File No. 240506 **Committee Item No.** 16
Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee **Date** June 5, 2024
Board of Supervisors Meeting **Date** _____

Cmte Board

☐	☐	**Motion**
☒	☐	**Resolution**
☐	☐	**Ordinance**
☐	☐	**Legislative Digest**
☐	☐	**Budget and Legislative Analyst Report**
☐	☐	**Youth Commission Report**
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- **Budget Justification**
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- **Notice of Award Agreement 2/23/2023**
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☐	☐	**Application**
☐	☐	**Public Correspondence**

OTHER **(Use back side if additional space is needed)**

☒	☐	DPH Presentation 5/22/2024
☒	☐	DPH Statement on Retroactivity 6/5/2024
☐	☐	
☐	☐	
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☐	☐	
☐	☐	
☐	☐	
☐	☐	

Completed by: Brent Jalipa **Date** May 30, 2024
Completed by: Brent Jalipa **Date** _____

FILE NO. 240506 RESOLUTION NO.

[Accept and Expend Grant - Retroactive - Centers for Disease Control and Prevention - Capacity Building Assistance (CBA) for High-Impact HIV Prevention - $1,124,506]

Resolution retroactively authorizing the Department of Public Health to accept and expend a grant increase in the amount of $225,730 from the Centers for Disease Control and Prevention for a total amount of $1,124,506 for participation in a program, entitled "Capacity Building Assistance (CBA) for High-Impact HIV Prevention," for the period of April 1, 2023, through June 30, 2024.

WHEREAS, The Centers for Disease Control and Prevention (CDC), has agreed to fund the Department of Public Health (DPH) in the amount of $1,124,506 for participation in a program, entitled "Capacity Building Assistance (CBA) for High-Impact HIV Prevention," for the period of April 1, 2023, to June 30, 2024; and

WHEREAS, The West Region of the United States of America (U.S.) now accounts for 20% of new human immunodeficiency virus (HIV) diagnoses, and like much of the country, significant racial and ethnic disparities persist; and

WHEREAS, Scale up of effective bio-behavioral strategies such as targeted HIV testing, rapid initiation of antiretroviral therapy at HIV diagnosis, Pre-Exposure Prophylaxis (PrEP), and harm reduction approaches are needed to turn the curve as key social determinants of health are addressed; and

WHEREAS, As a member of the Centers for Disease Control and Prevention (CDC) - supported Capacity Building Assistance Provider Network (CPN), the DPH's Center for Learning & Innovation will provide technical assistance to health departments, community-based organizations, and other HIV prevention partners in the West to support targeted nonclinical HIV testing and prevention services for HIV negative persons at risk; and

WHEREAS, Using in-person and technology-enabled approaches, our getSFcba program aims to increase the knowledge, skills, and self-efficacy of an interdisciplinary HIV prevention workforce to plan and implement high impact HIV prevention, thereby supporting the goals of the National HIV/ acquired immunodeficiency syndrome (AIDS) Strategy in reducing HIV infections, decreasing HIV-associated morbidity and mortality, and eliminating health disparities; and

WHEREAS, The grant does not require an Annual Salary Ordinance Amendment; and

WHEREAS, A grant increase of $225,730 was approved for the period of April 1, 2023, through June 30, 2024; and

WHEREAS, A request for retroactive approval is being sought because DPH received the award letter on March 18, 2024, for a project start date of April 1, 2023; and

WHEREAS, The grant budget includes a provision for indirect costs in the amount of $50,793; now, therefore, be it

RESOLVED, That DPH is hereby authorized to retroactively accept and expend a grant in the amount of $1,124,506 from the CDC; and, be it

FURTHER RESOLVED, That DPH is hereby authorized to retroactively accept and expend the grant funds pursuant to Administrative Code, Section 10.170-1; and, be it

FURTHER RESOLVED, That the Director of Health is authorized to enter into the Agreement on behalf of the City.

Recommended:

/s/
Dr. Grant Colfax
Director of Health

Approved: /s/
Mayor

Approved: /s/
Controller

DocuSign Envelope ID: 0010B749-3C2D-43D0-B5E0-5F54FFD26A39

File Number: 240506
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Capacity Building Assistance (CBA) for High-Impact HIV Prevention**

2. Department: **Department of Public Health**
Center for Learning & Innovation

3. Contact Person: **Jonathan Fuchs** Telephone: **628-217-7409**

4. Grant Approval Status (check one):

[**X**] Approved by funding agency [ ] Not yet approved

5. Amount of Grant Funding Approved or Applied for: **$1,124,506**
(Year 1 April 01, 2023 – March 31, 2024: $898,776
April 01, 2024 – June 30, 2024: $225,730)

6a. Matching Funds Required: **$0**
b. Source(s) of matching funds (if applicable): **N.A.**

7a. Grant Source Agency: **Centers for Disease Control and Prevention**
b. Grant Pass-Through Agency (if applicable): **N.A.**

8. Proposed Grant Project Summary:

The human immunodeficiency virus (HIV) epidemic is at a critical juncture. The West Region of the United States of America (US) now accounts for 20% of new HIV diagnoses, and like much of the country, significant racial and ethnic disparities persist. Scale up of effective bio-behavioral strategies such as targeted HIV testing, rapid initiation of antiretroviral therapy at HIV diagnosis, Pre-Exposure Prophylaxis (PrEP), and harm reduction approaches are needed to turn the curve as key social determinants of health are addressed. As a member of the Centers for Disease Control and Prevention (CDC) - supported Capacity Building Assistance Provider Network (CPN), the San Francisco Department of Public Health's Center for Learning & Innovation will provide technical assistance to health departments, community-based organizations, and other HIV prevention partners in the West to support targeted nonclinical HIV testing and prevention services for HIV negative persons at risk. Using in-person and technology-enabled approaches, our getSFcba program aims to increase the knowledge, skills, and self-efficacy of an interdisciplinary HIV prevention workforce to plan and implement high impact HIV prevention, thereby supporting the goals of the National HIV/ acquired immunodeficiency syndrome (AIDS) Strategy in reducing HIV infections, decreasing HIV-associated morbidity and mortality, and eliminating health disparities.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Approved Year one project: Start-Date: **04/01/2023** End-Date: **06/30/2024**

10a. Amount budgeted for contractual services: **$563,801**

b. Will contractual services be put out to bid? **N.A.**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **N.A.**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11a. Does the budget include indirect costs? [**X**] Yes [] No

b1. If yes, how much? **$50,793** b2. How was the amount calculated? **4.7% of Total Direct Cost**

c1. If no, why are indirect costs not included? **N.A.**
[ ] Not allowed by granting agency [ ] To maximize use of grant funds on direct services
[ ] Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **N/A.**

12. Any other significant grant requirements or comments:

We respectfully request for approval to accept and expend these funds retroactive to April 1, 2023. The Department received the grant increase of $225,730 on March 18, 2024, for the period of April 1, 2023, to June 30, 2024. The AL # for this grant is 93.834.

This grant does not require an ASO amendment, does not create net new positions, and partially reimburses the Department for the positions:

No.	Class	Job Title	FTE	Start Date	End Date
1	2232	Senior Physician Specialist	0.125	04/01/2023	06/30/2024
2	2593	Health Program Coordinator III	1.000	04/01/2023	06/30/2024
3	2593	Health Program Coordinator III	0.020	04/01/2023	06/30/2024
4	2589	Health Program Coordinator I	1.000	04/01/2023	06/30/2024
5	2328	Nurse Practitioner	0.020	04/01/2023	06/30/2024
6	1823	Senior Administrative Analyst	0.025	04/01/2023	06/30/2024
7	1654	Senior Accountant	0.025	04/01/2023	06/30/2024
8	1823	Senior Administrative Analyst	0.025	04/01/2023	06/30/2024

Project Description: **HD HIV AO73 2122 SFDPH High Impact CBA**
Project ID: **10038162**
Proposal ID: **CTR00002652**
Fund: **11580**
Version ID: **V101**
Authority ID: **10001**
Activity ID: **001**

DocuSign Envelope ID: 0010B749-3C2D-43D0-B5E0-5F54FFD26A39

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

[**X**] Existing Site(s)	[ ] Existing Structure(s)	[ ] Existing Program(s) or Service(s)
[ ] Rehabilitated Site(s)	[ ] Rehabilitated Structure(s)	[ ] New Program(s) or Service(s)
[ ] New Site(s)	[ ] New Structure(s)	

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Toni Rucker, PhD
(Name)

DPH ADA Coordinator
(Title)

Date Reviewed: 5/2/2024 | 5:00 PM PDT

DocuSigned by:
Toni Rucker
A64292F7331F44D...
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dr. Grant Colfax
(Name)

Director of Health
(Title)

Date Reviewed: 5/3/2024 | 11:44 AM PDT

DocuSigned by:
Susan Philip
4C9D2E27470A474...
Susan Philip, Director for

Grant Accept & Expend: Capacity Building Assistance for High-Impact HIV Prevention

