



London N. Breed
Mayor

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Dr. Grant Colfax
Director of Health
DATE: 9/20/2023
SUBJECT: Gift Accept and Expend
GIFT TITLE: Bequest from the Estate of Janet D. Kramer - \$79,231.32

Attached please find the original and 1 copy of each of the following:

- Proposed Gift resolution, original signed by Department
- Gift information form, including disability checklist
- Budget and Budget Justification
- Gift application: Not Applicable. No application submitted.
- Agreement / Award Letter
- Other (Explain):
Distribution letter, Gift Questionnaire, Health Resolution

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes

No