



San Francisco Department of Public Health

Grant Colfax, MD
Director of Health

City and County of San Francisco
London N. Breed
Mayor

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Friday, July 12, 2024

Re: Accept and Expend San Francisco General Hospital Foundation – Geriatric
Emergency Department Planning grant, Pilot Project 2020 - \$376,000

This Resolution seeks authorization for the SF Department of Public Health to retroactively accept and expend funds in the amount of \$376,000 from the San Francisco General Hospital Foundation (SFGHF).

This item is retroactive because there was an error made in the original Memorandum of Understanding (MOU). The project start date was January 1, 2020, set by the grantor and in the original grant agreement. However, the start date listed in the MOU was March 1, 2021, an error due to the fact that was the date the MOU was drafted. The grant and the MOU with the incorrect date were then submitted through the annual budget and appropriation ordinance File # 210641 in fiscal year 2022-2023.

However, the University of California, San Francisco (UCSF) informed us that 2020 expenses were unable to be reimbursed as the MOU start date was March 1, 2021. An amended MOU was then prepared with the project start date of January 1, 2020. Upon receiving the grant, DPH put together the accept and expend packet and forwarded to the Controller's Office for review on May 23, 2024. After discussion, the Controller's Office approved the accept and expend and forwarded the signed package to the Mayor's Office on June 12, 2024, for introduction on June 18, 2024. We humbly request retroactive authorization for this item.

Please contact Greg Wong, grants analyst, at greg.wong@sfdph.org for any questions about this request for retroactive authorization.