BOS Budget & Finance Committee

Jonathan Fuchs, MD, MPH
Director, Center for Learning & Innovation | Population Health Division

June 5, 2024

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH

rogram Overview

cept and Expend – 3-month extension of an existing 5-year grant:

Funder: Centers for Disease Control and Prevention, Division of HIV Prevention

Grant Summary: Under PS 19-1904, *Capacity Building Assistance for High-Impact HIV Prevention Program Integration*, DPH Center for Learning and Innovation has been funded since 2019 to provide technical assistance to West Region health departments and community-based organizations to help strengthen the delivery of high impact HIV prevention

- Areas of focus: Non-clinical HIV testing and prevention for HIV negative persons such as PrEP

Overview of Funding

DC extended the performance period to accommodate the start of their new 5-ye
otice of Funding Opportunity (NOFO), PS 24-0020, slated to begin on 7/1/2024

- To ensure continuity of services, 3 months of supplemental funds were awarded each TA provider, including SFDPH
- SFDPH is applying to new 5-year NOFO

urrent 5-year funding period:

- Start date: April 1, 2019
- Original end date: March 31, 2024
- Extended end date: June 30, 2024

tal Amount for this Final Grant Year under PS 19-1904:

- Original total amount for Year 5: $898,776
- Amount for 3-month extension: $225,730
- Revised total amount: $1,124,506

troactivity

/e are seeking **retroactive authorization** for this item.

- DPH received notice of the award (NOA) from CDC thirteen days pric to the pre-determined project extension start date.
  - NOA received on March 18, 2024, for a project extension start date of April 2024.
- DPH brought this item to the BOS after going through the fiscal approvals process, including Controller's Office review and approval.

H respectfully requests retroactive approval of this item.

Thank yo

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 5 NU65PS923677-05-00
FAIN# NU65PS923677
Federal Award Date: 02/23/2023

Recipient Information

1. Recipient Name
CITY & COUNTY OF SAN FRANCISCO
101 Grove St
San Francisco, CA 94102-4505
[NO DATA]

2. Congressional District of Recipient
12

3. Payment System Identifier (ID)
1946000417A8

4. Employer Identification Number (EIN)
946000417

5. Data Universal Numbering System (DUNS)
103717336

6. Recipient's Unique Entity Identifier (UEI)
DCTNHRGU1K75

7. Project Director or Principal Investigator
Mr. Jonathan Fuchs
Principal Investigator
jonathan.fuchs@sfdpg.org
415-437-7409

8. Authorized Official
Ms. Amanda Kwong
Fiscal Analyst
amanda.kwong@sfdph.org
628-206-7618

Federal Agency Information
CDC Office of Financial Resources

9. Awarding Agency Contact Information
Ms. Edna Green
Grants Management Officer
EGreen@cdc.gov
770-488-2858

10.Program Official Contact Information
Sherry Lomax
Public Health Analyst
skl8@cdc.gov
404-639-6295

Federal Award Information

11. Award Number
5 NU65PS923677-05-00

12. Unique Federal Award Identification Number (FAIN)
NU65PS923677

13. Statutory Authority
Sections 301 and 318 of the PHS Act [42 U.S.C. 241 and 247(c)], as amended

14. Federal Award Project Title
SFDPH High Impact CBA Program

15. Assistance Listing Number
93.834

16. Assistance Listing Program Title
Capacity Building Assistance (CBA) for High-Impact HIV Prevention

17. Award Action Type
Non-Competing Continuation

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19.	**Budget Period Start Date** 04/01/2023 **- End Date** 03/31/2024	
20.	**Total Amount of Federal Funds Obligated by this Action**	$898,776.00
	20a. Direct Cost Amount	$860,571.00
	20b. Indirect Cost Amount	$38,205.00
21.	Authorized Carryover	$0.00
22.	Offset	$0.00
23.	Total Amount of Federal Funds Obligated this budget period	$0.00
24.	**Total Approved Cost Sharing or Matching, where applicable**	$0.00
25.	**Total Federal and Non-Federal Approved this Budget Period**	$898,776.00
26.	**Period of Perfomance Start Date** 04/01/2019 **- End Date** 03/31/2024	
27.	Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	$4,493,880.00

28. Authorized Treatment of Program Income
ADDITIONAL COSTS

29. Grants Management Officer – Signature
Mr. Arthur Lusby
Grants Management Officer, Team Lead

30. Remarks

Continuation: Awards Federal Assistance in amount of $898,776.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 5 NU65PS923677-05-00
FAIN# NU65PS923677
Federal Award Date: 02/23/2023

Recipient Information

Recipient Name
CITY & COUNTY OF SAN FRANCISCO
101 Grove St
San Francisco, CA 94102-4505
[NO DATA]

Congressional District of Recipient
12

Payment Account Number and Type
1946000417A8

Employer Identification Number (EIN) Data
946000417

Universal Numbering System (DUNS)
103717336

Recipient's Unique Entity Identifier (UEI)
DCTNHRGU1K75

31. Assistance Type
Cooperative Agreement

32. Type of Award
Other

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$263,526.00
b. Fringe Benefits	$100,044.00
c. Total Personnel Costs	$363,570.00
d. Equipment	$0.00
e. Supplies	$4,000.00
f. Travel	$7,800.00
g. Construction	$0.00
h. Other	$27,185.00
i. Contractual	$458,016.00
j. TOTAL DIRECT COSTS	**$860,571.00**
k. INDIRECT COSTS	**$38,205.00**
l. TOTAL APPROVED BUDGET	**$898,776.00**
m. Federal Share	**$898,776.00**
n. Non-Federal Share	**$0.00**

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
9-9390BYL	19NU65PS923677	PS	41.51	93.834	$0.00	75-19-0950
0-9390BYL	19NU65PS923677	PS	41.51	93.834	$0.00	75-20-0950
1-9390BYL	19NU65PS923677	PS	41.51	93.834	$0.00	75-21-0950
2-9390BYL	19NU65PS923677	PS	41.51	93.834	$0.00	75-22-0950
3-9390BYL	19NU65PS923677	PS	41.51	93.834	$898,776.00	75-23-0950

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	$0.00	$0.00	$0.00
Fringe Benefits	$0.00	$0.00	$0.00
Travel	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00
Supplies	$0.00	$0.00	$0.00
Contractual	$0.00	$0.00	$0.00
Construction	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00
Total	$0.00	$0.00	$0.00

AWARD ATTACHMENTS

CITY & COUNTY OF SAN FRANCISCO 5 NU65PS923677-05-00

1. Award Terms

AWARD INFORMATION

Incorporation: In addition to the federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards at https://www.cdc.gov/grants/federal-regulations-policies/index.html, the Centers for Disease Control and Prevention (CDC) hereby incorporates Notice of Funding Opportunity (NOFO) number **PS19-1904**, entitled **Capacity Building Assistance (CBA) for High Impact HIV Prevention Program Integration**, and application dated 11/16/2022, as may be amended, which are hereby made a part of this Non-research award, hereinafter referred to as the Notice of Award (NoA).

Approved Funding: Funding in the amount of **$898,776** is approved for the Year **05** budget period, which is **April 1, 2023** through **March 31, 2024**. All future year funding will be based on satisfactory programmatic progress and the availability of funds.

The federal award amount is subject to adjustment based on total allowable costs incurred and/or the value of any third-party in-kind contribution when applicable.

Note: Refer to the Payment Information section for Payment Management System (PMS) subaccount information.

Financial Assistance Mechanism: Cooperative Agreement

Substantial Involvement by CDC: This is a cooperative agreement and CDC will have substantial programmatic involvement after the award is made. Substantial involvement is in addition to all post-award monitoring, technical assistance, and performance reviews undertaken in the normal course of stewardship of federal funds.

CDC program staff will assist, coordinate, or participate in carrying out effort under the award, and recipients agree to the responsibilities therein, as detailed in the NOFO.

In a cooperative agreement, CDC staff are substantially involved in the program activities, above and beyond routine grant monitoring. CDC activities for this program are as follows:

1. Foster communication, coordination, and collaboration between CDC and CPN members to ensure provision of needed CBA to the HIV prevention workforce.
2. Work with recipients to identify and address challenges that may impede the success of the project. Recipients must work with the assigned CDC Program Consultant, Technical Consultant, and other subject matter experts.
3. Provide access to technical guidance and training that will strengthen staff capacity relevant to implementation of all required activities of the program.
4. Provide guidance to recipients on data collection, use, and submission for monitoring and evaluation activities.
5. Facilitate coordination, collaboration, and where feasible, integration of CBA services among CDC-funded programs (i.e., health departments, CBOs, local and state planning groups, CPN members); other federal agencies and their recipients (e.g., training and TA providers, medical care providers, laboratories, pharmacies, substance abuse treatment centers, mental health clinics, etc.); and other partners working with people living with and at greatest risk for HIV infection toward common

goals of risk reduction, disease detection, and a continuum of HIV prevention, care, and treatment.

