

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. (415) 554-5184  
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## MEMORANDUM

TO: Valerie Kirby, Mental Health SF Implementation Working Group

FROM: Victor Young, Assistant Clerk *Victor Young*

DATE: October 17, 2024

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed Ordinance:

File No. 240984

Ordinance amending the Administrative Code to decrease the number of members of the Mental Health SF Implementation Working Group from 13 to seven, require the Working Group by July 31, 2025, to submit a final report containing an evaluation of the Mental Health SF program and recommendations for program improvements, and change the sunset date for the Working Group from September 1, 2026, to July 31, 2025.

If you have comments or reports to be included with the file, please forward them to Victor Young at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [victor.young@sfgov.org](mailto:victor.young@sfgov.org).



# City and County of San Francisco

## Master Report

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 240984      **File Type:** Ordinance      **Status:** 30 Day Rule

**Enacted:** \_\_\_\_\_ **Effective:** \_\_\_\_\_

**Version:** 1      **In Control:** Rules Committee

**File Name:** Administrative Code - Mental Health SF Implementation Working Group      **Date Introduced:** 10/08/2024

**Requester:** \_\_\_\_\_ **Cost:** \_\_\_\_\_ **Final Action:** \_\_\_\_\_

**Comment:** \_\_\_\_\_ **Title:** Ordinance amending the Administrative Code to decrease the number of members of the Mental Health SF Implementation Working Group from 13 to seven, require the Working Group by July 31, 2025, to submit a final report containing an evaluation of the Mental Health SF program and recommendations for program improvements, and change the sunset date for the Working Group from September 1, 2026, to July 31, 2025.

**Sponsor:** Ronen

### History of Legislative File 240984

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	10/08/2024	ASSIGNED UNDER 30 DAY RULE	Rules Committee	11/07/2024	

1 [Administrative Code - Mental Health SF Implementation Working Group]

2

3 **Ordinance amending the Administrative Code to decrease the number of members of**  
4 **the Mental Health SF Implementation Working Group from 13 to seven, require the**  
5 **Working Group by July 31, 2025, to submit a final report containing an evaluation of the**  
6 **Mental Health SF program and recommendations for program improvements, and**  
7 **change the sunset date for the Working Group from September 1, 2026, to July 31,**  
8 **2025.**

9 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
10 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
11 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
12 **Board amendment additions** are in double-underlined Arial font.  
13 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
14 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
15 subsections or parts of tables.

16 Be it ordained by the People of the City and County of San Francisco:

17

18 Section 1. The Administrative Code is hereby amended by revising Sections 5.42-2,  
19 5.42-3, 5.44-4, and 5.44-5, to read as follows:

20

**SEC. 5.44-2. MEMBERSHIP.**

21 (a) The Implementation Working Group shall consist of ~~13~~ members, appointed by  
22 the Mayor, or the Board of Supervisors, ~~or the City Attorney~~, as specified in subsection (b).

23 (b) Seats 1-~~13~~ shall be filled as follows:

24 (1) Seat 1 shall be held by a person with expertise working on behalf of healthcare  
25 workers, appointed by the Board of Supervisors.

1           (2) Seats 2 ~~and 3~~ shall ~~each~~ be held by a person who identifies as having a mental  
2 health condition or identifies as having both a mental health condition and substance use  
3 condition (“dual diagnosis”), and who has accessed mental health or substance use services  
4 in San Francisco, appointed by the Mayor ~~and the Board of Supervisors, respectively~~.

5           (3) Seat ~~4~~3 shall be held by a City peace officer, emergency medical technician, or  
6 firefighter (“First Responder”), with expertise in mental health and/or substance use treatment,  
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8           (4) Seats ~~5~~4 ~~and 6~~ shall ~~each~~ be held by a ~~substance use~~ treatment provider with  
9 substance use expertise ~~in mental health treatment and harm reduction~~, appointed by the Mayor  
10 ~~and the Board of Supervisors, respectively~~.

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12 the Board of Supervisors.

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14 with experience ~~working with~~ serving justice-involved populations ~~criminal system-involved patients~~,  
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19           (~~7~~) ~~Seat 9 shall be held by a person with experience in the management or operation of~~  
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21           (~~8~~) ~~Seat 10 shall be held by an employee of the Department of Public Health with expertise~~  
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23           (~~9~~) ~~Seat 11 shall be held by a person with experience providing supportive housing in San~~  
24 ~~Francisco, appointed by the Board of Supervisors.~~

1           (~~10~~) Seat ~~12~~ shall be held by an employee of the Department of Public Health  
2 with experience in health systems or hospital administration, appointed by the Mayor.

