

1 [Administrative Code - Establishing Graffiti Advisory Board]

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3 **Ordinance amending the Administrative Code to establish the Graffiti Advisory Board**
4 **to advise the Board of Supervisors and the Mayor on issues relating to graffiti**
5 **prevention and abatement; and setting forth the membership and duties of the**
6 **Advisory Board.**

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8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.
10 **Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.
11 **Board amendment additions** are in double-underlined Arial font.
12 **Board amendment deletions** are in ~~strikethrough Arial font~~.
13 **Asterisks (* * * *)** indicate the omission of unchanged Code
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

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17 Section 1. Chapter 5 of the Administrative Code is hereby amended by adding Article
18 XVIII, consisting of Sections 5.18-1 through 5.18-7, to read as follows:

19 **ARTICLE XVIII:**

20 **GRAFFITI ADVISORY BOARD**

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22 **SEC. 5.18-1. CREATION OF ADVISORY BOARD.**

23 The Board of Supervisors (“Board”) hereby establishes the Graffiti Advisory Board (the
24 “Advisory Board”).

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26 **SEC. 5.18-2. PURPOSE.**

27 The purpose of the Advisory Board is to advise the Board and the Mayor on issues relating to
28 the prevention and abatement of graffiti in San Francisco.

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2 **SEC. 5.18-3. MEMBERSHIP.**

3 The Advisory Board shall consist of 15 voting members, appointed as follows:

4 (a) Seats 1- 11 shall be held by persons appointed by individual Members of the Board, with
5 each Member of the Board making one appointment. To be eligible for appointment to Seats 1-11, an
6 individual must (1) be an officer or employee of an organization that provides services to youth
7 involved in graffiti diversion programs; (2) be an officer or employee of an organization with
8 experience in City beautification and/or neighborhood cleanup programs; (3) own real property
9 located in San Francisco; (4) own a business located in San Francisco; or (5) have previously served
10 on the Graffiti Advisory Board. Appointments to Seats 1-11 shall be effective when written notice of the
11 appointment is received by the Clerk of the Board of Supervisors.

12 (b) Seat 12 shall be held by the Mayor or the Mayor's designee.

13 (c) Seat 13 shall be held by the Director of Public Works or the Director's designee.

14 (d) Seat 14 shall be held by the Chief of Police or the Chief's designee.

15 (e) Seat 15 shall be held by the Director of Cultural Affairs, or the Director's designee.

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17 **SEC. 5.18-4. ORGANIZATION AND TERMS OF OFFICE.**

18 (a) Members of the Advisory Board shall serve at the pleasure of the member's appointing
19 authority and may be removed by the appointing authority at any time.

20 (b) Any member in Seats 1-11 who misses three regular meetings of the Advisory Board
21 within a six-month period without the express approval of the Advisory Board at or before each missed
22 meeting shall be deemed to have resigned from the Advisory Board ten days after the third unapproved
23 absence. The Advisory Board shall inform the Board of Supervisors of any such resignation.

24 (c) The Department of Public Works shall provide administrative support for the Advisory
25 Board.

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2 **SEC. 5.18-5. DUTIES.**

3 *The Graffiti Advisory Board shall have the duty to:*

4 (a) By October 1, 2024, and every year thereafter, prepare and submit to the Board and the
5 Mayor a report addressing the impacts of graffiti on neighborhoods and the downtown area of San
6 Francisco, reviewing and evaluating the services and programs in place to prevent graffiti and respond
7 to graffiti, and making recommendations for strategies to consolidate public and private anti-graffiti
8 efforts;

9 (b) Advise the Board and the Mayor about the coordination of information, activities, and
10 goals among existing graffiti prevention and graffiti abatement programs; and

11 (c) Advise the Board and the Mayor about ways to make the graffiti prevention and
12 abatement services more efficient.

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14 **SEC. 5.18-6. MEETINGS AND PROCEDURES.**

15 (a) The Advisory Board shall hold its inaugural meeting not more than 60 days after the
16 effective date of the ordinance in Board File No. 231004 enacting this Article XVIII. There shall be at
17 least ten days' public notice of the inaugural meeting. Following the inaugural meeting, the Advisory
18 Board shall hold a regular meeting not less than once each month.

19 (b) The Advisory Board shall elect a chair and such other officers as it deems appropriate,
20 and may establish bylaws and rules for its organization and procedures.

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22 **SEC. 5.18-7. SUNSET.**

23 *Unless the Board of Supervisors by ordinance extends the term of the Advisory Board, this*
24 *Article XVIII shall expire by operation of law, and the Advisory Board shall terminate, three years after*
25 *the effective date of the ordinance in Board File No. 231004 enacting this Article. In that event, after*

