

File No. 230980

Committee Item No. 3

Board Item No. 10

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date November 1, 2023

Board of Supervisors Meeting

Date November 7, 2023

### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
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- Award Letter
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### OTHER (Use back side if additional space is needed)

- 10-Day Fee Ad 10/22 and 10/27/2023
- ADM Presentation 11/1/2023
- \_\_\_\_\_
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Completed by: Brent Jalipa

Date October 26, 2023

Completed by: Brent Jalipa

Date November 2, 2023

1 [Administrative Code - Reproduction and Notary Fees - Department of Administrative  
2 Services]

3 **Ordinance amending the Administrative Code to increase the fees imposed by the**  
4 **Department of Administrative Services for reproduction and notary services provided**  
5 **to the public, and authorizing the Controller to make future adjustments to ensure that**  
6 **costs of providing the services are recovered without producing revenue which is**  
7 **significantly more than such costs.**

8 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
9 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
10 **Deletions to Codes** are in ~~*italics Times New Roman font*~~.  
11 **Board amendment additions** are in Arial font.  
12 **Board amendment deletions** are in ~~Arial font~~.  
13 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
14 subsections or parts of tables.

15 Be it ordained by the People of the City and County of San Francisco:

16 Section 1. Chapter 8 of the Administrative Code is hereby amended by revising  
17 Section 8.44, to read as follows:

18 **SEC. 8.44. DEPARTMENT OF ADMINISTRATIVE SERVICES REPRODUCTION**  
19 **AND NOTARY FEES.**

20 (a) **Authority.** The Department of Administrative Services is hereby authorized to  
21 charge the following fees to any persons requesting the following documents or services:

- 22 //
- 23 //
- 24 //
- 25 //

Description	Unit Basis	Fee
Temporary parking restriction (“no parking”) signs required under the Transportation Code	Per sign	<del>\$5</del> -\$7
Black and white printing Standard S <sub>size</sub> (8.5x11, 8.5x14, 11x17) Large format (greater than 11x17)	Per sq. ft.	<del>\$0.77</del> <u>\$0.81</u>
	Per sq. ft.	<del>\$1</del> -\$1.35
Color printing Standard S <sub>size</sub> (8.5x11, 8.5x14, 11x17) Large format (greater than 11x17)	Per sq. ft.	<del>\$1.54</del> <u>\$1.63</u>
	Per sq. ft.	<del>\$4</del> -\$4.22
Scanning Standard S <sub>size</sub> (8.5x11, 8.5x14, 11x17) Large format (greater than 11x17)	Per sq. ft.	<del>\$2</del> <u>\$2.11</u>
	Per sq. ft.	<del>\$2</del> <u>\$2.11</u>
Notary jurat or acknowledgement	Per document	\$15

(b) For the respective fees in the above chart that are charged on a per square foot basis, the fee shall include any fraction of a square foot.

(c) **Automatic Adjustment.** Beginning with fiscal year ~~2023-2024~~2024-2025, the fees set in subsection (a) shall be adjusted each year, without further action by the Board of Supervisors, to reflect changes in the relevant Consumer Price Index, as determined by the Controller, and to produce revenues sufficient to support the costs of providing the services for which the fees are assessed, but which will not produce revenue which is significantly more than the cost of providing the services for which the fees are assessed, also as determined by the Controller.

(1) No later than April 15 of each year, the City Administrator shall submit its current fee schedule to the Controller, and shall report to the Controller the revenues generated by the fees for the prior fiscal year and the prior fiscal year’s costs for the services for which the fees are assessed,

1 as well as any other information that the Controller determines appropriate to the performance of the  
2 Controller's duties set forth in this Section 8.44. The Controller, ~~who~~ shall apply the price index  
3 adjustment and if necessary, adjust the fees upward or downward for the upcoming fiscal year as  
4 appropriate to ensure that costs of providing the services are recovered without producing revenue  
5 which is significantly more than such costs to produce a new fee schedule for the following year.

6 (2) No later than May 15 of each year, the Controller shall file a report with the  
7 Board of Supervisors reporting the new fee schedule and certifying that: (a) the fees produce  
8 sufficient revenue to support the costs of providing the services for which each fee is  
9 assessed, and (b) the fees do not produce revenue which is significantly more than the costs  
10 of providing the services for which each fee is assessed. The adjusted fees shall become  
11 operative on July 1.

12 Section 2. The fees amended by this ~~o~~Ordinance are exempt from the definition of tax  
13 under California Constitution Article XIII C, Section 1(e)(2).

14 Section 3. Effective Date. This ordinance shall become effective 30 days after  
15 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
16 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
17 of Supervisors overrides the Mayor's veto of the ordinance.

18  
19 APPROVED AS TO FORM:  
20 DAVID CHIU, City Attorney

21 By: /s/ \_\_\_\_\_  
22 JEN HUBER  
23 Deputy City Attorney

24 n:\legana\as2023\2300243\01696023.docx

## **LEGISLATIVE DIGEST**

[Administrative Code - Reproduction and Notary Fees - Department of Administrative Services]

**Ordinance amending the Administrative Code to increase the fees imposed by the Department of Administrative Services for reproduction and notary services provided to the public, and authorizing the Controller to make future adjustments to ensure that costs of providing the services are recovered without revenue which is significantly more than such costs.**

### Existing Law

Administrative Code Section 8.44 sets forth the fees that the Department of Administrative Services charges for document reproduction and notary services available to the public at the City's Permit Center, and provides for automatic adjustments to the fees based on changes to the Consumer Price Index.

