

1 [Grant Agreement Amendment - Episcopal Community Services - Cova Non-Congregate
2 Shelter - Not to Exceed \$15,091,353]

3 **Resolution approving the third amendment to the grant agreement between Episcopal**
4 **Community Services and the Department of Homelessness and Supportive Housing**
5 **(“HSH”) for services at the Cova Non-Congregate Shelter; extending the grant term by**
6 **10 months from November 1, 2023, for a total term of December 18, 2021, through**
7 **August 31, 2024; increasing the agreement amount by \$5,150,877 for a total amount not**
8 **to exceed \$15,091,353; and authorizing HSH to enter into any additions, amendments,**
9 **or other modifications to the agreement that do not materially increase the obligations**
10 **or liabilities, or materially decrease the benefits to the City.**

11
12 WHEREAS, The mission of the Department of Homelessness and Supportive Housing
13 (“HSH” or “Department”) is to prevent homelessness when possible and make homelessness
14 rare, brief, and one-time in the City and County of San Francisco (“the City”) through the
15 provision of coordinated, compassionate, and high-quality services; and

16 WHEREAS, With the enactment of Resolution No. 319-18 in October 2018, the Board
17 of Supervisors and Mayor London N. Breed declared a shelter crisis and affirmed San
18 Francisco’s commitment to a continuum of shelter and service options for people experiencing
19 homelessness; and

20 WHEREAS, As of the 2022 Point-in-Time Count, there were approximately 7,750
21 people experiencing homelessness in San Francisco on any given night, 56% of whom were
22 unsheltered; and

23 WHEREAS, The City is committed to maintaining and expanding diverse shelter
24 options for people living unsheltered in our community; and

1 WHEREAS, During San Francisco’s initial response to COVID-19, the City operated a
2 Shelter-in-Place Hotel (“SIP Hotel”) Program that provided 2,288 rooms across 25 sites at its
3 highest capacity for people vulnerable to COVID-19; and

4 WHEREAS, The 95-room Cova Hotel at 655 Ellis Street (“the Cova”) operated as a SIP
5 Hotel site with the nonprofit Episcopal Community Services (“ECS”) as the service provider;
6 and

7 WHEREAS, In December 2021, HSH transitioned the Cova from a SIP Hotel to a non-
8 congregate shelter under the Department’s general shelter portfolio; and

9 WHEREAS, ECS has extensive experience operating various homeless services
10 including shelter programs; and

11 WHEREAS, In December 2021, HSH selected ECS to continue to provide services at
12 the Cova through Request for Qualifications #130 (“RFQ #130”), a copy of which is on file with
13 the Clerk of the Board of Supervisors in File No. 230990; and

14 WHEREAS, The Department entered into an agreement (“Agreement”) for an amount
15 not to exceed \$2,525,244 with a term of December 18, 2021, through June 30, 2022, a copy
16 of which is on file with the Clerk of the Board of Supervisors in File No. 230990; and

17 WHEREAS, HSH executed a first amendment to the Agreement in April 2022 that
18 extended the Agreement term for ECS to continue providing these services by 13 months
19 through July 31, 2023, and increased the not to exceed amount by \$6,815,232 for a total
20 amount not to exceed \$9,340,476, a copy of which is on file with the Clerk of the Board of
21 Supervisors in File No. 230990; and

22 WHEREAS, ECS served 255 guests at the Cova between July 1, 2022, and June 30,
23 2023; and

24 WHEREAS, In July 2023, the Board of Supervisors authorized HSH to extend the
25 Department’s booking agreement with Shin International, Inc., the operator of the Cova,

1 through August 31, 2024, and a copy of the booking agreement is on file with the Clerk of the
2 Board of Supervisors in File No. 230763; and

3 WHEREAS, HSH executed a second amendment to the Agreement in August 2023 to
4 that extended the Agreement term by three months to October 31, 2023, and increased the
5 not to exceed amount by \$600,000 for a total amount not to exceed \$9,940,476, a copy of
6 which is on file with the Clerk of the Board of Supervisors in File No. 230990; and

7 WHEREAS, The proposed third amendment ("Amendment") to the Agreement would
8 extend the Agreement for ECS to continue to provide these services at the Cova by 10
9 months through August 31, 2024, in alignment with the end of the booking agreement term;
10 and

11 WHEREAS, The Amendment would increase the not to exceed amount by \$5,150,877
12 for a total amount not to exceed \$15,091,353; and

13 WHEREAS, A copy of the Amendment is on file with the Clerk of the Board of
14 Supervisors in File No.230990, substantially in final form, with all material terms and
15 conditions included, and only remains to be executed by the parties upon approval of this
16 Resolution; and

17 WHEREAS, The Amendment requires Board of Supervisors approval under Section
18 9.118 of the Charter; now, therefore, be it

19 RESOLVED, That the Board of Supervisors hereby authorizes the Executive Director
20 of HSH ("Director") or their designee to execute the Amendment to extend the current term of
21 December 18, 2021, through October 31, 2023, to December 18, 2021, through August 31,
22 2024, and to increase the not to exceed amount by \$5,150,877 for a total amount not to
23 exceed \$15,091,353 and, be it

24 FURTHER RESOLVED, That the Board of Supervisors authorizes the Director or their
25 designee to enter into any amendments or modifications to the Amendment, prior to its final

1 execution by all parties, that HSH determines, in consultation with the City Attorney, are in the
2 best interest of the City, do not otherwise materially increase the obligations or liabilities of the
3 City, are necessary or advisable to effectuate the purposes of the grant, and are in
4 compliance with all applicable laws; and, be it

5 FURTHER RESOLVED, That within 30 days of the Amendment being executed by all
6 parties, HSH shall submit to the Clerk of the Board of Supervisors a completely executed copy
7 for inclusion in File No. 230990; this requirement and obligation resides with HSH, and is for
8 the purposes of having a complete file only, and in no manner affects the validity of the
9 approved agreement.

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14 Recommended:

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16 /s/ _____

17 Shireen McSpadden

18 Executive Director

19 Department of Homelessness and Supportive Housing
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City and County of San Francisco

Tails Resolution

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 230990

Date Passed: October 17, 2023

Resolution approving the third amendment to the grant agreement between Episcopal Community Services and the Department of Homelessness and Supportive Housing ("HSH") for services at the Cova Non-Congregate Shelter; extending the grant term by 10 months from November 1, 2023, for a total term of December 18, 2021, through August 31, 2024; increasing the agreement amount by \$5,150,877 for a total amount not to exceed \$15,091,353; and authorizing HSH to enter into any additions, amendments, or other modifications to the agreement that do not materially increase the obligations or liabilities, or materially decrease the benefits to the City.


October 13, 2023 Homelessness and Behavioral Health Select Committee -
RECOMMENDED AS COMMITTEE REPORT

October 17, 2023 Board of Supervisors - ADOPTED

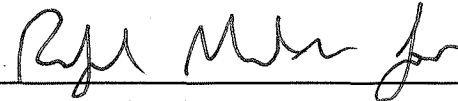
Ayes: 11 - Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Ronen,
Safai, Stefani and Walton

File No. 230990

I hereby certify that the foregoing
Resolution was ADOPTED on 10/17/2023 by
the Board of Supervisors of the City and
County of San Francisco.



Angela Calvillo
Clerk of the Board



London N. Breed
Mayor

10/19/23

Date Approved