

File Number: _____
 (Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
 (Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: Habitat Conservation Fund - Youth Stewardship Program
2. Department: San Francisco Recreation and Park Department
3. Contact Person: Kaitlin Holl Telephone: 415-609-3685
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved

5. Amount of Grant Funding Approved or Applied for: \$200,000

6a. Matching Funds Required: one to one match required, \$200,000

b. Source(s) of matching funds (if applicable):

Source	Amount	Fund	Authority	Project
SFRPD General Fund	\$200,000	13370	10000	10041460

7a. Grant Source Agency: State of California, Department of Parks and Recreation

b. Grant Pass-Through Agency (if applicable): N/A

8. Proposed Grant Project Summary: The Youth Stewardship Program (YSP) will engage students, K-12th grade, in environmental education and service learning projects throughout San Francisco's parks and open spaces.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: July 1, 2023

End-Date: June 30, 2028

10a. Amount budgeted for contractual services: None

b. Will contractual services be put out to bid? N/A

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? N/A

d. Is this likely to be a one-time or ongoing request for contracting out? N/A

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$0

b2. How was the amount calculated? N/A

c1. If no, why are indirect costs not included?

Not allowed by granting agency To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? Division and Department Overhead

12. Any other significant grant requirements or comments: Biannual Reporting on program progress.

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- Existing Site(s) Existing Structure(s) Existing Program(s) or Service(s)
- Rehabilitated Site(s) Rehabilitated Structure(s) New Program(s) or Service(s)
- New Site(s) New Structure(s)

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Lucas Tobin

(Name)

Supervisor for Therapeutic Recreation and Inclusion Services and ADA Coordinator for Programmatic Access

(Title)

Date Reviewed: 5/14/2024

DocuSigned by:

Lucas Tobin

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Philip A. Ginsburg

(Name)

General Manager, City and County of San Francisco Recreation and Park Department

(Title)

Date Reviewed: 5/13/2024

DocuSigned by:

Philip A. Ginsburg

AF27F6396709494...

(Signature Required)