### Amendments to Current Law

The Permit Center began collecting fees for printing services in 2022. The Department originally established its fees for printing services based on volume estimates. The Department now has a better understanding of the actual costs and volume of its provision of document printing services to the public. The proposed ordinance amends Section 8.44 to increase the fees charged for certain services (specifically, for printing no "no parking" signs and large format black and white printing) to reflect the actual costs of production and increases other fees to reflect changes to the Consumer Price Index. The amendment also adds a provision allowing for future adjustments to the fees, as determined by the Controller, to produce revenues sufficient to support the costs of providing the services without revenue which is significantly more than such costs, in addition to automatic adjustments to the fees based on changes to the Consumer Price Index.

### Background Information

The City's Permit Center opened in January 2022 at 49 South Van Ness, and provides a centralized place for obtaining and paying fees for construction, special events, and business permits. Often during the permit review process, customers will need to change or print additional documents or paper plans. The Print Center, located within the Permit Center, allows the customer to reprint and or make copies of documents without leaving the building so they can continue with the permit review process.

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**San Francisco Office of the City Administrator  
City Administrator Carmen Chu**

# **Reproduction and Notary Fees Permit Center**

Rebecca Villareal-Mayer

Permit Center Director

Board of Supervisors' Finance Committee

November 1, 2023

# Summary

- Amending the Administrative Code to increase fees collected by the Department of Administrative Services for reproduction and notary services
- Authorizes the Controller to make future adjustments to ensure that costs are recovered

# Mission of the Permit Center



**Mission Statement:** The Permit Center empowers San Francisco residents and businesses by centralizing and streamlining services that are key to improving homes and properties, opening and running a business, and planning community events.





# Fee Changes

Effective upon approval

Description		Unit Basis	FY23 Fee	FY24 Fee
Temporary parking restriction (“no parking”) signs required under the Transportation Code		Per sign	\$5.00	\$7.00
Black and white printing	Standard Size (8.5x11, 8.5x14, 11x17)	Per sq. ft	\$0.77	\$0.81
	Large format (11x17 or larger)		\$1.00	\$1.35
Color printing	Standard Size (8.5x11, 8.5x14, 11x17)	Per sq. ft	\$1.54	\$1.63
	Large format (greater than 11x17)		\$4.00	\$4.22
Scanning	Standard Size (8.5x11, 8.5x14, 11x17)	Per sq. ft	\$2.00	\$2.11
	Large format (greater than 11x17)		\$2.00	\$2.11
Notary jurat or acknowledgement		Per document	\$15.00	\$15.00

# The Need for Fee Increases

- This is a very new service for San Francisco
- Prices were originally calculated based on estimates and projections of service volume and costs
- We now have two years of data from the Print Center enabling us to calculate our recovery costs
- With these fee increases, our prices will remain competitive

**Thank you!**

**Rebecca Villareal-Mayer**  
**Permit Center Director**

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

## NOTICE OF PUBLIC HEARING

### BUDGET AND FINANCE COMMITTEE

#### BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO

NOTICE IS HEREBY GIVEN THAT the Board of Supervisors of the City and County of San Francisco's Budget and Finance Committee will hold a public hearing to consider the following proposal and said public hearing will be held as follows, at which time all interested parties may attend and be heard:

**Date:** November 1, 2023

**Time:** 10:00 a.m.

**Location:** Legislative Chamber, Room 250, located at City Hall  
1 Dr. Carlton B. Goodlett Place, San Francisco, CA

**Watch:** [www.sfgovtv.org](http://www.sfgovtv.org)

**Subject:** **File No. 230980.** Ordinance amending the Administrative Code to increase the fees imposed by the Department of Administrative Services for reproduction and notary services provided to the public, and authorizing the Controller to make future adjustments to ensure that costs of providing the services are recovered without producing revenue which is significantly more than such costs.

If this legislation passes, amendments to Administrative Code, Section 8.44, will increase fees that the Department of Administrative Services charges for document reproduction and notary services available to the public at the City's Permit Center. Temporary parking restriction ("no parking") signs required under the Transportation Code increases from \$5.00 to \$7.00 per sign; black and white printing of standard sized documents (8.5x11, 8.5x14, 11x17) increases from \$0.77 to \$0.81 per sq. ft. and large format (greater than 11x7) increases from \$1 to \$1.35 per sq. ft.; color printing of standard sized documents (8.5x11, 8.5x14, 11x17) increases from \$1.54 to \$1.63 per sq. ft. and large format (greater than 11x7) increases from \$4 to \$4.22 per sq. ft.; scanning of standard sized (8.5x11, 8.5x14, 11x17) and large format (greater than 11x7) documents increases from \$2 to \$2.11 per sq. ft.

