

File No. 241037

Committee Item No. 2

Board Item No. 23

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date November 20, 2024

Board of Supervisors Meeting Date December 3, 2024

Cmte Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Budget and Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form
<input type="checkbox"/>	<input type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Contract/Agreement
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Form 126 – Ethics Commission
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER (Use back side if additional space is needed)

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>AIR Commission Resolution No. 22-0016 2/8/2022</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>AIR Commission Resolution No. 24-0225 10/15/2024</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>CSC Approval 1/3/2022</u>
<input type="checkbox"/>	<input type="checkbox"/>	<u></u>
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Completed by: Brent Jalipa Date November 14, 2024

Completed by: Brent Jalipa Date November 22, 2024

1 [Modification to the Airport Professional Services Agreement - South San Francisco
2 Scavenger Co., Inc. - Solid Waste Management Collection, Sorting, and Related Services -
3 Not to Exceed \$22,408,062]

4 **Resolution approving Modification No. 1 to Contract No. 50245, between South San**
5 **Francisco Scavenger Co., Inc. and the City and County of San Francisco, acting by and**
6 **through its Airport Commission, for the solid waste management collection, sorting,**
7 **and related services, to increase the contract amount by \$13,108,062 for a new total not**
8 **to exceed amount of \$22,408,062 and to extend the term for three years, to commence**
9 **on March 1, 2025, for a total term of March 1, 2022, through February 28, 2028; and to**
10 **authorize the Airport Commission to enter into amendments or modifications to the**
11 **contract that do not materially increase the obligations or liabilities to the City and are**
12 **necessary to effectuate the purposes of the contract or this Resolution.**

13
14 WHEREAS, On November 15, 2021, the Airport Commission issued a Request for
15 Proposals ("RFP") for the solid waste management collection, sorting, and related services;
16 and

17 WHEREAS, The Airport Commission received one proposal, which met all the
18 minimum qualifications outlined in the RFP, from South San Francisco Scavenger Co., Inc.;
19 and

20 WHEREAS, On February 8, 2022, by Resolution No. 22-0016, the Airport Commission
21 awarded the Agreement to South San Francisco Scavenger Co., Inc. in a total amount not to
22 exceed \$9,300,00 for a three-year term, commencing March 1, 2022, through February 28,
23 2025 ("Original Agreement"); and

1 WHEREAS, The Agreement is consistent with the Civil Service Commission's approval
2 obtained on January 3, 2022, under DHRPSC0002373 (formerly Personal Service Contract
3 No. 43636-21/22); and

4 WHEREAS, The Original Agreement is on file with the Clerk of the Board of
5 Supervisors in File No. 241037, which is hereby declared to be a part of this Resolution as if
6 set forth fully herein; and

7 WHEREAS, On October 15, 2024, by Resolution No. 24-0225, the Airport Commission
8 approved Modification No. 1 to the Agreement ("Modification No. 1") to increase the contract
9 amount by \$13,108,062 for a new total contract not to exceed amount of \$22,408,062,
10 exercise the three-year extension option for a term of March 1, 2025, through February 28,
11 2028, modify Appendix B, Calculation of Charges, to include the cost for the three additional
12 years of services, and update various appendices; and

13 WHEREAS, Modification No. 1 includes updates to Appendix A, Scope of Services, to
14 include additional zero waste services, and to update and clarify reporting, maintenance,
15 cleaning, and inspection requirements; and

16 WHEREAS, Modification No. 1 is consistent with the Civil Service Commission's
17 approval obtained on January 3, 2022, under DHRPSC0002373 (formerly Personal Service
18 Contract No. 43636-21/22); and

19 WHEREAS, Charter, Section 9.118(b) requires Board of Supervisors' approval by
20 Resolution of any contract which, when entered into costs the City and County of San
21 Francisco ("City") \$10 million or more; and

22 WHEREAS, The proposed Modification No. 1 to the Agreement is on file with the Clerk
23 of the Board of Supervisors in File No. 241037; is substantially in final form, with all material
24 terms and conditions included, and only remains to be executed by the parties upon approval
25 of this Resolution; now, therefore, be it

1 RESOLVED, That the Board of Supervisors hereby approves Modification No. 1 to
2 Contract No. 50245 in substantially the form contained in File No. 241037; and, be it

3 FURTHER RESOLVED, That the Board of Supervisors authorizes the Airport
4 Commission to make any modifications to Modification No. 1, prior to its final execution by all
5 parties, that the Airport Commission determines, in consultation with the City Attorney, are
6 consistent with this Resolution, in the best interest of the City, do not materially increase the
7 obligations or liabilities of the City, are necessary or advisable to effectuate the purposes of
8 Modification No. 1, and are in compliance with all applicable laws, including City's Charter;
9 and, be it

10 FURTHER RESOLVED, That within thirty (30) days of the Modification No. 1 being fully
11 executed by all parties, the Airport Commission shall submit to the Clerk of the Board of
12 Supervisors a completely executed copy for inclusion in File No. 241037; this requirement and
13 obligation resides with the Airport Commission, and is for purposes of having a complete file
14 only, and in no manner affects the validity of the approved Modification No. 1.

Item 2 File 24-1037	Department: San Francisco International Airport (Airport)
EXECUTIVE SUMMARY	
<p style="text-align: center;">Legislative Objectives</p> <ul style="list-style-type: none"> The proposed resolution would approve the first amendment to a contract between the San Francisco International Airport (Airport) and South San Francisco Scavenger Co., Inc. (Scavenger), increasing the not-to-exceed amount by \$13,108,062, for a total not to exceed \$22,408,062, exercising the first of two three-year options and extending the term by three years for a total term of March 1, 2022 through February 28, 2028, and authorizing the Airport to make further immaterial amendments to the contract. <p style="text-align: center;">Key Points</p> <ul style="list-style-type: none"> In November 2021, the Airport issued a Request for Proposals (RFP) to award a new solid waste management services contract. The Airport received one proposal from South San Francisco Scavenger Co., Inc. (Scavenger), the existing provider, which was deemed to meet all minimum required qualifications outlined in the RFP. Because there was only one proposal which met all minimum required qualifications, in February 2022, the Airport executed a contract with Scavenger for a term from March 1, 2022 through February 28, 2025, with two three-year extension options, and an amount not to exceed \$9,300,000. Under the contract amendment, Scavenger will continue to provide waste management services, such as collection, hauling and processing of refuse (recyclables, compostables, and trash) generated at Airport facilities, bins and containers for various refuse materials, maintenance and sanitation of all bins, equipment, etc., enhanced zero waste services to align with the Airport's strategic goal to achieve zero waste by 2030, among other services. The proposed amendment increases service rates for materials by a general range of three to nine percent, depending on the year. The Airport prepared a three-year performance evaluation summary report and found that Scavenger generally met contractual obligations or exceeded expectations in most of the performance areas. <p style="text-align: center;">Fiscal Impact</p> <ul style="list-style-type: none"> The proposed first amendment would increase the not-to-exceed amount of the Scavenger contract by \$13,108,062, for a total not to exceed \$22,408,062. Projected expenditures are based on the vendor's proposed cost of materials per ton and the estimated tonnage of materials generated during the contract extension term, which is based on tonnage from the previous year as well as anticipated increases to passenger travel. The source of funds for the contract is Airport operating funds. <p style="text-align: center;">Recommendation</p> <ul style="list-style-type: none"> Approve the proposed resolution. 	

MANDATE STATEMENT

City Charter Section 9.118(b) states that any contract entered into by a department, board or commission that (1) has a term of more than ten years, (2) requires expenditures of \$10 million or more, or (3) requires a modification of more than \$500,000 is subject to Board of Supervisors approval.

