

File No. 231193

Committee Item No. 10

Board Item No. 26

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee
Board of Supervisors Meeting

Date December 6, 2023
Date December 12, 2023

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

- DPH Presentation 12/6/2023
- DPH Retroactivity Memo 12/1/2023
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Completed by: Brent Jalipa Date December 1, 2023

Completed by: Brent Jalipa Date December 7, 2023

1 [Accept and Expend Grant - Retroactive - San Francisco General Hospital Foundation -
2 Behavioral Emergency Response Team (BERT), HIV (HIV Patients Experiencing
3 Homelessness), and the Women’s Options Clinic - \$180,000]

4 **Resolution retroactively authorizing the Department of Public Health to accept and**
5 **expend a grant in the amount of \$180,000 from the San Francisco General Hospital**
6 **Foundation for participation in a program, entitled “Behavioral Emergency Response**
7 **Team (BERT), Human Immunodeficiency Virus (HIV) (HIV patients experiencing**
8 **homelessness), and the Women’s Options Clinic,” for the period of July 1, 2023,**
9 **through June 30, 2024.**

10
11 WHEREAS, The San Francisco General Hospital Foundation (SFGHF) has agreed to
12 fund the Department of Public Health (DPH) in the amount of \$180,000 for participation in a
13 program, entitled “Behavioral Emergency Response Team (BERT), human immunodeficiency
14 virus (HIV) (HIV patients experiencing homelessness), and the Women’s Options Clinic,” for
15 the period of July 1, 2023, through June 30, 2024; and

16 WHEREAS, The Behavioral Emergency Response Team (BERT) plans to purchase
17 patient care items for the BERT care kit for patients at discharge; and

18 WHEREAS, The human immunodeficiency virus (HIV) (HIV patients experiencing
19 homelessness) program will use this funding to provide medication starter packs and food
20 baskets for patients, along with supporting staff training and other program needs; and

21 WHEREAS, The Women’s Options Clinic will use the funds for medical supplies and
22 food baskets for patients; and

23 WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

24 WHEREAS, A request for retroactive approval is being sought because DPH received
25 the memorandum on August 8, 2023, for a project start date of July 1, 2023; and

1 WHEREAS, The Department proposes to maximize use of available grant funds on
2 program expenditures by not including indirect costs in the grant budget; now, therefore, be it

3 RESOLVED, That the Board of Supervisors hereby waives inclusion of indirect costs in
4 the grant budget; and, be it

5 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and
6 expend a grant in the amount of \$180,000 from the SFGHF; and, be it

7 FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and
8 expend the grant funds pursuant to Administrative Code, Section 10.170-1; and, be it

9 FURTHER RESOLVED, That the Director of Health is authorized to enter into the
10 Agreement on behalf of the City; and, be it

11 FURTHER RESOLVED, That within thirty (30) days of the Agreement being fully
12 executed by all parties, DPH shall provide the final Agreement to the Clerk of the Board for
13 inclusion into the official file.

1 Recommended: Approved: ____/s/_____

2 Mayor

3 ____/s/_____

4 Dr. Grant Colfax Approved: ____/s/_____

5 Director of Health Controller

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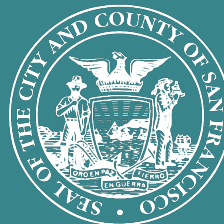


ZUCKERBERG
SAN FRANCISCO GENERAL
Hospital and Trauma Center

Bowes Patient Care Grant

Rosalyn Ferrer, RN, MSN

Director of Nursing for Medical and Surgical Specialty Clinics



San Francisco Department
of Public Health

Bowes Patient Care Grant

Summary

Purpose

To fund projects to support patient care at ZSFG

Award Amount

\$180,000

Three ZSFG Programs

Behavioral Emergency Response Team (BERT)

