

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
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## MEMORANDUM

TO: Victoria Westbrook Reentry Council

FROM: Victor Young, Assistant Clerk

A handwritten signature in black ink that reads "Victor Young".

DATE: October 23, 2023

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed legislation:

**File No. 231081**

**Ordinance amending the Administrative Code to revise the reporting duties of the Reentry Council, and extend the sunset date of the Reentry Council by five years, to June 1, 2029.**

If you have comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [victor.young@sfgov.org](mailto:victor.young@sfgov.org).



# City and County of San Francisco

## Master Report

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 231081      **File Type:** Ordinance      **Status:** 30 Day Rule

**Enacted:** \_\_\_\_\_ **Effective:** \_\_\_\_\_

**Version:** 1      **In Control:** Rules Committee

**File Name:** Administrative Code - Reentry Council; Reporting Duties, Sunset Date      **Date Introduced:** 10/17/2023

**Requester:** \_\_\_\_\_ **Cost:** \_\_\_\_\_ **Final Action:** \_\_\_\_\_

**Comment:** \_\_\_\_\_ **Title:** Ordinance amending the Administrative Code to revise the reporting duties of the Reentry Council, and extend the sunset date of the Reentry Council by five years, to June 1, 2029.

**Sponsor:** Stefani

### History of Legislative File 231081

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	10/17/2023	ASSIGNED UNDER 30 DAY RULE	Rules Committee	11/16/2023	

1 [Administrative Code - Reentry Council; Reporting Duties, Sunset Date]

2

3 **Ordinance amending the Administrative Code to revise the reporting duties of the**  
4 **Reentry Council, and extend the sunset date of the Reentry Council by five years, to**  
5 **June 1, 2029.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
8 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
9 **Board amendment additions** are in double-underlined Arial font.  
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
11 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
12 subsections or parts of tables.

10

11 Be it ordained by the People of the City and County of San Francisco:

12

13 Section 1. The Administrative Code is hereby amended by revising Sections 5.1-4 and  
14 5.1-6 of Chapter 5, Article I, to read as follows:

15 **SEC. 5.1-4. POWERS AND DUTIES.**

16 The Council shall have the following powers and duties:

17 (a) **Identifying Funding Streams.** The Council shall identify funding at the local,  
18 State, and Federal level that is earmarked or available for services or programs designed to  
19 serve individuals exiting the criminal justice system. In addition, the Council shall identify  
20 conditions, restrictions, or limitations on each funding stream, and shall document these  
21 findings in its reports to the Mayor, the Board of Supervisors, and other appropriate entities  
22 consistent with subsection (e) below.

23 (b) **Identifying Programs Serving Individuals Exiting the Criminal Justice**  
24 **System.** The Council shall identify programs serving individuals exiting the criminal justice  
25

1 system who reside in San Francisco or who will be released to San Francisco, including  
2 program capacity.

3 (c) **Identifying Needs of Reentry Population.** The Council shall identify any unmet  
4 needs of this population, and propose ways to meet those needs based on existing research  
5 and best practices.

6 (d) **Identifying Barriers.** The Council shall also identify barriers to safe and successful  
7 re- entry presented by local, State, and Federal law, and propose ways to reduce the impact  
8 of these barriers.

9 (e) **Reports.** Biennially the Council shall prepare and submit a report that shall include  
10 but not be limited to information required under subsections (a), (b), (c), and (d) above.

11 *Following enactment of the ordinance in Board File No. \_\_\_\_\_, ~~t~~The ~~first next~~ biennial report shall*  
12 *be due ~~December 31, 2024~~June 30, 2019.* City departments shall respond within 30 days to  
13 reasonable requests for information submitted by the Council relevant to its ability to  
14 discharge its powers and duties under this Article I, provided that the disclosure of such  
15 information shall not be required where it would violate Federal or State law. *At least 30 days*  
16 *prior to the due date for the report, the Council shall provide City Departments identified in the report*  
17 *an opportunity to provide a response. The Council shall include any response from a City Department*  
18 *received at least 10 days prior to the due date for the report as an addendum to the final report.* The  
19 Council shall provide the *final* reports, *including any addenda,* to: 1) the Mayor, 2) the Board of  
20 Supervisors, 3) any City department or program identified by the Council in a report, and 4)  
21 the public. These reports shall be public documents. *Any City department identified in a report*  
22 *may provide a response, within 30 days of issuance of the report, for inclusion into the final report*  
23 *submitted to the Mayor and the Board of Supervisors, among others, consistent with this subsection (e).*