BACKGROUND

In November 2021, the Airport issued a Request for Proposals (RFP) to award a new solid waste management services contract. The Airport received one proposal from South San Francisco Scavenger Co., Inc. (Scavenger), the existing provider, which was deemed to meet all minimum required qualifications outlined in the RFP. According to the RFP, proposers must meet the following required minimum qualifications: (1) At least three years of experience within the last five years providing composting, recycling, and disposal services and refuse collection with a minimum of 25,000 tons of collected refuse annually, (2) Achieved in at least one of the last five years a recovery rate of at least 50 percent of materials diverted from the landfill at the vendor's facility or a contracted facility, including recycling and composting, and (3) Provide evidence of either ownership of materials recovery and composting facilities, or a "letter of intent" or contract from materials recovery and compostables facilities with capacity to handle a maximum of 6,000 tons of compostable materials annually from the Airport and a maximum of 5,000 tons of recyclable materials annually from the Airport. Because there was only one proposal which met all minimum required qualifications, the Airport stated that panelists were not required to evaluate and score the proposal. Consequently, in February 2022, the Airport executed a contract with Scavenger for a term of three years, from March 1, 2022 through February 28, 2025, with two options to extend for three years each, and an amount not to exceed \$9,300,000. Because the contract was less than \$10 million and less than 10 years, the contract did not require Board of Supervisors' approval.

DETAILS OF PROPOSED LEGISLATION

The proposed resolution would approve the first amendment to a contract between the San Francisco International Airport (Airport) and South San Francisco Scavenger Co., Inc. (Scavenger), increasing the not-to-exceed amount by \$13,108,062, for a total not to exceed \$22,408,062, exercising the first of two three-year options and extending the term by three years for a total term of March 1, 2022 through February 28, 2028, and authorizing the Airport to make further immaterial amendments to the contract.

Services

Under the proposed amendment, Scavenger will continue to provide the following services to the Airport:

- Collection, hauling and processing of refuse (recyclables, compostables, and trash) generated at Airport facilities, including terminal boarding areas, parking garages, and administration and maintenance buildings;

- Provision of bins for compostable materials, recyclables, trash and cardboard, containers for cardboard recycling and totes/containers for mixed paper recycling;
- Short-term, on-call and emergency collections as needed by the Airport;
- Maintenance and sanitation of all containers, bins, equipment, and storage areas;
- Identification of opportunities to reduce the level of trash service to reduce costs to the Airport and maximize landfill diversion¹ to achieve the minimum 65 percent diversion rate requirement.

In addition, the proposed amendment requires the contractor to:

- Provide enhanced zero waste services to align with the Airport's strategic goal to achieve zero waste by 2030, such as assigning a designated Zero Waste liaison, increased on-site staff training and monitoring, developing and conducting a contamination reduction campaign, providing as-needed technical assistance, conducting annual waste characterization audits, and participating in Airport community engagement events, among other activities. By 2028, the contractor will aim to achieve 85 percent diversion.

Service Rates

The contract establishes different rates per ton for hauling refuse based on the material type, from \$98.98 per ton of scrap metal to \$1,001.92 per ton of e-waste in Year 1 of the contract. Under the existing contract, service rates increased by three percent per year. Under the proposed amendment, service rates would change as follows:

- In Year 4 (March 2025 to June 2025), service rates for all materials will increase by eight percent, except for cardboard and comingled/mixed recyclables which will increase by approximately 38 percent and 30 percent.²
- In Years 4-5 (July 2025 to June 2026), service rates for all materials will increase by approximately three percent.
- In Years 5-6 (July 2026 to June 2027), service rates for all materials will increase by approximately nine percent, except for scrap metals which will increase by approximately 10 percent.
- In Year 6 (July 2027 to February 2028), service rates for all materials will increase by approximately six percent.

According to the Airport, service rates are increasing because of the vendor's need to implement additional zero waste services to meet regulatory requirements and the Airport's zero waste goals during the contract extension, as well as the increased costs for labor, maintenance,

¹ Diversion from landfill refers to the practice of redirecting waste away from landfills through methods like source reduction, reuse, recycling, and composting.

² According to the Airport, the 38 percent increase in the per unit cost for cardboard is mainly because loose cardboard requires a larger than expected amount of labor and vehicle time to collect and process the material for recycling. The 30 percent increase in the per unit cost for comingled/mixed recyclables is mainly because these materials require an intensive amount of labor to clean, collect, process and separate into various components, as well as remove contaminants.

disposal and processing, and administration. In addition, the Airport states that larger than expected inflation impacted the vendor's costs of equipment, trucks, fuel and supplies needed to perform the services. Service rates for the first three years of the contract were also based on passenger travel projections from 2020 and 2021, which were lower because of the pandemic. The Airport anticipates a rise in passenger travel over the next few years³, which will result in increased pick-up frequencies for the vendor to accommodate passenger travel and business operations.

Performance

Under the proposed first amendment, Scavenger is required to submit the following reports: (1) annual destination market report of Airport recyclables and compostables, (2) annual zero emissions vehicles or alternative fuel vehicles mileage log, (3) annual preventative equipment maintenance inspection log, (4) annual recordkeeping report to fulfill SB 1383⁴ requirements; and (5) monthly diversion reports detailing a breakdown of all materials collected and diverted and other data such as frequency of collection, tonnage of recyclables, compostables and trash, and quantity of each collection container type.

Although the contract does not require performance monitoring reports, the Airport prepared a three-year performance evaluation summary report and found that Scavenger generally met contractual obligations or exceeded expectations in the following areas: service consistency, on-call pickup services, usage of zero emissions vehicles or alternative fuel vehicles, submission of contamination tracking reports, accuracy of monthly invoice reports, equipment maintenance, cleaning and service and service records maintenance, and submission of quarterly reporting requirements tracking waste diversion and other key metrics. However, Scavenger did not meet the contractual landfill diversion target rate of 65 percent, with an average annual diversion rate of 60.9 percent from 2022 to 2024, as of October 2024. The report noted this may be due to contamination of waste streams from SFO facilities, as well as waste reduction measures to remove compost (food recovery) and recyclables (plastic bottles and paper-towels) from the waste stream skewing the diversion rate lower due to an increase in the relative percentage of landfill waste. The report also noted that the diversion rate is anticipated to increase because of enhanced zero waste services and efforts during the proposed contract extension term.

FISCAL IMPACT

The proposed first amendment would increase the not-to-exceed amount of the Scavenger contract by \$13,108,062, for a total not to exceed \$22,408,062. The estimated budget for the proposed extension from March 2025 to February 2028 is shown in Exhibit 1 below.

³ According to the Airport, total passenger travel (enplanements, deplanements and in-transits) was approximately 736,445 in February 2021 and 3,421,645 in February 2024.

⁴ SB 1383 establishes new organic waste collection and recycling programs, food recovery programs, and requirements for jurisdictions to procure recycled organic products like compost to reduce the amount of organic waste sent to landfills.

Exhibit 1: Estimated Budget, March 2025 to February 2028

Projected Expenditures	Amount
Year 4 (March 2025 to June 2025 - 4 months)	\$1,254,708
Years 4-5 (July 2025 to June 2026)	3,948,905
Year 5-6 (July 2026 to June 2027)	4,553,174
Year 6 (July 2027 to February 2028 - 8 months)	3,351,275
Total Not to Exceed	\$13,108,062

Source: Airport

Actual contract expenditures from March 2022 to February 2025 are estimated to be \$9,021,253, which is \$278,747 less than the current not-to-exceed contract amount of \$9,300,000. According to the Airport, actual spending has been less than the contract amount because there were slightly less tons of refuse and material generated than were originally estimated, which resulted in lower expenditures.

The Airport states that projected expenditures are based on the vendor's proposed cost of materials per ton⁵ and the estimated tonnage of materials generated during the contract extension term, which is based on tonnage from the previous year as well as anticipated increases to passenger travel. As described above, the proposed amendment increases service rates for materials by a general range of three to nine percent, depending on the year.

The source of funds for the contract is Airport operating funds.