6. Provide technical guidance to recipients to improve the quality and effectiveness of work plans, evaluation strategies, products and services, and collaborative activities with other organizations.
7. Collaborate in assessing measurable progress toward meeting program outcomes and in establishing measurement and accountability systems for documenting outcomes, such as increased performance improvements and best or promising practices.
8. Collaborate on components to ensure the provision of appropriate and effective CBA services to the HIV prevention workforce.
9. Collaborate to compile and publish accomplishments, best practices, and lessons learned during the project period (e.g., through conferences, guidance, material development, webinars, data sharing publications, other social media, participation in meetings, committees, conference calls and working groups related to the cooperative agreement and its projects).

Expanded Authority: The recipient **is** permitted the following expanded authority in the administration of the award.

☒ Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report. If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient's authority to automatically carry over unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.

Program Income: Addition alternative: Under this alternative, program income is added to the funds committed to the project/program and is used to further eligible project/program objectives.

Note: The disposition of program income must have written prior approval from the GMO.

FUNDING RESTRICTIONS AND LIMITATIONS

Notice of Funding Opportunity (NOFO) Restrictions:

Restrictions that must be considered while planning the programs and writing the budget are:

- Recipients may not use funds for research.
- Recipients may not use funds for clinical care except as allowed by law.
- Recipients may use funds only for reasonable program purposes, including personnel, travel, supplies, and services.
- Generally, recipients may not use funds to purchase furniture or equipment. Any such proposed spending must be clearly identified in the budget.
- Reimbursement of pre-award costs generally is not allowed unless the CDC provides written approval to the recipient.

- Other than for normal and recognized executive-legislative relationships, no funds may be used for:
- publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
- the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
- See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients.
- The direct and primary recipient in a cooperative agreement program must perform a substantial role in carrying out project outcomes and not merely serve as a conduit for an award to another party or provider who is ineligible.
- In accordance with the United States Protecting Life in Global Health Assistance policy, all non-governmental organization (NGO) applicants acknowledge that foreign NGOs that receive funds provided through this award, either as a prime recipient or subrecipient, are strictly prohibited, regardless of the source of funds, from performing abortions as a method of family planning or engaging in any activity that promotes abortion as a method of family planning, or to provide financial support to any other

Indirect Costs: Per the NOFO, indirect costs on training grants are limited to a fixed rate of 8% percent of MTDC exclusive of tuition and related fees, direct expenditures for equipment, and subawards and contracts in excess of $25,000.

REPORTING REQUIREMENTS

Annual Federal Financial Report (FFR, SF-425): The Annual Federal Financial Report (FFR) SF-425 is required and must be submitted in the **Payment Management System** no later than 90 days after the end of the budget period. The FFR for this budget period is due by **June 29, 2024**. Reporting timeframe is **April 1, 2023** through **March 31, 2024**. The FFR should only include those funds authorized and disbursed during the timeframe covered by the report.

Failure to submit the required information in a timely manner may adversely affect the future funding of this project. If the information cannot be provided by the due date, the recipient is required to contact the Grants Officer listed in the contacts section of this notice before the due date.

Additional guidance on submission of Federal Financial Reports can be found at https://www.cdc.gov/grants/documents/change-in-federal-reporting-fy-2021-recipients.pdf

Performance Progress and Monitoring: Performance information collection initiated under this cooperative agreement has been approved by the Office of Management and Budget under **OMB Number 0920-1132**, **"Performance Progress and Monitoring Report", Expiration Date 10/31/2022**. The components of the PPMR are available for download at: https://www.cdc.gov/grants/alreadyhavegrant/Reporting.html .

Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS): Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity

violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grants Services
Edna M. Green, Grants Management Officer
Centers for Disease Control and Prevention
Office of Grants Services, Branch 1
2939 Flowers Road, MS TV-2
Atlanta, GA 30341
Fax: 770-488-2640 (Include "Mandatory Grant Disclosures" in subject line)
Email: EGreen@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services
Office of the Inspector General
ATTN: Mandatory Grant Disclosures, Intake Coordinator
330 Independence Avenue, SW
Cohen Building, Room 5527
Washington, DC 20201

Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or
Email: MandatoryGranteeDisclosures@oig.hhs.gov

Recipients must include this mandatory disclosure requirement in all subawards and contracts under this award.

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

CDC is required to report any termination of a federal award prior to the end of the period of performance due to material failure to comply with the terms and conditions of this award in the OMB-designated integrity and performance system accessible through SAM (currently FAPIIS). (45 CFR 75.372(b)) CDC must also notify the recipient if the federal award is terminated for failure to comply with the federal statutes, regulations, or terms and conditions of the federal award. (45 CFR 75.373(b))

PROGRAM OR FUNDING GENERAL REQUIREMENTS

HIV Program Review Panel Requirement: All written materials, audiovisual materials, pictorials, questionnaires, survey instruments, websites, educational curricula, and other relevant program materials must be reviewed and approved by an established program review panel. A list of reviewed materials and approval dates must be submitted to the CDC Grants Management Specialist identified in the CDC Roles and Responsibilities section of this NoA.

Prior Approval: All requests, which require prior approval, must have a cover letter bearing the signature of the authorized organization representative. The recipient must submit these

requests by **November 29, 2023**. Additionally, any requests involving funding issues must include a SF424A, an itemized budget and a narrative justification of the request.

The following types of requests require prior approval:
- Lift funding restriction
- Significant redirection of funds (i.e. cumulative changes of 25% of total award)
- Change in scope
- Implement a new activity or enter into a sub-award that is not specified in the approved budget
- Apply for supplemental funds
- Change in key personnel
- Extensions to period of performance

Templates for prior approval requests can be found at:
http://www.cdc.gov/grants/alreadyhavegrant/priorapprovalrequests.html

Templates for prior approval requests can be found at:
http://www.cdc.gov/grants/alreadyhavegrant/priorapprovalrequests.html.

Additional information on the electronic grants administration system CDC non-research awards utilize, Grants Solutions, can be found at: https://www.cdc.gov/grants/grantsolutions/index.html.

Key Personnel: In accordance with 45 CFR Part 75.308, CDC recipients must obtain prior approval from CDC for (1) change in the project director/principal investigator, business official, authorized organizational representative or other key persons specified in the NOFO, application or award document; and (2) the disengagement from the project for more than three months, or a 25 percent reduction in time devoted to the project, by the approved Project Director or Principal Investigator.

PAYMENT INFORMATION

The HHS Office of the Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous.

Payment Management System Subaccount: Funds awarded in support of approved activities have been obligated in a subaccount in the PMS, herein identified as the **"P** Account". Funds must be used in support of approved activities in the NOFO and the approved application.

The grant document number identified on the bottom of **Page 2** item 34 of the Notice of Award must be known in order to draw down funds.

PROGRAM OR FUNDING SPECIFIC CLOSEOUT REQUIREMENTS

CLOSEOUT REQUIREMENTS

Recipients must submit all closeout reports identified in this section no later than **June 29, 2024.** The reporting timeframe is the full period of performance. If the recipient does not submit all reports in accordance with this section and the terms and conditions of the Federal Award, CDC may proceed to close out with the information available within one year of the period of performance end date unless otherwise directed by authorizing statutes. Failure to submit timely and accurate final reports may affect future funding to the organization or awards under the direction of the same Project Director/Principal Investigator (PD/PI).

Final Performance Progress and Evaluation Report (PPER): This report should include the information specified in the NOFO and is submitted upon solicitation from the GMS/GMO via www.grantsolutions.gov. At a minimum, the report will include the following:

- Statement of progress made toward the achievement of originally stated aims;
- Description of results (positive or negative) considered significant; and
- List of publications resulting from the project, with plans, if any, for further publication.

All manuscripts published as a result of the work supported in part or whole by the grant must be submitted with the performance progress reports.

Final Federal Financial Report (FFR, SF-425): The FFR should only include those funds authorized and expended during the timeframe covered by the report. The Final FFR, SF-425 is required and must be submitted no later **June 29, 2024** through recipient online accounts in the Payment Management System. The final FFR will consolidate data reporting responsibilities to one entry point within PMS which will assist with the reconciliation of expenditures and disbursements to support the timely close-out of grants.

The final FFR must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. Remaining unobligated funds will be de-obligated and returned to the U.S. Treasury.

Every recipient should already have a PMS account to allow access to complete the SF-425.

Additional guidance on submission of Federal Financial Reports can be found at https://www.cdc.gov/grants/documents/change-in-federal-reporting-fy-2021-recipients.pdf.

Equipment and Supplies - Tangible Personal Property Report (SF-428): A completed Tangible Personal Property Report SF-428 and Final Report SF-428B addendum must be submitted, along with any Supplemental Sheet SF-428S detailing all major equipment acquired or furnished under this project with a unit acquisition cost of $5,000 or more. Electronic versions of the forms can be downloaded by visiting: https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby%3D1

If no equipment was acquired under an award, a negative report is required. The recipient must identify each item of equipment that it wishes to retain for continued use in accordance with 45 CFR Part 75. The awarding agency may exercise its rights to require the transfer of equipment purchased under the assistance award. CDC will notify the recipient if transfer to title will be required and provide disposition instruction on all major equipment.

