

OFFICE OF THE MAYOR  
SAN FRANCISCO



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BOARD OF SUPERVISORS  
SAN FRANCISCO  
JUN -1 PM 2:38  
BY JSB

LONDON N. BREED  
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Anna Duning, Mayor's Budget Director  
Date: June 1, 2023  
Re: Notice of Transfer of Functions under Charter Section 4.132

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Dear Madam Clerk,

This memorandum constitutes notice to the Board of Supervisors under Charter Section 4.132 of transfers of functions between departments within the Executive Branch. All positions are regular positions unless otherwise specified. The positions include the following:

- Two positions (2 FTE 6333 Senior Building Inspectors) to be transferred from the City Administrator's Office to the Department of Building Inspection, to return responsibility of accessibility plan review and inspection of city-permitted architectural projects to the Building Official, as required by the California Building Code.
- Two positions (1 FTE 1822 Administrative Analyst; 1 FTE 2588 Health Worker IV) to be transferred from the Department of Public Health to the Department of Homelessness and Supportive Housing, to comply with Board of Supervisors Rules Committee Change for HSH (previously DPH) to provide clerical and administrative staffing for the Shelter Monitoring Committee.

If you have any questions, please contact my office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Anna Duning".

Anna Duning  
Mayor's Budget Director

cc: Members of the Budget and Finance Committee  
Budget & Legislative Analyst's Office  
Controller