24 (f) The Council shall share information and work in collaboration with the San  
25 Francisco Community Corrections Partnership, as established by the California Community

1 Corrections Performance Incentives Act of 2009 (~~CA~~California Penal Code Section 1228-  
2 1233.8).

3 (g) **Retaliation Prohibited.** No City officer or employee may retaliate against other  
4 City staff or the staff of programs identified by the Council for cooperating with the Council or  
5 for participating in any activity involving the Council. This section is not intended to create a  
6 private right of action against the City and County of San Francisco.

7 (h) The Council shall share information and work in collaboration with the San  
8 Francisco Juvenile Justice Coordinating Council, as required by the Juvenile Crime  
9 Enforcement and Accountability Challenge Grant Program (~~CA~~ California Welfare and  
10 Institutions Code Section 749.2-749.27).

11 (i) The Council shall share information and work in collaboration with the San  
12 Francisco Sentencing Commission.

13 \* \* \* \*

14 **SEC. 5.1-6. SUNSET CLAUSE.**

15 Notwithstanding Rule 2.21 of the Board of Supervisors Rules of Order, which provides  
16 that advisory bodies created by the Board should sunset within three years, this Article I shall  
17 expire June 1, ~~2029~~2024, unless the Board of Supervisors adopts an ordinance continuing its  
18 existence. In the event of its expiration, the City Attorney is ~~directed~~ authorized to take steps to  
19 remove this Article I from the Administrative Code. The Council shall submit a report to the  
20 Board of Supervisors by ~~August 15, 2028~~July 1, 2023 recommending whether the Council should  
21 continue to operate, and if so, whether the Board of Supervisors should consider legislative  
22 changes that would enhance the capacity of the Council to achieve its goals. The Council's  
23 recommendations shall include drafts of ordinances that would implement its  
24 recommendations.

1 Section 2. Effective Date. This ordinance shall become effective 30 days after  
2 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
3 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
4 of Supervisors overrides the Mayor’s veto of the ordinance.

5  
6 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
7 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
8 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
9 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
10 additions, and Board amendment deletions in accordance with the “Note” that appears under  
11 the official title of the ordinance.

12  
13  
14 APPROVED AS TO FORM:  
15 DAVID CHIU, City Attorney

16 By: /s/ Jana Clark  
17 JANA CLARK  
18 Deputy City Attorney

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20  
21  
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23  
24  
25  
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## **LEGISLATIVE DIGEST**

[Administrative Code - Reentry Council; Reporting Duties, Sunset Date]

**Ordinance amending the Administrative Code to revise the reporting duties of the Reentry Council, and extend the sunset date of the Reentry Council by five years, to June 1, 2029.**

### **Existing Law**

Existing law establishes the Reentry Council to coordinate local efforts to support adults exiting San Francisco County Jail, San Francisco juvenile justice system out-of-home placements, the California Department of Corrections and Rehabilitation facilities, and the United States Federal Bureau of Prison facilities. Existing law requires the Reentry Council to submit annual reports that identify funding streams, programs, and needs and barriers related to those exiting custody. Existing law requires the Council to submit a report to the Board of Supervisors by July 1, 2023 recommending whether the Council should continue to operate, and if so, whether the Board of Supervisors should consider legislative changes that would enhance the capacity of the Council to achieve its goals. Existing law provides that any City department identified in a report may provide a response for inclusion into the final report. Finally, existing law provides that the Reentry Council shall sunset June 1, 2024.

