

**From:** [Neukrug, Sarah \(DPH\)](#)  
**To:** [Chan, Connie \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)  
**Cc:** [Jalipa, Brent \(BOS\)](#); [Hsieh, Frances \(BOS\)](#); [Hajee, Zahra \(BOS\)](#); [Chung, Lauren \(BOS\)](#); [Aynsley, John \(DPH\)](#); [Raganold, Emily \(DPH\)](#); [Dellamaria, Katie \(DPH\)](#); [Ferrer, Rosaly \(DPH\)](#); [Vasquez, Maya \(DPH\)](#); [Validzic, Ana \(DPH\)](#); [Wong, Greg \(DPH\)](#)  
**Subject:** 12/6 Budget & Finance Committee: DPH Retroactive Items  
**Date:** Thursday, November 30, 2023 4:05:39 PM

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Hello Supervisors Chan, Mandelman and Safai,

The Department of Public Health (DPH) will request approval for six (6) retroactive items at the December 6<sup>th</sup> Budget & Finance Committee meeting. We've provided a description of the items and our DPH representatives. Please let us know if you have any questions.

**File No. 231168 - Apply for Grant Application - Retroactive - Health Resources Services Administration - Ryan White Act HIV/AIDS Emergency Relief Grant Program - \$15,945,695**

- **Description:** This resolution authorizes DPH to apply for grant funding through the Ryan White Act HIV/AIDS Emergency Relief Grant Program from the Health Resource Services Administration (HRSA). DPH uses funds from this grant to provide health services to HIV positive individuals across the San Francisco Eligible Metropolitan Areas.
- **Retroactive Statement:** This grant application is retroactive because DPH had only 31 days to submit the application and therefore was unable to get Board approval before the application deadline. Ordinance No. 265-05 requires City Departments to submit applications for approval at least 60 days prior to the grant deadline for review and approval. HRSA released the application guidance on September 1, 2023, with a submission deadline of October 2, 2023. The application documents and budget were prepared and due to time constraints, we were unable to submit the application for approval to the Board of Supervisors prior to the submission due date for introduction on November 14, 2023. We respectfully request retroactive approval of this grant application.
- **DPH Representative:** John Aynsley | Healthcare Analyst | HIV Health Services, San Francisco Department of Public Health | email: [john.aynsley@sfdph.org](mailto:john.aynsley@sfdph.org)

**File No. 231171 - Accept and Expend Grant - Retroactive - Centers for Disease Control and Prevention - Strengthening San Francisco Overdose Prevention Collaborations (SSOPC) - \$2,225,000**

- **Description:** This grant will fund the Strengthening San Francisco Overdose Prevention Collaborations (SSOPC) Program. SSOPC is a multi-faceted, community-partnership based program. SSOPC will establish a county-wide treatment navigator program, create an overdose-prevention peer education program at supportive housing sites, and improve data quality for substance use disorder (SUD) and overdose.
- **Retroactive Statement:** This grant is retroactive because DPH was notified of the award

nine (9) days prior to the grant start date. DPH received the notice of award on August 23, 2023, for a project start date of September 1, 2023. The project start date was predetermined by the grantor. Upon receiving the grant, DPH put together the budget in accordance with the notice of award. The accept and expend packet was forwarded to the Controller's Office for review on October 12, 2023. The Controller's Office approved the accept and expend and forwarded the signed package to the Mayor's Office on October 31, 2023 for introduction on November 14, 2023. We respectfully request retroactive approval of this grant.

- **DPH Representative:** Emily Raganold | Overdose Prevention Quality and Contracts Manager | San Francisco Department of Public Health | email: [emily.raganold@sfdph.org](mailto:emily.raganold@sfdph.org)

**File No. 231172 - Accept and Expend Grant - Retroactive - Patient-Centered Outcomes Research Institute - University of California, San Francisco - Pure-Tone Audiometry Versus Otoacoustic Emissions for Preschool Hearing Screening - \$1,044,792**

