File No. 240149 **Committee Item No.** 1
Board Item No. 41

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Committee **Date** March 25, 2024

Board of Supervisors Meeting **Date** April 2, 2024

Cmte Board

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OTHER **(Use back side if additional space is needed)**

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Completed by: Victor Young **Date** Mar 21, 2024
Completed by: _____ **Date** _____

[Annual Surveillance Report Regarding Surveillance Technology]

Resolution accepting Annual Surveillance Reports under Administrative Code, Section 19B.6, for the following departments: Airport, Arts Commission, Asian Art Museum, Child Support Services, City Administrator's Office - Real Estate Division, Department of Elections, Department of Emergency Management, Department of Homelessness and Supportive Housing, Department of Human Resources, Department of Public Health, Department of Public Works, Department of Technology, Fire Department, Human Services Agency, Juvenile Probation Department, Municipal Transportation Agency, Police Department, Port of San Francisco, Public Library, Public Utilities Commission, Recreation and Park Department, Rent Stabilization and Arbitration Board, and War Memorial Department.

WHEREAS, Administrative Code, Section 19B.6 requires each City department that obtains approval for the acquisition of Surveillance Technology to submit to the Board of Supervisors and the Committee on Information Technology (COIT) an Annual Surveillance Report for each Surveillance Technology used by the department; and

WHEREAS, Departments must submit those reports within 12 months of Board approval of the applicable Surveillance Technology Policy, and annually thereafter on or before November 1; and

WHEREAS, By no later than February 15 of each year, each department that has obtained approval for the acquisition of Surveillance Technology under Section 19B.2 must submit to the Board an Annual Surveillance Report; and

WHEREAS, COIT has received and compiled Annual Surveillance Reports from the following City departments, and each of those reports is available for review in Board File No.

240149: Airport, Arts Commission, Asian Art Museum, Child Support Services, City Administrator's Office – Real Estate Division, Department of Elections, Department of Emergency Management, Department of Homelessness and Supportive Housing, Department of Human Resources, Department of Public Health, Department of Public Works, Department of Technology, Fire Department, Human Services Agency, Juvenile Probation Department, Municipal Transportation Agency, Police Department, Port of San Francisco, Public Library, Public Utilities Commission, Recreation and Park Department, Rent Stabilization and Arbitration Board, and War Memorial Department; and

WHEREAS, Section 19B.6 requires departments to submit a Resolution to the Board to accept the Annual Surveillance Reports; now, therefore, be it

RESOLVED, That the Board of Supervisors of the City and County of San Francisco accepts the Annual Surveillance Reports described in this Resolution under Administrative Code, Section 19B.6.

San Francisco Office of the City Administrator

Committee on Information Technology

Annual Surveillance Reports

Resolution to Accept, per Admin Code Sec 19B.6

COIT Privacy Analyst Julia Chrusciel

Presentation to Board of Supervisors Rules Committee

March 25, 2024

List of Annual Reports Being Submitted

In compliance with Administrative Code Section 19B.6, the Committee on Information Technology (COIT) is pleased to submit Annual Surveillance Reports for the following technologies on behalf of their associated Departments :

- **Audio Recorders**: POL
- **Automated License Plate Readers (“ALPR”)**: AIR, DPW, MTA, POL, REC
- **Biometric Processing Software and/or System:** JUV
- **Camera, Non-Security:** FIR, LIB, REC
- **Computer Time and Print Management System:** LIB
- **Drone**: FIR, DT, PRT, PUC, DPW, REC
- **Location Management System:** JUV
- **Radio Frequency Identification (“RFID”)**: LIB
- **Security Cameras**: AAM, ADM-RED, AIR, ART, CSS, DEM, DHR, DPH, DT, FIR, HOM, HSA, LIB, MTA, PRT, PUC, REC, REG, RNT, WAR
- **Social Media Monitoring Technology:** LIB
- **Third-Party Cameras:** AIR, POL, WAR

Annual Surveillance Report Summary

Overview of 19B.6 Annual Surveillance Report

- Chapter 19B on the "Acquisition of Surveillance Technology" requires City Departments with BOS - approved Surveillance Technology Policies to complete an Annual Surveillance Report for each policy.
- The Annual Report offers Departments an opportunity to report any proposed changes to their policies, any violations that have occurred, any complaints received from the public, as well as the overall effectiveness of the technology in achieving its stated purpose.

Reports with no Changes

Many Departments proposed no changes and reported no violations or complaints with regards to their approved Surveillance Technology Policy and associated technology:

- **Audio Recorders:** Police
- **Automated License Plate Readers (ALPR):** Airport, Public Works, Police, Recreation & Park
- **Body-Worn Cameras:** Fire
- **Drones:** Public Works, Technology, Fire, Port, Recreation & Park
- **Radio Frequency Identification (RFID):** Public Library
- **Security Cameras:** Child Support Services, Elections, Emergency Management, Human Resources, Homelessness & Supportive Housing, Technology, Fire, Municipal Transportation Agency, Public Library, Recreation & Park, War Memorial
- **Third-Party Security Cameras:** Airport, Police, War Memorial

Reports with Violations or Complaints

- Two departments indicated violations or complaints. Upon discovery of issues, both departments took action and corrected the issue.
- Automated License Plate Readers (ALPR) - Municipal Transportation Agency
  - There was one data retention violation that occurred due to the system observing a vehicle twice and counting it as a hit. The vendor incorrectly assumed every hit was a violation. The department corrected the issue upon discovering it.
- Security Camera – Department of Public Health
  - The department conducted an audit and adjusted their security procedures to match the department policy.

Reports with Proposed Changes

Several Departments proposed changes to their Surveillance Technology Policies:

- Change in Authorized Job Titles
  - Camera, Non-Security – Public Library, Recreation and Park
  - Computer Time and Print Management System – Public Library
  - Drone – Public Utilities Commission
  - Security Camera – Public Utilities Commission, Rent Board
  - Social Media Monitoring Technology – Public Library
- Change in Technology (units added, replaced or ceased operation)
  - Biometric Processing Software and/or System – Juvenile Probation
  - Security Camera - Airport, Arts Commission, Asian Art Museum, City Admin. Office – Real Estate Division, Human Services Agency, Port,
- Change in Authorized Job Titles and Change in Technology (units added, replaced or ceased operation)
  - Biometric Processing Software and/or System – Juvenile Probation
  - Location Management System – Juvenile Probation

Thank you!

Questions?

Report Contents, Part I

1. Description of how Surveillance Technology is used
2. Description of whether and how often data from the technology was shared with outside entities
3. Summary of complaints or concerns from the public about the technology
4. Results of any internal audits of the technology required by the policy
5. Information, including crime statistics, to help the Board of Supervisors assess whether the effectiveness of the technology at achieving its identified purposes
6. Information on any related Public Records Act requests

Report Contents, Part II

7. Annual costs attributed to the technology and the source of funding
8. Any requested modifications to the Surveillance Technology Policy and a detailed basis for the request
9. If the technology is hardware, a description of the physical objects the technology was installed upon, or in the case of software, a description of the data sources the technology was applied to
10. Description of products and services acquired or used in the preceding year that are not already included in the Surveillance Technology Policy
11. Summary of all requests for Board of Supervisors' approval for a Surveillance Technology Policy ordinance

Surveillance Technology Inventory Status

(as of January 31, 2023)

Status of Policy	Number of Policies
Board of Supervisor-Approved Policies	48
Upcoming Policies	137
Discontinued Policy	1

Surveillance Technology Inventory Status

(as of March 21, 2024)

Status of Policy	Number of Policies
Board of Supervisor-Approved Policies	55
Technologies with Upcoming Policies	49
Discontinued Policy	1

City & County of San Francisco
London N. Breed, Mayor

Office of the City Administrator
Carmen Chu, City Administrator
Committee on Information Technology

To: Angela Calvillo

Clerk of the Board of Supervisors

From: Katherine Petrucione

Office of the City Administrator

Date: February 12, 2024

Subject: 2023 Annual Surveillance Report Summary, Analysis and Resolution

In compliance with Administrative Code Section 19B.6, the Committee on Information Technology (COIT) is pleased to submit to the Board of Supervisors the Annual Surveillance Reports for the following technologies and from the following departments:

- Audio Recorder
  - Police Department
- Automated License Plate Reader (ALPR)
  - Airport
  - Department of Public Works
  - Municipal Transportation Agency
  - Police Department
  - Recreation and Park Department
- Biometric Processing Software and/or System
  - Juvenile Probation Department
- Camera, Non-Security
  - Fire Department
  - Public Library
  - Recreation and Park Department
- Computer Time and Print Management System
  - Public Library
- Drone
  - Department of Public Works
  - Department of Technology
  - Fire Department
  - Port of San Francisco
  - Public Utilities Commission
  - Recreation and Park Department
- Location Management System
  - Juvenile Probation
- Radio Frequency Identification (RFID)
  - Public Library
- Security Camera
  - Airport
  - Arts Commission
  - Asian Art Museum

    - Child Support Services
    - City Administrator's Office – Real Estate Division
    - Department of Elections
    - Department of Emergency Management
    - Department of Human Resources
    - Department of Homelessness and Supportive Housing
    - Department of Public Health
    - Department of Technology
    - Fire Department
    - Human Services Agency
    - Municipal Transportation Agency (2)
    - Port of San Francisco
    - Public Library
    - Public Utilities Commission
    - Recreation and Park Department
    - Rent Board
    - War Memorial
- Social Media Monitoring Software
    - Public Library
- Third-Party Camera
    - Airport
    - Police Department
    - War Memorial

On behalf of the departments listed above, COIT is submitting a summary of each report and a resolution to accept all reports listed and attached to this document.

Brief Description of the Ordinance Requirements

Under San Francisco Administrative Code Section 19B.6, any "Department that obtains approval for the acquisition of Surveillance Technology under Section 19B.2 must submit to the Board of Supervisors and COIT, and make available on its website, an Annual Surveillance Report for each Surveillance Technology used by the City Department within 12 months of Board approval… and annually thereafter on or before November 1". The ordinance also states that departments must submit their Annual Surveillance Reports to the Board of Supervisors with a resolution to accept the report by February 15.

Each report should contain the following, per Admin Code Section 19.B.1:

1. Description of how the Surveillance Technology is used
2. Description of whether and how often data from the technology was shared with outside entities
3. Summary of complaints or concerns from the public about the technology
4. Results of any internal audits of the technology required by the policy
5. Information, including crime statistics, to help the Board of Supervisors assess whether the effectiveness of the technology at achieving its identified purposes
6. Information on any related Public Records Act requests
7. Annual costs attributed to the technology and the source of funding
8. Any requested modifications to the Surveillance Technology Policy and a detailed basis for the request

9. If the technology is hardware, a description of the physical objects the technology was installed upon, or in the case of software, a description of the data sources the technology was applied to
10. Description of products and services acquired or used in the preceding year that are not already included in the Surveillance Technology Policy
11. Summary of all requests for Board of Supervisors' approval for a Surveillance Technology Policy ordinance

Section 19B.2.(e) also stipulates that Departments report any accidental receipt of data obtained from face recognition technology data. Departments are asked to note any receipt of face recognition as a part of their Annual Surveillance Report process.

Background on the Reporting Process

This is the second year that departments have completed the Annual Surveillance Report process. Twenty-three city departments issued 44 reports. Forty-three reports were due by November 1, 2023 and one was due by September 27, 2023. COIT is submitting all reports on behalf of the departments.

Departments submitted 41 reports to the Clerk of the Board on or before the November 1 deadline. The San Francisco Police Department (SFPD) had one report due on September 27, 2023 and two reports due on November 1, 2023. COIT staff issued two extensions for the report due on September 27, 2023 – to October 6, 2023 and then to December 22, 2023. COIT also issued SFPD an extension for the two reports due on November 1, 2023 to December 22, 2023. All three Police Department reports were submitted for COIT staff review on December 22, 2023. The Police Department submitted three reports to the Clerk of the Board of Supervisors on January 23, 2024.

