CONTRACT MONITORING DIVISION
OFFICE OF THE CITY ADMINISTRATOR

London N. Breed, Mayor
Carmen Chu, City Administrator

Stephanie Tang, Director

MEMORANDUM

Date: May 23, 2023

To: Howard Fung, Project Manager, SFPUC

From: Michelle Kassatly, Contract Compliance Officer, CMD

Subject: PRO.0104 PUC SEP Construction Management Services

The SFPUC has requested a modification for the above referenced contract by increasing the contract amount by $12,000,000 for a total agreement amount of $47,000,000. Per the SFPUC, the scope of work for Modification No.1 to continue program-level construction management oversight and construction supervision at the Southeast Water Pollution Control Plant.

LBE Subconsulting Participation

The Micro/Small-LBE subconsulting participation requirement established for this contract is 20%. The Micro/Small-LBE subconsulting participation requirement applies to the entire contract including any amendments, change orders and amendments. The Micro/Small-LBE participation reflected on the Proposer's, Parson's Water & Infrastructure ("Parsons"), CMD Form 2A at the time of proposal is as follows:

Subcontractor	Scope of Work	Status, Type and Size	LBE Credited Participation
EMS	ADCS/ SQS/ Docs/ Construction Safety and Contracts Management	SF LBE-MBE	37%
Albion Partners	Specialty Env. Monitoring	SF LBE-OBE	7%
The Their Group	Senior Outreach Liaison	SF LBE-WBE	7%
Sonika Corporation	Environmental Inspector	SF LBE-MBE	2%
		TOTAL	**53%**

As of May 19, 2023, per Parsons, Parsons invoiced $29,820,170.61. The Micro/Small-LBE participation achieved by Parsons is as follows:

Subcontractor	Scope of Work	Status, Type and Size	Credited LBE Participation	LBE Participation To-Date (NOT including Amendment No. 1)	
				Invoiced	
EMS	ADCS/ SQS/ Docs/ Construction Safety and Contracts Management	SF LBE-MBE	37%	$9,332,339.20	31.30%

Albion Partners	Specialty Env. Monitoring	SF LBE-OBE	7%	$993,380.87	3.33%
The Their Group	Senior Outreach Liaison	SF LBE-WBE	7%	$1,265,383.19	4.24%
Sonika Corporation	Environmental Inspector	SF LBE-MBE	2%	$1,102,278.65	3.70%
Applied Technology and Science	Environmental Compliance	SF LBE-WBE	--	$962.46	0.003%
Bonner Communications	Development & Management of Social Media Profiles	SF LBE-WBE	--	$844,382.74	2.83%
JBR Partners Inc.	Contracting and Procurement Protocols Review	SF LBE-MBE	--	$193,941.44	0.65%
KRAAL Consulting	LBE Support	SF LBE-OBE	--	$540,161.07	1.81%
MSA Design & Consulting	Contracting and Procurement Protocols Review	SF LBE-OBE	--	$77,350.31	0.26%
Yadejs, Inc.	Cleaning Services	SF LBE-MBE	--	$131,747.74	0.44%
Yerba Buena Engineering & Construction	LBE Support	SF LBE-MBE	--	$191,488.65	0.64%
		TOTAL	**53%**	**$14,673,416.32**	**49.20%**

Per Parsons, and as confirmed by the SFPUC, “Albion Environmental, Inc. is an LBE environmental inspection services firm originally selected by Parsons to provide inspection and monitoring work. As the field work progressed, the SFPUC project team requested specialty monitoring services support (Paleontologists, Native American Specialists, Archaeologist), as required during excavation and other construction related work. Albion did not specialize in these areas and the work subsequently had to be sub-contracted to specialty firms to ensure project environmental compliance.”

Parsons has confirmed that it will remain committed to assigning work that may arise from future task orders to its original listed LBE subconsultants. Parsons informed the CMD that it anticipates meeting its 53% Micro/Small-LBE commitment, as follows:

Subcontractor	Scope of Work	Status, Type and Size	Amount Invoiced To-Date	Projected LBE Participation for entire contract including this Amendment No. 1	
EMS	ADCS/ SQS/ Docs/ Construction Safety and Contracts Management	SF LBE-MBE	$9,332,339.20	$17,390,000.00	37%
Albion Partners	Specialty Env. Monitoring	SF LBE-OBE	$993,380.87	$1,376,933.32	2.9%
The Their Group	Senior Outreach Liaison	SF LBE-WBE	$1,265,383.19	$3,268,236.85	7%
Sonika Corporation	Environmental Inspector	SF LBE-MBE	$1,102,278.65	$1,293,746.88	2.8%

Applied Technology and Science	Environmental Compliance	SF LBE-WBE	$962.46	$100,962.46	0.2%
Bonner Communications	Development & Management of Social Media Profiles	SF LBE-WBE	$844,382.74	$844,382.74	1.8%
JBR Partners Inc.	Contracting and Procurement Protocols Review	SF LBE-MBE	$193,941.44	$250,962.46	0.5%
KRAAL Consulting	LBE Support	SF LBE-OBE	$540,161.07	$540,161.07	1.1%
MSA Design & Consulting	Contracting and Procurement Protocols Review	SF LBE-OBE	$77,350.31	$102,350.31	0.2%
Yadejs, Inc.	Cleaning Services	SF LBE-MBE	$131,747.74	$250,962.46	0.5%
Yerba Buena Engineering & Construction	LBE Support	SF LBE-MBE	$191,488.65	$250,962.46	0.5%
		TOTAL	**$14,673,416.32**	**$25,669,661.01**	**55%**

Going forward, SFPUC staff and Parsons will obtain CMD approval for each subconsultant addition and LBE substitution according to established procedures. Additionally, in order to ensure compliance with the LBE ordinance and requirements, the SFPUC and Parsons must notify CMD of any changes to the scope of work as well as any changes to information provided to CMD. Contingent on the conditions set forth above, CMD approves the subject modification.

Should you have any questions, please contact Michelle Kassatly at michelle.kassatly@sfgov.org.