### **Amendments to Current Law**

This ordinance would amend the Administrative Code to require that the Reentry Council's next annual report be submitted by December 31, 2024 and that, at least 30 days prior, the Council provide City Departments an opportunity to provide a response to be included as an addendum in the final report if received at least 10 days prior. This ordinance also would require that the Council submit a report to the Board of Supervisors by August 15, 2028 recommending whether the Council should continue to operate, and if so, whether the Board of Supervisors should consider legislative changes that would enhance the capacity of the Council to achieve its goals. Finally, this ordinance would extend the sunset date for the council to June 1, 2029.

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# Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp  
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor  inquiries"
- 5. City Attorney Request.
- 6. Call File No.  from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

**Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.**

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor:

For Clerk's Use Only



**From:** [Westbrook, Victoria \(ADP\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Cc:** [Somera, Alisa \(BOS\)](#)  
**Subject:** RE: Reentry Council Sunset Date Extension Request Packet Submission  
**Date:** Tuesday, August 15, 2023 2:42:57 PM

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Thank you!

Thank you,

**Victoria Westbrook**

Reentry Policy Planner  
Women's Gender Responsive Coordinator  
SF Adult Probation Department  
C: 415-930-2202  
Pronouns: she/her/hers/they/them/theirs

[CASC Reentry Center](#)

[Reentry Council](#)

[sf-goso.org](http://sf-goso.org)

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**From:** BOS Legislation, (BOS) <bos.legislation@sfgov.org>  
**Sent:** Tuesday, August 15, 2023 2:08 PM  
**To:** Westbrook, Victoria (ADP) <victoria.westbrook@sfgov.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>  
**Cc:** Somera, Alisa (BOS) <alisa.somera@sfgov.org>  
**Subject:** RE: Reentry Council Sunset Date Extension Request Packet Submission

Hi Victoria,

Thank you for that clarification. Since Supervisor Stefani has agreed to sponsor the Resolution, please forward the submission (word document and PDFs) directly to her and her staff to ensure it is introduced on behalf of her.

Best regards,

**Jocelyn Wong**

Legislative Clerk  
San Francisco Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
T: 415.554.7702 | F: 415.554.5163  
[jocelyn.wong@sfgov.org](mailto:jocelyn.wong@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

**(VIRTUAL APPOINTMENTS)** To schedule a "virtual" meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

Click [HERE](#) to complete a Board of Supervisors Customer Service Satisfaction form.

The [Legislative Research Center](#) provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

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**From:** Westbrook, Victoria (ADP) <[victoria.westbrook@sfgov.org](mailto:victoria.westbrook@sfgov.org)>  
**Sent:** Tuesday, August 15, 2023 1:56 PM  
**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Cc:** Somera, Alisa (BOS) <[alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org)>  
**Subject:** RE: Reentry Council Sunset Date Extension Request Packet Submission  
**Importance:** High

Hi Jocelyn,

This submission is from me as the person who staff's the Reentry council and the Council who voted to approve the submission packet.

Not sure if it matters, our City Attorney, Jana Clark, drafted the resolution and put supervisor Stefani because she agreed to sponsor the resolution.

Please let me know if you need anything else.

Thank you,

**Victoria Westbrook**  
Reentry Policy Planner  
Women's Gender Responsive Coordinator  
SF Adult Probation Department  
C: 415-930-2202  
Pronouns: she/her/hers/they/them/theirs  
[CASC Reentry Center](#)  
[Reentry Council](#)  
[sf-goso.org](http://sf-goso.org)

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**From:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>

**Sent:** Tuesday, August 15, 2023 1:38 PM  
**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>; Westbrook, Victoria (ADP) <[victoria.westbrook@sfgov.org](mailto:victoria.westbrook@sfgov.org)>  
**Cc:** Somera, Alisa (BOS) <[alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org)>  
**Subject:** RE: Reentry Council Sunset Date Extension Request Packet Submission

Additionally, is this a submission from the department as the footer of the resolution says Supervisor Stefani?