As required by Administrative Code Chapter 19B, COIT posted all Annual Surveillance Reports submitted on its website and directed departments to link to these reports on their own websites. Departments also emailed their submissions to the Clerk of the Board of Supervisors.

The following sections provide a summary of the submitted Annual Surveillance Reports, including whether Departments requested a change to their Board-approved Surveillance Technology Policy, and whether there were any violations of the policy or complaints received from the public. All submitted Annual Surveillance Reports are also attached to this document.

If you have questions on the reporting process, please direct them to Katharine Petrucione, Deputy City Administrator and Interim Director of COIT.

Annual Surveillance Report Summary

Reports with no major changes

The Annual Surveillance Report submitted for the following departments for the associated surveillance technology policies reported no proposed changes to their approved surveillance technology policy and reported no complaints or violations.

Technology	Department
Audio Recorder	Police Department
Automated License Plate Reader (“ALPR”)	Airport
Automated License Plate Reader (“ALPR”)	Department of Public Works
Automated License Plate Reader (“ALPR”)	Police Department
Automated License Plate Reader (“ALPR”)	Recreation and Park Department
Body-Worn Camera	Fire Department
Drone	Department of Public Works
Drone	Department of Technology
Drone	Fire Department
Drone	Port of San Francisco
Drone	Recreation and Park Department
Radio Frequency Identification (“RFID”)	Public Library
Security Camera	Child Support Services
Nest Camera	Department of Elections
Security Camera	Department of Emergency Management
Security Camera	Department of Human Resources
Security Camera	Department of Homelessness and Supportive Housing
Security Camera	Department of Technology
Security Camera	Fire Department
Security Camera	Municipal Transportation Agency
Security Cameras in SFMTA-regulated taxi cabs	Municipal Transportation Agency
Security Camera	Public Library
Security Camera	Recreation and Park Department
Security Camera	War Memorial
Third-Party Security Camera	Airport
Third-Party Security Camera	Police Department
Third-Party Security Camera	War Memorial

Reports indicating a change to policy

There were notable changes to the authorized use cases, authorized job titles or in the replacement, addition, or cessation of technology provided in the Annual Surveillance Report for the following Departments and their associated technologies.

Biometric Processing Software and/or System – Continuous Alcohol Monitoring Device

Department	Notable Changes
Juvenile Probation Department	The number of Deputy Probation Officers changed to reflect a more accurate count of staff due to new hires. Two classifications, an additional 8444 - Deputy Probation Officer classification and the 8413 - Assistant Chief Probation Officer, were added. The department signed a contract with a new vendor and had its technology replaced with equivalent technology from the new vendor.

Camera, Non-Security – Patron Counting System

Department	Notable Changes
Public Library	The department added the following job titles: 0953 Chief Operating Officer (2) and 1823 Senior Data Analyst (2); the department also removed the following job titles: 1840 Junior Management Assistant (1) and 1801 Analyst Trainee (1) due to department reorganization.

Cameras, Non-Security – Body-Worn Camera

Department	Notable Changes
Recreation and Park Department	The department added the following job titles because the same people are using the technology, but they have been promoted: Chief, Park Rangers (0951); Deputy Chief, Park Rangers (0922).

Computer Time and Print Management System

Department	Notable Changes
Public Library	The department added the following job titles: 1092 IT Operations Support Admin II, 1822 Administrative Analyst, and 1042 IS Engineer-Journey. The 1092 and 1822 job titles are for recently hired employees and the 1042 job title should have been included in the original Surveillance Technology Policy.

Drone

Department	Notable Changes
Public Utilities Commission	The department added the following job titles: 1770 Photographer, 1774 Head Photographer; Water Supply and Treatment Division: 5312 Survey Assistant II, 5314 Survey Associate, and 5216 Chief Surveyor; Water Natural Resources: 2483 Biologist; Water Infrastructure: 5207 Associate Engineer; Wastewater Engineering/Project Management: 5241 Engineer, 5203 Assistant Engineer, 5211 Senior Engineer, 5212 Principal Engineer, 5508 Project Manager IV, 5201 Jr. Engineer, 5130 Sewage Treatment Plant Superintendent, 0943 Manager VIII, 1824 Principal Admin Analyst, 7252 Chief Stationary Engineer, Sewage Plant, 0942 Manager VII, 5506 Project Manager III, 0933 Manager V, 1844 Senior Management Assistant, 6319Senior Construction Inspector, 0955 Deputy Director V, 0941 Manager VI, 0932 Manager IV, and 1446 Secretary II. The 1774 Head Photographer and 1770 Photographer in SFPUC's Infrastructure Division use drones to create records of documentation for infrastructure capital projects. The Survey Staff in SFPUC's Water Supply and Treatment Division use drones to support various projects regarding land detection change and imagery capture throughout PUC properties. The Water Natural Resources Biologist was overseeing a project in which a contractor used a drone to collect rare plant population data in an SFPUC watershed. The Water Infrastructure 5207 Associate Engineer was overseeing a project in which a consultant used a drone to collect data documenting the left abutment hillside geologic mapping of the Turner Dam. The remaining job titles in Wastewater Engineering/Project Management had access to data collected by contractors working on project WW-647R "Southeast Water Pollution Control Plant Biosolids Digester Facilities" and WW-628 "Southeast Plant New Headworks Facility Project". Drone images and video help the Waste Water project teams track project progress.

Location Management System – Electronic Monitoring Ankle Bracelet with GPS

Department	Notable Changes
Juvenile Probation Department	The department added the role of 8413 - Assistant Chief Probation Officer. The department also changed vendors; as a result, the department replaced its electronic monitoring equipment with equivalent equipment from the current vendor.

Security Camera

Department	Notable Changes
Airport	Cameras were replaced because they malfunctioned, were damaged or ceased operating.
Arts Commission	One camera was replaced after it stopped working.
Asian Art Museum	Cameras were replaced because they malfunctioned or ceased operating.
City Administrator's Office – Real Estate Division	Two cameras were replaced because they ceased operating and two additional cameras were added to augment existing facility coverage.
Human Services Agency	51 cameras were added to the 3120/3125/3127 Mission Street building lobbies.
Port of San Francisco	Three cameras were added at Pier 68.
Public Utilities Commission	The department listed the following job titles: SFPUC Emergency Planning & Security Staff : 0931 Director of Security, 0932 Emergency Planning Director, 1844 Senior Management Assistant, 1824 Pr. Admin Analyst, 1054 Principal IS Business Analyst; SFPUC Headquarters: 0922 Building Manager, 8304 Deputy Sheriff ; 8300 Sheriff Cadet; Southeast Community Facility: A-1 Security Guards (contractor); 0923Southeast Community Facility Manager, 7334 Stationary Engineer; Information Technology Services: 1044 IS Engineer Principal; Water Supply & Treatment: 5149 Superintendent of Water Treatment Facilities, 1844 Senior Management Assistant, 0933 Maintenance Manager, 7343 Sr. Stationary Engineer; City Distribution Division: 7120 Buildings and Grounds Supt, 7334 Stationary Engineer, 0933 Programs and Maintenance Manager, 7341 Stationary Engineer; Hetch Hetchy: 5601 Personnel and Training Analyst, Contractor, 5602 Personnel & Training manager, and 5602 Utility Specialist. The department explained that these personnel are responsible for the safety and security of the department's facilities.
Rent Board	The department added the following job titles, as the department recently hired for these roles: 0961 - Executive Director, 0952 - Deputy Director, 1054 - Chief Information Officer, and 1095 - IT Operations Support Admin V.

Social Media Monitoring Technology

Department	Notable Changes
Public Library	The department added the job title of 1312-Public Information Officer as the department recently hired for that role.

Reports indicating violations or complaints

Two departments listed violations and/ or complaints. A summary of each department's violations is detailed below.

Automated License Plate Reader ("ALPR")

Department	Details of Violations and/or Complaints
Municipal Transportation Agency	The department noted that there was one data retention violation that occurred due to the system observing a vehicle twice and counted as a hit. The vendor incorrectly assumed every hit was a violation.

Security Camera

Department	Details of Violations and/or Complaints
Department of Public Health	The department conducted an audit and adjusted their security procedures to match the department policy.

Outstanding Surveillance Technologies

The following technologies have been identified as surveillance technologies as defined by Administrative Code Sec 19B.1 and still require a Surveillance Technology Policy to be reviewed and approved by the Board of Supervisors. These are predominantly technologies acquired by departments before Chapter 19B took effect in July 2019. This list includes 52 technologies from 11 departments and reflects the current Surveillance Technology Inventory as of January 24, 2024. Since the last Annual Surveillance Report, the backlog of outstanding technologies has been reduced by 85.

Technology Category	Department Name	Technology Name
Alert System Software	Police Department	Dataminr First Alert
Audio Recorder	Police Department	Lil Ears Microphone
Biometric Processing Software and/or System	Police Department	Cogent ABIS (Automatic Biometric Identification System)
	Police Department	DataWorksPlus Digital Crime Scene System
	Police Department	DataWorksPlus Digital Photo Manager system
	Police Department	Microblink Software
Camera	Department of Technology, Department of Emergency Management, Office of Economic and Workplace Development, and Police Department	Community Safety Cameras
	Department of Public Works	Body-Worn Camera
	Municipal Transportation Agency	Automated Speed Enforcement Camera
	Municipal Transportation Agency	Red Light/ No Right Turn Camera
	Police Department	Andros Robotics w/ Camera and Audio
	Police Department	Avatar Robot
	Police Department	Body Worn Cameras (Axon)
	Police Department	CommPort Tech (Under Vehicle Camera)
	Police Department	Fiber Optic Camera
	Police Department	HNT Throw Phone / Camera
	Police Department	IP Cameras (Digital Cameras)

Camera, cont.	Police Department	Irobot
	Police Department	Pole Camera
	Police Department	QinetiQ Robotics w/ Camera and Audio
	Police Department	Recon Scout
	Police Department	Security Cameras (City Department Surveillance Cameras)
	Police Department	SWAT Camera
	Police Department	Tactical Electronics Fiber Scope
	Police Department	Under Door Camera
	Police Department	Under Vehicle Camera
	Police Department	Vertmax Camera
	Police Department	Wolstenholme HazProbe
	Police Department	Non-City Entity/ Third-Party Surveillance Cameras with financial agreement
Data Analytics Software	Police Department	Blackbag BlackLight
Data Forensics Software	Juvenile Probation Department	GoGuardian Safety & Security Software
	Police Department	DVR Recorder
	Police Department	Forensic Toolkit
	Police Department	Gray Key Forensic Tool (used with Magnetic Forensics)
	Police Department	MacQuisition
	Police Department	Magnetic Forensics
	Police Department	OpenText EnCase Forensic
DNA and Genomics Software and/or Hardware	Police Department	DNA Analysis Software
	Police Department	LifeTech 7500 or RT-PCR instrument
	Police Department	LifeTechnology 3500 and 3130xl Capillary Electrophoresis instruments
	Police Department	Qiagen Qiacubes
Local Area Network	Airport	Media Access Control (MAC) Address
	Department of Technology	Local Area Networks in City-Owned Housing and open areas
	Fine Arts Museum	Meraki
	Public Library	Meraki WiFi and Wifi in Bookmobiles
Location Management System	Municipal Transportation Agency	Data feeds from station less bicycle and powered scooter share programs

	Municipal Transportation Agency	Electronic Taxi Access System (ETAS)
	Police Department	CellHawk
	Police Department	GPS Tracking Device
	Police Department	Non-City Entity Drone Detection System
RFID/Toll Reader	Police Department	RFID Scanner
Smart City Sensors	Airport	ParkAssist Parking Guidance System
Social Media Monitoring Software	Fine Arts Museum	Facebook Business Manager
	Fine Arts Museum	Falcon
	Police Department	Penlink
Temporary ID and Contact Tracing System	Department of Public Health	Lobby Track

Board of Supervisors-Approved Surveillance Technology Policies

These Surveillance Technology Policies were approved by the San Francisco Board of Supervisors prior to January 24, 2024. This list includes 87 technologies and 52 Surveillance Technology Policies.

