



March 18, 2024

Jennifer Gee
Director of Volunteer Services
City & County of San Francisco Recreation and Park Department
McLaren Lodge
501 Stanyan Street
San Francisco, CA 94117

Re: Project Number XL-38-005 - Youth Stewardship Program - \$200,000

Dear Jennifer Gee:

Congratulations! The Department of Parks and Recreation's Office of Grants and Local Services (OGALS) is pleased to inform you that the above grant application has been selected for funding through the Habitat Conservation Fund (HCF) Program.

A representative from your agency must attend an HCF Grant Administration workshop to learn more about the HCF contract and grant administration process. Workshop attendance is mandatory prior to receiving a grant contract. Information on the mandatory workshop will be provided soon. **Do not begin project work until you receive a fully executed grant contract.** OGALS will initiate a contract and send it to you for signature after attending the mandatory workshop.

HCF grant administration information is available at www.parks.ca.gov/hcf. HCF grant administration information is available at www.parks.ca.gov/hcf. A Grant Administration Project Officer will be assigned to you and will contact you this spring.

Congratulations again on your successful application. OGALS looks forward to working with you to deliver quality recreation opportunities to your constituents.

Sincerely,

A handwritten signature in blue ink, appearing to be "Armando Quintero".

Armando Quintero, Director
California State Parks

cc: Sedrick Mitchell, Deputy Director, Community Engagement Division
Project file