In accordance with Administrative Code, Section 67.7-1, persons who are unable to attend the hearing on this matter may submit written comments prior to the time the

hearing begins. These comments will be made as part of the official public record in this matter and shall be brought to the attention of the Board of Supervisors. Written comments should be addressed to Angela Calvillo, Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA, 94102 or sent via email ([board.of.supervisors@sfgov.org](mailto:board.of.supervisors@sfgov.org)). Information relating to this matter is available in the Office of the Clerk of the Board or the Board of Supervisors' Legislative Research Center (<https://sfbos.org/legislative-research-center-lrc>). Agenda information relating to this matter will be available for public review on Friday, October 27, 2023.

For any questions about this hearing, please contact the Assistant Clerk for the Budget and Finance Committee:

Brent Jalipa ([Brent.Jalipa@sfgov.org](mailto:Brent.Jalipa@sfgov.org) – (415) 554-7712)



Angela Calvillo  
Clerk of the Board of Supervisors  
City and County of San Francisco

bjj:jec:ams

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BRENT JALIPA  
CCSF BD OF SUPERVISORS (OFFICIAL NOTICES)  
1 DR CARLTON B GOODLETT PL #244  
SAN FRANCISCO, CA 94102

### COPY OF NOTICE

Notice Type: GPN GOVT PUBLIC NOTICE

Ad Description

BJJ Fee Ad - File No. 230980

To the right is a copy of the notice you sent to us for publication in the SAN FRANCISCO EXAMINER. Thank you for using our newspaper. Please read this notice carefully and call us with ny corrections. The Proof of Publication will be filed with the County Clerk, if required, and mailed to you after the last date below. Publication date(s) for this notice is (are):

10/22/2023 , 10/27/2023

The charge(s) for this order is as follows. An invoice will be sent after the last date of publication. If you prepaid this order in full, you will not receive an invoice.

Publication	\$1317.60
Total	\$1317.60

EXM# 3750747

**NOTICE OF PUBLIC HEARING  
BUDGET AND FINANCE COMMITTEE  
BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO  
WEDNESDAY, NOVEMBER 1, 2023 - 10:00 AM  
LEGISLATIVE CHAMBER, ROOM 250, City Hall  
1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO, CA 94102**

Watch: [www.sfgovtv.org](http://www.sfgovtv.org)

NOTICE IS HEREBY GIVEN

THAT the Board of Supervisors of the City and County of San Francisco's Budget and Finance Committee will hold a public hearing to consider the following proposal and said public hearing will be held as follows at which time all interested parties may attend and be heard: File No. 230980. Ordinance amending the Administrative Code to increase the fees imposed by the Department of Administrative Services for reproduction and notary services provided to the public, and authorizing the Controller to make future adjustments to ensure that costs of providing the services are recovered without producing revenue which is significantly more than such costs. If this legislation passes, amendments to Administrative Code, Section 8.44, will increase fees that the Department of Administrative Services charges for document reproduction and notary services available to the public at the City's Permit Center. Temporary parking restriction ("no parking") signs required under the Transportation Code increases from \$5.00 to \$7.00 per sign; black and white printing of standard sized documents (8.5x11, 8.5x14, 11x17) increases from \$0.77 to \$0.81 per sq. ft. and large format (greater than 11x7) increases from \$1 to \$1.35 per sq. ft.; color printing of standard sized documents (8.5x11, 8.5x14, 11x17) increases from \$1.54 to \$1.63 per sq. ft. and large format (greater than 11x7) increases from \$4 to \$4.22 per sq. ft.; scanning of standard sized (8.5x11, 8.5x14, 11x17) and large format (greater than 11x7) documents increases from \$2 to \$2.11 per sq. ft. In accordance with Administrative Code, Section 67-7-1, persons who are unable to attend the hearing on this matter may submit written comments prior to the time the hearing begins. These

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EXM-3750747#



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GOVERNMENT

NOTICE OF PUBLIC HEARING BUDGET AND FINANCE COMMITTEE

BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO WEDNESDAY, NOVEMBER 1, 2023 - 10:00 AM LEGISLATIVE CHAMBER, ROOM 250, CITY HALL 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO, CA 94102 Watch: www.sfgov.org

NOTICE OF REGULAR MEETING SAN MATEO COUNTY BOARD OF SUPERVISORS

CITY HALL, LEGISLATIVE CHAMBER, ROOM 250 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO, CA 94102, OCTOBER 24, 2023 - 2:00 PM

LEGISLATION INTRODUCED AT, AND SUMMARY OF ACTIONS OF THE OCTOBER 17, 2023 MEETING OF THE SAN FRANCISCO BOARD OF SUPERVISORS

are available at www.sfbos.org; 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA; or by calling (415) 554-5184.