RECOMMENDATION

Approve the proposed resolution.

⁵ According to the Airport, this refers to the vendor's cost proposal during negotiations for the contract extension. The vendor's original proposal in response to the RFP did not include costs for the extension term.

Sarah Schi...

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Jennifer Act...

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Leroy Sisme...

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Eva Cheong

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**City and County of San Francisco
Airport Commission
P.O. Box 8097
San Francisco, California 94128**

Modification No. 1

This Modification is made this 15th day of October, 2024, in the City and County of San Francisco, State of California, by and between: South San Francisco Scavenger Co., Inc., 500 East Jamie Court, South San Francisco, CA 94080 (the “Contractor”) and the City and County of San Francisco, a municipal corporation (the “City”), acting by and through its Airport Commission (the “Commission”).

Recitals

- A. City and Contractor have entered into the Agreement for the San Francisco International Airport (the “Airport” or “SFO”) (as defined below); and
- B. The Commission is authorized to enter into all contracts which relate to matters under its jurisdiction; and
- C. On February 8, 2022, by Resolution No. 22-0016, the Commission awarded this Agreement to the Contractor in an amount not to exceed \$9,300,000 and a term of three years from March 1, 2022 through February 28, 2025, with two options to renew the Agreement for a period of 3 years each, exercisable at the Commission’s sole discretion; and
- D. City and Contractor wish to modify the Agreement through Modification No. 1 to exercise the first option to extend the Agreement for a period of three years, increase the contract amount, modify the scope of services, calculation of charges and various appendices, and update standard contractual language; and
- E. On October 15, 2024, by Resolution No. 24-0225, the Commission approved Modification No. 1 to the Agreement to exercise the first three-year option to extend the contract term through February 28, 2028, and to increase the contract amount by \$13,108,062 for a new contract not-to-exceed amount of \$22,408,062; and
- F. On _____, by Resolution No. _____, the San Francisco Board of Supervisors approved Modification No. 1 to the Agreement to increase the contract amount by \$13,108,062 for a new total not-to-exceed amount of \$22,408,062 and to extend the term for three years to commence on March 1, 2025 through February 28, 2028; and
- G. Approval for this Agreement was obtained when the Civil Service Commission approved DHRPSC0002373 (formerly PSC No. 43636-21/22) on January 3, 2022; and
- H. Contractor represents and warrants that it is qualified to perform the Services required by City under this Agreement;

NOW, THEREFORE, Contractor and the City agree as follows:

- 1. Article 1. Definitions, Section 1.1 “Agreement” is replaced as follows:**

1.1 “Agreement” means the contract document dated March 1, 2022, including all attached appendices, and all applicable city ordinances and “Mandatory City Requirements” which are specifically incorporated by reference into the Agreement.

2. **Article 2. Term of the Agreement, Section 2.1** is amended to exercise the first of two three-year options to extend the term of the Agreement, establishing a new contract end date of February 28, 2028.

3. **Article 3. Financial Matters, Section 3.3.1 Calculation of Charges** is amended to increase the amount of the Agreement by \$13,108,062 for a new not-to-exceed contract amount of \$22,408,062.

4. **Article 5. Insurance and Indemnity, Section 5.1.2 Additional Insured Endorsements** is replaced with **Section 5.1.2 Additional Insured** as follows:

5.1.2 Additional Insured.

(a) The Commercial General Liability Insurance policy must include as Additional Insured the City and County of San Francisco, the Airport Commission and its members, and all of their officers, directors, agents and employees as response to the performance of the Agreement.

(b) The Commercial Automobile Liability Insurance policy must include as Additional Insured the City and County of San Francisco, the Airport Commission and its members, and all of their officers, directors, agents and employees as response to the performance of the Agreement.

(c) The Commercial Automobile Liability Insurance policy include (i) Auto Pollution Additional Insured Endorsement naming as Additional Insured the City and County of San Francisco, the Airport Commission and its members, and all of their officers, directors, agents and employees; and (ii) Form MCS-90 for Motor Carrier Policies of Insurance for Public Liability under Sections 29 and 30 of the Motor Carrier Act of 1980.

5. **Article 12. Requirements for Airport Contracts, Section 12.7 Airport Commission Cyber Security Requirements** is added to the Agreement as follows:

12.7 Airport Commission Cyber Security Requirements.

12.7.1 Should the Services provided under this Agreement require Contractor to access Airport information systems residing within Airport managed networks, Contractor shall use the Airport’s VPN solution to access such Airport systems and is prohibited from implementing any other remote access solution without the express written permission of the Airport’s Chief Information Security Officer.

12.7.2 For the purposes of this Agreement, known exploitable vulnerabilities, as that term is defined by the Department of Homeland Security Cybersecurity & Infrastructure Security Agency (“DHS/CISA”), and all software on the DHS/CISA Known Exploited Vulnerabilities Catalog (“KEV catalog”), shall be designated as a “high risk” or “critical” vulnerability.

12.7.3 All software used with information technology that is used by Contractor in the creation or delivery of the Services provided under this Agreement shall be maintained in accordance with DHS/CISA guidelines for said software and information technology as follows:

- Critical vulnerabilities associated with internet-facing services must be remediated within eight hours of being published in the KEV catalog, and critical vulnerabilities in all other information technology must be addressed within three business days of being published.

- High risk vulnerabilities associated with internet-facing services must be remediated within three days of being published in the KEV catalog, and high-risk vulnerabilities in all other information technology must be addressed within fourteen business days of being published.

- For the purposes of this section, “remediation” means to “reduce the significant risk of known exploited vulnerabilities” as these terms are used by DHS/CISA in relationship to the KEV catalog.

12.7.4 For software and services managed by the Contractor, Contractor is required to notify the Airport Chief Information Security Officer of any known or suspected software vulnerabilities that, if exploited, could adversely impact the software and services being provided under this Agreement.

12.7.5 Contractor shall comply with City’s requirements for Cybersecurity Risk Assessment as outlined in the OCA Technology Purchasing Handbook (which may be found at: <https://sfgov.org/oca/sites/default/files/OCA%20Technology%20Purchasing%20Guidelines%20v9.18-1-21.pdf>), and, where applicable under such handbook, provide the Airport Chief Information Security Officer with a completed City Cyber Risk Assessment Questionnaire or SSAE 18 SOC-2 Type 2 report.

6. **Appendix A. Scope of Services** is replaced in its entirety, as attached to this Modification.

7. **Appendix B. Calculation of Charges** is replaced in its entirety, as attached to this Modification.

8. **Appendix C. Estimated Schedule of Services for Compactors, Boxes, and Bins** is replaced in its entirety, as attached to this Modification.

9. **Appendix D. Location of Debris Boxes, Front-End Loaders, Toters, and Trash Compactors** is replaced in its entirety with a new **Appendix D. SFO Waste Receptacle Locations**, as attached to this Modification.

10. **Appendix E. Records of Solid Waste Collection Services at SFO** is replaced in its entirety with a new **Appendix E. Vehicle Mileage Log**, as attached to this Modification.

11. **Appendix F. Equipment Preventive Maintenance Log** is added to the Agreement, as attached to this Modification.

12. **Appendix G. SB 1383 Reporting** is added to the Agreement, as attached to this Modification.

13. **Appendix H. Monthly Diversion Report** is added to the Agreement, as attached to this Modification.

14. **Appendix I. San Francisco Labor and Employment Code Update** is added and attached to the Agreement as follows:

Appendix I

San Francisco Labor and Employment Code Update*

*A number of the City’s contracting provisions have been redesignated in a new Labor and Employment Code, which is operative as of January 4, 2024. The redesignation did not change the substance or meaning of the provisions; it has simply changed where the provisions can be found and how they are referred to.