Technology Category	Department Name	Technology Name	BOS Approval Date
ALPR	Municipal Transportation Agency	Transit-only lane enforcement (TOLE) cameras	10/25/2022
Audio Recorder	Airport	Airport Gunshot Detection - proof of concept	11/28/2023
Audio Recorder	Police Department	ShotSpotter	7/27/2021
Automated License Plate Reader	Airport	License Plate Recognition System	7/27/2021
Automated License Plate Reader	Department of Public Works	Automatic License Plate Reader	7/27/2021
Automated License Plate Reader	Municipal Transportation Agency	Automated License Plate Reader	10/25/2022
Automated License Plate Reader	Police Department	Automated License Plate Reader (ALPR)	7/27/2021
Automated License Plate Reader	Recreation and Park Department	License Plate Readers	7/27/2021
Biometric Processing Software and/or System	Juvenile Probation Department	SCRAM CAM	10/25/2022
Camera	Asian Art Museum	Security Camera System	7/27/2021
Camera	City Administrator's Office – Real Estate Department	Security Camera Systems	7/27/2021
Camera	Airport	Pre-security Closed Circuit Television (CCTV) Cameras	7/27/2021
Camera	Airport	Third-Party Cameras	11/15/2022
Camera	Arts Commission	Surveillance Cameras	7/27/2021
Camera	Child Support Services	Sonitrol Security Cameras	7/27/2021
Camera	Department of Emergency Management	Closed Circuit Television Cameras	7/27/2021
Camera	Department of Human Resources	Security Cameras	7/27/2021
Camera	Department of Public Health	CCTV Security Cameras	7/27/2021
Camera	Department of Technology	Outdoor Facility Cameras	7/27/2021

Camera	Fine Arts Museum	Closed-circuit television cameras (CCTVs), connected to recording devices	12/12/2023
Camera	Fire Department	Body-Worn Cameras	10/25/2022
Camera	Fire Department	Surveillance Cameras	7/27/2021
Camera	Department of Homelessness and Supportive Housing	Security camera system	7/27/2021
Camera	Human Services Agency	Client Lobby Cameras	7/27/2021
Camera	Public Library	Security Cameras	7/27/2021
Camera	Public Library	Sensource People Counters	10/25/2022
Camera	Municipal Transportation Agency	Security cameras inside SFMTA-regulated taxi cabs	10/25/2022
Camera	Municipal Transportation Agency	Genetec video management software	7/27/2021
Camera	Municipal Transportation Agency	Video cameras	7/27/2021
Camera	Police Department	Non-City Entity/ Third-Party Surveillance Cameras without financial agreement	9/27/2022
Camera	Port	Closed Circuit Television Camera (CCTV)	7/27/2021
Camera	Port	Network Video Recorder	7/27/2021
Camera	Public Utilities Commission	Surveillance Cameras	7/27/2021
Camera	Recreation and Park Department	Body-Worn Cameras	11/15/2022
Camera	Recreation and Park Department	Security Cameras	7/27/2021
Camera	Department of Elections	Nest Cameras	11/15/2022
Camera	Rent Board	Security Cameras - Lobby	7/27/2021
Camera	War Memorial	Third-Party Cameras	10/25/2022
Camera	War Memorial	Veterans Building Suveillance Camera System	7/27/2021
Drone	Department of Public Works	Aerial Drone	7/27/2021

Drone	Department of Technology	Aerial Drone	7/27/2021
Drone	Fire Department	Drone	7/27/2021
Drone	Port	Unmanned Aerial Vehicle	7/27/2021
Drone	Public Utilities Commission	Unmanned Aerial Vehicles (aka UAVs, Drones)	7/27/2021
Drone	Recreation and Park Department	UAV Drones	7/27/2021
Local Area Network	Public Library	TBS - Today's Business Solutions (MyPC, Papercut, ePrintIt, Easy Booking, ScanEZ) - Computer Time and Print Management System	10/25/2022
Location Management System	Airport	Application Based Commercial Transport (ABCT)	11/28/2023
Location Management System	Juvenile Probation Department	Electronic Monitoring Ankle Bracelet (GPS)	10/25/2022
Network Server	Port	Network Server	7/27/2021
RFID/Toll Reader	Airport	Electronic Toll Readers	11/28/2023
RFID/Toll Reader	Public Library	RFID (Radio Frequency Identification) Tags	7/27/2021
Social Media Monitoring Software	Asian Art Museum	Mobile Fuse	12/12/2023
Social Media Monitoring Software	City Administrator's Office – 311	Buffer	12/12/2023
Social Media Monitoring Software	City Administrator's Office – Animal Care and Control	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	City Administrator's Office – Central Office	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	City Administrator's Office – Office of Civic Engagement and Immigrant Affairs	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	City Administrator's Office – Office of Transgender Initiatives	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Airport	Hootsuite	12/12/2023

Social Media Monitoring Software	Arts Commission	Hootsuite	12/12/2023
Social Media Monitoring Software	Arts Commission	Meltwater	12/12/2023
Social Media Monitoring Software	Office of Assessor-Recorder	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Controller's Office	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	City Planning	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Building Inspection	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Children, Youth, and Their Families	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Early Childhood	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Emergency Management	Hootsuite	12/12/2023
Social Media Monitoring Software	Department of Emergency Management	Tweetdeck (freeware)	12/12/2023
Social Media Monitoring Software	Department of Police Accountability	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Public Health	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Technology	Archive Social	12/12/2023
Social Media Monitoring Software	Department of the Environment	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Ethics Commission	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Fire Department	Critical Mention	9/21/2023
Social Media Monitoring Software	Department of Homelessness and Supportive Housing	Social Media Monitoring Technology	12/12/2023

Social Media Monitoring Software	Human Rights Commission	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Human Service Agency	Sprout Social	7/25/2023
Social Media Monitoring Software	Human Services Agency	Meltwater	7/25/2023
Social Media Monitoring Software	Public Library	Hootsuite	10/25/2022
Social Media Monitoring Software	Public Library	Meltwater	10/25/2022
Social Media Monitoring Software	Municipal Transportation Agency	Social media monitoring software	12/12/2023
Social Media Monitoring Software	Mayor's Office	Social media monitoring technology	12/12/2023
Social Media Monitoring Software	Office of Economic and Workforce Development	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Port	Hootsuite Social Media Monitoring	12/12/2023
Social Media Monitoring Software	Public Utilities Commission	Hootsuite	12/12/2023
Social Media Monitoring Software	Recreation and Park Department	Social Media Monitoring Technology	12/12/2023
Social Media Monitoring Software	Department of Elections	Social Media Monitoring Technology	10/24/2023

Discontinued Surveillance Technology Policy

This surveillance technology was presented to the San Francisco Board of Supervisors, but the Board of Supervisors declined to approve the policy. This list includes one surveillance technology.

Technology Category	Department Name	Technology Name	BOS Action	BOS Action Date
Location Management System	Recreation and Park Department	Spotery Application with GPS feature	Rules Committee did not forward to the full Board of Supervisors for consideration.	10/31/2022

Annual Surveillance Reports 2023

Audio Recorders: Police Department

POL Shotspotter Audio Recorder Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

SoundThinking, Inc. (formerly ShotSpotter)

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

This technology alerted SFPD to over 1,454 gunfire events between November 1, 2022 and November 1, 2023, many of which were not reported through the 911 dispatch system.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

District Attorney's Office

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

N/A. The shotspotter application is on every officer's smart phone and the vendor relationship is managed through daily job duties of staff. There are no specific FTEs assigned to managing the technology throughout the city.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$526,214

14.20 Are there annual Hardware/ Equipment costs?

No

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

General Fund

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

Yes

14.32 Why have the annual costs changed?

The annual costs decreased as the 2% nominal increase noted in the impact report addressed anticipation of including an expansion option. That has not yet been made active so there is no payment for the expanded coverage.

Automated License Plate Reader: Airport

AIR ALPR Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

SFO Landside Operations; SFO GTU Ground Transportation Unit; Contractors - IBI and Transcore.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The ALPR – GTMS has been effective as a fail-safe should the Automated Vehicle Identification (AVI) readers malfunction and fail to read the transponder which the Airport affixes to certain types of permitted vehicles. The technology assists in dispute resolution in the event that the operator challenges the transponder data (i.e., number of trips the operator has made to the Airport) collected from the AVI.

The technology is also effective in tracking permitted operators that are not issued transponders, such as TNC vehicles and long distance bus carriers; tracking unpermitted operators who solicit passengers for rides; and assisting public safety agencies in investigations.

The technology enables the Airport to assess trip fees on permitted Commercial ground transportation operators. Specifically, in 2021, the Airport collected a total of $ 22,373,523 in trip fees from ground transportation operators.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The S.F. Police Department - Airport Bureau (SFPD-AB) receives surveillance technology data from the Airport. Specifically the data includes: License Plate number, image of car, and list of time & location of when the vehicle was on Airport property. Vehicles that did not have a permit to operate at the Airport are cited as being in violation of the contractual requirements of the Airport.

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The California Public Utilities Commission (CPUC) receives surveillance technology data from the Airport. Specifically the data includes: License Plate number, image of car, and list of time & location of when the vehicle was on Airport property. Vehicles that did not have a permit to operate at the Airport are reported as being in violation of the contractual requirements of the Airport.

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

SFO: TechShop Existing (.10 of FTE)

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:

$20,000

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$340,000 = Total Annual Cost of Software & Hardware Support

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

See 14.19 Note Above.

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Operating Expense

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Automated License Plate Reader: Department of Public Works

DPW Automated License Plate Reader (ALPR) Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

As of the writing of this report, we have yet to enter into contract with any vendor. We are in negotiations with a vendor working with OCA.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

No

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

We cannot make a determination regarding the success of this program or not, since we have not been successful in the procurement of cameras outlined in this policy. Working with OCA, we are in final contract negotiations with a new vendor with the goal to reduce illegal dumping by having a license plate reader that will allow us to capture illegal dumping and follow up with the bad actors.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

Public Works, in collaboration with OCA, are finalizing the procurement of the equipment. When procurement is complete, the FTE are the same as those identified in the policy document. All FTE are existing.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

Yes

14.3 Are there one-time Salary and Fringe costs?

Yes

14.4 List total one-time Salary and Fringe costs for FY 2023-2024.

0

14.5 Are there one-time Software costs?

Yes

14.6 List total one-time Software costs for FY 2023-2024.

$100,000

14.7 Are there one-time Hardware/ Equipment costs?

Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.

$100,000

14.9 Are there one-time Professional Services costs?

No

14.11 Are there one-time Training costs?

No

14.13 Are there one-time "Other" costs?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$100,000

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

$100,000

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Public Works budget, continuing funds from BOS addbacks and departmental funding.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

Yes

14.32 Why have the annual costs changed?

We are finalizing the contract for the first time. It is not final yet but will be by the end of the fiscal year.