**Jocelyn Wong**

Legislative Clerk  
San Francisco Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
T: 415.554.7702 | F: 415.554.5163  
[jocelyn.wong@sfgov.org](mailto:jocelyn.wong@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

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**From:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Sent:** Tuesday, August 15, 2023 1:34 PM  
**To:** Westbrook, Victoria (ADP) <[victoria.westbrook@sfgov.org](mailto:victoria.westbrook@sfgov.org)>  
**Cc:** Somera, Alisa (BOS) <[alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org)>; BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Subject:** RE: Reentry Council Sunset Date Extension Request Packet Submission  
**Importance:** High

Hi Victoria,

Thank you for the legislation submission package. Please provide the Resolution in word format to complete the submission and for processing.

Please note, due to the legislative recess, the submission package will be held and processed after August 28, 2023, 12:00 pm and slated to be introduced on September 5, 2023. Thank you.

**Jocelyn Wong**

Legislative Clerk

San Francisco Board of Supervisors

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102

T: 415.554.7702 | F: 415.554.5163

[jocelyn.wong@sfgov.org](mailto:jocelyn.wong@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

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**From:** Board of Supervisors (BOS) <[board.of.supervisors@sfgov.org](mailto:board.of.supervisors@sfgov.org)>

**Sent:** Tuesday, August 15, 2023 1:20 PM

**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>

**Cc:** Somera, Alisa (BOS) <[alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org)>

**Subject:** FW: Reentry Council Sunset Date Extension Request Packet Submission

**Importance:** High

**Richard Lagunte**

**Office of the Clerk of the Board**

**San Francisco Board of Supervisors**

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102  
Voice (415) 554-5184 | Fax (415) 554-5163  
[richard.lagunte@sfgov.org](mailto:richard.lagunte@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

Pronouns: he, him, his

**Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors' website or in other public documents that members of the public may inspect or copy.