Cross Reference Table for Citations in AIR-600 Professional Services Agreement

Section of AIR-600 Contract Template	Old Location: San Francisco ADMINISTRATIVE CODE	New Location: San Francisco LABOR & EMPT CODE	Subject Matter
3.6.1 (Covered Services)	Chapter 21C	Article 102	Miscellaneous Prevailing Wages Requirements
10.4 (Consideration of Salary History)	Chapter 12K	Article 141	Salary History
10.5.1 (Nondiscrimination in Contracts)	Chapter 12B Chapter 12B.2	Article 131 Article 131.2	Nondiscrimination in Contracts
	Chapter 12C Chapter 12C.3	Article 132 Article 132.3	Nondiscrimination in Property Contracts
10.5.2 (Nondiscrimination in Employee Benefits)	Chapter 12B.2	Article 131.2	Nondiscrimination in Employee Benefits
10.7 (Minimum Compensation Ordinance)	Chapter 10.7	Article 111	Minimum Compensation Ordinance
10.8 (Health Care Accountability Ordinance)	Chapter 12Q Chapter 12Q.3	Article 121 Article 121.3	Health Care Accountability Ordinance
10.14 (Consideration of Criminal History in Hiring and Employment Decisions) 10.14.1 10.14.2	Chapter 10.14	Article 142	Consideration of Criminal History in Hiring and Employment Decisions

15. Effective Date. Each of the changes set forth in this Modification shall be effective on and after the date of this Modification.

16. Legal Effect. Except as expressly changed by this Modification, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day first mentioned above.

CITY AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO	CONTRACTOR
By: _____ Ivar C. Satero, Airport Director	<div><div>DocuSigned by:</div><div></div><div>80E04F41FF06401...</div></div> Authorized Signature
Attest:	Douglas H. Button President South San Francisco Scavenger Co., Inc. 500 East Jamie Court South San Francisco, CA 94080 Phone: (650) 589-4020
By _____ Kantrice Ogletree, Secretary Airport Commission	City Supplier Number: 0000010706 Federal Employer ID Number: 95-2835906
Resolution No: <u>24-0225</u>	
Adopted on: <u>October 15, 2024</u>	
Approved as to Form:	
David Chiu City Attorney	
By _____ Julie Veit Deputy City Attorney	

Attachments:

- | | |
|------------|--|
| Appendix A | Scope of Services |
| Appendix B | Calculation of Charges |
| Appendix C | Estimated Schedule of Services for Compactors, Boxes, and Bins |
| Appendix D | SFO Waste Receptable Locations |
| Appendix E | Vehicle Mileage Log |
| Appendix F | Equipment Preventive Maintenance Log |
| Appendix G | SB 1383 Reporting |
| Appendix H | Monthly Diversion Report |
| Appendix I | San Francisco Labor and Employment Code Update |

Appendix A Scope of Services

I. Services to be Provided by Contractor:

DEFINITIONS

Where a word or phrase is capitalized but not defined below, it shall have the meaning set forth in the main Agreement. For the purpose of Appendix A - Scope of Services and Appendix B – Calculation of Charges the following terms shall apply:

- a) “Cardboard” refers to heavy-duty paper or fiberboard material typically used for packaging, making boxes, cartons and other similar products.
- b) “Commingled” (or “mixed”) recyclables means a material stream that is composed of a variety of recyclable product types including, without limitation, glass, plastics and aluminum.
- c) “Composting” means the biological decomposition process of organic materials such as leaves, garden waste, coffee grounds, grass clippings, brush, fiber foodware, and food waste into a soil amendment.
- d) “Compostables” or “Compostable Solid Waste” means any material that is offered for collection that is capable of being composted in SFO’s programs, including, but not limited to: Food waste, food-soiled paper, paper towels, green/yard waste, other organic materials (e.g. wax paper and wax-coated cardboard), and compostable fiber food service ware that must be placed in a “green” compost-only compactor, roll-off box, bin or toter on SFO campus.
- e) “Containers” collectively refers to either Airport Commission owned and designated Refuse compactors, debris bins, front end loaders, and other receptacles or Contractor supplied Containers, bins, debris boxes, front end loaders, toters, etc.
- f) “Disposal” means the final deposition of Refuse to landfill. Disposal shall not include deposition of composted materials onto land.
- g) “Diversion” means activities that reduce the Disposal of Trash to landfill.
- h) “Green Waste” means urban landscape waste generally consisting of leaves, grass clippings, weeds, yard trimmings, wood waste, branches and stumps, home garden residues, and other miscellaneous organic materials that is Source-Separated and collected accordingly.
- i) “Materials Recovery Areas” or “MRAs” are off-haul collection points at the Airport for Source-Separated materials (Compostables, Recyclables, Mixed Paper, Cardboard, and Trash) via compactors, debris bins and other receptacles.

- j) “Mixed Paper” means a single material stream that is composed of a variety of paper product types including miscellaneous office records, including without limitation: file folders, correspondence records, manila envelopes, obsolete forms and files, junk mail, chipboard, newspaper, magazines, colored paper, white and computer printout, and various other types of paper. Mixed Paper may contain paper clips, staples and other small fasteners and up to five (5) percent by net weight of various contaminants. Mixed paper does not include Cardboard.
- k) “Mixed Municipal Solid Waste” or “Trash”, or “Landfilled Waste” refers to items that cannot be composted or recycled (e.g., broken glass and ceramics, diapers, pet waste, film plastics, non-recyclable single-use plastics, polystyrene foam) and must be placed in a “black” or “gray” landfill- only compactor, roll-off box, bin, or toter.
- l) “Recycling” means sorting, cleansing, treating and reconstituting materials that would otherwise be disposed of, and returning them to the economic mainstream in the form of raw materials for new, reused or reconstituted products which meet the quality standards necessary for use in the marketplace. Recycling does not include incineration, pyrolysis, distillation, gasification or other high-temperature conversion.
- m) “Recyclables” means any material offered for collection that is capable of being recycled in SFO’s program, including but not limited to Mixed Paper, aluminum, glass, rigid plastics, cardboard, bottles and cans.
- n) “Refuse” means all discarded materials – recyclables, compostables, and Trash – collected from SFO’s campus.
- o) “Segregated” means maintaining separate items of a similar material composition in a single material stream to maximize Recycling (e.g. Mixed Paper, Cardboard, wood waste).
- p) “Source Separated” means and refers to materials, including Commingled recyclable materials, that have been separated or kept separate from the Mixed Municipal Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing of those materials for recycling, composting, or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace,

1. BASE SERVICES

Contractor shall provide all labor, equipment, services, and materials necessary to meet all required Refuse management services for the City at SFO.

A. COLLECTION SERVICES

1. The Contractor shall consolidate, remove, and transport all Refuse generated at SFO via onsite Containers, including debris boxes owned by either party. The Contractor must maximize diversion of Compostables and Recyclables from landfill, from the point of collecting Source-Separated materials at SFO’s Materials Recovery Areas, which serves a critical role in SFO meeting its strategic zero waste goal. The Contractor shall also return Airport owned and designated Refuse/other compactors and Containers supplied by the Contractor in the condition they were in when removed for

collection services. The Contractor is required to return and connect the compactors to the City's system, ensuring compactors are fully plugged in, functional, and in the same condition as prior to removal.

2. The estimated compactor and debris box numbers, sizes, locations, and frequency of pick-ups are shown in Appendix C - Estimated Schedule of Services for Compactors, Boxes, and Bins and Appendix D – SFO Waste Receptable Locations. Information provided in Appendix C and Appendix D is based on conditions at the Airport and is subject to change. The frequency of service, service volume as well as the collection locations may be adjusted by the City at any time without additional compensation to the Contractor.

3. Service levels are also subject to change based on seasonal and other variations in peak travel, which may require increased frequency of collection. Actual collection time, collection days, locations, and frequency of pick-up may be adjusted by the City at any time without additional compensation to the Contractor. In order to reduce unnecessary trips and avoid pick-up of containers that are not full, Contractor may propose adjustments to frequency of service, but the proposed frequency must be sufficient to prevent overflow and be agreed to by the City in writing prior to any change in frequency of service. Prior to making such adjustments, the Contractor will provide data to the City to validate the need for change in service. Services shall be made available on a Monday through Sunday basis, including City-observed holidays ("Holidays").