3           ~~(11) Seat 13 shall be held by a person with expertise in the field of health law, appointed~~  
4 ~~by the City Attorney.~~

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6           **SEC. 5.44-3. ORGANIZATION AND TERMS OF OFFICE.**

7           (a) Members of the Implementation Working Group shall serve two-year terms,  
8 beginning on June 1, 2020; ~~provided, however, the term of the initial appointees in Seats 1, 3, 5, 7,~~  
9 ~~9, and 11 shall be one year, expiring on June 1, 2021.~~

10          (b) Members of the Implementation Working Group shall serve at the pleasure of  
11 their respective appointing authorities, and may be removed by the appointing authority at any  
12 time.

13          ~~(c) The Mayor, Board of Supervisors, and City Attorney shall make initial appointments to~~  
14 ~~the Implementation Working Group within 90 days of the effective date of this Article XLIV.~~

15          ~~(d) The Implementation Working Group's inaugural meeting shall be held within 90 days of~~  
16 ~~the effective date of this Article XLIV, provided that a majority of the members have been appointed~~  
17 ~~and are present at the meeting. There shall be at least ten days' public notice of the inaugural meeting.~~

18          ~~(e)~~ The Implementation Working Group shall meet at least once every other month  
19 ~~after the inaugural meeting for a total of at least six meetings per year.~~

20          ~~(f)~~ Any member who misses three regular meetings of the Implementation Working  
21 Group within any 12-month period without the express approval of the Implementation  
22 Working Group at or before each missed meeting shall be deemed to have resigned from the  
23 body 10 days after the third unapproved absence. The Implementation Working Group shall  
24 inform the appointing authority for the resigned member's seat of any such resignation.

1           (~~ge~~) Service on the Implementation Working Group is voluntary and members shall  
2 receive no compensation from the City, except that a City employee appointed to Seat ~~4, 10, 3~~  
3 or ~~12~~ shall receive compensation from the City as an employee, because work on the  
4 Implementation Working Group shall be considered part of the employee's work for the City.

5           (~~hf~~) The Department of Public Health shall provide administrative and clerical  
6 support for the Implementation Working Group. All City officials and agencies shall cooperate  
7 with the Implementation Working Group in the performance of its functions.

8           (~~ig~~) One representative from each of the following departments shall attend  
9 meetings of the Implementation Working Group to be available for consultation by its  
10 members: the Department of Public Health, the Human Services Agency, the Department of  
11 Disability and Aging Services, and the Department of Homelessness and Supportive Housing.

12           *(h) Transition and Continued Membership.*

13           *As of the effective date of the ordinance in Board File No. \_\_\_\_\_ reducing the number of*  
14 *members of the Implementation Working Group:*

15           \_\_\_\_\_ *(1) The members occupying the seats formerly designated as seats 3, 8, 9, 10, 11, and*  
16 *13 shall cease being members;*

17           \_\_\_\_\_ *(2) The members occupying seats 1 and 2 shall continue to occupy seats 1 and 2,*  
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19 *to fill that seat;*

20           \_\_\_\_\_ *(3) The members occupying the seats formerly designated as seats 4, 5, 6, 7, and 12*  
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22 *appointing authority appoints a new member to fill that seat;*

23           \_\_\_\_\_ *(4) Any seats that are vacant shall be filled by the appointing authority as soon as*  
24 *practicable.*

1            (i) A quorum for meetings of the Implementation Working Group shall be based on the new  
2 total number of seats.

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4            **SEC. 5.44-4. POWERS AND DUTIES.**

5            (a) The Implementation Working Group shall have the power and duty to advise the  
6 Mental Health Board or any successor agency, the Health Commission, the Department of  
7 Public Health, the Mayor, and the Board of Supervisors, and may advise the San Francisco  
8 Health Authority, on the design, outcomes, and effectiveness of Mental Health SF, established  
9 by Section 15.104 of the Administrative Code. The Implementation Working Group shall  
10 evaluate the effectiveness of Mental Health SF in meeting the behavioral health and housing  
11 needs of eligible participants, by reviewing program data, and shall review and assess the  
12 Implementation Plan that is required to be submitted to the Mayor and the Board of  
13 Supervisors under subsection (h)(3) of Section 15.104 of the Administrative Code.

14            (b) The Implementation Working Group shall work with the Controller and the  
15 Department of Human Resources to conduct a staffing analysis of both City and nonprofit  
16 mental health services providers to determine whether there are staffing shortages that impact  
17 the providers' ability to provide effective and timely mental health services. If the staffing  
18 analysis concludes that there are staffing shortages that impact timely and effective service  
19 delivery, the staffing analysis shall also include recommendations regarding appropriate  
20 salary ranges that should be established, and other working conditions that should be  
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22 shortages.

