

From: [Altman, Claire \(DPH\)](#)
To: [Chan, Connie \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)
Cc: [Jalipa, Brent \(BOS\)](#); [Hsieh, Frances \(BOS\)](#); [Thornhill, Jackie \(BOS\)](#); [Chung, Lauren \(BOS\)](#); [Bilinski, Jenna \(DPH\)](#); [Validzic, Ana \(DPH\)](#); [Wong, Greg \(DPH\)](#)
Subject: 4/12 Budget & Finance: DPH Retroactive Item
Date: Thursday, April 6, 2023 3:53:19 PM

Hello Supervisors Chan, Mandelman and Safai,

The Department of Public Health (DPH) will request approval for one (1) retroactive item at the April 12th Budget & Finance Committee meeting. We've provided a brief description of the item and our DPH representative. Please let us know if you have any questions.

File No. 230293 - Accept and Expend Grant - Retroactive - California Department of Health Care Services - Bridge Navigator Program - \$120,000 - Resolution retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$120,000 from the California Department of Health Care Services through the Public Health Institute for participation in a program, entitled "Bridge Navigator Program," for the period of July 1, 2022, through June 30, 2023.

- **Description:** The Bridge Navigator Program, funded by the California Department of Public Health (CDPH) through the Public Health Institute (PHI), supports the hiring of a substance use navigator in the emergency department at ZSFG. The work of the navigator will focus on the emergency department in collaboration with the social medicine team and Bridge Clinic. This team member will focus on identification, treatment and referral of people with substance use disorder; as well as building a stigma-free environment in the ED for people who use drugs or have mental health challenges.
- **Reason for Retroactive Request:** DPH received the grant agreement on August 9th, 2022 for a project start date of July 1st, 2022. The project start date was predetermined by the grantor. Upon receiving the grant, DPH worked on the accept and expend packet and forwarded the grant award notice to City Attorney for review. On November 21st, the accept and expend packet was forwarded to the Controller's Office for review. The Controller's Office completed their review on December 22nd and on December 29th, DPH submitted the completed legislation packet to the Mayor's Office for introduction. Because the grantor is also a DPH contractor, and therefore an interested party, DPH reviewed the grant with the Ethics Commission. On March 9th, the Ethics Commission confirmed that the award qualified for an exemption to the City's behested payment rules on the basis of being a competitively awarded grant. The accept and expend was introduced by the Mayor's Office on March 14th, 2023.
- **DPH Representative:** Jenna Bilinski | Director, Kaizen Promotion Office, Social Medicine, Zuckerberg San Francisco General Hospital and Trauma Center, Department of Public health | email: jenna.bilinski@sfdph.org

Thank you for your time and consideration,

Claire

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