall submit to the Board of Supervisors an annual written report
15 analyzing relevant State and federal laws regarding on-campus sexual assault, recommending best
16 practices for middle schools, high schools, colleges, and universities in the City to reduce sexual
17 assault, and recommending any steps that the City could take, including changes in law or policy, to
18 assist those institutions toward that goal.

19 (b) All City departments, commissions, boards, and agencies shall cooperate with the Task
20 Force in conducting its business.

21
22 **SEC. 5.12-6. MEETINGS AND PROCEDURES.**

23 (a) The Task Force shall hold its inaugural meeting not more than 30 days after a quorum
24 of the Task Force, defined as a majority of seats, has been appointed. There shall be at least ten days'
25

1 notice of the inaugural meeting. Following the inaugural meeting, the Task Force shall hold a regular
2 meeting not less than once every three months until the sunset date set forth in Section 5.12-7.

3 (b) The Task Force shall elect a Chair, and such other officers, if any, it so chooses, and
4 may establish rules for its meetings and procedures.

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6 **SEC. 5.12-7. SUNSET.**

7 Unless extended by ordinance, this Article XII shall expire by operation of law, and the Task
8 Force shall terminate, three years after the Task Force’s inaugural meeting. After the expiration of the
9 Task Force, the City Attorney is authorized to remove this Article from the Administrative Code.

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11 Section 2. Effective Date. This ordinance shall become effective 30 days after
12 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the
13 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board
14 of Supervisors overrides the Mayor’s veto of the ordinance.

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17 APPROVED AS TO FORM:
18 DAVID CHIU, City Attorney

19 By: /s/
20 SARAH L. FABIAN
21 Deputy City Attorney

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