Automated License Plate Reader: Municipal Transportation Agency

MTA Automated License Plate Reader (ALPR) Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

No new companies or entities added.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

1. Helped Parking Control Officer (PCO) cover larger geographic areas and improved effectiveness and efficiency in performance of their duties.
2. Parking garage staff no longer required to work within confined areas in parking garages. Minimized repetitive motion injuries from physical chalking by automating the process for Parking Control Officer (PCOs) to mark vehicles.
3. Improved accuracy and simplified parking enforcement duties. Provided data required to calculate parking fees, especially when patrons lost their parking tickets within City-owned parking garages and lots. Provided data to inform potential new on-street parking and curb policies and regulations. For instance, eliminated physical permits on residential parking.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

SFMTA contractor LAZ Parking and their subcontractor, Dixon Resources Unlimited, were provided with parking occupancy data (i.e., vehicle counts). These entities were not provided with license plate numbers or other personally identifiable information.

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

Yes

12.2 How many violations have there been over the last year?

1

12.3 Please describe each violation and document what the department did to respond to violation – in terms of correction, public disclosure, and discipline of involved parties.

Data retention violation occurred due to system observed a vehicle twice and counted as a hit. Vendor incorrectly assumed every hit was a violation.

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

Digital image associated with a parking citation are retained for 365 days.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

This was not a violation. Department worked with the vendor and fixed the issue in a timely manner.

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

104x – IT Staff • 109x – Operations Support Admin • 182x – Administrative Analyst • 184x - Management Assistant • 917x - Managers • 5277 – Planner I • 5288 – 5290 Transportation Planners • 8214 – Parking Control Officer(s)

14.2 Are there one-time costs for Fiscal Year 2023-2024?

Yes

14.3 Are there one-time Salary and Fringe costs?

No

14.5 Are there one-time Software costs?

Yes

14.6 List total one-time Software costs for FY 2023-2024.

$80,000

14.7 Are there one-time Hardware/ Equipment costs?

Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.

$1.4 Million

14.9 Are there one-time Professional Services costs?

No

14.11 Are there one-time Training costs?

No

14.13 Are there one-time "Other" costs?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$130,620

14.20 Are there annual Hardware/ Equipment costs?

No

14.22 Are there annual Professional Services costs?

Yes

14.23 List total annual Professional Services costs for FY 2023-2024:

$120,000

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Operating Budget

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

Yes

14.32 Why have the annual costs changed?

Additional equipment acquired.

Automated License Plate Reader: Police Department

POL Automated License Plate Reader (ALPR) Annual Surveillance Report 20

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Current vendor: Neology

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Partially

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

This year, the Department had two operable vehicle ALPR units. This is an insufficient number of units to prove or disprove the effectiveness of ALPR.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

District Attorney's Office

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Northern Regional Intelligence Center (NCRIC)

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

Yes

13.2 How many public records requests have been made regarding this surveillance technology?

One (1)

13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.

The member of the public requested a list of locations where semi-fixed or fixed ALPR cameras could/would be stationed.

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

One (1) Q-2 Police Officer and one (1) Q-60 Lieutenant

14.2 Are there one-time costs for Fiscal Year 2023-2024?

Yes

14.3 Are there one-time Salary and Fringe costs?

No

14.5 Are there one-time Software costs?

No

14.7 Are there one-time Hardware/ Equipment costs?

Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.

$29,853.45

14.9 Are there one-time Professional Services costs?

No

14.11 Are there one-time Training costs?

No

14.13 Are there one-time "Other" costs?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

General Fund, Equitable Sharing Fund & Grant Funds

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Automated License Plate Reader: Recreation and Park Department

REC Automated License Plate Reader (ALPR) Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Microbiz, ExacqVision

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Video identification provides a record of evidence that can be used to deter property crime, theft, and vandalism. In doing so they promote public safety and help the department fulfill its mission to maintain beautiful parks and facilities. ALPR's are a valuable tool that assists a small team of public safety personnel provide adequate protections to facilities located throughout the city of San Francisco.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

.1

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:

$21270

14.18 Are there annual Software costs?

No

14.20 Are there annual Hardware/ Equipment costs?

No

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

General Fund

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Biometric Processing Software and/or System: Juvenile Probation Department

JUV Continuous Alcohol Monitoring Device Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

2.2 Please provide an updated list of authorized job titles.

The following FTEs participte in the implementation of the alcohol monitoring program: - 24 Class 8444/8530 Deputy Probation Officers - 5 Class 8434 Supervising Probation Officers, - 1 Senior Supervising Probation Officer - 1 Director of Probation Services - 1 Chief Probation Officer - 1 Assistant Chief Probation Officer

2.3 Why have the job titles changed?

The number of Deputy Probation Officers changed to reflect a more accurent count of staff (e.g., due to new hires, etc.). Classification 8530 and the Assitant CPO should have been listed initially and so they are now being added here.

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Yes

4.2 Why has the technology been replaced?

BI Incorporated - JUV's new equipment lessor - was selected in the Fall of 2022, pursuant to San Francisco Administrative Code Section 21.16 (c) through RfQ#APD2022-01 (Adult Probation Department), issued 03/23/2022 and reissued 03/31/2022. JUV's BI Incorporated equipment lease agreement start date is 11/01/2022.

4.3 Please list technology which was replaced (include manufacturer and model information).

SCRAM CAM bracelet (continuous alcohol monitoring); SCRAM GPS (electronic monitoring); SCRAM Base Station.

4.4 Please list technology which replaced the original technology (include manufacturer and model information).

BI Incorporated's alcohol monitoring devices are as follows: -SL2 & SL3 Remote Breathe Alcohol Monitor; -TAD Transdermal Alcohol Detector (landline w/ radio frequency); -TAD Transdermal Alcohol Detector (cellular w/ radio frequency); -BI Mobile Device w/ SmartLINK Verify.

4.5 Please list how many units have been replaced.

All prior SCRAM devices are now replaced with BI Incorporated devices including alcohol monitoring devices.

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

BI Incorporated, which leases the equipment to JUV.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The technology has served its intended purpose in an effective matter to fulfill the following court mandated requirements: Youth are only placed on continuous alcohol monitoring (CAM) in San Francisco with a court order. The Court may order a youth to be placed on CAM as a condition of probation, if the Court determines that is in the interest of public safety and the youth's well being. Continuous alcohol monitoring data is analyzed on a daily basis by probation officers to ensure compliance with the Court's order.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

No

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

As noted in JUV's policy, data regarding individual youth may be shared with the Superior Court, Police Department, District Attorney, other Law Enforcement agencies, and/or Public Defender/Defense counsel, on a case-by-case basis, on a need-to-know basis; pursuant to an ongoing investigation and/or court proceeding/ court order. This could include law enforcement agencies from other jurisdictions outside of the City. Information shared includes monitoring outcomes (e.g., alcohol detected or none detected); young person's full name and PIN.

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

JUV conducts regularly conducts inventory checks for the leased equipment, and holds periodic meetings with the lessor to ensure full compliance with the program.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

N/A

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

Yes

13.2 How many public records requests have been made regarding this surveillance technology?

JUV received 3 records requests regarding the surveillance technology within the last year.

13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.

Request 1: Information about young people enrolled in the electronic monitoring program. Request 2: BI Incorporated agreement copy and recent invoices. Request 3: Communications between JUV and SCRAM (prior contractor) about the application of continuous alcohol monitors on juveniles since May 1, 2022.

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

The following FTEs participte in the implementation of the alcohol monitoring program: - 24 Class 8444/8530 Deputy Probation Officers - 5 Class 8434 Supervising Probation Officers, - 1 Senior Supervising Probation Officer - 1 Director of Probation Services - 1 Chief Probation Officer - 1 Assistant Chief Probation Officer"

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

No

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

Actual costs between July 2023 and September 2023 were $21,84,46. This includes costs to lease equipment and replace lost or damaged units (for alcohol monitoring and EM combined). Using the monthly average, JUV estimates that its equipment leasing/replacement costs for FY23-24 would be about $87,400.

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

General Funds

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

Yes

14.30 Why have the one-time costs changed?

As mentioned, JUV executed a new equipment lease agreement with a new vendor: BI Incorporated. This updated the total annual costs due to pricing differences.

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

Yes

14.32 Why have the annual costs changed?

As mentioned, JUV executed a new equipment lease agreement with a new vendor: BI Incorporated. This updated the total annual costs due to pricing differences.

Camera, Non-Security: Fire Department

FIR Body-Worn Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Axon

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

It is used as a tool by our public information officer along the lines of the use cases outlined in our approved policy

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

1

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

N/A

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Camera, Non-Security: Public Library

LIB Sensource Patron Counter System Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

2.2 Please provide an updated list of authorized job titles.

Add 0953 Chief Operating Officer (2), 1823 Senior Data Analyst (2). Remove 1840 Junior Management Assistant (1), 1801 Analyst Trainee (1)

2.3 Why have the job titles changed?

Departmental reorganization.

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Library Facilities, Sensource vendor tech support.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The Department shall use Sensource Patron Counter System only for the following authorized purposes:
– to tally the entry and exit of Library visitors at all 28 public facilities.
– to track usage of meeting rooms, elevators and restrooms for purposes of resource allocation.

Its been effective in gathering data for library statistics.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

Number of FTE (new & existing): The technology does not require additional FTE; however, it is supported by staff members representing the following classifications: o 0.02 FTE - 1822 Administrative Analyst o 0.01 FTE - 1823 Senior Data Analyst

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:

$4,614.71

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$47,000.00

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

$6,500.00

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Library Preservation Fund (LPF)

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Camera, Non-Security: Recreation and Park Department

REC Body-Worn Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

2.2 Please provide an updated list of authorized job titles.

Chief, Park Rangers (0951); Deputy Chief, Park Rangers (0922)

2.3 Why have the job titles changed?

Promotion

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Axon, Evidence.com

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Body worn cameras protect have been effective public safety tools. They provide a record of incidents and activity that can be referenced later for evidentiary and training purposes. They help keep RPD staff and the public safe.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

.2

14.2 Are there one-time costs for Fiscal Year 2023-2024?

Yes

14.3 Are there one-time Salary and Fringe costs?

No

14.5 Are there one-time Software costs?

No

14.7 Are there one-time Hardware/ Equipment costs?

Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.

$14000

14.9 Are there one-time Professional Services costs?

No

14.11 Are there one-time Training costs?

No

14.13 Are there one-time "Other" costs?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:

$30000

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$12000

14.20 Are there annual Hardware/ Equipment costs?

No

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

General Fund

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Computer Time and Print Management System: Public Library

LIB Computer Management System Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

2.2 Please provide an updated list of authorized job titles.

1092 IT Operations Support Admin II (1), 1822 Administrative Analyst (1), 1042 IS Engineer-Journey (4)

2.3 Why have the job titles changed?

1042 classification support the servers directly. Unsure why they are not part of the STP. 1092 & 1822 are new hires to the LIB IT Dept.