HIV: HIV Patients Experiencing Homelessness and Unstable Housing

Women's Options Center/Ward 6G

Description of Program Services

Behavioral Emergency Response Team (BERT)	HIV: HIV Patients Experiencing Homelessness and Unstable Housing	Women's Options Center/Ward 6G
<ul style="list-style-type: none"> • The Behavioral Emergency Response Team (BERT) is a 24/7 clinical team that provides behavioral health support for patients throughout ZSFG • BERT strives to provide trauma-informed approaches to care while also maintaining workplace safety • BERT responded to 1,095 calls and BERT Activations campus-wide in FY22-23, 81% of which were completed without law enforcement involvement 	<ul style="list-style-type: none"> • In the City of San Francisco, a persistent disparity in HIV viral suppression exists between housed individuals and those experiencing homelessness and unstable housing • Ward 86 has developed care models directly designed to engage people living with HIV who experience homelessness or unstable housing 	<ul style="list-style-type: none"> • We serve 1,200 patients each year for abortion care and specialized gynecology procedures. • As a hospital-based clinic, we safely serve patients with acute or chronic medical conditions. • Our physicians and nurses provide procedural sedation for patient comfort. • Our counseling team is nationally and internationally recognized for its pre-abortion counseling program.

Description of Services Provided by Grant

Behavioral Emergency Response Team (BERT)	HIV: HIV Patients Experiencing Homelessness and Unstable Housing	Women's Options Center/Ward 6G
<p>The Bowes Patient Care Grant will allow BERT to provide patients with coping mechanism items to support a patient's behavioral health while in the hospital and at their time of discharge</p>	<p>This grant will support clinical programs with direct patient care, including RAPID initiation of antiretroviral therapy (ART), treatment adherence interventions, and engagement in care efforts</p>	<p>This grant will support relevant medications and food baskets for clients.</p>

Retroactivity

- This item is retroactive because DPH received notice of the award on August 8, 2023 for a grant start date of July 1, 2023. The project start date was predetermined by the grantor.

Proposed Grant Accept and Expend

DPH requests approval of proposed resolution

Any questions?

Thank you!

File Number: 231193
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Behavioral Emergency Response Team (BERT), HIV (HIV patients experiencing homelessness), and the Women’s Options Clinic.**

2. Department: **Department of Public Health
Zuckerberg San Francisco General**

3. Contact Person: **Angelica Journagin** Telephone: **(628) 206-2877**

4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$180,000**

6a. Matching Funds Required: **\$0**
b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **San Francisco General Hospital Foundation**
b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary: **The Behavioral Emergency Response Team (BERT) plans to purchase patient care items for the BERT care kit for patients at discharge. These items will include: socks, personal hygiene supplies and tote bags. Sweatpants and sweatshirts will also be provided at discharge to patients without personal clothing. To promote comfort during hospitalization, the BERT program will provide patients: reading glasses, eyes masks and ear plugs. Stuffed animals are provided to help patients cope with stress. Food baskets will promote food security. To help patients cope with stress patients will be provided music players, playing cards, puzzles, coloring books and coloring supplies, and tablets. The BERT program will utilize laminating machines to develop patient resources such as coping skill cards and communication tools to use with the patients at bedside. Sticker and label maker machine will be used to develop easy identification labels for patients to recognize BERT staff and language capabilities. The human immunodeficiency virus (HIV) (HIV patients experiencing homelessness) program will use this funding to provide medication starter packs and food baskets for patients, along with supporting staff training and other program needs. The Women’s Options Clinic will use the funds for medical supplies and food baskets for patients.**

9. Grant Project Schedule, as allowed in approval documents, or as proposed:
Start-Date: **July 1, 2023** End-Date: **June 30, 2024**

10a. Amount budgeted for contractual services: **\$0**
b. Will contractual services be put out to bid? **N.A.**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **N.A.**

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$ **N.A.**

b2. How was the amount calculated? **N.A.**

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **5% of direct costs.**

12. Any other significant grant requirements or comments:

The grant does not require an ASO amendment.

We respectfully request for approval to accept and expend these funds retroactive to July 1, 2023. The Department received the memorandum on August 8, 2023.

The grantor is a private entity.