4. Any changes made by the City to the required number of Containers will not result in any additional compensation to the Contractor, except for the purchase of compactors.

5. The Contractor shall not litter Refuse while in the process of providing collection services or while its vehicles are on the road. The Contractor shall transport all Refuse in such a manner as to prevent the spilling or blowing of such material from Contractor's vehicles. The Contractor shall exercise all reasonable care and diligence in providing collection services to prevent spilling or dropping during collection activity and shall immediately, at the time of occurrence, clean up such spilled or dropped Refuse materials. In cases of overflowing bins, the Contractor shall notify SFO Dispatch at 650-876-2358.

B. EQUIPMENT AND MATERIALS MANAGEMENT

1. The Contractor shall provide the following at no cost to the Airport: an adequate number of colored bins (green for Compostables, blue for Recyclables, gray/black for Trash) for temporary storage of Source-Separated Recyclables, Compostables, and Trash at the Airport; Containers, including approximately ten 14-yard debris boxes with lids and doors for cardboard Recycling; and approximately one hundred 96-gallon wheeled totes/Containers for Mixed Paper Recycling. Debris boxes with lids must be lubricated.

The Containers shall be sufficient sizes to contain Trash, Recyclables and Compostables generated between collections. The Contractor shall provide these to the designated location, at no cost to the Airport. Additional exterior collection Containers, as requested by the Airport Contract Manager, shall be provided within three (3) calendar days of written notice.

2. SFO requires the Contractor to use SFO-provided waste bin labels on all containers. The Contractor shall notify SFO of any changes to items accepted in a particular waste

stream and coordinate timely signage updates at least two months in advance of date of proposed change. Front end loaders, debris boxes and toters provided to SFO shall include SFO-provided labels adhered to it, thereby meeting California state minimum waste bin labeling requirements outlined by SB1383 and local ordinance requirements. Adjustments to the waste bin labels can be requested by the City at any time without additional compensation to the Contractor to meet Airport specifications.

3. Three distinct Refuse streams are generated at SFO:

- i. Mixed Municipal Solid Waste
- ii. Source-Separated Recyclables
- iii. Source-Separated Compostables

4. The Contractor shall meet the following off-hauling and materials management requirements:

i. For Refuse, preselected for sorting services by the Airport in its sole discretion, the Contractor shall haul the Refuse from the Airport and provide sorting and Recycling of Recyclables and Compostables at Contractor's offsite facilities (achieving a minimum 65% diversion, or a rate agreed upon in writing by the Airport, of Refuse from the landfill).

ii. For Source-Separated, Recyclables and Compostables, the Contractor shall also haul away the contents and arrange for the sale of such materials. Annually, with the January invoice, Contractor will provide Airport with verifiable detailed updates and changes about the destination markets for Airport recyclables and compostables, including any brokers where recyclables and compostables are transported to, annual tonnages handled by downstream facilities processing, and any destination countries known to Contractors. For compactors and bins containing predominantly Compostables, the Contractor shall haul the contents directly from SFO to an offsite Composting facility.

iii. Recycling and Composting requirements, and reporting of materials that are recycled and composted, are detailed in this scope of services.

iv. Contractor shall handle all Compostables, Recyclables, and Mixed Solid Waste collected in plastic bag liners. Contractor is responsible for removal of plastic bag liners and ensuring interior contents of the bags are captured for processing. If the Contractor has specific liner requirements for different materials streams, the Contractor shall identify the liner requirements in the technical proposal.

5. Contractor shall not dispose to landfill any Source-Separated Recyclables or Compostables hauled from SFO, or Recyclables or Compostables sorted at Contractor's facilities. Contractor shall notify SFO immediately if any Containers are contaminated and provide information and data on the contaminants and level of contamination prior to Disposal. Aggregated weekly contamination reports shall be provided to the Airport in Excel format along with Monthly Invoices.

C. SPECIAL COLLECTIONS & SERVICES

1. The Airport owns and operates one compactor truck that the Airport will occasionally use to deliver Refuse to the Contractor's facility for disposition by Contractor at the unit price for self-hauled Recyclables, Compostables, and Trash.

2. The work under this Agreement does not include the handling of cooking oil and grease or construction and demolition debris materials from the Airport or tenant construction projects.

3. On-call, short-term and emergency collections may be required from time to time. All on-call collections must be completed within 24 hours (or within 48 hours if Sunday or a Holiday is included in the collection time) of the request, unless a longer time is agreed to in advance in writing by the Airport. Short-term service for special projects and/or events shall be made available with seven (7) days' advance notice. Emergency services requested by the Airport must be provided with a two (2)-hour response time.

4. The Contractor shall provide Material Recovery Area specifications to the Airport, based on measurements and clearance spaces required for operating collection services for debris boxes, compactors, bins, and toters to ensure the Material Recovery Areas meet the needs of the Contractor's operations.

5. The Contractor shall use Zero Emissions Vehicles (ZEV) or alternative fuel vehicles with a verified carbon intensity reduction at, or below, an electric vehicle equivalent, and provide the Airport on an annual basis with the make/model/year of each vehicle servicing the Airport, fuel types, and the vehicle miles traveled in providing services under this Agreement. Vehicle mileage log is found in Appendix E titled "Vehicle Mileage Log" and must be returned to SFO annually with the January invoice.

D. MAINTENANCE

1. Sanitation and Signage - On a mutually agreed upon pre-determined semi-annual basis, Contractor shall inspect all containers across all Material Recovery Areas for cleanliness, odors, appearance and accessibility of up-to-date container labels. Contractor shall submit Container Maintenance Report found in Appendix F titled, "Equipment Preventive Maintenance Log" to the Airport annually, with the January invoice due February 28th.

2. Sanitation - All Containers shall be cleaned as needed, both inside and out, to maintain appearance and to reduce odors to the satisfaction of the Airport, but no less frequently than specified below. The Contractor shall clean all compactors and adjacent ground surface areas, debris boxes and the storage areas for such Containers at the Airport as follows:

i. Steam clean compactors and adjacent ground surface areas:
Minimum quarterly, and as needed

ii. Steam clean bins, boxes, toters, and Foreign Object Debris (FOD) Containers: Minimum quarterly, and as needed

iii. Steam clean storage areas of the above Containers: Minimum quarterly, and as needed

iv. Contractor shall utilize best management practices to clean compactors, debris boxes, toters, Material Recovery Area, and adjacent ground surfaces including the following:

a. Dry sweep to remove solid debris. Dry sweeping refers to the process of sweeping the surface to collect and removing debris, dirt, or particles using a broom or similar tool without the use of water or any liquid substance. Dry sweeping is critical to prevent clogs in the sanitary sewer drain.

b. Cover any nearby storm drains with drain seal. Wastewater must not be discharged into a storm drain.

c. Steam clean compactors, debris boxes, toters, and adjacent ground surface areas.

d. If power washing is necessary, the Contractor must gather all wastewater using a shop vac for proper discharge into the sanitary sewer drain. The Contractor assumes responsibility for cleaning any external pavement contaminated by dirty runoff water.

3. Compactors - Per Contractor's Preventive Maintenance Plan proposal, Attachment 5, Contractor shall conduct quarterly preventative maintenance inspections to help prevent breakdowns, reduce safety risks, and extend the lifespan of all Airport and hauler-owned compactors. The preventative maintenance inspection record-keeping template found in in Appendix F titled , "Equipment Preventive Maintenance Log", or manufacturer's PM form, must be submitted to the Airport annually, with the January invoice due February 28th . Preventative maintenance inspection records shall list each system/piece of equipment, the facility/building number, any issues with the equipment, photographs of the issue, and work to be performed, and the date the preventative maintenance is performed by Contractor.