Equipment with a unit acquisition cost of less than $5,000 that is no longer to be used in projects or programs currently or previously sponsored by the federal government may be retained, sold, or otherwise disposed of, with no further obligation to the federal government.

CDC Staff Contacts Information is listed on page 1 of the NoA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Notice of Award

Award# 6 NU65PS923677-05-01
FAIN# NU65PS923677
Federal Award Date: 03/18/2024

Recipient Information

1. Recipient Name
CITY & COUNTY OF SAN FRANCISCO
101 Grove St
San Francisco, CA 94102-4505
[NO DATA]

2. Congressional District of Recipient
12

3. Payment System Identifier (ID)
1946000417A8

4. Employer Identification Number (EIN)
946000417

5. Data Universal Numbering System (DUNS)
103717336

6. Recipient's Unique Entity Identifier (UEI)
DCTNHRGU1K75

7. Project Director or Principal Investigator
Mr. Jonathan D. Fuchs
Director, Center for Learning & Innovation
jonathan.fuchs@sfdph.org
(415) 336-1290

8. Authorized Official
Ms. Amanda Kwong
Fiscal Analyst
amanda.kwong@sfdph.org
628-206-7618

Federal Agency Information
CDC Office of Financial Resources

9. Awarding Agency Contact Information
Ms. Edna Green
Grants Management Officer
EGreen@cdc.gov
7704882858

10.Program Official Contact Information
Sherry Lomax
Public Health Analyst
skl8@cdc.gov
404-639-6295

Federal Award Information

11. Award Number
6 NU65PS923677-05-01

12. Unique Federal Award Identification Number (FAIN)
NU65PS923677

13. Statutory Authority
Sections 301 and 318 of the PHS Act [42 U.S.C. 241 and 247(c)], as amended

14. Federal Award Project Title
SFDPH High Impact CBA Program

15. Assistance Listing Number
93.834

16. Assistance Listing Program Title
Capacity Building Assistance (CBA) for High-Impact HIV Prevention

17. Award Action Type
Supplement

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19.	**Budget Period Start Date** 04/01/2023 **- End Date** 06/30/2024	
20.	**Total Amount of Federal Funds Obligated by this Action**	$225,730.00
	20a. Direct Cost Amount	$213,142.00
	20b. Indirect Cost Amount	$12,588.00
21.	Authorized Carryover	$0.00
22.	Offset	$0.00
23.	Total Amount of Federal Funds Obligated this budget period	$898,776.00
24.	**Total Approved Cost Sharing or Matching, where applicable**	$0.00
25.	**Total Federal and Non-Federal Approved this Budget Period**	$1,124,506.00
26.	**Period of Performance Start Date** 04/01/2019 **- End Date** 06/30/2024	
27.	Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	$4,719,610.00

28. Authorized Treatment of Program Income
ADDITIONAL COSTS

29. Grants Management Officer – Signature
Mr. Arthur Lusby
Grants Management Officer, Team Lead

30. Remarks

3-Month Cost Extension: Financial Assistance in the amount of $225,730.

Recipient Information

Recipient Name
CITY & COUNTY OF SAN FRANCISCO
101 Grove St
San Francisco, CA 94102-4505
[NO DATA]

Congressional District of Recipient
12

Payment Account Number and Type
1946000417A8

Employer Identification Number (EIN) Data
946000417

Universal Numbering System (DUNS)
103717336

Recipient's Unique Entity Identifier (UEI)
DCTNHRGU1K75

31. Assistance Type
Cooperative Agreement

32. Type of Award
Other

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$336,872.00
b. Fringe Benefits	$127,996.00
c. Total Personnel Costs	$464,868.00
d. Equipment	$0.00
e. Supplies	$4,000.00
f. Travel	$10,824.00
g. Construction	$0.00
h. Other	$30,220.00
i. Contractual	$563,801.00
j. TOTAL DIRECT COSTS	**$1,073,713.00**
k. INDIRECT COSTS	**$50,793.00**
l. TOTAL APPROVED BUDGET	**$1,124,506.00**
m. Federal Share	**$1,124,506.00**
n. Non-Federal Share	**$0.00**

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
9-9390BYL	19NU65PS923677	PS	41.51	93.834	$0.00	75-19-0950
0-9390BYL	19NU65PS923677	PS	41.51	93.834	$0.00	75-20-0950
1-9390BYL	19NU65PS923677	PS	41.51	93.834	$0.00	75-21-0950
2-9390BYL	19NU65PS923677	PS	41.51	93.834	$0.00	75-22-0950
3-9390BYL	19NU65PS923677	PS	41.51	93.834	$0.00	75-23-0950
4-9390BYL	19NU65PS923677	PS	41.51	93.834	$225,730.00	75-24-0950

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	$0.00	$0.00	$0.00
Fringe Benefits	$0.00	$0.00	$0.00
Travel	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00
Supplies	$0.00	$0.00	$0.00
Contractual	$0.00	$0.00	$0.00
Construction	$0.00	$0.00	$0.00
Other	$0.00	$0.00	$0.00
Total	$0.00	$0.00	$0.00

AWARD ATTACHMENTS

CITY & COUNTY OF SAN FRANCISCO 6 NU65PS923677-05-01

1. Supplemental Award Terms

Notice of Funding Opportunity: **CDC-RFA-PS19-1904**
Award Number: NU65PS923677

AWARD INFORMATION

PURPOSE: Supplemental funding is approved for ***CDC-RFA-PS19-1904***, "**Capacity Building Assistance for High Impact HIV Prevention Program Integration**," in the amount of **$225,730** are authorized and have been distributed as indicated in the approved budget of this Notice of Award.

This amendment is also to extend the current budget period and period of performance an additional three months. The budget and period of performance end dates have been extended from **04/01/2024** to **06/30/2024**.

EXPANDED AUTHORITY: The recipient is permitted the following expanded authority in the administration of the award.

☒ Carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report. If the GMO determines that some or all of the *unobligated funds are not necessary to complete the project*, the GMO may restrict the recipient's authority to automatically carry over unobligated balances.

TECHNICAL REVIEW REQUIREMENT: Within 5 days of this Notice of Award's (NoA) issue date, the Technical Review will be accessible to the recipient in GrantSolutions Grant Notes. Contact the assigned Program Officer indicated in the NoA with any questions regarding this document or any follow up requirements.

STEWARDSHIP: The recipient must exercise proper stewardship over Federal funds by ensuring that all costs charged to your cooperative agreement are allowable, allocable, and reasonable and that they address the highest priority needs as they relate to this program.

All the other terms and conditions issued with the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grants Management Officer.

CLOSEOUT REQUIREMENTS

In accordance with 2 CFR 200.344, recipients must submit all closeout reports identified in this section within 120 days of the period of performance end date (previously was 90

days). The reports are due **October 28, 2024**. The reporting timeframe is the full period of performance. If recipients do not submit all closeout reports identified in this section wi thin one year of the period of performance end date, then CDC must report recipients' material failure to comply with the terms and conditions of the award with the OMB-designated integrity and performance system (currently Responsibility/Qualification (R/Q) section of SAM.gov).

Final Performance Progress and Evaluation Report (PPER): This report should include the information specified in the NOFO and is submitted via www.grantsolutions.gov. At a minimum, the report will include the following:

- Statement of progress made toward the achievement of originally stated aims;
- Description of results (positive or negative) considered significant; and
- List of publications resulting from the project, with plans, if any, for further publication.

All manuscripts published as a result of the work supported in part or whole by the grant must be submitted with the performance progress reports.

Final Federal Financial Report (FFR, SF-425): The FFR should only include those funds authorized and expended during the timeframe covered by the report. The Final FFR, SF-425 is required and must be submitted no later than 120 days after the period of performance end date through recipient online accounts in the Payment Management System. The final FFR will consolidate data reporting responsibilities to one entry point within PMS which will assist with the reconciliation of expenditures and disbursements to support the timely close-out of grants. The final FFR must indicate the exact balance of unobligated funds and may not reflect any unliquidated obligations. Remaining unobligated funds will be de-obligated and returned to the U.S. Treasury

Additional guidance on submission of Federal Financial Reports can be found at

https://www.cdc.gov/grants/documents/change-in-federal-reporting-fy-2021-recipients.pdf.

Equipment and Supplies - Tangible Personal Property Report (SF-428): A completed Tangible Personal Property Report SF-428 and Final Report SF-428B addendum must be submitted, along with any Supplemental Sheet SF-428S detailing all major equipment acquired or furnished under this project with a unit acquisition cost of $5,000 or more. Electronic versions of the forms can be downloaded by visiting: https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby=1 If no equipment was acquired under an award, a negative report is required. The recipient must identify each item of equipment that it wishes to retain for continued use in accordance with 45 CFR Part 75. The awarding agency may exercise its rights to require the transfer of equipment purchased under the assistance award. CDC will notify the

recipient if transfer to title will be required and provide disposition instruction on all major equipment. Equipment with a unit acquisition cost of less than $5,000 that is no longer to be used in projects or programs currently or previously sponsored by the federal government may be retained, sold, or otherwise disposed of, with no further obligation to the federal government.