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Library IT, TBS technical & customer support

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Partially

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The Surveillance Technology Policy helped define the usage of Today's Business Solutions (TBS) Computer Time and Print Management in supporting the library's mission and has helped define and limit access to authorized parties. This technology is essential for the operations of public computer and printer management access. In that effect this technology has been effective in maintaining the public service model of providing computer access for patrons and managing time and printing. This is a timeout software that is essential for patrons to use public computers and doesn't store any PII.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

19

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$525,293

14.20 Are there annual Hardware/ Equipment costs?

No

14.22 Are there annual Professional Services costs?

Yes

14.23 List total annual Professional Services costs for FY 2023-2024:

$3,696

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Library Preservation Funds (LPF)

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Drone: Department of Public Works

DPW Drone Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

n/a

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The drones have not been used during this reporting period.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

n/a

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Capital Project Funding

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Drone: Department of Technology

DT Drone Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

N/A

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Partially

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

We are in the process of procuring our first drone, so the effectiveness has not yet been tested or proven.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
0.1

14.2 Are there one-time costs for Fiscal Year 2023-2024?
Yes

14.3 Are there one-time Salary and Fringe costs?
No

14.5 Are there one-time Software costs?
No

14.7 Are there one-time Hardware/ Equipment costs?
Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.
$6000.00

14.9 Are there one-time Professional Services costs?
No

14.11 Are there one-time Training costs?
No

14.13 Are there one-time "Other" costs?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
Yes

14.16 Are there annual Salary and Fringe costs?
Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:
$12,500

14.18 Are there annual Software costs?
No

14.20 Are there annual Hardware/ Equipment costs?
No

14.22 Are there annual Professional Services costs?
No

14.24 Are there annual Training costs?
No

14.26 Are there annual "Other" costs?
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
PEG Capital Funds

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
Yes

14.30 Why have the one-time costs changed?
Inflation.

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Drone: Fire Department

FIR Drone Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

N/A

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

While still in the initial stages of developing the Department's Drone Committee, the Department has begun training additional personnel on use of the drone as well as deploying it at incidents as described in the approved policy.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
N/A

14.2 Are there one-time costs for Fiscal Year 2023-2024?
Yes

14.3 Are there one-time Salary and Fringe costs?
No

14.5 Are there one-time Software costs?
No

14.7 Are there one-time Hardware/ Equipment costs?
Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.
$24,702

14.9 Are there one-time Professional Services costs?
No

14.11 Are there one-time Training costs?
No

14.13 Are there one-time "Other" costs?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
General fund

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Drone: Port of San Francisco

PRT Unmanned Aerial Vehicle - Drone Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

N/A

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

No

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The Port does not currently use drone/UAV technology.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

0

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

N/A

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Drone: Public Utilities Commission

PUC Unmanned Aerial Vehicle - Drone Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

2.2 Please provide an updated list of authorized job titles.

SFPUC Infrastructure: 1770 Photographer, 1774 Head Photographer; Water Supply and Treatment Division: 5312 Survey Assistant II, 5314 Survey Associate, and 5216 Chief Surveyor; Water Natural Resources: 2483 Biologist; Water Infrastructure: 5207 Associate Engineer; Wastewater Engineering/Project Management: 5241 Engineer, 5203 Assistant Engineer, 5211 Senior Engineer, 5212 Principal Engineer, 5508 Project Manager IV, 5201 Jr. Engineer, 5130 Sewage Treatment Plant Superintendent, 0943 Manager VIII, 1824 Principal Admin Analyst, 7252 Chief Stationary Engineer, Sewage Plant, 0942 Manager VII, 5506 Project Manager III, 0933 Manager V, 1844 Senior Management Assistant, 6319 Senior Construction Inspector, 0955 Deputy Director V, 0941 Manager VI, 0932 Manager IV, 1446 Secretary II

2.3 Why have the job titles changed?

The 1774 Head Photographer and 1770 Photographer in SFPUC's Infrastructure Division use drones to create records of documentation for infrastructure capital projects. The Survey Staff in SFPUC's Water Supply and Treatment Division use drones to support various projects regarding land detection change and imagery capture throughout PUC properties. The Water Natural Resources Biologist was overseeing a project in which a contractor used a drone to collect rare plant population data in an SFPUC watershed. The Water Infrastructure 5207 Associate Engineer was overseeing a project in which a consultant used a drone to collect data documenting the left abutment hillside geologic mapping of the Turner Dam. The remaining job titles in Wastewater Engineering/Project Management had access to data collected by contractors working on project WW-647R "Southeast Water Pollution Control Plant Biosolids Digester Facilities" and WW-628 "Southeast Plant New Headworks Facility Project ". Drone images and video help the WasteWater project teams track project progress.

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

Yes

5.2 Why has the technology been added?

Additional units were purchased to comply with the March 16, 2024 FAA requirement that all operators of unmanned aircraft systems (UAS) must comply with its new Remote ID rules. Old drone did not have Remote ID capability. Additionally, drones were purchased to survey SFPUC-owned watersheds to detect land detection changes. These survey drones are flown exclusively in the watersheds with no operations near any private or public right-of way.

5.3 Please list technology which was added (include manufacturer and model information.

The SFPUC currently owns five drones - two drones in SFPUC Infrastructure flown by SFPUC Photographers: DJI Phantom 4 Pro and a DJI Mavic 3 Pro. Three drones are owned by the SFPUC Water Supply and Treatment Survey Section: 2 Mavic Pros and 1 M300.

5.4 Please list how many units have been added.

4 units added since the last report.

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): *

The following SFPUC contractors have operated non-SFPUC owned drones for various SFPUC projects: Sundt, Minilab Factory USA/SF Drone School for project WW-628 "Southeast Plant New Headworks Facility Project"; Multivista and WCG (Webcor Concrete Group) operated drones for SFPUC project WW-647R Biosolids Digester Facilities Project; AECOM operated a drone for a Turner Dam Improvements Project; AECOM operated a drone over an SFPUC watershed to monitor rare plants to fulfill California Dept. of Fish and Wildlife permit requirements.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The SFPUC has logged 350 flights since January 2022, of which 215 were for construction management, 107 were for environmental monitoring and documentation, 7 for disaster relief, and 21 for inspections and surveys.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The following SFPUC contractors working on SFPUC projects operated drones to help them fulfill their deliverables: 1) AECOM worked on contract PRO-138C Task Order 30 Turner Dam Improvements project. The ortho images from the drone flight were included in the deliverables documenting the left abutment hillside geologic mapping memo.
2) AECOM used a drone to collect RGB imagery to enumerate rare plant population within 200ft radius of (37.513562N, -122.350276E), 8494-8604 Skyline Blvd, Redwood City, CA, 94062. The project was rare plant monitoring to fulfill California Department of Fish and Wildlife permit requirements.
3) Sundt, contractor for WW-628 Southeast Plant New Headworks Facility Project, as well as Minilab Factory USA/ SF Drone School operated drones to collect images and video to show site progress at Southeast Plant
4) Contractor and subcontractors for WW-647R Biosolids Digester Facilities Project operated drones and viewed drone footage. These contractors and subcontractors are: MWH Constructors/Webcor Builders, Malcolm Drilling Co., WCG (Webcor Concrete Group), Multivista, Jacobs, Brown and Caldwell, ENGEO, Structus, Black and Veatch, HCLA, SRT Consultants), CM Consultants (Arcadis, ECS, Thier Group, Parsons, RDH Building Science, DCMS), HDR, Subcontractors (DN Tanks, Sachs Electric, VMA Communications, Malcolm Drilling, Smartvid, Monterey Mechanical, Terra Engineers), Russell Clough, Jim Foley, Bill Nugteren

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

As noted above, SFPUC contractors working on SFPUC projects operated drones to fulfill project deliverables

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

SFPUC requires SFPUC personnelto document planned drone flights from both contractors and SFPUC employees using a Flight Summary form that is routed to SFPUC Emergency Planning & Security (EPS). EPS ensures that the planned flight is in compliance with the SFPUC Drone Policy and then uploads the flight information into the COIT SharePoint Portal. Since EPS reviews flight information for Policy compliance before a flight occurs, there are no policy violations.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

n/a

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

It takes the 0931 Emergency Planning Director and 1824 EPS Pr. Admin Analyst about 2 hours a week collectively to review flights and upload into the COIT Portal. The Infrastructure Photographers operate drones on an as-needed basis throughout the year. For, the WST Surveyors, it is approximately 5% of a FTE.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

Yes

14.3 Are there one-time Salary and Fringe costs?

No

14.5 Are there one-time Software costs?

Yes

14.6 List total one-time Software costs for FY 2023-2024.

The WST Surveyors purchased a $6k photogrammetry add-on to Trimble Business Center that we are testing this year, but no decision has been made to make this an annual cost.

14.7 Are there one-time Hardware/ Equipment costs?

No

14.9 Are there one-time Professional Services costs?

No

14.11 Are there one-time Training costs?

No

14.13 Are there one-time "Other" costs?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

No

14.20 Are there annual Hardware/ Equipment costs?

No

14.22 Are there annual Professional Services costs?

Yes

14.23 List total annual Professional Services costs for FY 2023-2024:

$7,644 for one-year of flights to document construction progress at SFPUC Southeast Treatment Plant (750 Phelps St) by vendor Minilab Factory LLC/SF Drone School. This expense may occur annually until completion of capital projects at location

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

Yes

14.27 List total annual "Other" costs for FY 2023-2024:

It costs $175 per license to renew the FAA licenses for pilots

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

SFPUC Operating budget

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

Yes

14.30 Why have the one-time costs changed?

The Impact Report lists professional services and software as $0. As noted above, the WST Surveyors purchased a $6k photogrammetry add-on to Trimble Business Center that we are testing this year, but no decision has been made to make this an annual cost.

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Drone: Recreation and Park Department

REC Drone Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

N/A

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Drones have been an effective tool in support of maintenance and construction efforts. They provide detailed photographic data of areas of facilities that are difficult to reach in-person. They collect aerial view data of large tracts of land in a short amount of time, saving time and money.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

1

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

General Fund

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Location Management System: Juvenile Probation Department

JUV Electronic Monitoring Ankle Bracelet (GPS) Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

2.2 Please provide an updated list of authorized job titles.

The following FTEs participate in the implementation of the electronic monitoring program: - 24 Class 8444/8530 Deputy Probation Officers - 5 Class 8434 Supervising Probation Officers, - 1 Senior Supervising Probation Officer - 1 Director of Probation Services - 1 Chief Probation Officer - 1 Assistant Chief Probation Officer

2.3 Why have the job titles changed?

The number of Deputy Probation Officers changed to reflect a more accurent count of staff (e.g., due to new hires, etc.). Classification 8530 and the Assitant CPO should have been listed initially and so they are now being added here.

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Yes

4.2 Why has the technology been replaced?

Yes - JUV is now using equipment by BI Incorporated, its new equipment lessor. BI Incoporated was selected in the Fall of 2022, pursuant to San Francisco Administrative Code Section 21.16 (c) through RfQ#APD2022-01 (Adult Probation Department), issued 03/23/2022 and reissued 03/31/2022. JUV's BI Incorporated equipment lease agreement has a start date of 11/01/2022.

4.3 Please list technology which was replaced (include manufacturer and model information).

SCRAM GPS (electronic monitoring); SCRAM Base Station.

4.4 Please list technology which replaced the original technology (include manufacturer and model information).

BI Incorporated's electronic monitoring devices are as follows: LOC8 XT GPS Tracker; HomeGuard 200 landline; HomeGuard 206 & 20|20 cellular; BI Mobile Device w/ SmartLINK Verify

4.5 Please list how many units have been replaced.

All prior SCRAM devices are now replaced with BI Incorporated devices including electronic monitoring devices.

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

BI Incorporated, which leases the equipment to JUV.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The technology has served its intended purpose in an effective matter to fulfill the following court mandated requirements: Youth are only placed on electronic monitoring in San Francisco with a court order. The Court may order a youth to be placed on electronic monitoring as an alternative to detention:
- Court ordered curfews
- Inclusion zones: addresses/areas where the minor has approval to be present, for example their home, school, work.
- Exclusion zones: addresses/areas where the minor should not be present, including Stay Away orders
- Schedules: To monitor school attendance, program participation, work.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

As noted in JUV's policy, data regarding individual youth may be shared with the Superior Court, Police Department, District Attorney, other Law Enforcement agencies, and/or Public Defender/Defense counsel, on a case-by-case basis, on a need-to-know basis; pursuant to an ongoing investigation and/or court proceeding/ court order. This could include law enforcement agencies from other jurisdictions outside of the City.

Information shared includes GPS monitoring violations and outcomes; young person's full name and PIN.

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

As noted in our policy, data regarding individual youth may be shared with the Superior Court, Police Department, District Attorney, other Law Enforcement agencies, and/or Public Defender/Defense counsel, on a case-by-case basis, on a need-to-know basis; pursuant to an ongoing investigation and/or court proceeding/ court order. This could include law enforcement agencies from other jurisdictions outside of the City.