NOTICE OF REGULAR MEETING SAN FRANCISCO BOARD OF SUPERVISORS

HOMELESSNESS AND NEIGHBORHOOD SERVICES COMMITTEE, CITY HALL, LEGISLATIVE CHAMBER, ROOM 250 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO, CA 94102 October 27, 2023 10:00 AM

CIVIL

ORDER TO SHOW CAUSE FOR CHANGE OF NAME

Case No. 23-CV-00000 Superior Court of California, County of SAN MATEO Petitioner of: YI FANG CHANG LOUIE for Change of Name TO ALL INTERESTED PERSONS; Petitioner: YI FANG CHANG LOUIE filed a petition with this court for a decree changing names as follows: YI FANG CHANG LOUIE to IRIS CHANG LOUIE

GOVERNMENT

FICTITIOUS BUSINESS NAMES

The following person(s) is (are) doing business as: Law Office of Ulysses S.T. Hui, 76 Lorelei Ln., Ste. 1 Menlo Park, CA 94025, County of San Mateo Ulysses S.T. Hui, 76 Lorelei Ln., Ste. 1 Menlo Park, CA 94025

FICTITIOUS BUSINESS NAME STATEMENT

The following person(s) is (are) doing business as: PARLAYS BRAND ENTERTAINMENT, 1580 SOUTHGATE AVE APT 408, Daly City, CA 94015, County of San Mateo JOSEPH SAN JUAN, 1580 SOUTHGATE AVE APT 408, Daly City, CA 94015

FICTITIOUS BUSINESS NAME STATEMENT

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GOVERNMENT

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN THAT the Planning Commission of the City of South San Francisco, California, will hold a public hearing at a meeting on November 2, 2023, at 7:00 P.M. in the Library Parks & Recreation Building, 901 Civic Campus Way, South San Francisco, California, on items including the following applications, at which time and place, all persons interested may appear and be heard thereon.

GOVERNMENT

ZOOM LINK FOR MEETING

City of South San Francisco Dated: October 16, 2023 10/22/23 NPEN-3750957# EXAMINER - SO. SAN FRANCISCO

PUBLIC AUCTION/SALES

Notice of Public Sale

Security Public Storage at 99 Hyde Ct. Daly City, CA 94015 will sell the contents of the storage units listed below at a public auction to satisfy a lien placed on the contents (pursuant to Division 8 Chapter 10 Sec 21700-21716 of the California Codes). The sale will take place at the website www.StorageTreasures.com on November 8, 2023.

LIEN SALE NOTICE

NOTICE IS HEREBY GIVEN PURSUANT TO SECTIONS 3071 AND 3072 OF THE CIVIL CODE OF THE STATE OF CALIFORNIA, THE UNDERSIGNED:

TRUSTEE SALES

T.S. No.: 2023-00840-CA A.P.N.: 004-022-200 Property Address: 3223 SAN JOSE AVE, DALY CITY, CA 94014

GOVERNMENT

NOTICE OF PUBLIC HEARING

City of South San Francisco Dated: October 16, 2023 10/22/23 NPEN-3750957# EXAMINER - SO. SAN FRANCISCO

PUBLIC AUCTION/SALES

Notice of Public Sale

Security Public Storage at 1101 Carter St., Daly City, CA 94014 will sell the contents of the storage units listed below at a public auction to satisfy a lien placed on the contents (pursuant to Division 8 Chapter 10 Sec 21700-21716 of the California Codes). The sale will take place at the website www.StorageTreasures.com on November 8, 2023.

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**NOTICE OF CURRENT PROPERTY TAXES DUE**

Made pursuant to Section 2609, Revenue and Taxation Code

David Augustine, San Francisco County Tax Collector, hereby announces that regular secured tax bills will be mailed on or before November 1, 2023 to all property owners, at the addresses shown on the tax roll. If you own property in San Francisco, the county listed in this notice and do not receive a tax bill by November 1, 2023, you can print a copy of your tax bill from the internet at [www.sftreasurer.org/property-tax-payments](http://www.sftreasurer.org/property-tax-payments) or contact taxpayer assistance by calling "3-1-1" (415-701-2311 from outside the 415 area code).

Failure to receive a tax bill does not relieve the taxpayer of the responsibility to make timely payments.

The **FIRST INSTALLMENT** of fiscal year 2023-2024 taxes are due and payable on November 1, 2023 and will become delinquent if not paid by 5 p.m. on December 11, 2023; thereafter a 10% penalty will be added.

The **SECOND INSTALLMENT** is due on February 1, 2024 and will become delinquent if not paid by 5 p.m. on April 10, 2024; thereafter a 10% penalty will be added plus \$55 cost to prepare the delinquent tax records and to give notice of delinquency.

**BOTH INSTALLMENTS MAY BE PAID** when the first installment is due.

Payments may be made online at [www.sftreasurer.org/property-tax-payments](http://www.sftreasurer.org/property-tax-payments). Convenience fees are applied to credit card and debit card payments. Payments may be mailed to San Francisco Tax Collector, P.O. Box 7426, San Francisco, CA 94120-7426. Mailed payments must be U.S.P.S. POSTMARKED BY THE DELINQUENT DATE to avoid late penalties.

I certify, under penalty of perjury, that the foregoing is true and correct.



David Augustine  
Tax Collector, City & County of San Francisco

Executed at City & County of San Francisco, California, on 10/25/2023.

Published in The San Francisco Examiner newspaper on 10/27/2023, 11/1/2023 and 11/8/2023.

CNS# 3752493

**GOVERNMENT****NOTICE OF REGULAR MEETING  
SAN FRANCISCO BOARD OF SUPERVISORS  
LAND USE AND TRANSPORTATION COMMITTEE**

**CITY HALL, LEGISLATIVE CHAMBER, ROOM 250  
1 DR. CARLTON B.  
GOODLETT PLACE, SAN FRANCISCO, CA 94102  
MONDAY, OCTOBER 30,  
2023 - 1:30 PM**

The agenda packet and legislative files are available for review at <https://sfbos.org/legislative-research-center-irc>, in Room 244 at City Hall, or by calling (415) 554-5184.