OFFICE OF GRANT SERVICES CONTACT:

Edna Green, Grants Management Specialist
Centers for Disease Control and Prevention
BRANCH 1
Telephone: 770-488-2858
Email: EGreen@cdc.gov

San Francisco Department of Public Health
Center for Learning and Innovation, Population Health Division
Capacity Building Assistance for High-Impact HIV Prevention Program Integration
PS19-1904
April 1, 2023 - March 31, 2024
Component 2: Regional Technical Assistance
Track B Nonclinical HIV Testing and Prevention for HIV-Negative Persons

A.	Salaries and Wages	$263,526
B.	Mandatory Fringe	$100,044
C.	Consultant Costs	$0
D.	Equipment	$0
E.	Materials and Supplies	$2,430
F.	Travel	$9,370
G.	Other Expenses	$27,185
H.	Contractual	$458,016
	Total Direct Costs	$860,571
I.	Indirect Costs (8% of Modified Total Direct Costs)	$38,205
	TOTAL BUDGET	**$898,776**

A. SALARIES AND WAGES **$263,526**

A core CBA team, based at the Center for Learning and Innovation (the Center), will be responsible for implementing all programmatic activities. They will be supported by an Executive CBA Steering Committee composed of nationally recognized subject matter experts and leaders in HIV prevention programming, policy, and research from the Population Health Division of the San Francisco Department of Public Health (SFDPH). This Executive CBA Steering Committee will provide their time in-kind. For individual names of Steering Committee members, please see the Organizational Capacity Attachment. This committee will also serve as a peer review body to the CBA program. They will periodically review CBA materials and content for accuracy and value, review evaluation data and monitor project progress, make recommendations for program development, as well as advise the Director.

Salaries and Wages: City and County of San Francisco Personnel

Position Title and Name	Annual	Time	Months	Amount Requested
Sr. Physician Specialist J. Fuchs	$203,700	12.5%	12 months	$25,463
Health Program Coordinator III F. Sidders	$133,874	100%	12 months	$133,874
Health Program Coordinator III T. Knoble	$127,478	2%	12 months	$2,550
Health Program Coordinator I S. Kass	$98,739	100%	11.04 months	$90,850
Nurse Practitioner A. Decker	$203,700	2%	12 months	$4,074
Sr. Administrative Analyst K. Ly	$139,236	2.5%	12 months	$3,480
Sr. Accountant D. Cen	$129,408	2.5%	12 months	$3,235
Sr. Administrative Analyst A. Kwong	$139,236	2.5%	12 months	In-kind Salary $3,481 Fringe $1,321

Job Description: Sr. Physician Specialist (J. Fuchs) – Will provide overall scientific, educational, and administrative leadership to the project; liaise with the executive steering committee; supervise the CBA Program Manager and Deputy Director; provide fiscal oversight of subcontracts; serve as lead contact with CDC and attend all CDC-required meetings. Dr. Jonathan Fuchs is a Clinical Professor of Medicine at UCSF and Director of the Center for Learning & Innovation (CLI) at the San Francisco Department of Public Health -- a center of excellence in training and capacity building for the public

health workforce. Since 2001, his research has focused on clinical trials of multiple HIV prevention interventions, including mHealth interventions to improve PrEP adherence. He also has dedicated much of his career to building the capacity of young investigators in the United States and globally to conduct applied public health research. Over the past 8.5 years, Dr. Fuchs has served as the PI of getSFcba, serving health departments nationwide in the areas of HIV testing, Prevention for individuals at risk for HIV, and Policy. He is excited to leverage his 21 years of public health and HIV prevention experience to lead this proposal in response to PS 19-1904.

Job Description: Health Program Coordinator III (F. Sidders) – Will manage the getSFcba program and lead day-to-day operations, including triage of CBA requests from CTS and other channels as needed; supervise several getSFcba personnel, including the activities of consultants; plan key logistics for large scale TA events (e.g., Detailing Institutes); project manage tool and materials development, including CDC clearance and 508 compliance; manage reporting requirements to CDC.

Job Description: Health Program Coordinator III (T. Knoble)– Will serve as lead for proactive and reactive TA requests in the HIV Testing in Nonclinical settings focus area. As lead, he will work with the CBA Manager and Deputy Director to triage TA requests to in-house and consultant CBA specialists to match expertise and need. Will work with the coordinator and internal/external specialists to complete all required documentation. Mr. Thomas Knoble oversees clinical testing under 18-1802 and is responsible for oversight and management of all HIV test counselor and technician training, and quality assurance linked to community-based HIV counseling and testing activities in the City and County of San Francisco.

Job Description: Health Program Coordinator I (S. Kass) – Will coordinate key TA logistics including jurisdictional assessment calls, CBA Tracking System (CTS) documentation, and travel as assigned. She will conduct qualitative interviews with TA recipients and ensure evaluation data are compiled for assigned TA events and provided to our Evaluation Specialist for reporting and to support quality improvement. Will also assist CBA Manager and Senior CBA Coordinator with learning collaborative activities including face-to-face kickoff sessions, monthly videoconferences, maintenance of the online portal, and related evaluation activities. Will also support in providing expert TA in the areas of HIV Testing and Prevention with Individuals at High Risk for HIV.

Job Description: Nurse Practitioner (A. Decker) – Will serve as lead for proactive and reactive TA requests in the Prevention with Negative Persons focus area. Will work with the CBA Manager and Deputy Director to triage TA requests to in-house and consultant CBA specialists to match expertise and need. Will work with the coordinator and internal/external specialists to complete all required documentation. Ms. Alyson Decker, NP led the SFDPH Public Health Detailing program under 15-1506 and Detailing CBA, including 14-1403-supported Institutes and CBA requests.

Job Description: Senior Administrative Analyst (K. Ly) - Under the direction of the Chief of the Contracts Unit, Kristine Ly will assist program staff with contract development, planning, negotiation, technical review, and certification. She helps ensure with compliance with Federal, State, and local laws.

Job Description: Senior Accountant (D. Cen) – Danna Cen Lin is responsible for establishing appropriate classification structure within the general ledger account for grants. She will ensure claims/costs are in compliance with the appropriate regulations. She is also responsible for grant accounts payable activities and reconciles with expenditure reports and claims.

Job Description: Administrative Analyst (A. Kwong) – Amanda Kwong will provide fiscal and administrative support to the program. She prepares funding notification letters, manages section budgets and prepares statistical reports on contracts. She will work with program staff and contractors to resolve issues related to invoicing.

B. FRINGE BENFITS **$100,044**

37.96% of Total salaries = $100,044

C. CONSULTANT COSTS **$0**

D. EQUIPMENT **$0**

E. MATERIALS AND SUPPLIES **$2,430**

Item	Rate	Cost
Program Supplies	$202.50/month x 12 months	$2,430

Program Supplies: This includes general office and program supplies required for daily work for staff including, but not limited to pens, paper and files and other supplies and software/IT supplies. This also includes materials and supplies for proactive/reactive technical assistance requests and meetings/conferences conducted by the program. Examples includes, but are not limited to, paper (~$10/mo), pens (~$3/mo), handouts (~$70/mo), manuals/binders (~$11/mo), textbooks (~$108.5/mo), or other supplies.

F. TRAVEL **$9,370**

Meeting		Rate	Cost
Conference on Retroviruses and Opportunistic Infections (CROI) (Seattle)	Airfare	$450 x 2 travelers x 1 trip = $900	$5,400
	Lodging	$220 per night x 4 nights x 2 travelers x 1 trip = $1760	
	Per diem	$74 per day x 5 days x 2 travelers x 1 trip = $740	
	Transportation	$100/traveler x 2 travelers x 1 trip = $200	
	Registration	$900 x 2 travelers x 1 trip = $1800	
NMAC Hosted Conferences (USCHA)	Airfare	$600 x 1 traveler x 1 trip = $600	$2,723
	Lodging	$257 per night x 4 nights x 1 traveler x 1 trip = $1,028	
	Per diem	$79 per day x 5 days x 1 traveler x 1 trip = $395	
	Transportation	$100/traveler x 1 traveler x 1 trip = $100	
	Registration	$600 x 1 traveler = $600	
NMAC Hosted Conferences (Biomedical Prevention Summit)	Airfare	$400 x 1 traveler x 1 trip = $400	$1,247
	Lodging	$120 per night x 2 nights x 1 traveler x 1 trip = $240	
	Per diem	$69 per day x 3 days x 1 traveler x 1 trip = $207	
	Transportation	$100/traveler x 1 traveler x 1 trip = $100	
	Registration	$300 x 1 traveler x 1 trip = $300	

CROI (Seattle): Two senior project staff will attend CROI, the annual North American-based scientific conference on HIV and associated diseases, where innovations in treatment and prevention of HIV are presented.

