



**OFFICE OF THE CONTROLLER**  
CITY AND COUNTY OF SAN FRANCISCO

Greg Wagner  
Controller  
Todd Rydstrom  
Deputy Controller

May 28, 2024

Shireen McSpadden, Director  
Department of Homelessness and Supportive Housing  
440 Turk Street  
San Francisco, CA 94102

Attention: Gigi Whitley, Deputy Director of Finance and Administration

RE: Contracting for Security Services – FY 2024-25

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2024-25 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Devin Macaulay at [Devin.Macaulay@sfgov.org](mailto:Devin.Macaulay@sfgov.org) if you have any questions regarding this determination.

Sincerely,

\_\_\_\_\_/s/\_\_\_\_\_

Greg Wagner,  
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst  
Human Resources, Employee Relations

HOM - Homelessness And Supportive Housing

Security Services (18723)

COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES

**FISCAL YEAR 2024-25**

**PROJECTED PERSONNEL COSTS**

<b>Job Name</b>	<b>Job Class</b>	<b>FTE</b>	<b>FY 2024-25 Personnel Cost Low</b>	<b>FY 2024-25 Personnel Cost High</b>
Manager II	0923_C	0.35	\$ 69,729	\$ 86,375
Senior Human Resources Analyst	1244_C	1.00	\$ 181,094	\$ 216,046
Senior Administrative Analyst	1823_C	0.03	\$ 4,974	\$ 5,923
Security Guard	8202_C	12.26	\$ 1,145,138	\$ 1,584,652
Museum Security Supervisor	8228_C	3.00	\$ 359,782	\$ 425,364
<b>Sum:</b>		<b>16.64</b>	<b>\$ 1,760,717</b>	<b>\$ 2,318,360</b>

**ADDITIONAL CITY COSTS**

<b>Item Description</b>	<b>Nbr of Units</b>	<b>Notes / Unit Measure</b>	<b>FY 2024-25 Low Estimate</b>	<b>FY 2024-25 High Estimate</b>
Vehicles and Maintenance (2 vehicles)	2		\$ 86,528	\$ 86,528
Parking for Vehicles (2 vehicles)	2		\$ 5,192	\$ 5,192
Supplies estimates at \$2,340 per officer	0		\$ 45,864	\$ 45,864
Radios/Communication Equipment	0		\$ 32,448	\$ 32,448
<b>Total Non-Personnel Costs:</b>			<b>\$ 170,032</b>	<b>\$ 170,032</b>

**ESTIMATED TOTAL CITY COST \$ 1,930,749 \$ 2,488,392**

**COST COMPARISON SUMMARY**

<b>ESTIMATED TOTAL CITY COST</b>	\$ 1,930,749	\$ 2,488,392
<b>LESS: ESTIMATED TOTAL CONTRACT COST</b>	\$ 856,131	\$ 951,368
<b>ESTIMATED SAVINGS</b>	\$ 1,074,618	\$ 1,537,024
<b>% of Savings to City Cost</b>	<b>55.66%</b>	<b>61.77%</b>