23            (c) By no later than October 1, 2020, and every year thereafter, the Implementation  
24 Working Group shall submit to the Board of Supervisors, the Mayor, and the Director of Health  
25 a written report on its progress.

1 (d) By no later than June 1, 2021, the Implementation Working Group shall submit  
2 to the Board of Supervisors, the Mayor, and the Director of Health its final recommendations  
3 concerning the design of Mental Health SF, and any steps that may be required to ensure its  
4 successful implementation.

5 (e) Within six months of the effective date of this Article XLIV, the Implementation  
6 Working Group shall submit to the Mayor, the Board of Supervisors, and the Director of Health  
7 the staffing analysis required by subsection (b).

8 (f) In the event that the actual or projected annual cost of implementing Mental  
9 Health SF exceeds \$150 million, as annually adjusted to reflect changes in the Consumer  
10 Price Index (the "Cost Cap"), the Implementation Working Group shall submit to the Board of  
11 Supervisors, the Mayor, and the Director of Health recommendations for how to reduce the  
12 scope of services provided by Mental Health SF in order to reduce annual costs so that they  
13 do not exceed the Cost Cap.

14 (g) By no later than July 31, 2025, the Implementation Working Group shall submit to the  
15 Board of Supervisors, the Mayor, and the Director of Health a final written report that includes:

16 (1) an evaluation of the effectiveness of Mental Health SF at addressing the mental  
17 health needs of San Franciscans in its first five years of implementation;

18 (2) a summary of all of the Implementation Working Group's prior  
19 recommendations;

20 (3) new recommendations relating to:

21 (A) options for Mental Health Service Center services and programs;

22 (B) future growth of the Office of Coordinated Care established under  
23 subsection (g)(2) of Section 15.104 of the Administrative Code, including suggestions developed from  
24 the information gathered by the Department of Public Health from community mapping exercises and  
25 community engagement activities previously requested by the Implementation Working Group;



1                    (C) the work of the Crisis Response Street Team established under subsection  
2 (g)(3) of Section 15.104 of the Administrative Code;

3                    (D) follow-up care referrals and linkages that the Street Teams can  
4 implement and develop for and on behalf of individuals encountered by the Street Teams;

5                    (E) the types and number of mental health residential treatment beds and  
6 facilities needed to meet the needs of San Francisco residents based on the information collected in the  
7 most recent beds study by the Office of the Controller and the Department of Public Health, described  
8 in part in subsection (g)(4) of Section 15.104 of the Administrative Code;

9                    (F) the services and programs provided by Mental Health SF based on the  
10 Implementation Working Group's review of Mental Health SF metrics and other applicable data made  
11 available to the Implementation Working Group;

12                    (G) the types of communications to providers and the community that would  
13 raise awareness of the availability of Mental Health SF services and programs;

14                    (H) which populations and programs and services should be prioritized by  
15 Mental Health SF if the budget for Mental Health SF were to be reduced;

16                    (I) any amendments to the legislation establishing Mental Health SF that  
17 would improve the program's effectiveness at addressing the mental health needs of San Franciscans;  
18 and

19                    (J) the projected impacts on Mental Health SF programs and priority  
20 populations of recently enacted or proposed laws addressing behavioral health care services, including  
21 but not limited, to S.B. 43 (2024), Proposition 1 (March 2024), and San Francisco's Proposition F  
22 (November 2024).

23  
24                    **SEC. 5.44-5. SUNSET.**



## **LEGISLATIVE DIGEST**

[Administrative Code - Mental Health SF Implementation Working Group]

**Ordinance amending the Administrative Code to decrease the number of members of the Mental Health SF Implementation Working Group from 13 to seven, require the Working Group by July 31, 2025, to submit a final report containing an evaluation of the Mental Health SF program and recommendations for program improvements, and change the sunset date for the Working Group from September 1, 2026, to July 31, 2025.**

### Existing Law

Currently, the Administrative Code establishes a Mental Health SF Implementation Working Group (MHSF IWG) that is charged with advising the Board of Supervisors and other City officials on the design, outcomes, and effectiveness of Mental Health SF; evaluating the effectiveness of Mental Health SF in meeting the behavioral health and housing needs of participants; conducting a staffing analysis to determine whether there are staffing shortages that impact providers' ability to provide effective and timely mental health services; and making recommendations concerning the design of Mental Health SF.

Currently, the MHSF IWG is comprised of 13 members, appointed by the Board of Supervisors, the Mayor, and the City Attorney, and is scheduled to sunset on September 1, 2026.