NMAC Hosted Conferences: Funds will be allocated for one staff to attend the annual USCA conference and the Biomedical Prevention Summit. These conferences will also be utilized as an opportunity to convene workshops on key HIV Testing or PrEP issues relevant to the West and engage directly with representatives from the West who attend the conference.

G. OTHER **$ 27,185**

Item	Rate	Cost
Office Rent	$2/sq.ft./month x 250 sq.ft./FTE x 3.815 FTE x 12 months	$22,890
Telephone/Communication	Average monthly cost $15/FTE/month x 3.815 FTE x 12 months	$687
Reproduction	Approximately $300.67 /month x 12 months	$3,608

Office Rent: Office rent covers expenses of office space rental and maintenance for all FTE included in the budget. Calculations are based on the number of FTE from the City and County of San Francisco (SFDPH) as well as the FTE from fiscal sponsor contract with Heluna Health.

Telephone/Communication: Funds cover expenses for all means necessary to communicate with contractors, partners, health departments, and grantors, including local and long-distance telephone calls, fax usage, Internet, voicemail and replacement/maintenance of phones for program staff and administrative staff. Calculations are based on the number of FTE from the City and County of San Francisco (SFDPH) as well as the FTE from fiscal sponsor contract with Heluna Health.

Reproduction: Funds cover expenses for design and reproduction services for state of the science tools and resources, and technical assistance materials. We will produce printed copies of our Adherence and Tele-PrEP in Youth toolkits for distribution, along with printed materials for upcoming PrEP Institutes. Repro costs include but are not limited to Public Health Detailing Institute Packets - $1,000, Clinician PrEP Palm Cards - $500, PrEP Institute Materials - $750, Informational Materials for Conferences - $750, and PrEP and TelePrEP Materials - $608.

H. CONTRACTUAL **$458,016**

Contractor Name (see below for details)	Total Funding
Heluna Health	$276,871
UCSF J. Bloome	$151,145
Facente Consulting	$30,000

1. Name of Contractor: **Heluna Health**

Method of Selection: Request for Qualifications (RFQ36-2017)

Period of Performance: 04/01/2023 - 03/31/2024

Scope of Work: Program administration and support services to the SFDPH Population Health Division. Heluna Health pays for staff members and travel that support the goals and objectives of the project. The staff supports all programmatic actives, including but not limited to coordination, distance learning, administrative support as well as providing technical assistance.

Method of Accountability: Annual program and fiscal and compliance monitoring.

Itemized budget and justification:

a. Salaries and Wages $133,424

Position Title and Name	**Annual**	**Time**	**Months**	**Amount Requested**
CLI Coordinator I F. Rajab	$71,556	50%	12 months	$35,778
Senior CBA Coordinator J. Gaeta	$89,381	100%	12 months	$89,381
Front Desk Associate TBD	$57,243	5%	12 months	$2,862
Finance, Grants & Operations Manager M. Martin	$108,050	5%	12 months	$5,403

Job Description: CLI Coordinator (F. Rajab) – Will oversee the implementation of training and technical assistance strategies in alignment with CBA deliverables, coordinating virtual and on-site training and technical assistance experiences, creating customized materials and learning experiences (e.g., Power Point presentations, teaching aids, and eLearning modules, etc.), and convening learning communities in person and online using web-based videoconferencing software. The Coordinator will also collaborate with other staff to assist with evaluation, reporting efforts, and coordination of messages, while setting the highest standards for interactive learning.

Job Description: Senior CBA Coordinator (J. Gaeta) – Will coordinate all key TA logistics including jurisdictional assessment calls, CBA Tracking System (CTS) documentation, and travel. He/she will conduct qualitative interviews with TA recipients and ensure evaluation data are compiled for all TA events and provided to our Evaluation Specialist for reporting and to support quality improvement. Will also assist CBA Manager with learning collaborative activities including face-to-face kickoff sessions, monthly videoconferences, maintenance of the online portal, and related evaluation activities. Will also provide expert TA in the areas of HIV Testing and Prevention with Individuals at Higher Risk for HIV.

Job Description: Front Desk Associate (TBD) – Will provide oversight of the reception area, answering a multi-line telephone and directing calls, guests, staff, messenger services, and deliveries from various vendors. She will assist with the direction of inquiries for assistance as well as provide general office support for project staff.

Job Description: Finance, Grants and Operations Manager (M. Martin) – Ms. Martin is responsible for the fiscal management, policy development, and financial reporting of projects at SFDPH's Population Health Division. She will monitor the budget, establish contracts and sub-contracts in addition to managing FTEs, benefits, budget estimates, and monthly reports to assist with the execution of activities. These reports will be used to make staffing, space, and other logistically based decisions to ensure capacity, and to meet program requirements. Ms. Martin will collaborate with Heluna Health and SFDPH (Accounts Payable, Payroll, Human Resources, and Fiscal) on a regular basis to facilitate project activities.

b. Fringe Benefits $44,777
33.56% of total salaries

c. Consultant Pool Costs $30,000

Consultant	Rate	Cost
Expert Consultant Pool (Varied – see list under description below)	Approximately $150/hour x approximately ~16.66 hours/month x 1 consultant/month x 12 months	$30,000

Consultant Pool: (Varied, see list below) – Funds will be used to contract with varied experts depending on the TA requests received. Estimated rates of compensation vary and we have budgeted based on approximate rate of $150/hour. The list of consultants that will comprise the pool include, but are not limited to, those in the table below who have been selected based on their unique qualifications and subject area expertise.

Consultant List	Subject Area Expertise
NaRCAD	NaRCAD will deliver expert technical assistance in the development and implementation of Academic/Public Health Detailing programs as part of the planned Detailing Institute. NaRCAD operates within the Brigham & Women Hospital's Division of Pharmacoepidemiology & Pharmacoeconomics (DoPE) and is the national leader in Academic Detailing

Maria Lopez, PharmD	Ms. Maria Lopez will serve as a CBA Specialist to develop tools and materials, develop and/or serve as a content expert on webinars, in Learning Collaboratives or Technical Assistance workshops, and provide proactive and reactive Technical Assistance to Health Departments and Community Based Organizations in the West in the areas of HIV Testing in Non-traditional Settings and/or Prevention with Individuals at Elevated Risk for HIV. Ms. Lopez will work under the direction of the CBA Deputy Director and Manager to coordinate the implementation of tools/materials, webinars, or technical assistance requests/CTS requests which include developing Determination of Needs, Action Plans, on-going communication during CBA delivery and close-out documentation as well as any other documentation required by the getSfcba project. Ms. Lopez may be required to engage collaboratively in the delivery with CBA with other getSFcba project staff or CBA organizational partners. Ms. Lopez will provide expertise in the areas of: Pharmacy business and administration, including pharmacy legal expertise; Community Pharmacy PrEP implementation; Creating financially sustainable models for pharmacists initiated PrEP; HIV and HCV testing in a pharmacy; 340b implementation; Training pharmacy students and residents; and Collaborations with department of public health clinics and physicians in the community.
Denise Smith, RN	Denise has a Bachelor's Degree in Nursing and Master's in Public Administration. She has 36 years of experience in Public Health in Kern County, California, with 10 of these years managing Disease Control Programs. In 2010 through grant-funding she provided leadership in developing infrastructure for billing of clinic services, which resulted in an immediate increase of revenue of $800,000 within the first 6 months and annual increase of about $400,000 each year since. This model became a template for many programs across the country.
Geoff Hart Cooper, MD	Dr. Hart-Cooper is a pediatrician with expertise in provider capacity building and leveraging telehealth to improve PrEP care -- particularly among youth. He draws from his clinical experience as a primary care pediatrician and from his training at the Centers for Disease Control, where he completed an applied epidemiology fellowship in the Division of STD Prevention. He currently serves as the Medical Director for the PrEP Virtual Clinic at Stanford, which provides provider training and coaching, as well as direct PrEP-related care for youth, and for getSFcba, has led effort to expand Tele-PrEP and other digital solutions to support PrEP implementation.
Pierre Crouch, PhD, RN	Dr. Crouch will provide the CBA technical assistance on harm reduction for West Region jurisdictions and support the implementation of the Public Health Detailing Institute and follow-up Learning Collaborative Calls. Dr. Crouch started one of the first nurse-led PrEP clinics in the