Contractor shall inspect, at minimum, the compacting mechanism; the seals, gaskets, hinges for signs of wear, damage, and leaks; hydraulic systems; safety features such as emergency shut-offs; loose bolts; adequate oil levels; and electrical components. Preventative maintenance inspections are conducted in addition to on-call repair and maintenance requests, which must be fulfilled no later than two hours after notification from the Airport.

4. Other Refuse Containers - Per Contractor's Preventive Maintenance Plan proposal, Attachment 5, Contractor shall conduct semi-annual preventative maintenance inspections on Airport and hauler-owned Refuse material Containers, including, boxes, bins, toters, etc. , as recommended by manufacturer or requested by the Airport Contract Manager. The Contractor shall maintain sufficient parts, materials, and equipment on hand to perform all recurring work as specified, which may include, but are not limited to: repair, lubrication, cleaning, painting, etc. Contractor shall document completion of maintenance performed including photographs, a description of the services performed, and any additional relevant information within the Equipment Preventive Maintenance Log in Appendix F.

5. All Containers, including Airport-owned compactors, shall be kept in good working order to the sole satisfaction of the Airport. The Contractor must be available to maintain these Containers 24 hours a day, 7 days a week, including weekends and Holidays, for the duration of this Agreement. The Contractor shall provide maintenance no later than two (2) hours after notification from the Airport. Any damaged Containers shall be repaired or replaced to the satisfaction of the Airport without interrupting Refuse collection and hauling service. The Contractor shall provide adequate backup equipment to maintain uninterrupted service. The Contractor shall perform emergency

repairs due to defective equipment, materials or workmanship, which are required to prevent damage to adjacent property or injury to persons, at Contractor's sole expense, as soon as practicable, upon notification by the Airport Contract Manager. If the Contractor fails to respond or if repairs must be done before the Contractor can respond, the Airport shall have the right to make repairs and charge the Contractor for actual costs of necessary labor and materials.

6. The cost of all required maintenance and repairs including manufacturer recommended maintenance services and schedules is included in the Section I.1. Base Services, and no additional charges shall be made for any required maintenance.

7. Products used in maintenance of systems and equipment shall be those recommended by system or equipment manufacturer or approved equivalent.

8. Maintenance shall be performed by personnel who are qualified to maintain such system or equipment.

9. Maintenance methods and tools shall be used as recommended by manufacturer and specified by applicable standards under which the system or equipment was installed.

10. The Contractor shall maintain operation and maintenance records and prepare operation and maintenance reports. Within thirty (30) days of contract award, the Contractor shall establish a separate history file for each piece of equipment. Each file shall contain a listing of all equipment by nomenclature and manufacturer's model number; maintenance, operator, and parts list manuals; warranty information; Preventive Maintenance inspection checklists and forms; and any other information relevant to work performed during the term of the Agreement. Facility/building files shall be made available for review when requested by the Airport Contract Manager.

E. EQUIPMENT

1. The Contractor shall provide covered front-end load (FEL) bins, slotted FEL bins, covered debris boxes with doors, and toters in the requested quantity for all Material Recovery Area locations. SFO's current needs for debris boxes, FELs and toters is listed below. The quantities below may change as required by the Airport:

	<u>Debris Boxes</u>	<u>FELs</u>	<u>Toters</u>
Compostable Materials	1	11	
Cardboard	4	18	
<u>Recycling</u> (Mixed Paper; Aluminum, Glass & Plastic; Wood; Green Waste)	11	29	33
Trash	9	21	
<u>Total</u>	25	79	33

2. At least twenty-seven (27) Airport-owned compactors and twenty-five (25) Airport-owned FOD containers are to be used under this Agreement. Contractor is responsible for servicing and maintaining the compactors and FOD Containers, as needed, for the duration of this Agreement. Compactors and FOD Containers shall be serviced at a frequency agreed upon by the Airport

and summarized in Appendix C, to prevent overflow. Contractor may propose adjustments to frequency of service, but the proposed frequency must be sufficient to prevent overflow and be agreed to by the City in writing prior to any change in frequency of service. If during this Agreement any compactor must be taken out of service for maintenance, the Contractor shall immediately supply a substitute compactor or debris box of equal capacity for the duration of the repair work, at no extra cost to the Airport.

F. RECYCLABLES AND COMPOSTABLE COLLECTION SERVICE

1. The Contractor shall transport the contents of all Compactors and Containers to a Composting, materials recovery facility, or a transfer station designated for transportation to a Composting facility or materials recovery.

2. Contractor shall provide Containers, collection, and processing for the Recycling of the following materials: Cardboard, Mixed Paper, or Commingled Recycling (aluminum cans, glass bottles, recyclable plastic Containers). The Airport will be responsible for the collection and separation of the materials and placing them in the designated Containers provided by the Contractor.

3. Contractor shall enact processes to recycle/compost at minimum 65% of the Refuse streams transported from the Airport Recycling, Composting, and Refuse. The Airport may elect to use as-needed sorting services, if offered by the Contractor or its sub-contractor, to sort recyclable and compostable materials, generally, and from the landfill-bound mixed solid waste Trash stream hauled from SFO to increase the diversion rate above 65%. For reporting purposes, the Contractor shall provide a methodology, agreed upon by SFO, and conduct quarterly audits of the sorted Refuse to report what percentage of materials using this service is being recycled/composed.

4. Contractor will also provide weekly contamination reports for SFO to identify sources of and eliminate contamination by specific airport locations. Aggregated weekly contamination reports shall be provided to the Airport in Excel format along with Monthly Invoices.

G. ZERO WASTE REQUIREMENTS - SFO set a strategic goal to achieve zero waste by 2030, which is defined as a 90% diversion from landfills, incinerators and the environment and a commitment to reducing, upstream, the amount of materials discarded. SFO is committed to do the following: 1) reduce landfill-bound municipal solid waste generated per passenger by 70% by 2028 from 2022 levels, 2) achieve a 90% waste diversion rate by 2028, and 3) achieving contamination of less than 5% across waste streams by 2028. To achieve these ambitions, the Contractor, in partnership with SFO, shall aim to achieve a minimum 8% annual improvement in Airport materials diverted from landfill through 2028, with the goal of achieving 85% diversion by 2028.

1. The Contractor shall work with the City to identify opportunities to reduce the level of Trash service, to reduce costs to the Airport and improve collection efficiency. These opportunities may include, but are not limited to, increasing Recycling and Composting, reducing the number of Trash containers, reducing Trash volume, and/or the frequency of Trash collection when excess capacity is noted.

2. The Contractors shall work with the Airport to maximize landfill diversion. The Contractor should notify the Airport when it has identified opportunities to increase Recycling and Composting so that the Airport can maintain high landfill diversion rates and identify ways to save money on Refuse charges.

3. The Contractor shall use reasonable efforts to recycle or compost the maximum amount of material collected pursuant to this Agreement that is recyclable or compostable. Trash collected that contains Compostables or Recyclables may be processed by the Contractor to recover these materials. The Contractor shall work with the City to comply with SB 1383, AB1826, San Mateo County Code of Ordinances, Title 4 Sanitation and Health, and the City's Mandatory Recycling and Composting Ordinance and help meet the goal of diverting 85% of the materials SFO generates from the landfill by 2028.

