



**MEMORANDUM**

**DATE:** May 22, 2024

**TO:** Supervisor Connie Chan, Chair, Budget and Appropriations Committee

**THROUGH:** Jeremy Spitz, Local Government Affairs Manager

**FROM:** Steven R. Ritchie, Assistant General Manager, Water  
*Steven R. Ritchie*

**SUBJECT:** New City Distribution Division Headquarters (at 2000 Marin)

In May 2022 while the Budget and Appropriations Committee was considering File 220503, the Water Enterprise Capital Appropriation Ordinance, the Budget and Legislative Analyst recommended and the committee amended the file to place \$2,536,607 for the City Distribution Division administrative building on Budget and Finance Committee Reserve, pending a report to the Board of Supervisors on “facility design, space needs, total project costs, and disposition of 1990 Newcomb Avenue.”

This memo provides information regarding the facility design, space needs, total project costs, and disposition of 1990 Newcomb. The design team is led by Mark Cavagnero Associates (MCA) and William Duff Architects (WDA) of San Francisco. The Construction Manager/General Contractor (CM/GC) is Clark Construction Group.

Construction documents for the new facilities will be completed this year. The new campus includes an office building, warehouse, six industrial shops, and a parking structure, in six newly constructed buildings, totaling approximately 380,000 gross square feet. The facilities will receive power from SFPUC Power and include solar power and electrical vehicle chargers to address the California mandate for the conversion of municipal fleets to electrical or alternative fuel. The design of the new facilities was approved by the Civic Design Review Commission on May 20, 2024. Construction is scheduled to commence on September 1, 2024. The total project costs are \$393.6 Million.

Regarding the disposition of 1990 Newcomb Avenue, there are no plans to dispose of the property. The SFPUC has a number of priorities under consideration for the property, including requirements for a water recycling facility, storage of mobile

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generators for emergency operations and other heavy equipment, and addressing a shortage of space in general.

Please let us know if you have any questions or require more information. Following receipt of this memo, the SFPUC respectfully requests that the committee release the \$2,536,607 on reserve. Please let us know the next steps in the process.

cc: Bill Teahan, SFPUC  
Katie Miller, SFPUC  
Shelby Campbell, SFPUC  
Brent Jalipa, Assistant Clerk of the Board  
Nicolas Menard, Budget and Legislative Analyst