

# Asian Art Museum

City and County of San Francisco

Budget and Appropriation Committee Meeting

June 15, 2023



# Mission and Vision

## Our Mission

The Asian Art Museum celebrates, preserves, and promotes Asian and Asian American art and cultures for local and global audiences. We provide a dynamic forum for exchanging ideas, inviting collaboration, and fueling imagination to deepen understanding and empathy among people of all backgrounds.

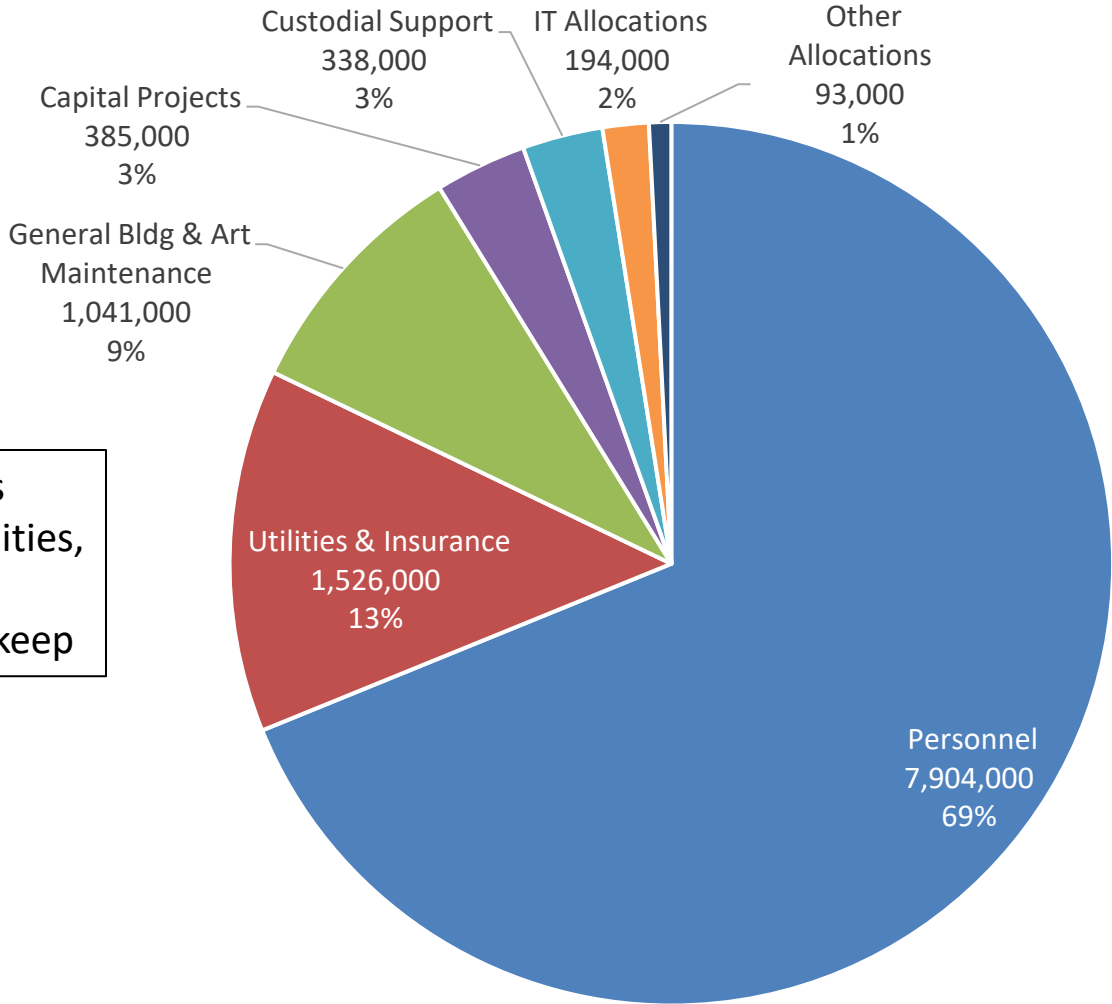
## Our Vision

Where experiences of Asian and Asian American art and cultures inspire and connect us all.