- **Description:** This grant funds DPH's Office of Childhood Hearing (OCH)'s participation in a research study from the Patient Centered Outcomes Research Institute. The goal of the study is to assess the effectiveness of hearing screening methods in community-based settings and assist in the early identification of hearing problems or hearing loss among pre-school aged children. As a result of this grant, OCH will increase staffing from 1.0 FTE to 3.0 FTE over five years, partner with 32 Head Start sites, partner with San Francisco State University Nursing students, provide hearing screening for targeted "high-need" childcare centers, and increase the number of children receiving hearing screenings.
- **Retroactive Statement:** This item is retroactive due to delays in the budget preparation process for this grant. Additional time was needed to find matching funds. Unfortunately, there were additional delays due to DPH staff transitions. DPH personnel have been hired to support future grants. DPH received notice of the award on March 25, 2023 for a project start date of July 1, 2023. Upon receiving notice of the award, DPH prepared the budget. Once the budget was finalized and prepared, the accept and expend packet was forwarded to the Controller's office on July 28, 2023. The Controller's Office approved the accept and expend package and forwarded the signed documents to the Mayor's Office on October 18, 2023 for introduction on November 14, 2023. We respectfully request retroactive approval of this grant.
- **DPH Representative:** Katie DellaMaria | Nurse Manager, Child Care Health Program | San Francisco Department of Public Health | email: [katie.dellamaria@sfdph.org](mailto:katie.dellamaria@sfdph.org)

**File No. 231173 - Accept and Expend Grant - Retroactive - Department of Health and Human Services - Building City-Wide Capacity for Community and Traditional First Responders in Overdose Response - \$2,000,000**

- **Description:** This grant supports capacity-building efforts for community and traditional first responders. In partnership with the San Francisco Fire Department (SFFD), this program will train paramedics on substance use disorder services, establish and implement a Permanent Supportive Housing (PSH) Community First Responder training course, and distribute naloxone.
- **Retroactive Statement:** This item is retroactive due to the time required to finalize the budget for this grant. DPH received the notice of award on August 7, 2023, for a project start date of September 30, 2023. The project start date was predetermined by the grantor. Upon receiving the grant, DPH put together the budget in accordance with the notice of award. The accept and expend packet was forwarded to the Controller's Office for review on August 25, 2023. The Controller's Office approved the accept and expend and forwarded the signed package to the Mayor's Office on October 31, 2023 for introduction on November 14, 2023. We respectfully request retroactive approval of this grant.
- **DPH Representative:** Emily Raganold | Overdose Prevention Quality and Contracts Manager | San Francisco Department of Public Health | email: [emily.raganold@sfdph.org](mailto:emily.raganold@sfdph.org)

**File No. 231193 - Accept and Expend Grant - Retroactive - San Francisco General Hospital Foundation - Behavioral Emergency Response Team (BERT), HIV (HIV Patients Experiencing Homelessness), and the Women's Options Clinic - \$180,000**

- **Description:** This grant supports three programs at Zuckerberg San Francisco General Hospital. For the Behavioral Emergency Response Team (BERT) portion of the grant, the funds will go towards patient care items and resources. The grant will also support the HIV Patients Experiencing Homelessness (HIV) program, funding patient supplies, staff training, and program needs. This grant also supports the Women's Options Clinic in providing medical supplies and food baskets for patients.
- **Retroactive Statement:** This item is retroactive because DPH received notice of the award on August 8, 2023 for a grant start date of July 1, 2023. The project start date was predetermined by the grantor. Upon receiving the grant, the accept and expend packet was reviewed, prepared, and forwarded to the Controller's Office for review on August 14, 2023. After reviewing the packet, the Controller's office approved the accept and expend and forwarded the signed package to the Mayor's Office on October 2, 2023 for introduction on November 14, 2023.
- **DPH Representative:** Rosaly Ferrer | Director of Nursing for Medical and Surgical Specialty Clinics | Zuckerberg San Francisco General Hospital | email: [rosaly.ferrer@sfdph.org](mailto:rosaly.ferrer@sfdph.org)

**File No. 231194 - Accept and Expend Grant - Retroactive - California Department of Public**

## Health - California Home Visiting Program - \$272,000

- **Description:** This grant supports the Nurse-Family Partnership (NFP) Program. NFP is an evidence-based, nurse-run community health program. Public Health Nurses partner with clients throughout pregnancy to bolster medical and community linkages, offer support, and provide education through the child's second birthday.
- **Retroactive Statement:** This item is retroactive due to delays in finalizing the budget. DPH received notice of award from CDPH on April 4, 2023 for a project start date of July 1, 2022. There were delays in receiving the budget template from CDPH. Once DPH received budget template, staff finalized budget in July 2023. The accept and expend packet was forwarded to the Controller's office for review on August 15, 2023. After reviewing the packet, the Controller's office approved the accept and expend and forwarded the signed package to the Mayor's office on September 27, 2023 for introduction on November 14, 2023. We respectfully request retroactive approval of this item.
- **DPH Representative:** Maya Vasquez | Nurse Manager | Maternal, Child and Adolescent Health | San Francisco Department of Public Health | email: [maya.vasquez@sfdph.org](mailto:maya.vasquez@sfdph.org)

Thank you for your time and consideration,

Sarah Neukrug