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**From:** Westbrook, Victoria (ADP) <[victoria.westbrook@sfgov.org](mailto:victoria.westbrook@sfgov.org)>  
**Sent:** Tuesday, August 15, 2023 7:33 AM  
**To:** Board of Supervisors (BOS) <[board.of.supervisors@sfgov.org](mailto:board.of.supervisors@sfgov.org)>  
**Cc:** CLARK, JANA (CAT) <[Jana.Clark@sfcityattv.org](mailto:Jana.Clark@sfcityattv.org)>; Agnese, Tara (DAT) <[tara.agnese@sfgov.org](mailto:tara.agnese@sfgov.org)>; Baines, Tommie (ADP) <[tommie.baines@sfgov.org](mailto:tommie.baines@sfgov.org)>; Brown-Hoffmeister, Alea (ADP) <[alea.brown@sfgov.org](mailto:alea.brown@sfgov.org)>; Caldwell, James (MYR) <[james.caldwell@sfgov.org](mailto:james.caldwell@sfgov.org)>; Candler, Robin (DPH) <[robin.candler@sfdph.org](mailto:robin.candler@sfdph.org)>; Carr, Rowena (POL) <[Rowena.Carr@sfgov.org](mailto:Rowena.Carr@sfgov.org)>; Carter, Tanzanika (SHF) <[tanzanika.carter@sfgov.org](mailto:tanzanika.carter@sfgov.org)>; [Chris\\_Carrubba-Katz@canp.uscourts.gov](mailto:Chris_Carrubba-Katz@canp.uscourts.gov); Colfax, Grant (DPH) <[grant.colfax@sfdph.org](mailto:grant.colfax@sfdph.org)>; Collins, Lee-Ann (DAT) <[lee-ann.collins@sfgov.org](mailto:lee-ann.collins@sfgov.org)>; Cowan, Sheryl (JUV) <[sheryl.cowan@sfgov.org](mailto:sheryl.cowan@sfgov.org)>; Cox, Brian (PDR) <[brian.cox@sfgov.org](mailto:brian.cox@sfgov.org)>; Dawson, Jasmine (CHF) <[jasmine.dawson@dcyf.org](mailto:jasmine.dawson@dcyf.org)>; Donovan, Dominica (BOS) <[dominica.donovan@sfgov.org](mailto:dominica.donovan@sfgov.org)>; Garcia, Emeterio (DPH) <[emeterio.garcia@sfdph.org](mailto:emeterio.garcia@sfdph.org)>; Goossen, Carolyn (PDR) <[carolyn.goossen@sfgov.org](mailto:carolyn.goossen@sfgov.org)>; Gray, Tajuana (ECN) <[tajuana.gray@sfgov.org](mailto:tajuana.gray@sfgov.org)>; Jenkins, Brooke (DAT) <[brooke.jenkins@sfgov.org](mailto:brooke.jenkins@sfgov.org)>; [jennifer\\_james@canp.uscourts.gov](mailto:jennifer_james@canp.uscourts.gov); [jjackson@westside-health.org](mailto:jjackson@westside-health.org); [joannah@sfpreatrial.org](mailto:joannah@sfpreatrial.org); Johnson, Katherine (SHF) <[katherine.johnson@sfgov.org](mailto:katherine.johnson@sfgov.org)>; [jrj41510@gmail.com](mailto:jrj41510@gmail.com); [jusefnathansf@gmail.com](mailto:jusefnathansf@gmail.com); Kelly, Dan (HSA) <[dan.kelly@sfgov.org](mailto:dan.kelly@sfgov.org)>; Kim, Melanie (PDR) <[melanie.kim@sfgov.org](mailto:melanie.kim@sfgov.org)>; LaBarre, Elizabeth (HSA) <[elizabeth.labarre@sfgov.org](mailto:elizabeth.labarre@sfgov.org)>; [lhurshman@sfgoodwill.org](mailto:lhurshman@sfgoodwill.org); Liu, Judy (PDR) <[judy.liu@sfgov.org](mailto:judy.liu@sfgov.org)>; Marcic, Laurina (CSS) <[laurina.marcic@sfgov.org](mailto:laurina.marcic@sfgov.org)>; McCaffrey, Edward (DAT) <[edward.mccaffrey@sfgov.org](mailto:edward.mccaffrey@sfgov.org)>; Mark Culkins <[mculkins@sftc.org](mailto:mculkins@sftc.org)>; Miller, Katherine (JUV) <[katherine.miller@sfgov.org](mailto:katherine.miller@sfgov.org)>; Miyamoto, Paul (SHF) <[paul.miyamoto@sfgov.org](mailto:paul.miyamoto@sfgov.org)>; Melanie Kushnir <[mkushnir@sftc.org](mailto:mkushnir@sftc.org)>; Moran, Rachel (POL) <[rachel.moran@sfgov.org](mailto:rachel.moran@sfgov.org)>; Nagendra, Cynthia (HOM) <[cynthia.nagendra@sfgov.org](mailto:cynthia.nagendra@sfgov.org)>; [onyangadecan@cdcr.ca.gov](mailto:onyangadecan@cdcr.ca.gov); [Peter.Tram@cdcr.ca.gov](mailto:Peter.Tram@cdcr.ca.gov); Raju, Manohar (PDR) <[manohar.raju@sfgov.org](mailto:manohar.raju@sfgov.org)>; Randolph, Freda (CSS) <[freda.randolph@sfgov.org](mailto:freda.randolph@sfgov.org)>; Rhorer, Trent (HSA) <[Trent.Rhorer@sfgov.org](mailto:Trent.Rhorer@sfgov.org)>; Riker, Alissa (SHF) <[alissa.riker@sfgov.org](mailto:alissa.riker@sfgov.org)>; Roye, Karen (CSS) <[karen.roye@sfgov.org](mailto:karen.roye@sfgov.org)>; [rsn.sheenia@gmail.com](mailto:rsn.sheenia@gmail.com); Saenz, Johanna (SHF) <[johanna.saenz@sfgov.org](mailto:johanna.saenz@sfgov.org)>; Scott, William (POL) <[william.scott@sfgov.org](mailto:william.scott@sfgov.org)>; Simmons, Noelle (HOM) <[noelle.simmons@sfgov.org](mailto:noelle.simmons@sfgov.org)>; Smith, Susie (HSA) <[susie.smith@sfgov.org](mailto:susie.smith@sfgov.org)>; Stefani,

