



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Friday, December 1, 2023

Re: Accept and Expend California Home Visiting Program Grant

This Resolution seeks authorization for the Department of Public Health to retroactively accept and expend funds in the amount of \$272,000 from the California Department of Public Health (CDPH).

We humbly request retroactive authorization due to delays in finalizing the budget. We received the notice of award on April 4, 2023, for a project start date of July 1, 2022. The project start date was predetermined by the grantor. When the notice of award was received on April 4, 2023, there was a delay on receiving the finalized budget template from CDPH. After discussions with CDPH on various budget details, the budget was finalized at the end of July of 2023. After sending the Accept and Expend packet to the Controller's office on August 15, 2023, the Controller's office approved the package and forwarded the signed package to the Mayor's office on September 27, 2023.

Please contact Greg Wong, grants analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.