Fund: 21132

Dept: 251667

Authority: 10001

Project Desc: HG Bowes Foundation Patient Care Grant for Behavioral Emergency Response Team (BERT), HIV Patients Experiencing Homelessness program and Women's Options Clinic

Project: 10040472

Activity: 0001/0002/0003 (0001 for BERT, 0002 for HIV, 0003 for Women's Options Clinic)

Contract: CTR00003704

****Disability Access Checklist** (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 8/28/2023 | 11:53 AM PDT

DocuSigned by:
Toni Rucker
A04282F7331F42D...
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 8/29/2023 | 4:31 PM PDT

DocuSigned by:
Greg Wagner
28527524752046F...
(Signature Required)
Greg wagner, COO for

San Francisco Department of Public Health (SFDPH)
Zuckerberg San Francisco General Hospital
Behavioral Emergency Response Team (BERT), HIV (HIV patients experiencing
homelessness), and the Women’s Options Clinic.

BUDGET JUSTIFICATION
July 1, 2023 to June 30, 2024

A.	PERSONNEL	
B.	MANDATORY FRINGE	
	TOTAL PERSONNEL:	\$0
C.	TRAINING	\$1,000
D.	LABORATORY FEES	\$15,000
E.	SUPPLIES	\$159,000
F.	INSURANCE	\$5,000
G.	OTHER	\$0
	TOTAL DIRECT COSTS	\$180,000
H.	INDIRECT COSTS	\$0
	TOTAL BUDGET:	\$180,000

BERT

Item	Description	Estimated Cost
Socks	Included in the BERT Care Kit available for patients at discharge	\$500
Personal Hygiene Supplies	Included in the BERT Care Kit available for patients at discharge	\$5000
Tote bags	Included in the BERT Care Kit available for patients at discharge	\$5000
Sweatpants/Sweatshirts	Provided at discharge for patients without personal clothing	\$6000
Reading glasses	To promote comfort during hospitalization	\$100
Eye masks	To promote comfort during hospitalization	\$100
Ear plugs	To promote comfort during hospitalization	\$60
Food basket	To promote food security	\$17000
Stuffed Animals	Coping with stress item	\$400
Wireless/Cordless Headphones	Coping with stress activity (used with Mp3 Player)	\$300
Mp3 Bluetooth Player	Coping with stress activity (used with wireless headphone)	\$300
Playing Cards	Coping with stress activity	\$60
Puzzles	Coping with stress activity	\$240
Board games	Coping with stress activity	\$300
Coloring Books/Coloring Supplies	Coping with stress activity	\$120
Tablet	Coping with stress activity	\$1600
Laminating Machine and Supplies	To develop patient resources such as coping skill cards and communication tools to use with patients at the bedside	\$250
Sticker and Label Maker Machine and Supplies	To develop easy identification labels for patients to recognize BERT staff and language capabilities	\$200
Total		\$34,460

HIV (HIV patients experiencing homelessness)

Antiretroviral medication RAPID starter packs	\$40,000
Laboratory Processing Fees	\$15,000
Food basket	\$8,000
Staff Training	\$1,000
Clinic Supplies	\$6,000
General Program and Office Supplies	\$1,000
General Auto & Employment Liability Insurance	
Mobile Care	\$5,000
TOTAL	\$76,000

Women's Options Clinic

Item	Quantity	UOM	Unit cost	Total
Dilapan osmotic dilator	500	EA	\$ 72	36,040
Food basket	100	EA	\$ 50	33,500
Total				69,540



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

Memorandum of Understanding re:
Support Disbursement of
Grant/Gift Donation

This Memorandum of Understanding (MOU) between San Francisco General Hospital Foundation (Foundation) and the City and County of San Francisco, acting by and through its Department of Public Health, for Zuckerberg San Francisco General Hospital (City), is made and entered into as of July 1, 2023.

A. PURPOSE AND SCOPE

The purpose of this MOU is to identify the roles and responsibilities of each party as they relate to the disbursement of funds for expenses incurred in carrying out the purpose of the program: **Behavioral Emergency Response Team (BERT), HIV (HIV patients experiencing homelessness), and the Women's Options Clinic.**

B. ZSFG PROGRAM

The funds for BERT, HIV, and Women's Options Clinic were received by the Foundation as part of the donations provided by the William K. Bowes, Jr. Foundation.

C. MOU TERM

The term of this MOU Agreement is the period within which the project responsibilities of this agreement shall be performed. The expected timeframe of the activities below commences on July 1, 2023 and ends June 30, 2024. Any extension of this duration requires a formal modification of this MOU executed and approved in the same manner as the original ("Term").