Catherine (BOS) <[catherine.stefani@sfgov.org](mailto:catherine.stefani@sfgov.org)>; Su, Maria (CHF) <[maria.su@dcyf.org](mailto:maria.su@dcyf.org)>; Tullock, Cristel (ADP) <[cristel.tullock@sfgov.org](mailto:cristel.tullock@sfgov.org)>; Williams, LaShaun (ADP) <[lashaun.r.williams@sfgov.org](mailto:lashaun.r.williams@sfgov.org)>

**Subject:** Reentry Council Sunset Date Extension Request Packet Submission

**Importance:** High

Good morning,

Please accept the attached documents as the Reentry Council's Sunset Date Extension Request submission packet. The purpose of these documents is to request the renewal of the legislation authorizing the Reentry Council of the City and County of San Francisco.

Please contact me with any questions or concerns.

Thank you,

**Victoria Westbrook**

Reentry Policy Planner

Women's Gender Responsive Coordinator

SF Adult Probation Department

C: 415-930-2202

Pronouns: she/her/hers/they/them/theirs

**[CASC Reentry Center](#)**

**[Reentry Council](#)**

**[sf-goso.org](http://sf-goso.org)**

**From:** [Clark, Jana \(CAT\)](#)  
**To:** [BOS Legislation, \(BOS\)](#); [Donovan, Dominica \(BOS\)](#); [BOS Legislation, \(BOS\)](#)  
**Cc:** [HALL, ARLENE \(CAT\)](#); [PEARSON, ANNE \(CAT\)](#); [SAPERSTEIN, ALLIE \(CAT\)](#); [ZAREFSKY, PAUL \(CAT\)](#); [BUTA, ODAYA \(CAT\)](#); [Stefani, Catherine \(BOS\)](#)  
**Subject:** RE: D2 Ordinance for Introduction 10.17.2023  
**Date:** Tuesday, October 17, 2023 11:57:42 AM

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I have approved as to form.

Thank you

Confidential and privileged communication

Jana Clark (she/her)  
Deputy City Attorney  
Office of the City Attorney  
1 Dr. Carlton B. Goodlett Place, Suite 234  
San Francisco, CA 94102  
(415) 554-4634

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**From:** BOS Legislation, (BOS) <bos.legislation@sfgov.org>  
**Sent:** Tuesday, October 17, 2023 11:16 AM  
**To:** Donovan, Dominica (BOS) <dominica.donovan@sfgov.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>  
**Cc:** Clark, Jana (CAT) <Jana.Clark@sfcityatty.org>; Hall, Arlene (CAT) <Arlene.G.Hall@sfcityatty.org>; Pearson, Anne (CAT) <Anne.Pearson@sfcityatty.org>; Saperstein, Allie (CAT) <Allie.Saperstein@sfcityatty.org>; Zarefsky, Paul (CAT) <Paul.Zarefsky@sfcityatty.org>; Buta, Odaya (CAT) <Odaya.Buta@sfcityatty.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>  
**Subject:** RE: D2 Ordinance for Introduction 10.17.2023

Hi Dominica,

Your Supervisor's intro has been noted. We are requesting DCA Jana Clark's approval as to form and use of her e-signature for the subject intro.

Regards,

*Arthur Khoo*

Office of the Clerk of the Board  
San Francisco Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
(415) 554-4447 | (415) 554-5163  
[arthur.khoo@sfgov.org](mailto:arthur.khoo@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

***Disclosures:** Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.*

---

**From:** Donovan, Dominica (BOS) <[dominica.donovan@sfgov.org](mailto:dominica.donovan@sfgov.org)>  
**Sent:** Tuesday, October 17, 2023 10:27 AM  
**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Cc:** CLARK, JANA (CAT) <[Jana.Clark@sfcityatty.org](mailto:Jana.Clark@sfcityatty.org)>; HALL, ARLENE (CAT) <[Arlene.G.Hall@sfcityatty.org](mailto:Arlene.G.Hall@sfcityatty.org)>; PEARSON, ANNE (CAT) <[Anne.Pearson@sfcityatty.org](mailto:Anne.Pearson@sfcityatty.org)>; SAPERSTEIN, ALLIE (CAT) <[Allie.Saperstein@sfcityatty.org](mailto:Allie.Saperstein@sfcityatty.org)>; ZAREFSKY, PAUL (CAT) <[Paul.Zarefsky@sfcityatty.org](mailto:Paul.Zarefsky@sfcityatty.org)>; BUTA, ODAYA (CAT) <[Odaya.Buta@sfcityatty.org](mailto:Odaya.Buta@sfcityatty.org)>; Stefani, Catherine (BOS) <[catherine.stefani@sfgov.org](mailto:catherine.stefani@sfgov.org)>  
**Subject:** D2 Ordinance for Introduction 10.17.2023