4. The Contractor shall provide the following services:

i. Increased onsite monitoring and staff training via dedicated on-site liaison/zero waste specialist. The Contractor shall assign a designated Zero Waste liaison to support SFO in meeting its strategic zero waste goal. Priority projects for immediate implementation include but are not limited to working with SFO to enhance existing programs for the following:

a. Material Recovery Area Contamination Reduction Campaign: Contractor shall assist in monitoring Material Recovery Areas, terminal waste collection areas, and back-of-house operations to ensure business tenants and SFO Custodial are correctly placing the bags of material into the right receptacles. Contractor shall meet with individuals responsible for managing waste in any area where a waste sorting or collection problem have been identified. The desired corrective action will be discussed.

b. Contamination Reduction Campaigns: Contractor shall develop and conduct a contamination reduction campaign, vetted and delivered in support of SFO Staff, which may include a training to provide education to various audiences on waste reduction, proper sorting, and materials management to highlight the importance of sustainability and waste management operations. Educational content may include, but is not limited to a training video, annual waste sorting guide (mailers), pocket guide, multi-lingual resources, in-person tours, on-site workshops for account holders, including non-terminal SFO tenants. All educational materials shall prioritize source reduction, reuse, recycling and composting. All educational materials shall be submitted to SFO at least 30 days prior to release for approval.

c. Technical Assistance: Contractor shall provide the Airport with as-needed specialized support, and consulting to advise with Scavenger materials management requests, to advise the Airport on waste reduction and contamination reduction initiatives and strategy and address technical challenges or complex issues related to materials management and performance functions of this contract. Contractor shall function as the primary liaison between the Airport and Scavenger to address mutual materials management and waste collection requests within the purview of functions of this contract.

d. Collection, Recycling and Donation of Additional Items: Contractor shall identify, when feasible, new downstream markets for common SFO waste materials, such as plastic gloves, milk crates, wooden pallets, functioning electronic waste. Contractor shall facilitate specialized collection of these items, where viable, and provide data/reporting verification to Airport on donation or recycling.

e. Annual Waste Audits – Contractor shall support SFO in conducting annual waste characterization audits during the summer months. During the waste characterization audit, waste samples are collected, sorted manually, and analyzed. This process categorizes the different types of materials present in the waste stream, quantifies material weights, and

determines the percentage contamination within each waste stream. It shall also identify discrepancies with materials collected and sorted onsite and the services/processing capabilities available at the Scavenger processing facility.

f. SFO Community Engagement – Contractor shall represent Scavenger at SFO events, including but not limited to tabling at employee events and/or Green Business Program celebrations.

g. Planning – On an annual basis Zero Waste Liaison shall provide a report detailing the efforts undertaken by the Contractor and a plan for the upcoming year to reduce contamination and increase diversion by 8% that year. This plan shall identify additional SFO staff investments (time, materials, capital/operating costs) and/or improvements being made downstream at the Contractor’s material recovery facility.

ii. Contractor shall continuously evaluate the type, size, and location of all waste collection containers and propose changes as needed to increase program appeal, ease of use, and efficiency of collection.

iii. Contractor shall propose changes to SFO and Scavenger Operations, based on observations within the MRAs, regarding service frequencies, with the goal of minimizing collection trips.

iv. Contractor shall inform SFO of upcoming changes to their materials sorting requirements with a minimum of 2-months’ notice.

H. WORK COORDINATION

The Airport reserves the right to perform other or additional work, within or adjacent to the limits of the work specified, at any time using other contractors or City employees. The Contractor shall coordinate with the Airport and any Airport employees or other contractors engaged by the Airport, as required by the Agreement.

The Contractor shall:

1. Provide solid waste collection and maintenance services in a manner that will not interfere with:

- i. Airport and Federal Aviation Administration operations
- ii. Work by other contractors and tenants

2. Coordinate all delivery of Containers to Airport campus with the Airport Contract Manager or their designee and obtain Airport approval prior to all deliveries, to ensure Container delivery locations do not disrupt Airport operations, especially on the Air Operations Area (AOA).

3. Coordinate the use of premises and access to various sites with the Airport Contract Manager or their designee.

4. Save important SFO phone numbers on file, and notify SFO Dispatch at (650) 876-2358, SFO Duty Managers at (650) 821-5222, or Airfield Operations at (650) 821-3355 for any urgent issues regarding access or blockages on the AOA.

5. Cooperate with contractors who may perform other work at or near the waste storage sites during the term of this Agreement.

6. Coordinate space requirements and installation of all Refuse Containers with the Airport Contract Manager or their designee.

7. Coordinate the time and frequency of removal of all compactors and Containers with the Airport Contract Manager or their designee.

8. In the event the Contractor is not awarded a contract to continue to provide collection management services following the expiration or early termination of this Agreement, the Contractor shall cooperate fully with the Airport and any subsequent contractors to ensure a smooth transition of services described in the Agreement. Such cooperation shall include but not be limited to: transfer of computer data, files and records; providing a complete inventory of all Containers; providing adequate labor and equipment to complete performance of all collection management services required in the Agreement; providing reports and data as required by the Agreement; and taking all actions necessary to effectuate a seamless transfer of services to a new contractor. The Contractor shall, at the Airport's request, make Contractor-owned Containers available for continued use at the Airport at no cost to the Airport for the first fourteen (14) days of transition after the Agreement has expired or been terminated.

I. SAFETY PROTOCOL

1. Safety Training Program: The Airport will provide driver safety regulations to the Contractor. The Contractor shall be responsible for developing a specialized training program for its drivers that will be operating at the Airport, specifically addressing safety protocols when operating on the AOA. Contractor shall submit this program to the Airport Contract Manager for Airport approval prior to the commencement of this Contract and prior to scheduling badging appointments for its drivers. After commencement of this Contract, Contractor's drivers obtaining new and renewed badges shall complete this training prior to scheduling badging appointments.

2. Airport Badges: Contractor's drivers and staff operating at the Airport shall obtain the proper Airport badges with the proper driver credentials. Badges are obtained at the Airport's Security Access Office, where Contractor staff shall meet the Airport's requirements, such as completing computer-based trainings, badge applications, and badge appointments. Contractor shall be responsible for all costs of obtaining and renewing badges for its staff.

3. Safe Maneuvering: When operating large vehicles and servicing Containers in tight or constrained spaces on the Airport campus, the Contractor shall follow specific procedures established in these spaces. Contractor shall adhere to the following procedures, as updated annually in the Airport's Rules and Regulations:

i. Movement of vehicles on the AOA;

ii. In all cases, before entering onto any runway, taxiway, or apron area, ground traffic shall yield the right-of-way to taxiing aircraft and aircraft under tow;

- iii. Except as authorized by the Airport Director, vehicular traffic on the aircraft ramp shall use the service roadway;
- iv. Drivers must always yield to emergency vehicles operating with flashing lights and/or siren;
- v. A guide person is required whenever the operator's vision is restricted during vehicle maneuvers; and
- vi. No vehicle shall pass any bus in transit supporting the Ramp Bus Operation, as described in Appendix H of the RFP - Ramp Bus Operations of the Airport's Rules and Regulations.

J. WORK SCHEDULE

The scheduling of work under this Contract shall be performed by the Contractor in accordance with the requirements of this section:

- 1. Upon award of Agreement and issuance of the Notice to Proceed, the Contractor shall immediately develop and submit a formal schedule for Refuse material collection services at least two (2) weeks prior to the start of operations.
- 2. Work schedules shall be based on demand for Refuse collection services. The standard work week shall be 24 hours a day, seven (7) days a week (Monday through Sunday) including Holidays for the duration of the Agreement.
- 3. If SFO and Contractor mutually agree to modify frequency of pickups or container sizes, the Contractor shall submit an updated schedule reflecting those modifications to the Airport Contract Manager for record-keeping.
- 4. Any change in the contract schedule shall be approved and authorized by the Airport Contract Manager, in consultation of the Airport Custodial Team.

K. REQUIRED TURN-AROUND TIME

To the maximum extent practicable, Contractor shall conform with the mutually agreed upon schedule and service compactors and other Containers during non-peak hours and return all compactors and other Containers that are removed from the Airport during Refuse material collection operations in accordance with the following schedules. The Contractor shall notify the Airport of delays immediately:

- 1. The maximum allowable turn-around-time (TAT), which is the time between removing a compactor or other container for service and returning it to its original location at the Airport, at all locations around the terminals is 90-minutes for pick-up between 5:00 AM and 2:00 AM the next day.
- 2. The maximum allowable TAT at all locations around the terminals is 90-minutes for pick-up between 2:00 AM and 5:00 AM the same day.