D. GRANT PLAN AND NOT-TO-EXCEED GRANT AMOUNT, INCLUDING RESTRICTIONS, IF ANY

- 1. Grant Plan:** *The Behavioral Emergency Response Team (BERT)* plan to purchase patient care items for the BERT Care Kit for patients at discharge. These items will include; socks, personal hygiene supplies and tote bags. Sweatpants and sweatshirts will also be provided at discharge to patients without personal clothing. To promote comfort during hospitalization, the BERT program will provide patients; reading glasses, eyes masks and ear plugs. Stuffed animals are provided to help patients cope with stress. Food Baskets will promote food security. To help patients cope with stress patients will be provided MP3 player, playing cards, puzzles, coloring books and coloring supplies, and tablets. The BERT program will utilize laminating machines to develop patient resources such as coping skill cards and communication tools to use with the patients at bedside. Sticker and label maker machine will be used to develop easy identification labels for patients to recognize BERT staff and language capabilities.
HIV (HIV Patients Experiencing Homelessness) program will use this funding to provide medication starter packs and food baskets for patients. Along with supporting staff training and other program needs.
The Women's Options Clinic will use the funds for medical supplies and food baskets for patients. ("Grant Plan")



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

- 2. Not-to-Exceed Grant Amount:** Total grant expenses are not to exceed **\$180,000.00** (“Grant Amount”), and will be disbursed as detailed in the Not-to-Exceed Grant Amount and Eligible Expenses table, below.

- 3. Restricted Funds:** The grant is to support Patient Care. Any funds not used or committed for the specific purposes of the grant within the specified term must be returned to the foundation unless otherwise authorized in writing. On December 31, 2023, send the grant manager a one to two page letter that details how the grant funds were used and the results from these efforts, along with a financial statement including a balance sheet. Of note, the report deadline of December 31, 2023 aligns with the annual grant review process for the funder and is not a restriction or an indication of the end of the grant period.

- 4. Unrestricted Funds:** Not applicable.



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GENERAL HOSPITAL
FOUNDATION

Not-to-Exceed Grant Amount and Eligible Expenses

<i>Eligible Expenses</i>	<i>Total Budget Request</i>
<i>Non-Personnel (DPH)</i>	
BERT	
Supplies	\$34,460.00
HIV (HIV patients experiencing homelessness)	
Supplies	\$7,000.00
Antiretroviral Medication RAPID Starter Packs	\$40,000.00
Laboratory Processing Fees	\$15,000.00
Food Baskets (patients)	\$8,000.00
Staff Training	\$1,000.00
General Auto & Employment Liability Insurance Mobile Care	\$5,000.00
HIV Total	\$76,000.00
Women's Options Clinic	
Supplies	\$36,040.00
Food Baskets (Patients)	\$33,500.00
Women's Options Total	\$69,540.00
Total Non-Personnel	\$180,000.00
Not-to-Exceed Grant Amount	\$180,000.00



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

ZSFG shall comply with the Foundation Disbursement Request Policies and Procedures (Exhibit A), namely, provide adequate payroll records documenting the personnel expenses and final purchased invoices/receipts. Any exceptions to the disbursement request procedures, including requests for advance payments, must be requested in advance and agreed upon in writing by the Foundation.

E. MODIFICATION AND TERMINATION

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT this MOU may be terminated with or without cause by either party upon 30 days prior written notice to the other party. Such notification shall state the effective date of termination or cancellation and include any final performance and/or payment invoicing instructions/requirements.

Any and all amendments to this MOU must be made in writing and must be executed and approved in the same manner as the original before becoming effective.

Either party may terminate this MOU immediately on written notice if the other party has committed a material breach of this MOU and has not cured the breach within thirty (30) days after receiving written notice of the breach by the non-breaching party, or the parties cannot reach an agreement to amend this MOU.

If the Program covered under this agreement does not have sufficient funds for the program, this Agreement shall be of no further force and effect. In that event, the Foundation will have no liability to pay any funds whatsoever to ZSFG and ZSFG shall not be obligated to perform any element of the Grant Plan for which it is not reimbursed.

