

File No. 231004

Committee Item No. 3

Board Item No. 21

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date Oct 16, 2023

Board of Supervisors Meeting

Date October 24, 2023

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- Memorandum of Understanding (MOU)
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 - Ethics Commission
- Award Letter
- Application
- Form 700
- Information/Vacancies (Boards/Commissions)
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Victor Young Date October 12, 2023

Completed by: _____ Date _____

1 [Administrative Code - Establishing Graffiti Advisory Board]

2

3 **Ordinance amending the Administrative Code to establish the Graffiti Advisory Board**
4 **to advise the Board of Supervisors and the Mayor on issues relating to graffiti**
5 **prevention and abatement; and setting forth the membership and duties of the**
6 **Advisory Board.**

7

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.
10 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.
11 **Board amendment additions** are in double-underlined Arial font.
12 **Board amendment deletions** are in ~~strikethrough Arial font~~.
13 **Asterisks (* * * *)** indicate the omission of unchanged Code
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16

17 Section 1. Chapter 5 of the Administrative Code is hereby amended by adding Article
18 XVIII, consisting of Sections 5.18-1 through 5.18-7, to read as follows:

19 **ARTICLE XVIII:**

20 **GRAFFITI ADVISORY BOARD**

21

22 **SEC. 5.18-1. CREATION OF ADVISORY BOARD.**

23 *The Board of Supervisors (“Board”) hereby establishes the Graffiti Advisory Board (the*
24 *“Advisory Board”).*

25

26 **SEC. 5.18-2. PURPOSE.**

27 *The purpose of the Advisory Board is to advise the Board and the Mayor on issues relating to*
28 *the prevention and abatement of graffiti in San Francisco.*

1 **SEC. 5.18-3. MEMBERSHIP.**

2 The Advisory Board shall consist of 15 voting members, appointed as follows:

3 (a) Seats 1- 11 shall be held by persons appointed by individual Members of the Board, with
4 each Member of the Board making one appointment. To be eligible for appointment to Seats 1-11, an
5 individual must (1) be an officer or employee of an organization that provides services to youth
6 involved in graffiti diversion programs; (2) be an officer or employee of an organization with
7 experience in City beautification and/or neighborhood cleanup programs; (3) own real property
8 located in San Francisco; (4) own a business located in San Francisco; or (5) have previously served
9 on the Graffiti Advisory Board. Appointments to Seats 1-11 shall be effective when written notice of the
10 appointment is received by the Clerk of the Board of Supervisors.

11 (b) Seat 12 shall be held by the Mayor or the Mayor's designee.

12 (c) Seat 13 shall be held by the Director of Public Works or the Director's designee.

13 (d) Seat 14 shall be held by the Chief of Police or the Chief's designee.

14 (e) Seat 15 shall be held by the Director of Cultural Affairs, or the Director's designee.

15
16 **SEC. 5.18-4. ORGANIZATION AND TERMS OF OFFICE.**

17 (a) Members of the Advisory Board shall serve at the pleasure of the member's appointing
18 authority and may be removed by the appointing authority at any time.

19 (b) Any member in Seats 1-11 who misses three regular meetings of the Advisory Board
20 within a six-month period without the express approval of the Advisory Board at or before each missed
21 meeting shall be deemed to have resigned from the Advisory Board ten days after the third unapproved
22 absence. The Advisory Board shall inform the Board of Supervisors of any such resignation.

23 (c) The Department of Public Works shall provide administrative support for the Advisory
24 Board.

1 (d) As set forth in the Board’s Rules of Order, if the Clerk of the Board of
2 Supervisors determines that the Advisory Board has not met at least once every four months
3 in the prior year, the Clerk may ask the City Attorney to prepare legislation to terminate the
4 Advisory Board.

5
6 **SEC. 5.18-5. DUTIES.**

7 *The Graffiti Advisory Board shall have the duty to:*

8 (a) By October 1, 2024, and every year thereafter, prepare and submit to the Board and the
9 Mayor a report addressing the impacts of graffiti on neighborhoods and the downtown area of San
10 Francisco, reviewing and evaluating the services and programs in place to prevent graffiti and respond
11 to graffiti, and making recommendations for strategies to consolidate public and private anti-graffiti
12 efforts;

13 (b) Advise the Board and the Mayor about the coordination of information, activities, and
14 goals among existing graffiti prevention and graffiti abatement programs; and

15 (c) Advise the Board and the Mayor about ways to make the graffiti prevention and
16 abatement services more efficient.

17
18 **SEC. 5.18-6. MEETINGS AND PROCEDURES.**

19 (a) The Advisory Board shall hold its inaugural meeting not more than 60 days after the
20 effective date of the ordinance in Board File No. _____ enacting this Article XVIII. There shall be
21 at least ten days’ public notice of the inaugural meeting. Following the inaugural meeting, the
22 Advisory Board shall hold a regular meeting not less than once each month.

23 (b) The Advisory Board shall elect a chair and such other officers as it deems appropriate,
24 and may establish bylaws and rules for its organization and procedures.

LEGISLATIVE DIGEST

(10/16/2023)

[Administrative Code - Establishing Graffiti Advisory Board]

Ordinance amending the Administrative Code to establish the Graffiti Advisory Board to advise the Board of Supervisors and the Mayor on issues relating to graffiti prevention and abatement; and setting forth the membership and duties of the Advisory Board.

Existing Law

Currently, there is no advisory body that advises the Board of Supervisors (Board) or the Mayor on issues relating to graffiti prevention and abatement.

Amendments to Current Law

The proposed ordinance would establish the Graffiti Advisory Board (Advisory Board), which would be responsible for advising the Board and the Mayor on issues relating to graffiti prevention and abatement.

The Advisory Board would consist of 15 members, 11 of whom would be appointed by individual Members of the Board of Supervisors. The remaining four seats would be held by the Mayor, Director of Public Works, Chief of Police, and the Director of Cultural Affairs, or their designees.

By October 2024, and every year thereafter, the Advisory Board would be required to prepare and submit to the Board and the Mayor a report addressing the impacts of graffiti on neighborhoods and the downtown area of San Francisco, reviewing and evaluating the services and programs in place to prevent graffiti and respond to graffiti, and making recommendations for strategies to consolidate public and private anti-graffiti efforts.

Background Information

In 1993, the City established the Graffiti Advisory Board to advise the Board of Supervisors about the problem of graffiti in neighborhoods and the downtown area of San Francisco. The legislation establishing the Advisory Board sunset in March 2022, so as of the introduction of this ordinance, there has been no Graffiti Advisory Board in place for approximately 18 months. Before sunseting in 2022, the Advisory Body consisted of 25 members.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

TO: Carla Short, Interim Director, Public Works

FROM: Victor Young, Assistant Clerk

A handwritten signature in black ink that reads "Victor Young".

DATE: October 10, 2023

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation:

File No. 231004

Ordinance amending the Administrative Code to establish the Graffiti Advisory Board to advise the Board of Supervisors and the Mayor on issues relating to graffiti prevention and abatement; and setting forth the membership and duties of the Advisory Board.

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: victor.young@sfgov.org.

cc: David Steinberg, Public Works
Ian Schneider, Public Works
Lena Liu, Public Works