### Amendments to Current Law

The proposed ordinance would decrease the number of members of the MHSF IWG from 13 to 7, and change the sunset date from September 1, 2026, to July 31, 2025. In addition, the ordinance would require the MHSF IWG to prepare a final summative report containing an evaluation of Mental Health SF and numerous recommendations for program improvements.

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## Introduction Form

*(by a Member of the Board of Supervisors or the Mayor)*



I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- 2. Request for next printed agenda (For Adoption Without Committee Reference)  
*(Routine, non-controversial and/or commendatory matters only)*
- 3. Request for Hearing on a subject matter at Committee
- 4. Request for Letter beginning with "Supervisor  inquires..."
- 5. City Attorney Request
- 6. Call File No.  from Committee.
- 7. Budget and Legislative Analyst Request (attached written Motion)
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the Board on

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission       Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- Yes                       No

*(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)*

Sponsor(s):

Subject:

Long Title or text listed:

Signature of Sponsoring Supervisor:

**From:** [Prager, Jackie \(BOS\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Cc:** [MEDINA, ARNULFO \(CAT\)](#)  
**Subject:** Introduction - 10/8  
**Date:** Tuesday, October 8, 2024 3:11:27 PM  
**Attachments:** [Introduction Form - MHSF IWG 10 8.pdf](#)  
[LEG DIGEST.DOCX](#)  
[FINAL ORD.DOCX](#)

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Good afternoon,

Please see attached the introduction documents for an ordinance being introduced by Supervisor Ronen today.

Including [@MEDINA, ARNULFO \(CAT\)](#) in the City Attorney's office to confirm they have approved the Ordinance as to form.

Please let me know if you have any questions.

Thank you,

Jackie Prager  
Legislative Aide  
Office of Supervisor Hillary Ronen, District 9  
jackie.prager@sfgov.org | 415-554-7743  
Pronouns: she/her/hers

[Administrative Code - Mental Health SF Implementation Working Group]

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Be it ordained by the People of the City and County of San Francisco:

Section 1. The Administrative Code is hereby amended by revising Sections 5.42-2, 5.42-3, 5.44-4, and 5.44-5, to read as follows:

**SEC. 5.44-2. MEMBERSHIP.**

(a) The Implementation Working Group shall consist of ~~13~~ members, appointed by the Mayor, or the Board of Supervisors, ~~or the City Attorney~~, as specified in subsection (b).

(b) Seats 1-~~13~~ shall be filled as follows:

(1) Seat 1 shall be held by a person with expertise working on behalf of healthcare workers, appointed by the Board of Supervisors.

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12 time.

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4 implement and develop for and on behalf of individuals encountered by the Street Teams;

5                   (E) the types and number of mental health residential treatment beds and  
6 facilities needed to meet the needs of San Francisco residents based on the information collected in the  
7 most recent beds study by the Office of the Controller and the Department of Public Health, described  
8 in part in subsection (g)(4) of Section 15.104 of the Administrative Code;

9                   (F) the services and programs provided by Mental Health SF based on the  
10 Implementation Working Group's review of Mental Health SF metrics and other applicable data made  
11 available to the Implementation Working Group;

12                   (G) the types of communications to providers and the community that would  
13 raise awareness of the availability of Mental Health SF services and programs;

14                   (H) which populations and programs and services should be prioritized by  
15 Mental Health SF if the budget for Mental Health SF were to be reduced;

16                   (I) any amendments to the legislation establishing Mental Health SF that  
17 would improve the program's effectiveness at addressing the mental health needs of San Franciscans;  
18 and

19                   (J) the projected impacts on Mental Health SF programs and priority  
20 populations of recently enacted or proposed laws addressing behavioral health care services, including  
21 but not limited, to S.B. 43 (2024), Proposition 1 (March 2024), and San Francisco's Proposition F  
22 (November 2024).

23

24                   **SEC. 5.44-5. SUNSET.**

25

1 This Article XLIV shall expire by operation of law, and the Implementation Working  
2 Group shall terminate, on ~~September 1, 2026~~ July 31, 2025. After its expiration, the City Attorney  
3 ~~shall~~ is authorized to cause this Article XLIV to be removed from the Administrative Code.

4  
5 Section 2. Effective Date. This ordinance shall become effective 30 days after  
6 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the  
7 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board  
8 of Supervisors overrides the Mayor's veto of the ordinance.

9  
10 Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors  
11 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,  
12 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal  
13 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment  
14 additions, and Board amendment deletions in accordance with the "Note" that appears under  
15 the official title of the ordinance.

16  
17 APPROVED AS TO FORM:  
18 DAVID CHIU, City Attorney

19 By: /s/  
20 ARNULFO MEDINA  
Deputy City Attorney

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