

File Number: 240649
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **California Extended Water and Wastewater Arrearage Payment Program (CWWAPP)**
2. Department: **SFPUC**
3. Contact Person: **Erin Corvinova** Telephone: **(415) 487-5227**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$23,368,920.23**
6. a. Matching Funds Required: \$ --
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: **State Water Resources Control Board**
b. Grant Pass-Through Agency (if applicable):
8. Proposed Grant Project Summary:

The California State Water Board is administering federal funds to community water and wastewater systems for the California Extended Water and Wastewater Arrearage Payment Program (Program) during fiscal year 2024, sourced by the American Rescue Plan Act. The Program was created to provide relief for unpaid bills related to the COVID-19 pandemic.

The SFPUC has submitted an application to the State Water Board with information on water and wastewater arrearages accrued during the pandemic and is in the application review process. Funds for water and wastewater arrearage relief are expected to reach the SFPUC sometime between April and May 2024 and will be used to pay off customer water and wastewater arrearages accrued between June 16, 2021 to December 31, 2022. These funds will also cover administrative costs submitted by the SFPUC.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **November 1, 2023** End-Date: **June 15, 2024**

10. Amount budgeted for contractual services: **\$0**
 - a. Will contractual services be put out to bid?
 - b. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?
 - c. Is this likely to be a one-time or ongoing request for contracting out?

11. Does the budget include indirect costs? Yes No
- a. If yes, how much? **\$ 200,000 for administrative costs.**
 - b. How was the amount calculated? **The SFPUC added the cost of printing and postage for customer outreach, as well as staff time devoted to working on the program.**
 - c. If no, why are indirect costs not included?
 - Not allowed by granting agency
 - To maximize use of grant funds on direct services
 - Other (please explain):

13. If no indirect costs are included, what would have been the indirect costs?

12. Any other significant grant requirements or comments:

N/A

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Colleen Dietterle
(Name)

Manager of Executive Affairs and Initiatives
(Title)

Date Reviewed: 5/17/2024

Colleen Dietterle
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Dennis Herrera
(Name)

General Manager
(Title)

Date Reviewed: May 20, 2024

Dh A. Hk
(Signature Required)