Deark Clerk's Office:

Please see the attached for introduction today.

Thank you,

-----  
Dominica Donovan  
Office of Supervisor Catherine Stefani, District 2

---

**From:** Hall, Arlene (CAT) <[Arlene.G.Hall@sfcityatty.org](mailto:Arlene.G.Hall@sfcityatty.org)>  
**Sent:** Tuesday, October 17, 2023 9:41 AM  
**To:** Donovan, Dominica (BOS) <[dominica.donovan@sfgov.org](mailto:dominica.donovan@sfgov.org)>; Stefani, Catherine (BOS) <[catherine.stefani@sfgov.org](mailto:catherine.stefani@sfgov.org)>  
**Cc:** CLARK, JANA (CAT) <[Jana.Clark@sfcityatty.org](mailto:Jana.Clark@sfcityatty.org)>; PEARSON, ANNE (CAT) <[Anne.Pearson@sfcityatty.org](mailto:Anne.Pearson@sfcityatty.org)>; BUTA, ODAYA (CAT) <[Odaya.Buta@sfcityatty.org](mailto:Odaya.Buta@sfcityatty.org)>; ZAREFSKY, PAUL (CAT) <[Paul.Zarefsky@sfcityatty.org](mailto:Paul.Zarefsky@sfcityatty.org)>; SAPERSTEIN, ALLIE (CAT) <[Allie.Saperstein@sfcityatty.org](mailto:Allie.Saperstein@sfcityatty.org)>  
**Subject:** Ordinance re reentry council

Please see attached Ordinance and Legislative Digest in regard to the above captioned matter. If you have any questions, please contact Deputy City Attorney Jana Clark.



Thank you,

**Arlene G. Hall** (she/her)  
Legal Secretary to Deputy City Attorney Jana Clark  
Office of City Attorney David Chiu  
Phone: (415) 554-4680  
Email: [arlene.g.hall@sfcityatty.org](mailto:arlene.g.hall@sfcityatty.org)  
[www.sfcityattorney.org](http://www.sfcityattorney.org)

The information in this email is confidential and may be protected by the attorney/client privilege and/or the attorney work product doctrine. If you are not the intended recipient of this email or received this email inadvertently, please notify the sender and delete it.

1 [Administrative Code - Reentry Council; Reporting Duties, Sunset Date]

2  
3 **Ordinance amending the Administrative Code to revise the reporting duties of the**  
4 **Reentry Council, and extend the sunset date of the Reentry Council by five years, to**  
5 **June 1, 2029.**

6 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
7 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
8 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
9 **Board amendment additions** are in double-underlined Arial font.  
10 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
11 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
12 subsections or parts of tables.

13 Be it ordained by the People of the City and County of San Francisco:

14 Section 1. The Administrative Code is hereby amended by revising Sections 5.1-4 and  
15 5.1-6 of Chapter 5, Article I, to read as follows:

16 **SEC. 5.1-4. POWERS AND DUTIES.**

17 The Council shall have the following powers and duties:

18 (a) **Identifying Funding Streams.** The Council shall identify funding at the local,  
19 State, and Federal level that is earmarked or available for services or programs designed to  
20 serve individuals exiting the criminal justice system. In addition, the Council shall identify  
21 conditions, restrictions, or limitations on each funding stream, and shall document these  
22 findings in its reports to the Mayor, the Board of Supervisors, and other appropriate entities  
23 consistent with subsection (e) below.

