

1 [Contract Modification - Buckles-Smith Electric Company - Purchase of Electrical
2 Supplies and Fixtures - Not to Exceed \$19,500,000]

3 **Resolution authorizing the Office of Contract Administration to execute Modification**
4 **No. 8 to Contract 1000005805 between the City and County of San Francisco and**
5 **Buckles-Smith Electric Company for the purchase of electrical materials, supplies and**
6 **fixtures for City departments, increasing the contract amount by \$2,053,132 for a total**
7 **contract amount not to exceed \$19,500,000 with no change to the total contract**
8 **duration of July 5, 2017, through June 30, 2024.**

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10 WHEREAS, Charter, Section 9.118(b), requires the Board of Supervisors to approve by
11 Resolution contracts estimated to cost the City \$10,000,000 or more; and

12 WHEREAS, This Agreement was competitively procured as required by Administrative
13 Code, Chapter 21, on April 17, 2017, by the Office of Contract Administration (OCA) which
14 conducted a Low Bid solicitation for a Citywide, as-needed contract for the purchase of
15 electrical materials, supplies and fixtures (Invitation for Bids # 77524); and

16 WHEREAS, OCA received three responses, of which Buckles-Smith was deemed the
17 lowest responsive bidder and was awarded an agreement with an initial contract not-to-
18 exceed (NTE) amount of \$5,000,000 and a duration of three years, from July 5, 2017, through
19 June 30, 2020, with the option to extend the contract for an additional three years, through
20 June 30, 2023; and

21 WHEREAS, The Buckles-Smith contract offers a wide variety of electrical supplies at
22 significant cost savings to City departments by providing catalogue discounts off the
23 company's extensive inventory; and

24 WHEREAS, The discounts offered to City by the Buckles-Smith contract range from
25 15% to 99% off the offered manufacturers/brands and product types; and

1 WHEREAS, Due to utilization by City departments that has far exceeded OCA's
2 anticipated spend on this contract, the contract has been amended seven times to date as
3 follows: Modification No. 1 dated April 26, 2018, which increased the contract not to exceed
4 amount to \$7,000,000; Modification No. 2 dated February 4, 2020, which extended the
5 contract end date to June 30, 2021, and increased the contract not to exceed amount to
6 \$8,500,000; Modification No. 3 dated October 2, 2020, which extended the contract end date
7 to June 30, 2022, and increased the contract not to exceed amount to \$9,500,000;
8 Modification No. 4 dated April 13, 2021, which increased the contract not to exceed amount to
9 \$9,900,000; Modification No. 5 dated November 1, 2021, which extended the contract end
10 date to June 30, 2023 and increased the contract not to exceed amount to \$13,946,868;
11 Modification No. 6 dated January 20, 2023, which increased the contract not to exceed
12 amount to \$16,946,868; Modification No. 7 dated March 10, 2023, which extended the
13 contract end date to June 30, 2024, pursuant to a special short-term authority granted by
14 Section 21.24 of the San Francisco Administrative Code and increased the contract not to
15 exceed amount to \$17,446,868; and

16 WHEREAS, At this time, OCA is requesting to increase the contract NTE amount by
17 \$2,053,132 for a total NTE of \$19,500,000 so as to allow OCA adequate time to issue a new
18 solicitation in early 2024 with new contracts in place by June 2024; and

19 WHEREAS, This contract is critical for satisfying City departments' needs for essential
20 electrical products and approval of this resolution will allow City departments to continue
21 procuring these goods in a streamlined and cost-efficient manner; and

22 WHEREAS, The amendment referenced above is on file with the Clerk of the Board of
23 Supervisors in File No. 231250, which is hereby declared to be part of this Resolution as if set
24 forth fully herein; now, therefore, be it

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1 RESOLVED, That the Board of Supervisors, under Charter, Section 9.118(b), hereby
2 authorizes the Office of Contract Administration to execute Modification No. 8
3 Contract 1000005805 between the City and County of San Francisco and Buckles-Smith
4 Electric Company; increasing the contract amount by \$2,053,132 for a total contract amount
5 of \$19,500,000 with no change to the total contract duration of July 5, 2017, through
6 June 30, 2024; and, be it

7 FURTHER RESOLVED, That within 30 days of the amendment being fully executed
8 by all parties, the Purchaser shall provide the final copy of the amendment to the Clerk of
9 the Board for inclusion into the official file.

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