**EXM-3752611#**

**October 27, 2023  
AIRPORT COMMISSION  
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the San Francisco Airport Commission will hold a Public Hearing to receive public comment and adopt proposed changes to the Airport Rules and Regulations at its regular meeting on November 7, 2023 at 9:00 a.m. in Room 400, City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA and via teleconference.

The proposed changes include minor technical amendments throughout the entire Rules and Regulations, changes to Sections 4, 5, 6, 8, 9, and 14, and Appendix E. Members of the public may attend the meeting to observe and provide public comment by (1) providing comments at the physical meeting location listed above; (2) submitting comments in advance of the meeting; or (3) providing live comments remotely.

Any person wishing to receive additional information may contact the Commission Secretary by telephone: 650-821-5042; by email:

Airport Commission Secretary@flyso.com; or by mail: Commission Secretary, P.O. Box 8097, San Francisco, CA 94128.

(Original signed by: Kantrice Ogletree)  
Kantrice Ogletree  
Commission Secretary

**EXM-3752456#**

**NOTICE OF REGULAR MEETING  
SAN FRANCISCO BOARD OF SUPERVISORS  
RULES COMMITTEE  
CITY HALL, LEGISLATIVE CHAMBER, ROOM 250  
1 DR. CARLTON B.  
GOODLETT PLACE, SAN FRANCISCO, CA 94102  
OCTOBER 30, 2023 - 10:00 AM**

The agenda packet and legislative files are available for review at <https://sfbos.org/legislative-research-center-irc>, in Room 244 at City Hall, or by calling (415) 554-5184.

**EXM-3752435#**

**NOTICE OF PUBLIC HEARING  
BUDGET AND FINANCE COMMITTEE  
BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO  
WEDNESDAY, NOVEMBER 1, 2023 - 10:00 AM  
LEGISLATIVE CHAMBER, ROOM 250, CITY HALL  
1 DR. CARLTON B.  
GOODLETT PLACE, SAN FRANCISCO, CA 94102**

**Watch: [www.sfgovtv.org](http://www.sfgovtv.org)**  
**NOTICE IS HEREBY GIVEN** THAT the Board of Supervisors of the City and County of San Francisco's Budget and Finance Committee will hold a public hearing to consider the following proposal and said public hearing will be held as follows, at which time all interested parties may attend and be heard: File No. 230980. Ordinance amending the Administrative Code to increase the fees imposed by the Department of Administrative Services for reproduction and notary services provided to the

public, and authorizing the Controller to make future adjustments to ensure that costs of providing the services are recovered without producing revenue which is significantly more than such costs. If this legislation passes, amendments to Administrative Code, Section 8.44, will increase fees that the Department of Administrative Services charges for document reproduction and notary services available to the public at the City's Permit Center. Temporary parking restriction ("no parking") signs required under the Transportation Code increases from \$5.00 to \$7.00 per sign; black and white printing of standard sized documents (8.5x11, 8.5x14, 11x17) increases from \$0.77 to \$0.81 per sq. ft. and large format (greater than 11x7) increases from \$1 to \$1.35 per sq. ft.; color printing of standard sized documents (8.5x11, 8.5x14, 11x17) increases from \$1.54 to \$1.63 per sq. ft. and large format (greater than 11x7) increases from \$4 to \$4.22 per sq. ft.; scanning of standard sized (8.5x11, 8.5x14, 11x17) and large format (greater than 11x7) documents increases from \$2 to \$2.11 per sq. ft. In accordance with Administrative Code, Section 67.7-1, persons who are unable to attend the hearing on this matter may submit written comments prior to the time the hearing begins. These comments will be made as part of the official public record in this matter and shall be brought to the attention of the Board of Supervisors. Written comments should be addressed to Angela Calvillo, Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA, 94102 or sent via email ([board.of.supervisors@sfgov.org](mailto:board.of.supervisors@sfgov.org)). Information relating to this matter is available in the Office of the Clerk of the Board or the Board of Supervisors' Legislative Research Center (<https://sfbos.org/legislative-research-center-irc>). Agenda information relating to this matter will be available for public review on Friday, October 27, 2023. For any questions about this hearing, please contact the Assistant Clerk for the Budget and Finance Committee: Brent Jalipa ([Brent.Jalipa@sfgov.org](mailto:Brent.Jalipa@sfgov.org)) - (415) 554-7712; Angela Calvillo - Clerk of the Board of Supervisors City and County of San Francisco

**EXM-3750747#**

**CIVIL****ORDER TO SHOW CAUSE FOR CHANGE OF NAME**  
Case No. CNC-23-558229  
Superior Court of California, County of SAN FRANCISCO  
Petition of: for Change of Name

**TO ALL INTERESTED PERSONS:** Petitioner SOHEE LACEY (MOTHER) filed a petition with this court for a decree changing names as follows: JIA MAUREN MCCONAGHY to GIA MO MCCONAGHY  
The Court orders that all persons interested in this

matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

Notice of Hearing: Date: 12/07/2023, Time: 9:00 A.M., Dept.: 103N, Room: 103N

The address of the court is 400 MCALLISTER STREET, SAN FRANCISCO, CA 94102 (To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to [www.courts.ca.gov/find-my-court.htm](http://www.courts.ca.gov/find-my-court.htm).)

