

CRANKSTART

September 19, 2024

Dear Manohar:

Crankstart Foundation (“Crankstart”) has approved an unconditional one-year grant to San Francisco Public Defender's Office for \$250,000. This grant is restricted to participate in the Crankstart Expungement initiative. The grant period is from July 1, 2024 to June 30th, 2025.

By accepting this grant from Crankstart, San Francisco Public Defender's Office agrees to the following:

REPORTING

Submit the following information through [our online grant portal](#):

- Organizational profile and goals due **October 1, 2024**
- Final report due **June 1, 2025**

PAYMENTS

Payments will be distributed according to the following schedule:

NUMBER	SCHEDULED PAYMENT DATE	PAYMENT AMOUNT
1	October 2024	\$250,000

TERMS

- Only use the grant funds for purposes that are consistent with the federal and state rules for organizations described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (“Code”).
- Should the grantee no longer qualify as a “public charity” described under Code Section 509(a), the grantee agrees to return any unexpended funds of the grant to Crankstart.
- Grantee retains full discretion and control over the selection of any sub-grantees or individuals to carry out its charitable work.
- This grant is not in any way earmarked specifically for lobbying or voter registration activity.
- The grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless Crankstart, its officers, directors, trustees, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorneys’ fees) directly arising from the performance of this Agreement but only in proportion to and to the extent such claims, liabilities, losses and expenses are caused by or result from the negligent or intentional acts or omissions of the grantee, its officers, agents or employees.

MEDIA AND PUBLICITY

Please refer to the foundation as “Crankstart” in all written materials including annual reports and donor lists on your website. We kindly request that if you plan to announce the grant on social media or issue a press release, that Crankstart is mentioned minimally. We ask that you share any materials for our review in advance of publication.

Crankstart relies on the strong reputation and relationships of our grantees. We ask that you share relevant publicity with your program officer in a timely fashion.

Crankstart believes that your organization is doing important work in the community, and we are eager to help amplify your efforts. Grantees are offered the opportunity to leverage the expertise of our Public Relations consultant, who stands ready to provide support in crafting press releases and pitching stories around your work for this grant purpose, at no cost to your organization. If you are interested in engaging this service, please contact your Program Officer.

GIFTS POLICY

Crankstart desires that all resources of the grantee be dedicated to accomplishing its charitable purposes. Accordingly, the grantee agrees not to recognize Crankstart, its board members or staff with plaques or any other gifts.

AGREEMENT AND ACKNOWLEDGEMENT

Electronically sign this grant agreement via DocuSign acknowledging and affirming your understanding and acceptance of the grant terms. Please also upload a copy to [our online grant portal](#) by logging in and selecting the “Upload Signed Agreement” button.

Upon receiving any payment of the grant, please send an electronic acknowledgment letter directly to grants@crankstart.org. We prefer to receive all communication via email.

Crankstart is honored to support your work.

Sincerely,

DocuSigned by:
Missy Narula
E023827B038A4UC...
Missy Narula
Chief Executive Officer
Crankstart Foundation

DocuSigned by:
Angela Chan
AF-5A10942BE31C1...
Signed, Authorized Signatory of San Francisco Public Defender's
Office
Angela Chan
9/19/2024

Print Name Date