

1 [Accept and Expend Grant - Retroactive - State of California - Board of State and Community  
2 Corrections - Organized Retail Theft Vertical Prosecution Program - Amendment to the  
3 Annual Salary Ordinance - FY2023-2024 and FY2024-2025 - \$2,050,000]

4 **Ordinance retroactively authorizing the Office of the District Attorney to accept and**  
5 **expend a grant in the amount of \$2,050,000 from the State of California, Board of State**  
6 **and Community Corrections, to fund the Organized Retail Theft Vertical Prosecution**  
7 **Grant Program; and amending Ordinance No. 145-23 (Annual Salary Ordinance File No.**  
8 **230645 for Fiscal Years (FYs) 2023-2024 and 2024-2025) to provide for the addition of**  
9 **one grant-funded position in Class 8177 Attorney-Civil/Criminal (FTE 1.0) and one**  
10 **grant-funded position in Class 8550 District Attorney's Investigator-SFERS (FTE 1.0) at**  
11 **the Office of the District Attorney for the grant agreement period of October 1, 2023,**  
12 **through June 1, 2027.**

13 Note: Additions are *single-underline italics Times New Roman*;  
14 deletions are ~~*strikethrough italics Times New Roman*~~.  
15 Board amendment additions are double underlined.  
16 Board amendment deletions are ~~strikethrough normal~~.

17 Be it ordained by the People of the City and County of San Francisco:

18  
19 Section 1. Findings.

20 (a) The Office of the District Attorney was awarded \$2,050,000 by the State of  
21 California Board of State and Community Corrections to support the Organized Retail Theft  
22 Vertical Prosecution Grant Program.

23 (b) The grant agreement service period is from October 1, 2023, to December 31,  
24 2026. The period of January 1, 2027, to June 1, 2027, is included in the term of the grant  
25 agreement for the completion of Final Local Evaluation Report and financial audit only.

1 (c) The Organized Retail Theft Vertical Prosecution Grant Program was established in  
2 the State Budget Act of 2022 (Assembly Bill 178, Chapter 45, Statutes of 2022).

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4 Section 2. Authorization to accept and expend grant funds.

5 (a) The Board of Supervisors hereby authorizes the Office of the District Attorney to  
6 accept and expend, on behalf of the City and County of San Francisco, State of California  
7 Board of State and Community Corrections grant funds in the amount of \$2,050,000 to  
8 support the Organized Retail Theft Vertical Prosecution Grant Program to address the  
9 increased levels of retail theft property crimes by using a vertical prosecution model.

10 (b) The District Attorney of the City and County of San Francisco is authorized,  
11 on behalf of the Board of Supervisors, to submit the attached proposal to the California Board  
12 of State and Community Corrections and is authorized to execute the Grant Agreement,  
13 included in Board of Supervisors File No. 231222, and to execute any amendments thereof.

14 (c) The grant funds received thereunder shall not be used to supplant expenditures  
15 controlled by this body.

16 (d) The Office of the District Attorney agrees to abide by the terms and conditions of  
17 the Grant Agreement as set forth by the State of California Board of State and Community  
18 Corrections.

19 (e) The Office of the District Attorney is required to complete a Local Evaluation Plan  
20 that will be used to evaluate the effectiveness of the project component(s), with the project  
21 goals and the project objectives clearly stated. The Local Evaluation Plan is due no later than  
22 April 1, 2024.

23 (f) The Office of the District Attorney is required to submit a Local Evaluation Report  
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1 to determine whether the overall project (including each individual component) was effective  
2 in meeting the goals laid out in the Local Evaluation Plan. The Local Evaluation Report is due  
3 no later than June 1, 2027.

4 (g) A financial audit is required to cover the service delivery period of the grant  
5 (October 1, 2023 - December 31, 2026). The audit report will be due no later than June 1,  
6 2027. The financial audit shall be performed by a Certified Public Accountant or a participating  
7 county or city auditor that is organizationally independent from the participating county or  
8 city's project financial management functions.