A copy of this Order to Show Cause must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation, printed in this county: SAN FRANCISCO EXAMINER

Date: SEPTEMBER 12, 2023  
GAIL DEKREON  
Judge of the Superior Court  
10/27, 11/3, 11/10, 11/17/23  
**CNS-3752232#**  
**SAN FRANCISCO EXAMINER**

**ORDER TO SHOW CAUSE FOR CHANGE OF NAME**  
Case No. CNC-23-558265  
Superior Court of California, County of SAN FRANCISCO  
Petition of: BRIAN HIN MING O for Change of Name

**TO ALL INTERESTED PERSONS:** Petitioner filed a petition with this court for a decree changing names as follows: WINNIE YEE WAI KWAN O to WINNIE YEE WAI KWAN ORE  
The Court orders that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

Notice of Hearing: Date: 12/21/2023, Time: 9:00 A.M., Dept.: 103N, Room: 103N

The address of the court is 400 MCALLISTER STREET, SAN FRANCISCO, CA 94102 (To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to [www.courts.ca.gov/find-my-court.htm](http://www.courts.ca.gov/find-my-court.htm).)

**CIVIL****ORDER TO SHOW CAUSE FOR CHANGE OF NAME**  
Case No. CNC-23-558229  
Superior Court of California, County of SAN FRANCISCO  
Petition of: for Change of Name

**TO ALL INTERESTED PERSONS:** Petitioner BRIAN HIN MING O filed a petition with this court for a decree changing names as follows: BRIAN HIN MING O to BRIAN HIN MING ORE  
The Court orders that all persons interested in this

this county: SAN FRANCISCO EXAMINER  
Date: SEPTEMBER 28, 2023  
GAIL DEKREON  
Judge of the Superior Court  
10/27, 11/3, 11/10, 11/17/23  
**CNS-3752229#**  
**SAN FRANCISCO EXAMINER**

**ORDER TO SHOW CAUSE FOR CHANGE OF NAME**  
Case No. CNC-23-558264  
Superior Court of California, County of SAN FRANCISCO  
Petition of: IVAN O for Change of Name

**TO ALL INTERESTED PERSONS:** Petitioner IVAN O filed a petition with this court for a decree changing names as follows: IVAN O to IVAN ORE  
The Court orders that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

Notice of Hearing: Date: 12/21/2023, Time: 9:00 A.M., Dept.: 103N, Room: 103N

The address of the court is 400 MCALLISTER STREET, SAN FRANCISCO, CA 94102 (To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to [www.courts.ca.gov/find-my-court.htm](http://www.courts.ca.gov/find-my-court.htm).)

A copy of this Order to Show Cause must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation, printed in this county: SAN FRANCISCO EXAMINER

Date: SEPTEMBER 28, 2023  
GAIL DEKREON  
Judge of the Superior Court  
10/27, 11/3, 11/10, 11/17/23  
**CNS-3752228#**  
**SAN FRANCISCO EXAMINER**

**ORDER TO SHOW CAUSE FOR CHANGE OF NAME**  
Case No. CNC-23-558266  
Superior Court of California, County of SAN FRANCISCO  
Petition of: BRIAN HIN MING O for Change of Name

**TO ALL INTERESTED PERSONS:** Petitioner filed a petition with this court for a decree changing names as follows: WINNIE YEE WAI KWAN O to WINNIE YEE WAI KWAN ORE  
The Court orders that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

Notice of Hearing: Date: 12/21/2023, Time: 9:00 A.M., Dept.: 103N, Room: 103N

The address of the court is 400 MCALLISTER STREET, SAN FRANCISCO, CA 94102 (To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to [www.courts.ca.gov/find-my-court.htm](http://www.courts.ca.gov/find-my-court.htm).)

A copy of this Order to Show Cause must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation, printed in this county: SAN FRANCISCO EXAMINER

Date: SEPTEMBER 28, 2023  
GAIL DEKREON  
Judge of the Superior Court  
10/27, 11/3, 11/10, 11/17/23  
**CNS-3752228#**  
**SAN FRANCISCO EXAMINER**

Date: SEPTEMBER 28, 2023  
GAIL DEKREON  
Judge of the Superior Court  
10/27, 11/3, 11/10, 11/17/23  
**CNS-3748566#**  
**SAN FRANCISCO EXAMINER**

the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

Notice of Hearing: Date: 12/21/2023, Time: 9:00 A.M., Dept.: 103N, Room: 103N

The address of the court is 400 MCALLISTER STREET, SAN FRANCISCO, CA 94102 (To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to [www.courts.ca.gov/find-my-court.htm](http://www.courts.ca.gov/find-my-court.htm).)

