FILE NO. 231249 RESOLUTION NO.

[Contract Modification - Alameda Electrical Distributors Inc. - Purchase of Electrical Supplies and Fixtures - Not to Exceed $10,500,000]

Resolution authorizing the Office of Contract Administration to execute Modification No. 3 to Contract 1000023404 between the City and County of San Francisco and Alameda Electrical Distributors Inc. for the purchase of electrical materials, supplies and fixtures for City departments, increasing the contract amount by $600,000 for a total contract amount not to exceed $10,500,000 with no change to the total contract duration of May 1, 2018, through April 30, 2024.

WHEREAS, Charter, Section 9.118(b), requires the Board of Supervisors to approve by Resolution contracts estimated to cost the City $10,000,000 or more; and

WHEREAS, This Agreement was competitively procured as required by Administrative Code, Chapter 21 on December 15, 2017, by the Office of Contract Administration (OCA) which conducted a Low Bid solicitation for a Citywide, as-needed contract for the purchase of electrical materials, supplies and fixtures (Invitation for Bids # 77001); and

WHEREAS, OCA received three responses, of which Maltby Electric Supply Company was deemed the lowest responsive bidder and was awarded an agreement with an initial contract not to exceed (NTE) amount of $8,500,000 and a duration of three years, from May 1, 2018, through April 30, 2021, with the option to extend the contract for an additional three years, through April 30, 2024; and

WHEREAS, In October 2021, the contract was transferred from Maltby Electric Supply Company to Alameda Electrical Distributors Inc. through a novation agreement; and

WHEREAS, The Alameda Electrical contract offers a wide variety of electrical supplies at significant cost savings to City departments by providing catalogue discounts off the company's extensive inventory; and

WHEREAS, The discounts offered to the City by the Alameda Electrical contract range from 5% to 98% off the offered manufacturers/brands and product types; and

WHEREAS, The contract has been amended two times, plus a novation to date as follows: Modification No. 1 dated March 9, 2021, which extended the contract end date to April 30, 2021; Novation Agreement dated October 1, 2021, which transferred the contract from Maltby Electric Supply Company to Alameda Electrical Distributors Inc.; Modification No. 2 dated October 17, 2022, which extended the contract end date to April 30, 2024, and increased the contract not to exceed amount to $9,900,000; and

WHEREAS, At this time OCA is requesting to increase the contract NTE amount by $600,000 for a total NTE of $10,500,000 so as to allow OCA adequate time to issue a new solicitation in early 2024 with new contracts in place by April 2024; and

WHEREAS, This contract is critical for satisfying City departments' needs for essential electrical products and approval of this Resolution will allow City departments to continue procuring these goods in a streamlined and cost-efficient manner; and

WHEREAS, The amendment referenced above is on file with the Clerk of the Board of Supervisors in File No. 231249, which is hereby declared to be part of this Resolution as if set forth fully herein; now, therefore, be it

RESOLVED, That the Board of Supervisors, under Charter, Section 9.118(b), hereby authorizes the Office of Contract Administration to execute Modification No. 3 Contract 1000023404 between the City and County of San Francisco and Alameda Electrical Distributors Inc.; increasing the contract amount by $600,000 for a total contract amount of $10,500,000, with no change to the total contract duration of May 1, 2018, through April 30, 2024; and, be it

FURTHER RESOLVED, That within 30 days of the amendment being fully executed by all parties, the Purchaser shall provide the final copy of the amendment to the Clerk of the Board for inclusion into the official file.