# FY 2024 Proposed Budget Summary

## \$11.5 million



The City budget pays primarily for security, utilities, insurance and mechanical/building upkeep

Personnel	Budgeted FTEs
Security	32.8
Bldg Engineers & Electrician	7.0
Admission Attendants	3.1
Other	10.0
<b>Total</b>	<b>52.9</b>

## FY 2024-25 Proposed Budget Summary \$11.5 million

	FY 2019 Budget	FY 2023 Budget	FY 2024 Proposed	FY 2025 Proposed	Notes
FTEs	58.2	52.6	52.9	52.9	<b>Reduced by 10%</b> since pre-pandemic
Insurance & Utilities	100%	100%	100%	100%	Basic essential
General Support for Building, Art Maintenance and Other	\$1,850,000	\$1,162,989	\$1,041,116	\$1,041,116	<b>Reduced by 44%</b> since pre-pandemic
Custodial Support	80%	80%	80%	80%	Basic essential
IT and Other Allocations	100%	100%	100%	100%	Services of others
Capital Projects	\$1,200,000	\$375,000	\$385,000	\$200,000	<b>Reduced by 70%</b> since pre-pandemic

- To continue meeting budget requirements, 6 positions (5 security) will remain vacant, resulting in significant operational impacts
  - Operating hours were reduced from 6 to 5 days a week in past budget cycles due to insufficient security staffing
  - Periodic gallery closures due to insufficient security staffing, impacting attendance and visitor experience
  - 9,000 square feet of new gallery space opened July 2021 requires additional security
- General support for building maintenance, art conservation and other needs only covers life safety inspections, mechanical and security system maintenance, air filter replacements, sanitation clean-up, art storage, etc.
- Aging HVAC, boiler, fire sprinkler, security system, roof, etc. require more capital funding

# Asian Art Museum Organization Chart (City and Foundation Personnel)

**Bold** = Museum Departments  
with City Personnel

**Department Head**

Arts and Program

- **Curatorial**
- Museum Services
  - **Preparation**
  - **Registration**
  - **Conservation**
- Education & Programming

Chief of Staff

- Development
- IT

Administration &  
Operations

- **Security**
- **Engineering**
- Facility Operations
- Finance
- **HR**

Marketing &  
Communications

- Marketing
- Communications
- Creative Services
- Exhibition Design
- **Guest Experience**

## FY 2024 Budgeted FTEs

City	52.9
Foundation	116.3
<b>Total</b>	<b>169.2</b>

# Current Staffing and Vacancies

- Budgeted Staffing Levels have been reduced by 10% since FY 2019
- Freezing of 5 vacant security positions to meet budgetary reductions has resulted in reduction of public hours from 6 days to 5 days and minimal security coverage
- Freezing of Librarian position has limited public access and scholarly research
- All positions are permanent, except very small budget for temporary security officers and admissions attendants to fill temporary absences (e.g. sickness) or meet temporary art exhibition requirements

Position	FY 2019 Budgeted FTEs	FY 2024 Budgeted FTEs	
Security Officers & Supervisors	38.1	32.8	All budgeted positions filled; Holding 5 vacancies for attrition savings to meet budget reductions
Stationary Engineers	5.0	5.0	2 vacant; Recruitment in progress
Admission Attendants	3.1	3.1	Filled
Curators	2.0	2.0	Filled
Department Head	1.0	1.0	Filled
Deputy Director	1.0	1.0	Filled
Grounds & Maint Super	1.0	1.0	Filled
Electrician	1.0	1.0	Filled
Chief Preparator	1.0	1.0	Filled
Principal Preparator	1.0	1.0	Vacant; Recruitment in progress
Senior Registrar	1.0	1.0	Filled
Assoc Conservator	1.0	1.0	Vacant; Recruitment in progress
Sr HR Analyst	0.0	1.0	Filled
Librarian	1.0	0.0	Holding 1 vacancy for attrition savings to meet budget reductions
Executive Secretary	1.0	1.0	Filled
<b>Total</b>	<b>58.2</b>	<b>52.9</b>	

# Current and Upcoming Exhibitions

**Beyond Bollywood**  
Through July 10, 2023



**Takashi Murakami**  
**Unfamiliar People**  
Sept 15, 2023 – Feb 12, 2024



**Heart of Zen**  
Nov 17, 2023 – Jan 1, 2024