F. CONTACT INFORMATION

All notices hereunder shall be in writing, personally delivered, sent by certified mail, return receipt requested, addressed to the other party as follows:

Gerry Chow
Chief Financial Officer
San Francisco General Hospital Foundation
2789 25th Street, Suite 2028
San Francisco, CA 94110

[SIGNATURES ON FOLLOWING PAGE]



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

San Francisco General Hospital Foundation

San Francisco Department of Public Health

By: _____
Kim Meredith
Chief Executive Officer

By: _____
Grant Colfax, MD
Director of Health

APPROVED AS TO FORM:

David Chiu
City Attorney

By: _____
XXXXXXXXXXXXXXXXXXXX
Deputy City Attorney



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

EXHIBIT A
Disbursement Request Policy and Procedure

For each disbursement requested, a disbursement request form must be completed and authorized by the individual named on the Establishment of Restricted Funds document. Valid documents, such as vendor invoices, receipts, * payroll reports etc., verifying the expense, must be submitted along with the disbursement request form.

The cost categories allowed for use in identifying expenses are as follows:

	Acct #		Acct #
Salaries & benefits**	7500	Installation/Maintenance	7531
Consultants	7510	Permits/Fees/Inspection	7532
Graphic Design	7511	Bank Service Charges	7533
Translation Services	7512	Meals/Refreshment	7540
Supplies	7520	Rent	7550
Incentives	7521	Transportation & Lodging	7560
Stipend	7522	Conference & Training Fee	7570
Printing	7523	Training	7571
Software	7524	Patient Assistance	7580
Equipment/Remodeling	7530		

***Reimbursements:** the receipt must show the following information: name of the person who paid it, item purchased, amount and date of purchase. Estimates are not accepted.

****Salaries and benefits:** the report provided as part of the disbursement request must clearly list the name of the individual, the period or periods covered. The compensation and benefit amounts must be also listed separately.

The Foundation recommends submitting authorized disbursement requests within 30 days of date of expenditure. All expenses must be submitted on or before July 15th in order to close the June 30 fiscal year.

Expenses that do not fall within the open fiscal year will not be reimbursed.

The disbursement form can be submitted several ways:

1. Email to accounting@sfgfh.org
2. Interoffice mail
3. Dropped off at Foundation office location
4. Mailed to PO Box 410836, SF CA 94141.

Once the completed form is received, the disbursement check will be issued within 5 to 10 business days.



SAN FRANCISCO
GENERAL HOSPITAL
FOUNDATION

Thank you for your support of the San Francisco General Hospital Foundation. In order to comply with Mayor London Breed's September 2020 directive and San Francisco's voter-approved Sunshine Ordinance (listed below), which was crafted to ensure transparency when donations are made that benefit City institutions like Zuckerberg San Francisco General Hospital, San Francisco General Hospital Foundation is obligated by the City of San Francisco to request that you please complete and confirm the following information:

Contributor & Contribution Information:

Name: <u>William K. Bowes, Jr. Foundation</u>	Date: <u>June 22, 2023</u>
Address: <u>1660 Bush St Ste 300</u>	Phone: <u>(415) 561-6540</u>
<u>San Francisco, CA 94109-5308</u>	Money, Goods, Services (description): <u>Grant Money for Patient Care</u>
Contribution Amount/Estimated Value: <u>\$ 200,000.00</u>	

The above address is a: Business Residence

Financial Interest:

Please check the appropriate box(es) that describe your financial interest with the City.

- No Financial Interest
- Contract with the City (Please describe): _____
- Grant from the City (Please describe): _____
- Lease of Space to or from the City (Please describe): _____
- City License, Permit, or Entitlement for Use (Please describe): _____
- Other Financial Interest (Please describe): _____
- Pending Financial Interest (Please describe): _____

San Francisco Administrative Code Chapter 67 section 67.29-6 (Sources of Outside Funding) provides:

No official or employee or agent of the City shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.

[Signature]
Signature

8/9/2023
Date

Please return this form at your earliest convenience to bferreira@sghf.org or mail to San Francisco General Hospital Foundation, Attn: Gift Compliance, PO Box 410836, San Francisco, CA 94141-0836. Please contact bferreira@sghf.org should you have any questions. Thank you once again for your generous support.