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

JUV conducts regularly conducts inventory checks for the leased equipment, and holds periodic meetings with the lessor, and internally among authorized staff, to ensure full compliance with the program and policies.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

N/A

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

Yes

13.2 How many public records requests have been made regarding this surveillance technology?

JUV received 3 records requests regarding the surveillance technology within the last year.

13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.

Request 1: Information about young people enrolled in the electronic monitoring program. Request 2: BI Incorporated agreement copy and recent invoices. Request 3: Communications between JUV and SCRAM (prior contractor) about the application of continuous alcohol monitors on juveniles since May 1, 2022.

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

The following FTEs participte in the implementation of the electronic monitoring program: - 24 Class 8444/8530 Deputy Probation Officers - 5 Class 8434 Supervising Probation Officers, - 1 Senior Supervising Probation Officer - 1 Director of Probation Services - 1 Chief Probation Officer - 1 Assistant Chief Probation Officer.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

No

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

Actual costs between July 2023 and September 2023 were $21,84,46. This includes costs to lease equipment and replace lost or damaged units (for alcohol monitoring and EM combined). Using the monthly average, JUV estimates that its equipment leasing/replacement costs for FY23-24 would be about $87,400.

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

General Funds

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

Yes

14.30 Why have the one-time costs changed?

As mentioned, JUV executed a new equipment lease agreement with a new vendor: BI Incorporated. This updated the total annual costs due to pricing differences.

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

Yes

14.32 Why have the annual costs changed?

As mentioned, JUV executed a new equipment lease agreement with a new vendor: BI Incorporated. This updated the total annual costs due to pricing differences.

Radio Frequency Identification: Public Library

LIB RFID Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Library IT Dept, Envisionware, Bibliotecha

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Partially

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The library asserts that using passive low-frequency RFID technology for inventory control is not considered surveillance technology because it doesn't collect or process patron information. Instead, it enhances customer service by expediting self-checkout and circulation tasks, allowing both patrons and staff to handle multiple items simultaneously. Additionally, RFID security gates enhance security and streamline the alarm response process, reducing the need to manually check each item against patron records.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
550

14.2 Are there one-time costs for Fiscal Year 2023-2024?
Yes

14.3 Are there one-time Salary and Fringe costs?
No

14.5 Are there one-time Software costs?
No

14.7 Are there one-time Hardware/ Equipment costs?
No

14.9 Are there one-time Professional Services costs?
No

14.11 Are there one-time Training costs?
No

14.13 Are there one-time "Other" costs?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
Yes

14.16 Are there annual Salary and Fringe costs?
Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:
$577,476

14.18 Are there annual Software costs?
No

14.20 Are there annual Hardware/ Equipment costs?
No

14.22 Are there annual Professional Services costs?
No

14.24 Are there annual Training costs?
No

14.26 Are there annual "Other" costs?
Yes

14.27 List total annual "Other" costs for FY 2023-2024:
$20,000

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
Library Preservation Fund (LPF)

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Security Camera: Airport

AIR Pre-security Closed Circuit Television (CCTV) Cameras Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Yes

4.2 Why has the technology been replaced?

Malfunctioning, Damaged or Older Technology/End-of-Life

4.3 Please list technology which was replaced (include manufacturer and model information).

PELCO & Ikegami - Older Tech

4.4 Please list technology which replaced the original technology (include manufacturer and model information).

PELCO - 8MP FISHEYE ENVIRONMENTAL BUILT IN IR ILLUMINATION S (IMF82-1ERS); Pelco (S6230-EGL1) 2MP Outdoor PTZ Dome IP Security Camera with 30x Optical Zoom - Pendant, Clear; Ikegami (ISD-A15S-TDN) 1.23MP Cube Camera (No Lens).

4.5 Please list how many units have been replaced.

6

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Cognyte (formerly Verint); Intellicene; Airport Tech Shop & ITT Teams.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Within the public areas of the Airport, the pre-security CCTV camera monitoring has been very effective in providing vital/critical information regarding Safety and Security at the Airport (e.g., passenger accidents, customer service and law enforcement incidents), including supporting Situational Awareness for first responders.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Police (SFPD - Airport Bureau)
City Attorney (assigned to SFO)
Recorded video footage of the incidents.
Safety, Security and Legal matters.

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Outside law enforcement agencies and with the public when the data is subject to disclosure pursuant to a Public Records Act request for the data.

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?
Yes

13.2 How many public records requests have been made regarding this surveillance technology?
From 07/01/2022 to 06/30/2023 = 221

13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.
Video footage of various incidents from safety to customer service.

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
Equivalent to the 2.95 Existing FTEs.

14.2 Are there one-time costs for Fiscal Year 2023-2024?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
Yes

14.16 Are there annual Salary and Fringe costs?
Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:
$601,650 based upon July 2023 salary expense.

14.18 Are there annual Software costs?
Yes

14.19 List total annual Software costs for FY 2023-2024:
Maintenance & Support (annual Software Cost) - $ 315,000

14.20 Are there annual Hardware/ Equipment costs?
Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:
These are included in the Maintenance listed in 14.19 above.

14.22 Are there annual Professional Services costs?
Yes

14.23 List total annual Professional Services costs for FY 2023-2024:
Professional Services = $400,000

14.24 Are there annual Training costs?
No

14.26 Are there annual "Other" costs?
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
Operational Expense (OpEx).

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
Yes

14.32 Why have the annual costs changed?
Increase in Compensation (Salary & Fringe) Costs.

Security Camera: Arts Commission

ART Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

Yes

6.2 Why is the technology no longer used?

Camera not working properly in the Arts Commission Main Gallery

6.3 Please list how many units have ceased operation.

1 camera ceased operation (no longer working properly) in SF Arts Commission Main Gallery

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Department of Technology (DT) - SF Arts Commission Main Gallery; Microbiz Security Company - Cultural Centers (Tenant funded - not funded with City dollars)

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

For cultural centers, Bayview Opera House and African American Art and Culture Complex reported sharing video footage with law enforcement (Police Department). Allowed under authorized use policy.

The SF Arts Commission gallery camera is functional but DT has recommended replacement to be in compliance with cybersecurity regulations

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Bayview Opera House and African American Art and Culture Complex reported sharing video footage with law enforcement (Police Department). Allowed under authorized use policy.

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

NA

14.2 Are there one-time costs for Fiscal Year 2023-2024?

Yes

14.3 Are there one-time Salary and Fringe costs?

No

14.5 Are there one-time Software costs?

No

14.7 Are there one-time Hardware/ Equipment costs?

Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.

$13703.22

14.9 Are there one-time Professional Services costs?

Yes

14.10 List total one-time Professional Services costs for FY 2023-2024:

$3000

14.11 Are there one-time Training costs?

Yes

14.12 List total one-time Training costs for FY 2023-2024:

Included above

14.13 Are there one-time "Other" costs?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

General Fund

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera: Asian Art Museum

AAM Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Yes

4.2 Why has the technology been replaced?

Older cameras and cameras failing

4.3 Please list technology which was replaced (include manufacturer and model information).

2 Arecont (10mp) cameras on the roof were replaced. 6 Hikvision (4mp) cameras in our new pavilion gallery space, 3 Hikvision (3mp) cameras in the Osher gallery, and 3 Samsung (3mp) cameras in our museum store.

4.4 Please list technology which replaced the original technology (include manufacturer and model information).

2 Axis P3268-LVE 4k, and 12 Axis 12mp fisheye cameras

4.5 Please list how many units have been replaced.

14

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Pacific Technology CCTV

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

We have been able to use the technology to augment our security staff allowing us to identify potential problems and mitigate issues. We have also been able to use the technology during investigations.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Police, Sheriff, Public Defender, District Attorney's office. Security camera footage was released for active criminal investigations and court cases.

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

Audits are to ensure proper working condition of the camera system

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

NA

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
NA

14.2 Are there one-time costs for Fiscal Year 2023-2024?
Yes

14.3 Are there one-time Salary and Fringe costs?
No

14.5 Are there one-time Software costs?
Yes

14.6 List total one-time Software costs for FY 2023-2024.
$850.00

14.7 Are there one-time Hardware/ Equipment costs?
Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.
$13500.00

14.9 Are there one-time Professional Services costs?
Yes

14.10 List total one-time Professional Services costs for FY 2023-2024:
$8700.00

14.11 Are there one-time Training costs?
No

14.13 Are there one-time "Other" costs?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
No

14.19 List total annual Software costs for FY 2023-2024:
$850.00

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
Foundation non-City funding

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Security Camera: Child Support Services

CSS Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Sonitrol Security Services, Guardsmark Security via work order agreement with the Human Services Agency.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The technology continues to monitor the security of employees, the property and child support case and participant data.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
60

14.2 Are there one-time costs for Fiscal Year 2023-2024?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
Yes

14.16 Are there annual Salary and Fringe costs?
Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:
$138,788

14.18 Are there annual Software costs?
No

14.20 Are there annual Hardware/ Equipment costs?
No

14.22 Are there annual Professional Services costs?
Yes

14.23 List total annual Professional Services costs for FY 2023-2024:
$6,000

14.24 Are there annual Training costs?
No

14.26 Are there annual "Other" costs?
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
Federal and state grant.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Security Camera: City Administrator’s Office – Real Estate Division

ADM-RED Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Yes

4.2 Why has the technology been replaced?

Equipment failure

4.3 Please list technology which was replaced (include manufacturer and model information).

Pelco spectra 3

4.4 Please list technology which replaced the original technology (include manufacturer and model information).

Avigilon H4A

4.5 Please list how many units have been replaced.

2

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

Yes

5.2 Why has the technology been added?

Additional cameras to augment existing facility coverage

5.3 Please list technology which was added (include manufacturer and model information.

Avigilon H4A fisheye, Arecont 360 multisensor

5.4 Please list how many units have been added.

1 of each.

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Paganini Corp. Replace old coax cable pull new camera cables. Microbiz Corp - replace old coax cable, pull new replacement cameras, mount replacement cameras.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Technology has been utilized to assist staff to efficiently view and assess remote locations. Technology has helped security response to incidents, and has aided law enforcement in the prevention and prosecution of criminal acts against City facilities, City personnel, City residents and visitors.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

San Francisco Police Department (SFPD) video footage, ongoing criminal investigations .
San Francisco Sheriff's Department (SFSD) video footage, ongoing criminal investigations and exigent operational circumstances.
Real Estate Division, video footage, property damage
Animal Care and Control, video footage, property damage.
San Francisco Office of the City Attorney, video footage, ongoing litigation.
California Highway Patrol, (CHP) video footage, ongoing criminal investigations .
SFMTA, video footage, property damage.

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

California Highway Patrol. Traffic incident and assault, that occurred adjacent to City Facility, that CHP responded to. Law enforcement investigation with assigned case #.

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

(1) 0922 Media Security Systems and Facilities Manager (1) 1781 Media Security Systems Manager (4) 1777 Media Security Systems Specialist. * NOTE: all FTE but have multiple daily responsibilities not related to security systems. ** NOTE: (2 additional) 1777 as needed positions with multiple daily responsibilities not related to security systems/security tasks.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:

1777 salary + fringe (4) ($730,060) 1781 salary + fringe ($205,989) 0922 Salary + fringe ($223,661) 1781 Standby pay off-hours 24/7 response to critical systems ($21,174) TOTAL ($ 1,180.884)

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

Individual camera software license costs $(23,000) for 2-4 year term. Video management software Support Agreement (2 year term) $24,000 for 2 year term.

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

Replacement of broken or aging cameras $5,000

14.22 Are there annual Professional Services costs?

Yes

14.23 List total annual Professional Services costs for FY 2023-2024:

$6,000 re-pulling/replacement of outdated wiring.