24 (b) **Identifying Programs Serving Individuals Exiting the Criminal Justice**  
25 **System.** The Council shall identify programs serving individuals exiting the criminal justice

1 system who reside in San Francisco or who will be released to San Francisco, including  
2 program capacity.

3 (c) **Identifying Needs of Reentry Population.** The Council shall identify any unmet  
4 needs of this population, and propose ways to meet those needs based on existing research  
5 and best practices.

6 (d) **Identifying Barriers.** The Council shall also identify barriers to safe and successful  
7 re- entry presented by local, State, and Federal law, and propose ways to reduce the impact  
8 of these barriers.

9 (e) **Reports.** Biennially the Council shall prepare and submit a report that shall include  
10 but not be limited to information required under subsections (a), (b), (c), and (d) above.

11 *Following enactment of the ordinance in Board File No. \_\_\_\_\_, ~~t~~The ~~first next~~ biennial report shall*  
12 *be due ~~December 31, 2024~~June 30, 2019.* City departments shall respond within 30 days to  
13 reasonable requests for information submitted by the Council relevant to its ability to  
14 discharge its powers and duties under this Article I, provided that the disclosure of such  
15 information shall not be required where it would violate Federal or State law. *At least 30 days*  
16 *prior to the due date for the report, the Council shall provide City Departments identified in the report*  
17 *an opportunity to provide a response. The Council shall include any response from a City Department*  
18 *received at least 10 days prior to the due date for the report as an addendum to the final report.* The  
19 Council shall provide the *final* reports, *including any addenda,* to: 1) the Mayor, 2) the Board of  
20 Supervisors, 3) any City department or program identified by the Council in a report, and 4)  
21 the public. These reports shall be public documents. *Any City department identified in a report*  
22 *may provide a response, within 30 days of issuance of the report, for inclusion into the final report*  
23 *submitted to the Mayor and the Board of Supervisors, among others, consistent with this subsection (e).*

24 (f) The Council shall share information and work in collaboration with the San  
25 Francisco Community Corrections Partnership, as established by the California Community

1 Corrections Performance Incentives Act of 2009 (~~CA~~California Penal Code Section 1228-  
2 1233.8).

3 (g) **Retaliation Prohibited.** No City officer or employee may retaliate against other  
4 City staff or the staff of programs identified by the Council for cooperating with the Council or  
5 for participating in any activity involving the Council. This section is not intended to create a  
6 private right of action against the City and County of San Francisco.

7 (h) The Council shall share information and work in collaboration with the San  
8 Francisco Juvenile Justice Coordinating Council, as required by the Juvenile Crime  
9 Enforcement and Accountability Challenge Grant Program (~~CA~~ California Welfare and  
10 Institutions Code Section 749.2-749.27).

11 (i) The Council shall share information and work in collaboration with the San  
12 Francisco Sentencing Commission.

13 \* \* \* \*

14 **SEC. 5.1-6. SUNSET CLAUSE.**

15 Notwithstanding Rule 2.21 of the Board of Supervisors Rules of Order, which provides  
16 that advisory bodies created by the Board should sunset within three years, this Article I shall  
17 expire June 1, ~~2029~~2024, unless the Board of Supervisors adopts an ordinance continuing its  
18 existence. In the event of its expiration, the City Attorney is ~~directed~~ authorized to take steps to  
19 remove this Article I from the Administrative Code. The Council shall submit a report to the  
20 Board of Supervisors by ~~August 15, 2028~~July 1, 2023 recommending whether the Council should  
21 continue to operate, and if so, whether the Board of Supervisors should consider legislative  
22 changes that would enhance the capacity of the Council to achieve its goals. The Council's  
23 recommendations shall include drafts of ordinances that would implement its  
24 recommendations.

1           Section 2. Effective Date. This ordinance shall become effective 30 days after  
2 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
3 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
4 of Supervisors overrides the Mayor's veto of the ordinance.

5  
6           Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
7 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
8 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
9 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
10 additions, and Board amendment deletions in accordance with the "Note" that appears under  
11 the official title of the ordinance.

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APPROVED AS TO FORM:  
DAVID CHIU, City Attorney

By: /s/ Jana Clark  
JANA CLARK  
Deputy City Attorney

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