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Friday, December 1, 2023

Re: Accept and Expend Behavioral Emergency Response Team (BERT), HIV (HIV patients experiencing homelessness), and the Women's Options Clinic Grant

This Resolution seeks authorization for the Department of Public Health to retroactively accept and expend funds in the amount of \$180,000 from the San Francisco General Hospital Foundation (SFGHF).

We humbly request retroactive authorization as we received the notice of award on August 8, 2023, for a project start date of July 1, 2023. The project start date was predetermined by the grantor. After the Accept and Expend package was sent to the Controller's office on August 14, 2023, the Controller's office approved the package and forwarded the signed package to the Mayor's office on October 2, 2023.

Please contact Greg Wong, grants analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.

From: [Beth Ferreira](#)
To: [Wong, Greg \(DPH\)](#); [Journagin, Angelica \(DPH\)](#)
Cc: [DPH - gchow](#); [DPH-dyu](#); [Lew, Sarah \(DPH\)](#); [Boffi, Jennifer \(DPH\)](#)
Subject: A&E submission: Bowes Patient Care Grant
Date: Tuesday, August 8, 2023 5:32:54 PM
Attachments: [Outlook-ell2idrg.png](#)
[MOU-Bowes -Patient Care Grant_DRAFT.docx](#)
[SF Foundation Donor \(1\).docx](#)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Greg and Angelica,

Attached is the program MOU/Award letter (draft) for the Bowes Foundation grant, to start the A&E process. Please let me know when it has been reviewed and is ready for Kim's signature or if any changes are needed. The budget is within the document. Attached is a more detailed budget from the programs, for reference.

[@Wong, Greg \(DPH\)](#)- can we get this to the Board of Supervisors asap after their recess? Since this is a 1-year grant and we want to make sure the program has enough time to spend down these funds.

The DPH sponsor for this grant is Rosaly Ferrer and the Executive sponsor is Gillian Otway.

Thanks,
Beth

Beth Ferreira

Gift Compliance Manager
work: 628-206-5935 (T-W)
cell: 650-703-4377 (M, Th, F)

SAN FRANCISCO GENERAL HOSPITAL FOUNDATION
MAILING: PO Box 410836, San Francisco, CA 94141
WEBSITE: www.sfghf.org





London N. Breed
Mayor

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Dr. Grant Colfax
Director of Health
DATE: 11/15/2023
SUBJECT: Grant Accept and Expend
GRANT TITLE: Behavioral Emergency Response Team (BERT), HIV (HIV patients experiencing homelessness), and the Women’s Options Clinic - \$180,000

Attached please find the original and 1 copy of each of the following:

- Proposed grant resolution, original signed by Department
- Grant information form, including disability checklist
- Budget and Budget Justification
- Grant application: Not Applicable. No application submitted.
- Agreement / Award Letter
- Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes

No

From: [Paulino, Tom \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#)
Cc: [Wong, Greg \(DPH\)](#); [Ho, Calvin \(BOS\)](#)
Subject: Mayor -- Resolution -- Bowes Foundation
Date: Tuesday, November 14, 2023 2:14:38 PM
Attachments: [01. 1244 Board Cover Memo.docx](#)
[02. 1244 Grant Resolution.doc](#)
[RE Approval requested DPH AE Bowes Foundation.msg](#)
[05. 1244 GRIF.docx](#)
[06. 1244 Budget Justification.doc](#)
[1244 MOU-Bowes -Patient Care Grant DRAFT.docx](#)
[1244 SF Foundation Donor.docx](#)
[DPH A&E for BERT - \\$180,000.pdf](#)

Hello Clerks,

Attached for introduction to the Board of Supervisors is a Resolution retroactively authorizing the Department of Public Health to accept and expend a grant in the amount of \$180,000 from the San Francisco General Hospital Foundation for participation in a program, entitled “Behavioral Emergency Response Team (BERT), Human Immunodeficiency Virus (HIV) (HIV patients experiencing homelessness), and the Women’s Options Clinic,” for the period of July 1, 2023, through June 30, 2024.

Please note that Sup. Mandelman is a co-sponsor for this item.

Cheers,

Tom Paulino

He/Him

Liaison to the Board of Supervisors

Office of the Mayor

City and County of San Francisco