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Real Estate Division, allocation of departmental funds received from city Administrator's Office, general fund budget

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera: Department of Elections

REG Nest Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Google

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Department of Elections continues to utilize Nest cameras to live stream election processes to provide remote observation opportunities to the public and increase transparency and trust in the election process.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

0.01

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

—

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

Yes

14.30 Why have the one-time costs changed?

We do not plan to purchase new cameras at this time.

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

Yes

14.32 Why have the annual costs changed?

We no longer pay for the subscription to retain recordings. Cameras do not record, just live stream.

Security Camera: Department of Emergency Management

DEM Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

San Francisco Department of Technology

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The surveillance technology continues to allow deputies on-site to remotely screen and see all visitors before they access the building. The cameras also allow the deputies to monitor the immediate surrounding area around the building to provide safe passage for employees as well as protecting their vehicles.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The data is shared with both the San Francisco Sherriff's department and the San Francisco Police Department. The Sherriff's department provides security for the building, so they have access to live video as well as stored video for any investigations. Video has also been shared with the San Francisco Police Department in the past for any investigations that occurred outside of the building but under the San Francisco Police Department jurisdiction.

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
.02

14.2 Are there one-time costs for Fiscal Year 2023-2024?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
Yes

14.16 Are there annual Salary and Fringe costs?
No

14.18 Are there annual Software costs?
No

14.20 Are there annual Hardware/ Equipment costs?
No

14.22 Are there annual Professional Services costs?
Yes

14.23 List total annual Professional Services costs for FY 2023-2024:
We have as needed costs for maintenance through the department of technology. We have budgeted $10,000-15,000 for the year for these costs.

14.24 Are there annual Training costs?
No

14.26 Are there annual "Other" costs?
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
San Francisco DEM General Funds.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Security Camera: Department of Human Resources

DHR Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

n/a

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

the purpose of the cameras is to provide extra security to our secured entrances.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

1

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

n/a

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera: Department of Homelessness and Supportive Housing

HOM Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Microbiz Security Company 444 Jessie Street San Francisco, CA 94103 415-777-1151 service@mbiz.com

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Our security camera has been effective in providing security for the safety of our shelter clients. As an extension to our shelter security staff, it has also been effective in helping us providing service while keeping cost manageable.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Data is shared with the Police Department. It is shared in an event of a crime for evidence purposes.

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Data is shared with the CBO's. This is shared for crime or violence purposes.

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

HSH Facilities team audited the sites and checked DVR login for abnormality.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

No violation

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
4 existing employees Total expected staff hours (all): 15 hrs/mo

14.2 Are there one-time costs for Fiscal Year 2023-2024?
Yes

14.3 Are there one-time Salary and Fringe costs?
No

14.5 Are there one-time Software costs?
No

14.7 Are there one-time Hardware/ Equipment costs?
No

14.9 Are there one-time Professional Services costs?
Yes

14.10 List total one-time Professional Services costs for FY 2023-2024:
$510.00

14.11 Are there one-time Training costs?
No

14.13 Are there one-time "Other" costs?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
Security camera and DVR rarely break down. When they do, HSH uses general fund to address small break-fix. Alternatively, if the camera and DVR were procured as part of the provider contract, then break fix cost will be part of said contract.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Security Camera: Department of Public Health

DPH Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Convergent/Lenel, Comtel Systems Tech (Maintenance Contract, technical support), and Johnson Controls

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The DPH functional requirements are clearly documented. Operational reports are reviewed regularly for operational process adjustment and refinement.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

The Police Department, District Attorney's Office, and the Public Defender's Office. The data involved was CC TV video. The video was released in order to initiate law enforcement action due to criminal nature of the actions and necessity of prosecutorial evidence provided by the video.

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

Password management and device inventory issues were identified and remediated. Our password policies and procedures were reviewed, revised and re-implemented. Strict enforcement was initiated.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

If an audit finding is a violation, there was a password violation and an inventory violation. All generic admin passwords were reset. Missing device inventory information was obtained and verified.

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

Twelve including the Director.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:

$1,946,563

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$836,000

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

$3,690,575

14.22 Are there annual Professional Services costs?

Yes

14.23 List total annual Professional Services costs for FY 2023-2024:

$354950

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

City and County of San Francisco General Fund.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera: Department of Technology

DT Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): *

N/A

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The security cameras have allowed for the efficient monitoring of DT's facilities, primarily the radio sites for the City's public safety radio system. The security cameras are intended to discourage people from breaking into, sabotage vandalizing or otherwise damaging facilities. The security cameras are also intended to identify suspect

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
0.5

14.2 Are there one-time costs for Fiscal Year 2023-2024?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
Yes

14.16 Are there annual Salary and Fringe costs?
Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:
$116000.

14.18 Are there annual Software costs?
No

14.20 Are there annual Hardware/ Equipment costs?
Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:
$11,000

14.22 Are there annual Professional Services costs?
No

14.24 Are there annual Training costs?
No

14.26 Are there annual "Other" costs?
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
Department's operating budget.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
Yes

14.32 Why have the annual costs changed?
Salary increases/inflation

Security Camera: Fire Department

FIR Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

N/A

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The video cameras have been used for their intended purpose to improve security around the Department facility.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

0

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

N/A

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera: Human Services Agency

HSA Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

Yes

5.2 Why has the technology been added?

Adding surveillance equipment to the 3120/3125/3127 Mission St. building lobbies

5.3 Please list technology which was added (include manufacturer and model information.

Xtech - Technology Marketplace Vendor who resold the Vivotek products Vivotek - Manufacturer same as last year

5.4 Please list how many units have been added.

51

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Xtech - Technology Marketplace Vendor who resold the Vivotek products Vivotek - Manufacturer same as last year

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

High resolution cameras allow for easier identification of suspects and simplify the investigation process. The replacement of the cameras executed last year has removed blind spots and is providing a better coverage of the areas in the Lobbies. Direct video feed to the building's security guards is of a higher quality and is more suitable for live monitoring.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

SFPD, SF Sheriff's department. Data shared as part of incident investigations. Standard Law Enforcement data sharing request.

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

.1 FTE

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.

None

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

13% Federal, 12% State, and 75% General Fund

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera: Municipal Transportation Agency

MTA Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

NA

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The technology has made us more efficient through live monitoring and helped us get ahead of security issues on revenue vehicles and SFMTA Facilities. This helps to keep the Transit system safe. It has deterred crime on buses and assaults on employees and customers. Furthermore, technology was utilized to respond to 985 inquiries from the public through 311 as well as 7 sunshine requests and 56 inquires related to Title VI of the Civil Rights Act

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

SFMTA shared security camera video with SFPD, the City Attorney's Office, and SF Sheriff. No legal standard applies; the data was not confidential. These city departments required the data to support criminal and other investigations.

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

Yes

13.2 How many public records requests have been made regarding this surveillance technology?

Department received approx. 158 requests in the past year, all requesting video from the vehicles or platforms.

13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.

The inquiries were predominantly received through Sunshine Ordinance requests, which requested video footage.

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

10 – 7318 Electronic Maintenance Tech 1 – 1044 IS Engineer-Principal 3 – 14xx Surveillance Clerks

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

No

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$100,000

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

$100,000

14.22 Are there annual Professional Services costs?

Yes

14.23 List total annual Professional Services costs for FY 2023-2024:

$50,000-$100,000

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

Yes

14.27 List total annual "Other" costs for FY 2023-2024:

$5,000

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

The Department funds its use and maintenance of the surveillance technology through general operations budget and occasional grants.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera in Taxi Cabs: Municipal Transportation Agency

MTA Security cameras inside SFMTA-regulated taxi cabs Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Not Applicable

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

1. Technology has helped recording of on-board incidents based upon complaints received from the public and at appeals hearing in response to a fine, suspension or response to fine revocation.
2. Technology as assisted in review of video data in response to complaints from the public to ensure compliance by taxi cab companies and other taxi permittees with requirements and conditions under Article 1100 (Regulation of Motor Vehicles for Hire) of Division II of the SF Transportation Code.
3. The review of video data to confirm taxi cab companies and other taxi permittees complete rides paid for with public funds before paying the companies for those rides. For example, under its wheelchair program taxi incentive, the Department reviews video data from the technology to confirm that taxi cab drivers pick up.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

In the last 12 months video footage data was shared only one time with SFPD by owners' consent (Taxi Company)."

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

0

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

NA

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera: Port of San Francisco

PRT Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

Yes

5.2 Why has the technology been added?

Emergency surveillance camera system added to one location (Pier 68) by Bay Alarm

5.3 Please list technology which was added (include manufacturer and model information.

Bay Alarm surveillance camera with monitoring

5.4 Please list how many units have been added.

3 Cameras have been added at Pier 68, Shipyard, building #109

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

San Francisco DIT, Bay Alarm

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Surveillance cameras and review of their recordings post incident has allowed the Port to provide to the San Francisco Police Department valuable information including suspect descriptions, vehicle descriptions and criminal trends all with the goal to reduce crime on Port property.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

San Francisco Police Department - Received surveillance camera data related to criminal activity related to burglaries, vandalisms, assaults and arsons.
San Francisco District Attorney - Received surveillance camera data related to criminal cases being adjudicated at San Francisco Superior Court.

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

$500,000

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

N/A

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera: Public Library

LIB Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Johnson Control (JCI), DTIS, SFPL IT

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The purpose of library security cameras is to ensure public safety, enforce patron code of conduct, protect library resources. These cameras can deter theft, vandalism, and other disruptive activities within the library premises. They also aid in monitoring and responding to security incidents.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

SFPD & Sheriff's Department. Requests have been made via a warrant that is part of an investigation from law enforcement.

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

Our internal tracking system manages the release of video data to outside library departments, ensuring compliance with our retention policy. Additionally, we have a script in place that automatically overwrites data to maintain policy adherence.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

N/A

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
48

14.2 Are there one-time costs for Fiscal Year 2023-2024?
No

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.
0

14.15 Are there annual costs for Fiscal Year 2023-2024:
Yes

14.16 Are there annual Salary and Fringe costs?
Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:
$33,557

14.18 Are there annual Software costs?
Yes

14.19 List total annual Software costs for FY 2023-2024:
$16,128

14.20 Are there annual Hardware/ Equipment costs?
Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:
$15,170

14.22 Are there annual Professional Services costs?
Yes

14.23 List total annual Professional Services costs for FY 2023-2024:
$23,611

14.24 Are there annual Training costs?
No

14.26 Are there annual "Other" costs?
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
Library Preservation Fund (LPF)

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Security Camera: Public Utilities Commission

PUC Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

2.2 Please provide an updated list of authorized job titles.

SFPUC Emergency Planning & Security Staff: 0931 Director of Security, 0932 Emergency Planning Director, 1844 Senior Management Assistant, 1824 Pr. Admin Analyst, 1054 Principal IS Business Analyst; SFPUC Headquarters: 0922 Building Manager, 8304 Deputy Sheriff; 8300 Sheriff Cadet; Southeast Community Facility: A-1 Security Guards (contractor); 0923 Southeast Community Facility Manager, 7334 Stationary Engineer; Information Technology Services: 1044 IS Engineer Principal; Water Supply & Treatment: 5149 Superintendent of Water Treatment Facilities, 1844 Senior Management Assistant, 0933 Maintenance Manager, 7343 Sr. Stationary Engineer; City Distribution Division: 7120 Buildings and Grounds Supt, 7334 Stationary Engineer, 0933 Programs and Maintenance Manager, 7341 Stationary Engineer; Hetch Hetchy: 5601 Personnel and Training Analyst, Contractor, 5602 Personnel & Training manager, 5602 Utility Specialist

2.3 Why have the job titles changed?

These personnel are responsible for the safety and security of SFPUC facilities.