9 (h) The total personnel budget for the two (2) new positions (2.0 FTE) and one (1)  
10 current part-time position (0.25 FTE) is \$1,782,147 of the total grant award of \$2,050,000 for  
11 the term October 1, 2023, to June 1, 2027. The balance of the grant award is allocated to pay  
12 \$150,000 for data collection and evaluation contract, \$10,000 for audit expense, \$39,177 for  
13 facility rental, \$11,048 for travel/training, and \$57,628 for indirect costs.

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15 Section 3. Grant funded positions: Amendment to Fiscal Year 2023-2024 and Fiscal  
16 Year 2024-2025 Annual Salary Ordinance.

17 The hereinafter designated sections and items of Ordinance No. 145-23 (Annual Salary  
18 Ordinance File No. 230645 for FYs 2023-2024, and 2024-2025) are hereby amended so that  
19 the same shall read as follows:

- 20 Department: DAT (229313) District Attorney
  - 21 Program: DA Organized Retail Theft Vertical Prosecution
  - 22 Fund: 13720
  - 23 Project ID: 10040536
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<b>Amendment</b>	<b>No. of Positions</b>	<b>Class</b>	<b>Compensation Schedule</b>
Add in FY2023-2024	0.58 FTE	8177 Attorney (Civil/Criminal)	\$5,468 - \$9,580 Biweekly
Add in FY2024-2025	1.0 FTE	8177 Attorney (Civil/Criminal)	\$5,591 - \$9,796 Biweekly
Add in FY2023-2024	0.58 FTE	8550 District Attorney's Investigator-SFERS	\$4,680 - \$5,973 Biweekly
Add in FY2024-2025	1.0 FTE	8550 District Attorney's Investigator-SFERS	\$4,785 - \$6,107 Biweekly

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APPROVED AS TO FORM:

David Chiu, City Attorney

APPROVED AS TO CLASSIFICATION

DEPARTMENT OF HUMAN RESOURCES

By: /s/ \_\_\_\_\_

Sarah Crowley

Deputy City Attorney

By: /s/ \_\_\_\_\_

Carol Isen

Human Resources Director

APPROVED: /s/ \_\_\_\_\_

London N. Breed

Mayor

APPROVED: /s/ \_\_\_\_\_

Ben Rosenfield

Controller

Recommended:

/s/ \_\_\_\_\_

Brooke Jenkins

District Attorney



**City and County of San Francisco**  
**Tails**  
**Ordinance**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 231222

**Date Passed:** January 30, 2024

Ordinance retroactively authorizing the Office of the District Attorney to accept and expend a grant in the amount of \$2,050,000 from the State of California, Board of State and Community Corrections, to fund the Organized Retail Theft Vertical Prosecution Grant Program; and amending Ordinance No. 145-23 (Annual Salary Ordinance, File No. 230645 for Fiscal Years (FYs) 2023-2024 and 2024-2025) to provide for the addition of one grant-funded position in Class 8177 Attorney-Civil/Criminal (FTE 1.0) and one grant-funded position in Class 8550 District Attorney's Investigator-SFERS (FTE 1.0) at the Office of the District Attorney for the grant agreement period of October 1, 2023, through June 1, 2027.

January 17, 2024 Budget and Finance Committee - RECOMMENDED

January 23, 2024 Board of Supervisors - PASSED ON FIRST READING


Ayes: 11 - Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton


January 30, 2024 Board of Supervisors - FINALLY PASSED

Ayes: 11 - Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

File No. 231222

**I hereby certify that the foregoing Ordinance was FINALLY PASSED on 1/30/2024 by the Board of Supervisors of the City and County of San Francisco.**

  
Angela Calvillo  
Clerk of the Board

  
London N. Breed  
Mayor

2/9/24  
Date Approved