	nation at the San Francisco AIDS Foundation and has extensive expertise in integrating harm reduction and HIV prevention services.
Leisha McKinley-Beach	Leisha McKinley-Beach has over 30 years in the HIV/AIDS field and has a gift for storytelling and uplifting Black stories in health care. Mrs. McKinley-Beach is a subject matter expert and currently serves as a trainer and educator for PrEP, facilitator for organizations and health departments committed to antiracism work, and for the development of Black leadership in public health. Mrs. McKinley-Beach will support getSFcba with planning and delivering PrEP Capacity Building efforts, West Region Learning Community activities, and Racial Equity Learning Series events.
Amy Braddock	Amy Braddock is a graphic designer who has worked with SFDPH for over a decade to develop a wide range of detailing and other printed and digital tools. She will support CBA technical assistance and develop materials related to, but not limited to, Pharmacy PEP and PrEP.
Chioma Nnaji, MPH, MEd	Chioma Nnaji has more than 20 years in the HIV/AIDS field and is a trained and experienced facilitator. Mrs. Nnaji currently serves as the Senior Program Director at the Multicultural AIDS Coalition (MAC) in Boston, MA, and will support getSFcba with the Social Network Strategy learning and community and deliver TA as part of our Racial Equity Learning Series events and West Region Learning Community
Brandon Mizroch, MD	Dr. Brandon Mizroch has served as the Academic Detailing Coordinator for the State of Louisiana and in 2022, transitioned to work as faculty of the Utah AIDS Education and Training Center (AETC). Dr. Mizroch will co-lead planning for our Public Health Detailing Institute and associated post-Institute learning series.
Robert Wilder-Blue, MSW	Mr. Blue will be engaged to adapt, customize, and pilot a customized technical assistance for DIS workers on PrEP implementation. Mr. Blue is currently on the PrEP Capacity Building Faculty for the San Francisco Department of Public Health, with particular expertise in HIV biomedical prevention program (PrEP/PEP) creation, management, and evaluation and PrEP navigation technical assistance and support. His most recent work was as head of the PrEP and PEP programs at San Francisco City Clinic. His experience includes several years of direct client service in sexual health and wellbeing counseling, social work, and case management with diverse communities
Efrain "Freddy" Ramirez	Efrain serves as the HIV Prevention Manager of the Broadway Youth Center, part of the CDC-funded 15-1502 and 17-1704 Howard Brown Health, which provides a broad array of medical and social services to over 1500 LGBTQ teens and young adults in Chicago. They are a haven for young people experiencing homelessness or housing instability and who seek access to medical, social and mental health services regardless of their ability to pay. They offer confidential HIV testing and

	STI screenings, gender-affirming hormone therapy, PrEP, pregnancy tests, contraception and vaccines. They also provide one-on-one assistance signing up for health insurance, resource advocacy, drop-in services (e.g., food, clothing, and youth-led programming), a GED program, and behavioral health services. Mr. Ramirez has particular expertise in implementing the Couples HIV Testing program (Testing Together) and using the Social Networking Strategy (SNS) to increase recruitment for HIV testing and other prevention services.
Kristefer Stojanovski, PhD	Kristefer Stojanovski, PhD, is research faculty at Tulane University. Kristefer has been conducting community-based mixed methods research since 2010. His research explores the social and structural determinants to sexual health and HIV outcomes among key populations in the U.S. and in Southeastern Europe. He will provide expertise in leading SNS-focused learning community activities for West Region jurisdictions.
TBD	Additional experts will be added as needed.

d. Equipment $0

e. Materials and Supplies $4,000

Item	Rate	Cost
Program Supplies	$333.33/month x 12 months	$4,000

Program Supplies: This includes general office and program supplies required for daily work for Heluna Health staff including, but not limited to pens, paper and files and other supplies and software/IT supplies. This also includes materials and supplies for proactive/reactive technical assistance requests and meetings/conferences conducted by the program. Examples includes, but are not limited to, paper (~$10/mo), pens (~$2.33/mo), handouts (~$70/mo), manuals/binders (~$11/mo), textbooks (~$160/mo), or other supplies. These funds will also cover light refreshments (~$80/mo) such as coffee, soft drinks, snacks or other food (small appetizers, such as cut fruit or vegetables, bagels, pastries, etc.) necessary for work conducted through meal periods.

f. Travel $19,618

Meeting		Rate	Cost
Latinx Conference	Airfare	$500 x 2 travelers x 1 trip = $1,000	$3,966
	Lodging	$229 per night x 3 nights x 2 travelers x 1 trip = $1,374	

on HIV, HCV & SUD	Per diem	$74 per day x 4 days x 2 travelers x 1 trip = $592	
	Transportation	$100/traveler x 2 travelers x 1 trip = $200	
	Registration	$400 x 2 travelers = $800	
West-region CBA in-person meeting	Airfare	$170 x 4 travelers x 1 trip = $680	$2,560
	Lodging	$212 per night x 1 night x 4 travelers x 1 trip = $848	
	Per diem	$79 per day x 2 days x 4 travelers x 1 trip = $632	
	Transportation	$100/traveler x 4 travelers x 1 trip = $400	
CBA Request Travel	Airfare	$455 x 2 travelers x 2 trips = $1,820	$4,940
	Lodging	$229 per night x 2 nights x 2 travelers x 2 trips = $1,832	
	Per diem	$74 per day x 3 days x 2 travelers x 2 trips = $888	
	Transportation	$100/traveler x 2 travelers x 2 trips = $400	
Biomedical Prevention Summit	Airfare	$400 x 2 travelers x 1 trip = $800	$2,930
	Lodging	$229 per night x 2 nights x 2 travelers x 1 trip = $916	
	Per diem	$69 per day x 3 days x 2 travelers x 1 trip = $414	
	Transportation	$100/traveler x 2 travelers x 1 trip = $200	
	Registration	$300 x 2 travelers = $600	
USCHA	Airfare	$600 x 2 travelers x 1 trip = $1,200	$5,222
	Lodging	$229 per night x 4 nights x 2 travelers x 1 trip = $1832	
	Per diem	$79 per day x 5 days x 2 travelers x 1 trip = $790	
	Transportation	$100/traveler x 2 travelers x 1 trip = $200	

	Registration	$600 x 2 travelers = $1,200	

Latinx Conference on HIV, HCV & SUD: Funds will be allocated for two staff to attend the Latinx Conference on HIV, HCV & SUD conference. This will take place in month two of year five. Team participation will be a collaboration with other West Region partners including California Prevention Training Center and Denver Prevention Training Center to have a CBA village in the exhibitor area to promote capacity building and technical assistance for representatives from the West who attended the conference.

West-region CBA in-person meeting: Staff will travel to Denver to meet with the Denver PTC and California PTC for an in-person CBA coordination session. This strategic planning time has been instrumental in planning for and delivering comprehensive TA to the West Region jurisdictions and during Year 5, will also focus on coordinating activities in response to the results of the CBO needs assessment.

CBA Request Travel: Funds will be used to support travel for staff, consultants, and collaborators when necessary to provide on-site, customized technical assistance as identified in the individual jurisdictional workplans. We estimate these activities will start in month four of the project.

Biomedical Prevention Summit: Funds will be allocated for two staff to attend the annual the Biomedical Prevention Summit. The summit will also be utilized as an opportunity to convene workshops on key HIV Testing or PrEP issues relevant to the West and engage directly with representatives from the West who attend the conference through the CBA village.

USCHA: Funds will be allocated for one staff to attend the annual USCHA conference. This conference will also be utilized as an opportunity to convene workshops on key HIV Testing or PrEP issues relevant to the West and engage directly with representatives from the West who attend the conference through the CBA village.

g. Other Expenses $24,543

Item	Rate	Cost
Shipping	Approximately $78.58/month x 12 months	$943
Communication	Approximately $583.33/month x 12 months	$7,000
Web-based Services	Approximately $1,175/month x 12 months	$14,100
Meetings and Events	Approximately $208.33/month x 12 months	$2,500

Shipping: Funds for shipping of printed technical assistance tools and materials for jurisdictional use and for marketing and other materials for identified meetings and conferences. (Shipping rates and fees vary depending on the delivery address and product)

Communication: Funds will be used for, but not limited to, subscription fees for Zoom (~$389/mo), DropBox (~$194/mo) and other interactive videoconference and teleconference tools for virtual/on-line technical assistance delivery and peer-to-peer learning with collaborators, community members, and funders.

Web-based Services: Funds will be used to cover costs including, but not limited to, web development, hosting, and design services with companies including, but not limited to, Watchdog studio (formerly KornDev) ($575/mo), Huge Media ($570/mo) and Survey Monkey ($30/mo) to support a dedicated CBA website and Learning Management System including hosting fees, online registration services for Institutes and web-based survey services.

Meeting and Events: Funds will be used to cover costs including, but not limited to, meeting space rental, audio/visual rental, and other meeting related expenses. (Meeting and Events costs vary by vendor and number of attendees). Examples includes, but are not limited to, wireless microphone (~$88.33/day), speaker with stand (~$120/day), or other related items.

h.	Contractual	$0
	Heluna Health Total Direct Costs	**$256,362**
i.	Total Indirect Costs (at 8% of Modified Total Direct Costs)	$ 20,509
	Heluna Health Total Costs	**$276,871**

2. Name of Contractor: **University of California, San Francisco (Department of Medicine, Division of HIV and Global Health)**

Method of Selection: Request for Qualifications (RFQ36-2017)
Since the beginning of the HIV epidemic, UCSF has been a leader in HIV prevention, care, and basic science research. This includes a longstanding relationship with the SFDPH and its sections, including the branches now known as Bridge HIV and CLI, within the Population Health Division. Most of the project leadership have faculty appointments at UCSF and/or actively collaborate with UCSF faculty in research and

teaching at all UCSF sites, including San Francisco General Hospital, the UCSF Medical Center, the San Francisco Veterans Administration Medical Center.