A copy of this Order to Show Cause must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation, printed in this county: SAN FRANCISCO EXAMINER

Date: SEPTEMBER 28, 2023  
GAIL DEKREON  
Judge of the Superior Court  
10/27, 11/3, 11/10, 11/17/23  
**CNS-3752226#**  
**SAN FRANCISCO EXAMINER**

**ORDER TO SHOW CAUSE FOR CHANGE OF NAME**  
Case No. CNC-23-558280  
Superior Court of California, County of SAN FRANCISCO  
Petition of: FU LUN YAO for Change of Name

**TO ALL INTERESTED PERSONS:** Petitioner FU LUN YAO filed a petition with this court for a decree changing names as follows: FU LUN YAO to FRANK FU LUN YAO  
The Court orders that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

Notice of Hearing: Date: 12/21/2023, Time: 9:00 A.M., Dept.: 103N, Room: 103N

The address of the court is 400 MCALLISTER STREET, SAN FRANCISCO, CA 94102 (To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to [www.courts.ca.gov/find-my-court.htm](http://www.courts.ca.gov/find-my-court.htm).)

A copy of this Order to Show Cause must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation, printed in this county: SAN FRANCISCO EXAMINER

Date: SEPTEMBER 28, 2023  
GAIL DEKREON  
Judge of the Superior Court  
10/27, 11/3, 11/10, 11/17/23  
**CNS-3752228#**  
**SAN FRANCISCO EXAMINER**

**ORDER TO SHOW CAUSE FOR CHANGE OF NAME**  
Case No. CNC-23-558266  
Superior Court of California, County of SAN FRANCISCO  
Petition of: BRIAN HIN MING O for Change of Name

**TO ALL INTERESTED PERSONS:** Petitioner BRIAN HIN MING O filed a petition with this court for a decree changing names as follows: BRIAN HIN MING O to BRIAN HIN MING ORE  
The Court orders that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before

the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

**FICTITIOUS BUSINESS NAMES****FICTITIOUS BUSINESS NAME STATEMENT**

File No. M-295537  
The following person(s) is (are) doing business as: Gnostic Sanctuary, 2682 Middlefield Rd., Ste J, Redwood City, CA 94063  
County of SAN MATEO  
The Church of Gnosis (Ecclesia Gnostica Mysteriorum), 2682 Middlefield Rd. Ste J, Redwood City, CA 94063  
This business is conducted by a Corporation  
The registrant(s) commenced to transact business under the fictitious business name or names listed above on 01/01/2023.

I declare that all information in this statement is true and correct. (A registrant who declares as true information which he or she knows to be false is guilty of a crime.)

The Church of Gnosis (Ecclesia Gnostica Mysteriorum)  
S/ David Miller, President  
This statement was filed with the County Clerk of San Mateo County on 10/05/2023.  
Mark Church, County Clerk  
Diana Siron, Deputy  
Original Filing  
10/27, 11/3, 11/10, 11/17/23  
**NPEN-3751899#**  
**EXAMINER - BOUTIQUE & VILLAGER**

**FICTITIOUS BUSINESS NAME STATEMENT**

File No. M-295481  
The following person(s) is (are) doing business as: STAR SMOG SAN MATEO, 1626 S. EL CAMINO REAL, SAN MATEO, CA 94402, MAILING ADDRESS: 800 UNIVERSITY DRIVE, MENLO PARK, CA 94025, County of 94025  
ABIDIN DUMAN, 800 UNIVERSITY DRIVE, MENLO PARK, CA 94025  
This business is conducted by AN INDIVIDUAL  
The registrant(s) commenced to transact business under the fictitious business name or names listed above on 10/17/2017

I declare that all information in this statement is true and correct. (A registrant who declares as true information which he or she knows to be false is guilty of a crime.)

S/ ABIDIN DUMAN - OWNER  
This statement was filed with the County Clerk of San Mateo County on 09/28/2023  
Mark Church, County Clerk  
SHEILA ARKONCEL, Deputy Clerk  
NEW FILING OF PREVIOUS FILING NO.: M-275329 WITH CHANGES IN FACTS.  
10/13, 10/20, 10/27, 11/3/23  
**NPEN-3747634#**  
**EXAMINER - BOUTIQUE & VILLAGER**

**FICTITIOUS BUSINESS NAME STATEMENT**

File No. M-295401  
The following person(s) is (are) doing business as: LUNA DEL SOUL, 822 CASSIA ST., REDWOOD CITY, CA 94063, County of SAN MATEO  
LUKAS ALISAUSKAS, 178 EL

I declare that all information in this statement is true and correct. (A registrant who declares as true information which he or she knows to be false is guilty of a crime.)

S/ CLAUDIA VILAS BOAS STEPHENS  
This statement was filed

CAMINITO, LIVERMORE, CA 94550  
SIMONA ALISAUSKAS, 178 EL CAMINITO, LIVERMORE, CA 94550  
This business is conducted by A MARRIED COMPANY  
The registrant(s) commenced to transact business under the fictitious business name or names listed above on N/A  
I declare that all information in this statement is true and correct. (A registrant who declares as true information which he or she knows to be false is guilty of a crime.)