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Yes

4.2 Why has the technology been replaced?

Broken cameras are replaced with new cameras as-needed

4.3 Please list technology which was replaced (include manufacturer and model information).

The cameras SFPUC uses are manufactured by Axis Communications, of various models such as P3375-V D/N fixed Dome Camera, Q6074-E Network Dome Camera, T91L61 Wall and Pole Mount Canera

4.4 Please list technology which replaced the original technology (include manufacturer and model information).

Cameras are replaced in-kind.

4.5 Please list how many units have been replaced.

About 35 non-functioning cameras were replaced in the last year

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list “N/A” if not applicable): *

SFPUC recently awarded Contract PUC-0002, "Master As-Needed Security Camera & Integration Services" to 6 vendors: Johnson Controls, Inc., Netronix Integration, Ojo Technology Inc., RFI Enterprises, Inc., Siemens Industry, Inc., DBA Allied Universal Technology Services. This contract began October 2023 and has a five-year term and $10 million capacity. These six vendors will be performing security camera maintenance, integration, and repair for the SFPUC. Additionally, SFPUC cameras run on software Milestone XProtect.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Camera footage is critical to resolving incidents related to safety and security. Footage is shared with law enforcement. SFPUC maintains an internal security incident log to capture incidents such as assault, theft, threats, vandalism, and trespassing. In 2022, there 216 incidents. From January to October 2023, there were 194 incidents.

For example, footage from cameras is critical to ensure the safety of the SFPUC Southeast Community Center (SECC) Facility. In 2023, footage from SECC cameras was provided to law enforcement after an individual with a weapon made threats to the facility. This footage ultimately enabled the SFPUC to get a restraining order against the individual.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Footage is only shared to law enforcement as requested in relation to an SFPUC safety incident/threat. This includes law enforcement in all counties where our SFPUC facilities are located - San Mateo, San Francisco, Alameda, San Joaquin, Stanislaus, Tuolumne, and Santa Clara.

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

SFPUC is constantly performing audits to assess the functionality of our SFPUC security system to see if cameras need to be repaired or replaced

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

No violations were revealed from the audits.

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

Two Emergency Planning & Security personnel are primarily responsible for the security camera system - the 0931 Director of Security and 1054 Principal IS Business Analyst. Both spend about 20 hours a week on the camera system.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:

About $180K

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

It costs $42,050 to renew the Milestone software annually. This includes renewal of two servers and end user support.

14.20 Are there annual Hardware/ Equipment costs?

Yes

14.21 List total annual Hardware/ Equipment costs for FY 2023-2024:

SFPUC spends about $30K each year to purchase replacement cameras

14.22 Are there annual Professional Services costs?

Yes

14.23 List total annual Professional Services costs for FY 2023-2024:

SFPUC contracts with Milestone Value Added Resllers to install cameras and integrate them to the Milestone software that SFPUC uses to view footage. We expect to replace/install at least 30 cameras in FY23-24. It costs about $700 to install and integrate a camera, so we expect to spend about $21,000 on professional services in FY23-24

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

SFPUC operating budget

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

Yes

14.32 Why have the annual costs changed?

Both labor and software costs have increased. The Director of Security and Principal IS Business Analyst both spend about 20 hours a week working on the camera security system, more than the hours previously listed on the Impact Report. Since the Impact Report was approved, SFPUC has added additional cameras to our system as new facilities were added to the SFPUC portfolio. The increased quantity of cameras in our security system has also led our software costs to increase.

Security Camera: Recreation and Park Department

REC Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Microbiz, Samsung, Hanwa, Exacq, Arecont

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

This technology has been effective in helping the department maintain healthy, clean, and safe parks and facilities and in keeping the public and department staff safe. It does so by enabling staff to view multiple properties and multiple areas within a property simultaneously, with a relatively small number of staff. Cost savings result from staffing efficiencies and harm prevention.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

Yes

13.2 How many public records requests have been made regarding this surveillance technology?

1

13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number or requests for each general type of information.

The department received one invalid public records request to 'save footage' at Joe DiMaggio Playground.

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
1.3

14.2 Are there one-time costs for Fiscal Year 2023-2024?
Yes

14.3 Are there one-time Salary and Fringe costs?
No

14.5 Are there one-time Software costs?
No

14.7 Are there one-time Hardware/ Equipment costs?
Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.
$10000 Confirmed for FY24; additional expenditures to be determined

14.9 Are there one-time Professional Services costs?
No

14.11 Are there one-time Training costs?
No

14.13 Are there one-time "Other" costs?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
Yes

14.16 Are there annual Salary and Fringe costs?
Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:
$160650

14.18 Are there annual Software costs?
No

14.20 Are there annual Hardware/ Equipment costs?
No

14.22 Are there annual Professional Services costs?
No

14.24 Are there annual Training costs?
No

14.26 Are there annual "Other" costs?
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
General Fund

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Security Camera: Rent Board

RNT Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

2.2 Please provide an updated list of authorized job titles.

Executive Director, Deputy Director, CIO, IT Operations Support Admin V

2.3 Why have the job titles changed?

The vacant positions were filled recently.

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

N/A

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Use of the technology continues to protect the safety of staff, patrons and facilities while promoting and open and welcoming environment; and allows the department to review video footage after a security incident, provide video evidence to law enforcement or to the public upon request by formal process, order, or subpoena.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

0.2

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

N/A - maintained using existing equipment

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Security Camera: War Memorial

WAR Security Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

AVS, Xtech

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The Veterans Building Security Camera System has been effective in enhancing Security staff's ability to monitor and respond to incidents in the Veterans Building. Monitoring of live views increases situational awareness. This allows Security Officers at the Security Camera Workstation or Supervisors to radio roving staff to investigate suspicious or problematic activities detected on the premises.

Access to recorded footage has been useful in the investigation of incidents by the Director of Security.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).
.025 of 1093 and .05 of 0922

14.2 Are there one-time costs for Fiscal Year 2023-2024?
Yes

14.3 Are there one-time Salary and Fringe costs?
No

14.5 Are there one-time Software costs?
No

14.7 Are there one-time Hardware/ Equipment costs?
Yes

14.8 List total one-time Hardware/ Equipment costs for FY 2023-2024.
$15245.52

14.9 Are there one-time Professional Services costs?
Yes

14.10 List total one-time Professional Services costs for FY 2023-2024:
$12830.00

14.11 Are there one-time Training costs?
No

14.13 Are there one-time "Other" costs?
No

14.15 Are there annual costs for Fiscal Year 2023-2024:
No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?
War Memorial Operating Budget

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?
No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?
No

Social Media Monitoring Software: Public Library

LIB Social Media Monitoring Software Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Yes

2.2 Please provide an updated list of authorized job titles.

Add 1312-Public Information Officer (1)

2.3 Why have the job titles changed?

New employee

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

Library Public Affairs team, Library IT Dept, Hootsuite technical services/customer support

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Partially

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

This Policy applies to all to department personnel that use, plan to use, or plan to secure Social Media Monitoring Platform, such as Hootsuite, including employees, contractors, and volunteers. Employees, consultants, volunteers, and vendors while working on behalf of the City with the Department are required to comply with this Policy.
Hootsuite is a platform that primarily is used to schedule and monitor social media posts related to San Francisco Public Library. It is also used to identify trending posts. All information available via Hootsuite has already been made public by individuals and is not retained by the Library.
This social media platform has been effective in monitoring mentions of SFPL and allows our PR dept to respond to any corrective action or celebrate any positive public comment with SFPL management and staff.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Type text here

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

18

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

Yes

14.16 Are there annual Salary and Fringe costs?

Yes

14.17 List total annual Salary and Fringe costs for FY 2023-2024:

$150,491

14.18 Are there annual Software costs?

Yes

14.19 List total annual Software costs for FY 2023-2024:

$7,200

14.20 Are there annual Hardware/ Equipment costs?

No

14.22 Are there annual Professional Services costs?

No

14.24 Are there annual Training costs?

No

14.26 Are there annual "Other" costs?

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Library preservation fund (LPF)

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Third-Party Camera: Airport

AIR Third-Party Cameras Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

This is managed by the tenant.

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The Airport leases space to airlines, concessionaires, food, and beverage operators, rental car agencies, etc. ("Tenants"). Tenants provide a host of services at the Airport, all focused on the needs of the public that traverse the Airport campus.

Use of the technology provides the Tenants with the ability to maintain operations safely and securely in accordance with their lease provisions. The technology provides added visibility and support legal enforcement and regulatory compliance during an incident.

• Financial savings – The Airport is relieved of the responsibility to provide additional safety and security services for the tenants.

• Time savings – CCTV feeds assist with resolving incidents expeditiously.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

S.F. Police Department - Airport Bureau (SFPD-AB) and City Attorney's Office received video footage in the process of an investigation.

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Tenants and their authorized staff as they manage their cameras.

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

Tenants use of technology is subject to Section 7.5. Video Monitoring and Recording Devices/Access to Airport Closed Circuit Television (CCTV) System of the Airport Rules and Regulations . The Airport conducts monthly and weekly audit of Tenant spaces to include inspection for camera use.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

No major violations noted. If there were any violations of Section 7.5 (referenced above), the First Offense: Citation and Fine of $1,000; Second Offense: Citation and Fine of $2,000 and Third Offense: Citation and Fine of $3,000

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

Tenant manages their environment and does not report this information to the Airport.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

Tenant manages their environment and does not report this information to the Airport.

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Third-Party Camera: Police Department

POL ASR Non-City Entity Camera ASR

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

N/A

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Live monitoring operations during Q1 through Q3 2023, resulted in 64 arrests.:
53 Narcotics
4 Theft/Larceny
3 Aggravated Assaults
2 Violent Offenses
1 Weapons, Carrying, Etc.
1 Delaying, or Obstructing Peace Officer Duties

SFPD utilized non-city entity cameras every day, by gathering historical footage relating to active investigations.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Yes

9.2 Was the data shared with city and county departments or other entities associated with city and county government?

Yes

9.3 List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

District Attorney's Office for use as evidence to aid in prosecution, in accordance with laws governing evidence

9.4 Was the data shared with entities outside of city and county government?

Yes

9.5 List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.

Law Enforcement partners, as part of criminal investigations.

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

N/A. These are cameras managed by private entities and not managed by SFPD staff. The requests for historical footage or live monitoring are part of officer's daily job duties and not the responsibility of a specific number of officers. This is in alignment with the STP/SIR.

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

N/A

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No

Third-Party Camera: War Memorial

WAR Third-Party Camera Annual Surveillance Report 2023

Fields marked with an asterisk (*) are required.

Change In Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

No

Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

No

Change in Number and/or Type of Technology

Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

No

Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

No

Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

No

Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable): *

AVS, Xtech

Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

The Davies Symphony Hall camera system owned/operated by San Francisco Symphony has been effective in enhancing WAR Security staff's ability to monitor
and respond to incidents in this location.

This system allows Security Officers at the Security Camera Workstation or Supervisors to radio roving staff to investigate
suspicious or problematic activities detected on the premises.

One particular benefit is that there are cameras covering the parking lot and this has aided in monitoring potential vehicle theft.

Also there is a monitor at the security desk for Zellerbach Hall and cameras that cover the entrance and hallways of this portion of the building that have enhanced Security patrols.

Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

No

9.4 Was the data shared with entities outside of city and county government?

No

Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

No

Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

No

Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

No

12.4 Has your department conducted any internal audits of the technology?

No

Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

No

Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

.025 1093 and .05 0922

14.2 Are there one-time costs for Fiscal Year 2023-2024?

No

14.15 Are there annual costs for Fiscal Year 2023-2024:

No

14.28 What source of funding will fund the Surveillance Technology for FY 2023-2024?

War Memorial Operating Budget

14.29 Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?

No

14.31 Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?

No