Period of Performance: 04/01/2023 - 03/31/2024

Scope of Work: Subcontract will provide funding for UCSF staff to participate as Deputy Director to the project to assist with program leadership and management. Will provide TA to HDs and CBOs in the West in the areas of nonclinical HIV testing and prevention for at risk negatives; will serve as CBA specialist lead on TA related to social determinants of health; works with CBA specialists to create and deliver CBA. Will oversee jurisdictional planning process.

Method of Accountability: Annual program and fiscal and compliance monitoring.

Itemized Budget and Justification:

a. Salaries $98,650

Position Title and Name	**Annual**	**Time**	**Months**	**Amount Requested**
Deputy Director, Jessica Bloome	$197,300	50%	12	$98,650

Qualifications: Dr. Jessica Bloome is an internal medicine HIV specialist physician with 5 years expertise in providing care and leading program development for HIV treatment and prevention among vulnerable populations. She acts as clinical lead for the multidisciplinary "PHAST" team which provides rapid ART initiation for newly diagnosed patients and support for retaining harder-to-reach patients in care in San Francisco—a model for service delivery that will be of strong interest to several West Region jurisdictions grappling with providing linkage and prevention services to persons struggling with mental health, addiction, and homelessness.

b. Fringe Benefits $40,447
Average rate of 41% of total salaries
c. Consultant Costs $0
d. Equipment $0
e. Materials and Supplies $0
f. Travel $0
g. Other Expenses $852

Item	Rate	Cost
UCSF Data Network Service Recharge	$44/month/FTE x 12 months x 0.50 FTE	$264

Computing and Communication Device Support Services	$98/month/FTE x 12 months x 0.50 FTE	$588

h. Contractual $0

UCSF/DM, DHGH Total Direct **$139,949**

i. Indirect 8% $11,196

UCSF/DM, DHGH Total Costs **$151,145**

3. Name of Contractor: **Facente Consulting**

Method of Selection: Request for Qualifications (RFQ36-2017)

Period of Performance: 04/01/2023 - 03/31/2024

Scope of Work: Subcontractor will refine Evaluation Performance and Measurement Plan (EPMP) consistent with CDC requirements for data gathering and reporting; refine data collection tools to meet goals of data collection as outlined in EPMP and are consistent with CDC guidelines for data reporting; assist in data storage and management for the duration of the grant period for the outcomes as outlined in Table 7 of application EPMP; and generate reports and presentations to share findings at intervals outlined in the EPMP Table 8.

Method of Accountability: Annual program and fiscal and compliance monitoring.

Itemized Budget and Justification:

a. Salary $30,000

Position Title and Name	**Hourly Rate**	**Hours**	**Amount Requested**
Evaluation Specialist, Autumn Albers	$100	300	$30,000

Qualifications: Since 2009 Facente Consulting has been providing public health consulting in the San Francisco Bay Area. Previous and current projects include work with the San Francisco AIDS Foundation, the International HIV/AIDS Alliance, the Bill & Melinda Gates Foundation, the U.S. Centers for Disease Control and Prevention (CDC), and the World Health Organization (WHO). Facente Consulting

partnered extensively, and most recently on a PrEP implementation program in partnership with the Florida DOH that served over 54 providers from 6 counties in central Florida.

b.	Fringe Benefits	$0
c.	Consultant Costs	$0
d.	Equipment	
e.	Materials and Supplies	$0
f.	Travel	$0
g.	Other Expenses	$0
h.	Contractual	$0
	Facente Consulting Total Direct	**$30,000**
i.	Indirect 8%	$0
	Facente Consulting Total Costs	**$30,000**
	TOTAL DIRECT COSTS:	**$860,571**
I.	**INDIRECT COSTS** (8% of Modified Total Direct Costs)	**$38,205**
	TOTAL BUDGET:	**$898,776**

SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH
Center for Learning and Innovation, Population Health Division
Capacity Building Assistance for High-Impact HIV Prevention Program Integration
April 1, 2023 - June 30, 2024

		Year 1 Project: 10038162 4/1/23 - 3/31/24	Project: 10038162 4/1/24 - 6/30/24	Total Amount
	Personnel -			-
	DPH Personnel	263,526	73,346	336,872
				-
				-
	Fringe benefits	100,044	27,952	127,996
				-
	Materials and Supplies	2,430		2,430
	Travel	9,370	3,024	12,394
				-
	Contractual	458,016	105,785	563,801
				-
	Other	27,185	3,035	30,220
				-
	Indirect Costs	38,205	12,588	50,793
Total		**898,776**	**225,730**	**1,124,506**

City and County of San Francisco
London N. Breed
Mayor

San Francisco Department of Public Health
Grant Colfax, MD
Director of Health

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Thursday, May 30, 2024

Re: Accept and Expend Centers for Disease Control and Prevention – Capacity Building Assistance (CBA) for High-Impact HIV Prevention - $1,124,506

This Resolution seeks authorization for the San Francisco Department of Public Health (SFDPH) to retroactively accept and expend funds in the amount of $1,124,506 from the Centers for Disease Control and Prevention (CDC) as well as extend project end date to June 30, 2024.

CDC notified SFDPH of a three-month extension to an existing five-year grant. CDC extended the performance period to accommodate the start of their new 5-year Notice of Funding Opportunity, PS 24-0020, slated to begin on July 1, 2024. The start date of this grant was April 1, 2019 with an original end date of March 31, 2024. CDC is now extending the end date to June 30, 2024 with additional funding of $225,730 for total funding amount of $1,124,506.

This item is retroactive because SFDPH received notice of the grant extension and increase of $225,730 from the CDC on March 18, 2024, just two weeks before the grant extension date of April 1, 2024. Upon receiving the notice of grant extension and increase, DPH put together the accept and expend packet and forwarded it to the Controller's Office for review on April 26, 2024. After discussing project term details, the Controller's Office approved the accept and expend and forwarded the signed package to the Mayor's Office on May 6, 2024, for introduction on May 14, 2024. We respectfully request retroactive authorization for this item.

Please contact Greg Wong, grants analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.

DocuSign Envelope ID: 0010B749-3C2D-43D0-B5E0-5F54FFD26A39

London N. Breed
Mayor

TO: Angela Calvillo, Clerk of the Board of Supervisors

FROM: Dr. Grant Colfax
Director of Health

DATE: 5/3/2024

SUBJECT: Grant Accept and Expend

GRANT TITLE: Capacity Building Assistance (CBA) for High-Impact HIV Prevention - $1,124,506

Attached please find the original and 1 copy of each of the following:

☒ Proposed grant resolution, original signed by Department

☒ Grant information form, including disability checklist

☒ Budget and Budget Justification

☐ Grant application: Not Applicable. No application submitted.

☒ Agreement / Award Letter

☐ Other (Explain):

Special Timeline Requirements:

Departmental representative to receive a copy of the adopted resolution:

Name: Gregory Wong (greg.wong@sfdph.org) Phone: 554-2521

Interoffice Mail Address: Dept. of Public Health, 101 Grove St # 108

Certified copy required Yes ☐ No ☒

From:	Trejo, Sara (MYR)
To:	BOS Legislation, (BOS)
Cc:	Paulino, Tom (MYR); Wong, Greg (DPH)
Subject:	Mayor -- Resolution -- Path Justice-Involved Capacity Building Program
Date:	Tuesday, May 14, 2024 2:37:26 PM
Attachments:	1285 Board Cover Memo.docx 1285 Grant Resolution (002).doc 1285 Application_989739 (3).pdf 1285 Budget Justification.doc 1285 Budget.xlsx 1285 PATH Justice Round 3_BHS Award Letter.pdf 2023-07-06T11_48_27.859890_PATH JI Capacity Building Round 3 Guidance Memo_Final Guidance_June 2023.cleaned (002).pdf RE New Proposed Legislation from DPH (Path Justice-Involved Capacity Building Program - $2597683).msg DPH AE - Path Justice-Involved Capacity Building Program - $2597683.pdf 1285 GRIF.docx

Hello Clerks,

Attached is a Resolution authorizing the Department of Public Health to accept and expend a grant in the amount of $2,597,683 from the California Department of Health Care Services for participation in a program entitled, “Path Justice-Involved Capacity Building Program,” for the period of August 29, 2023, through December 31, 2026.

Best regards,

Sara Trejo
Legislative Aide
Office of the Mayor
City and County of San Francisco
415.554.6141 | sara.trejo@sfgov.org