S/ LUKAS ALISAUSKAS - OWNER  
This statement was filed with the County Clerk of San Mateo County on 09/21/2023  
Mark Church, County Clerk  
SHEILA ARKONCEL, Deputy Clerk

ORIGINAL  
10/13, 10/20, 10/27, 11/3/23  
**NPEN-3747615#**  
**EXAMINER - BOUTIQUE & VILLAGER**

**FICTITIOUS BUSINESS NAME STATEMENT**

File No. M-295553  
The following person(s) is (are) doing business as: PRIMCORE SECURITY SERVICES, 134 SANTA CRUZ AVE, DALY CITY, CA 94014 - 1050 County of SAN MATEO  
Mailing Address: 134 SANTA CRUZ AVE, DALY CITY, CA 94014 - 1050  
BEYOND PRO SERVICES, INC, 134 SANTA CRUZ AVE, DALY CITY, CA 94014  
This business is conducted by a Corporation  
The registrant(s) commenced to transact business under the fictitious business name or names listed above on N/A  
I declare that all information in this statement is true and correct. (A registrant who declares as true information which he or she knows to be false is guilty of a crime.)

BEYOND PRO SERVICES, INC, 134 SANTA CRUZ AVE, DALY CITY, CA 94014  
This business is conducted by a Corporation  
The registrant(s) commenced to transact business under the fictitious business name or names listed above on N/A  
I declare that all information in this statement is true and correct. (A registrant who declares as true information which he or she knows to be false is guilty of a crime.)

S/ HARRISON POON, CEO  
This statement was filed with the County Clerk of San Mateo County on 10/06/2023.  
Mark Church, County Clerk  
HENRY SALGADO, Deputy  
Original Filing  
10/13, 10/20, 10/27, 11/3/23  
**NPEN-3746980#**  
**EXAMINER - BOUTIQUE & VILLAGER**

**FICTITIOUS BUSINESS NAME STATEMENT**

File No. M-295258  
The following person(s) is (are) doing business as: 1. SAY SI, 2. SAY SI HEALTHY LIFE COMPANY, 3. SAY SI PILATES, 1053 ODDSTAD BLVD, PACIFICA, CA 94044, County of SAN MATEO  
CLAUDIA VILAS BOAS STEPHENS, 1053 ODDSTAD BLVD, PACIFICA, CA 94044  
THALITA EVELYN BEZERRA SOUZA, 59 REDDY ST, SAN FRANCISCO, CA 94124  
This business is conducted by A GENERAL PARTNERSHIP  
The registrant(s) commenced to transact business under the fictitious business name or names listed above on N/A  
I declare that all information in this statement is true and correct. (A registrant who declares as true information which he or she knows to be false is guilty of a crime.)

S/ CLAUDIA VILAS BOAS STEPHENS  
This statement was filed

**FICTITIOUS BUSINESS NAME STATEMENT**

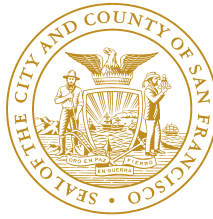
File No. M-295258  
The following person(s) is (are) doing business as: 1. SAY SI, 2. SAY SI HEALTHY LIFE COMPANY, 3. SAY SI PILATES, 1053 ODDSTAD BLVD, PACIFICA, CA 94044, County of SAN MATEO  
CLAUDIA VILAS BOAS STEPHENS, 1053 ODDSTAD BLVD, PACIFICA, CA 94044  
THALITA EVELYN BEZERRA SOUZA, 59 REDDY ST, SAN FRANCISCO, CA 94124  
This business is conducted by A GENERAL PARTNERSHIP  
The registrant(s) commenced to transact business under the fictitious business name or names listed above on N/A  
I declare that all information in this statement is true and correct. (A registrant who declares as true information which he or she knows to be false is guilty of a crime.)

S/ CLAUDIA VILAS BOAS STEPHENS  
This statement was filed

**FICTITIOUS BUSINESS NAME STATEMENT**

File No. M-295401  
The following person(s) is (are) doing business as: LUNA DEL SOUL, 822 CASSIA ST., REDWOOD CITY, CA 94063, County of SAN MATEO  
LUKAS ALISAUSKAS, 178 EL

**City & County of San Francisco**  
London N. Breed, Mayor



**Office of the City Administrator**  
Carmen Chu, City Administrator

August 30, 2023

SENT VIA EMAIL

To: Angela Calvillo, Clerk of the Board of Supervisors

From: Carmen Chu, City Administrator

Date: September 18, 2023

Subject: Ordinance amending the Administrative Code to increase fees for reproduction and notary services.

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Enclosed please find a draft Ordinance for legislative introduction, along with a legislative digest, to amend the Administrative Code to increase fees for reproduction and notary services provided to the public, and to authorize the Controller to make future adjustments to ensure that the cost of providing the services is recovered.

By way of background, the Permit Center began collecting fees for printing services in 2022. The Department originally established its fees for printing services based on volume estimates. The Department now has a better understanding of the actual costs and volume of its provision of document printing services to the public.

The proposed ordinance amends Administrative Code Section 8.44 to increase the fees charged for certain services (specifically, for printing no "no parking" signs and large format black and white printing) to reflect the actual costs of production and increases other fees to reflect changes to the Consumer Price Index. The amendment also adds a provision allowing for future adjustments to the fees, as determined by the Controller, to produce revenues sufficient to support the costs of providing the services without revenue which is significantly more than such costs, in addition to automatic adjustments to the fees based on changes to the Consumer Price Index.

Please feel free to contact Sophie Hayward, Director of Legislation and Public Affairs, at [sophie.hayward@sfgov.org](mailto:sophie.hayward@sfgov.org) if you have any questions about the draft Ordinance or the legislative package itself.