



City & County of San Francisco Ethics Commission



FY 2024-25 and FY 2025-26 Departmental Budget Presentation BOS Budget and Appropriations Committee Friday, June 21, 2024

Patrick Ford, Executive Director

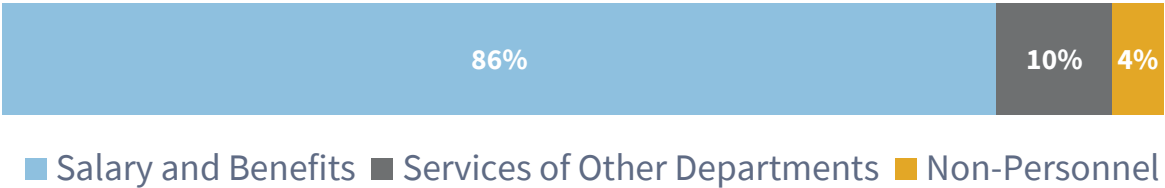
Commission’s Funding Snapshot



	FY24 Approved (July 1, 2023-June 30, 2024)	FY25 Proposed (July 1, 2024-June 30, 2025)	FY26 Proposed (July 1, 2025-June 30, 2026)
Annual Operating Budget	\$7.09m	\$6.86m	\$7.34m
Funded Positions	30.56	27.61*	28.94

**Reduction in staffing level is primarily due to expiration of funding for two positions by June 30, 2024.*

FY25 Distribution of Operating Budget



Outsourcing of Candidate Committee Audits

Election Year	Total Audits Outsourced	Cost
2016	12	\$246k+
2018	14	\$315k+
2020/2022	15	\$450k
2024 Estimate	16	\$512k

Cost of Audit Division Reclassifications

	FY2024-25	FY2025-26
1824→1686	(\$1,978)	(\$3,193)
1822→1684 (3)	\$50,514	\$86,814
TOTAL	\$48,536	\$83,612

Increased Enforcement Roles

Currently Five 1823 Senior Investigator FTEs





- Three have continued standard duties of investigating cases
- Two have taken on different, more specialized roles:
 - Drafting and negotiating settlement agreements
 - Drafting charging documents and subpoenas
 - Engaging in case conferences
 - Drafting hearing briefs
 - Presenting cases at administrative hearings

Broad Administrative Support Needs

The 1844 proposed to be filled is reclassified from 1840 to reflect broader duties supporting:

- Procurement
- Contracting
- HR and Recruitment
- Budget
- Financial accounting
- Performance reporting
- Compliance with City Policies

FY25-FY26 Budget Proposal Organization Chart

-  Vacant positions to be filled.
-  Position reclassifications.
-  Positions held vacant for attrition savings.
-  Positions expiring on June 30, 2024.

Reclassifications

- 1824 Audit Manager to 1686 Auditor III
- 1822 Auditor to 1684 Auditor II (Three positions)
- 1840 Junior Management Assistant to 1844 Senior Management Assistant
- Director of Enforcement from 0922 (Manager I) to 0923 (Manager II)
- 1823 Senior Investigative Analyst to 1824 Principal Investigative Analyst (Two positions)