3. The maximum allowable TAT at all other locations at SFO is 90-minutes regardless of pick-up time.

L. REPORTING REQUIREMENTS.

Contractor shall submit written reports as requested by the City. Format for the content of such reports shall be determined by the City. The timely submission of all reports is a necessary and material term and condition of this Agreement. The reports, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible, or provided electronically.

1. ANNUAL DESTINATION MARKET REPORT

Per Appendix A Section I.1.B.3. Annually, with the January invoice, Contractor will provide Airport with verifiable detailed updates and changes about the destination markets for Airport Recyclables and Compostables, including any brokers where recyclables and compostables are transported to, annual tonnages handled by downstream facilities processing, and any destination countries known to Contractors

2. VEHICLE MILEAGE LOG

Per Appendix A Section I.1.C, the Contractor shall use Zero Emissions Vehicles (ZEV) or alternative fuel vehicles with a verified carbon intensity reduction at, or below, an electric vehicle equivalent, and provide the Airport on an annual basis, with the January Invoice, with the make/model/year of each vehicle servicing the Airport, fuel types, and the vehicle miles traveled in providing services under this Agreement. Vehicle mileage log is found in Appendix E titled "Vehicle Mileage Log" and must be returned to SFO annually in February.

3. EQUIPMENT MAINTENANCE LOG

Per Appendix A Section I.1.D, the Contractor shall conduct preventative maintenance inspections to help prevent breakdowns, reduce safety risks, and extend the lifespan of all Airport and hauler-owned compactors. A preventative maintenance inspection record-keeping template titled "Equipment Preventive Maintenance Log" is found in Appendix F and must be submitted to the Airport annually with the January invoice. Preventative maintenance inspection records shall list each system/piece of equipment, the facility/building number, any issues with the equipment, photographs of the issue, and work to be performed, and the date the preventative maintenance is performed by Contractor

4. SB 1383 REPORT

Per Zero Waste Requirements in Appendix A Section I.1.G: Contractor will work with off-terminal leaseholders and SFO to arrange for composting and recycling services. Contractor will maintain records, at a minimum, tenant business name, business address, service level (garbage, recycling and organics cart/bin size and collection frequency), parcel number, garbage account number for all off-terminal and on-terminal SFO leaseholders, identifiable by the zip code 94128. Contractor shall release all service accounts and corresponding service-level data and submit records annually to SFO with the Monthly Refuse Materials Report (Monthly Diversion) with the January invoice. Records must reflect information as of December 31st of the preceding calendar year. Template for service accounts titled "SB 1383 Requirements" is found in Appendix G.

5. MONTHLY DIVERSION REPORT

1. Within 30 days after the end of each month, the Contractor shall submit a report titled "San Francisco International Airport Refuse Materials Report." The report shall provide, at

a minimum, summary data on the complete breakdown of all materials collected and diverted for each waste stream during the month, the frequency of collection (collection day(s)), size of each collection container, type (recycle, compost, Trash), quantity of each collection container type (number and size of Containers for each material type), and charges for the service and as-needed optional services.

2. This data shall include the tonnage of different types of Source-Separated Recyclables, Commingled Recyclables, Compostables, and landfill-bound Trash collected at SFO, including any special pickups. The report shall also provide details on the tonnage of Recyclables sorted at Contractor's, or sub-contractor's, facilities and the residual quantity of Trash that is disposed of in a landfill. Contractor shall provide verifiable documentation for all Compostables and for Recyclables that are sorted from the Refuse hauled from SFO in a form that is mutually agreed to by the Airport prior to submittal (e.g., bill of lading, weight tickets, third party audit data). An editable electronic Microsoft Excel document of the data shall be submitted to the Airport Contract Manager.

3. Each report shall also contain data on the tonnage of the individual service volume of different Refuse materials (Trash, Recyclables, Compostables) collected at each pick-up location during each month, resulting volumetric diversion rate, associated discount, and narrative notes describing successful operational practices and/or recommendations of system improvements to be made to increase materials diversion generated at the Airport and processed by the Contractor. Contractor shall submit the report electronically to the Airport Contract Manager and to Custodial Services Manager. The monthly report shall be prepared in the format shown in Appendix H.

4. Contractor shall demonstrate its ability to sort and recycle the mixed waste materials hauled from the Airport by documenting the daily capacity of its sorting operations, providing documents for annual quantity of Recyclables, and providing billing documents for annual quantity of Compostables.

5. Contractor shall provide data, reporting and documentation on the monthly tonnage of landfill-bound Trash, compostable materials, and recyclable materials hauled from the Airport and include the charge (credit) for these services in Contractor's monthly invoices in accordance with the applicable unit bid price shown in the Fee Proposal Form.

6. For roll-off Containers (compactors and debris boxes), the Contractor shall itemize the number of times each roll-off container was collected in the reporting period (pulled) and offer detailed weight information during the reporting cycle and as requested by the Airport. This report should also include roll-offs that are out of service, and the reason preventing pickup or service, if any.

II. OPTIONAL AS-NEEDED SERVICES

Contractor may be directed to perform additional tasks identified during the term of the contract. Such services shall be requested by the Airport through the issuance of a written task order signed by the Airport Director or the Airport Director's designee and the Contractor. The task order shall be made a part of and incorporated into the Agreement as though fully set forth herein without the need of a formal amendment to the Agreement. The task order shall include a description of the as-needed services, the deliverables, schedule for performance, cost and method and timing of payment. The Airport reserves the right to procure services listed under as-needed tasks from another contractor, or Airport Staff may perform the work.

Contractor shall provide estimates for As-Needed Services, if requested. The As-Needed Services could be provided in lieu of the equivalent base services for the specific material type. As-Needed Services listed below, shall employ Hourly Rates/Labor Costs, in accordance with San Francisco Administrative Code Section 21C.7 (c)(2). Contractor may prepare for the Airport's consideration a detailed scope of services, timeline, cost estimate, and percentage diversion outcome. The Airport may, in its sole discretion, approve the services through a negotiated, written task order.

A. Collection Management And Refuse Processing Services

1. If the Airport elects to use any of these services, they would be in lieu of the equivalent base services for the specific material type. All services described below must be provided in compliance with all federal, state, and local regulatory requirements.

i. **Self-hauled Green Waste.** Provide handling and sale of Recyclable and Compostable Green Waste/ yard waste materials that are self-hauled by the Airport in a compactor truck to Contractor's facilities.

ii. **Self-hauled Recyclable Materials.** Provide handling and sale of mixed recyclable materials (aluminum, glass, plastics) that are self-hauled by the Airport in a compactor truck to Contractor's facilities.

iii. **Collection Services for Trash in SFO Containers on Airport Campus.** Provide collection, transport, and handling of the mixed solid waste stream from SFO Containers on Airport campus, which include, but are not limited to, Containers in remote parking lots and airfield.

iv. **Self-hauled Trash.** Provide handling and disposing of the mixed solid waste stream that is self-hauled by the Airport in a compactor truck to Contractor's facilities for Year 1 of the Agreement with fee estimates provided to achieve 80 and 90% diversion by sorting and Composting Compostables, sorting and selling Recyclables (aluminum, glass, plastics, Mixed Paper, cardboard), and handling residual mixed solid waste that is self-hauled by the Airport in a compactor truck to Contractor's facilities.

v. **Landfill Bound Mixed Solid Waste (sorted for compostables).** Provide collection and transport of the mixed solid waste stream by sorting and Composting Compostables and handling of residual mixed solid waste, in compliance with regulatory requirements from designated compactors and bins, with fee estimates to achieve 80 and 90% diversion.

vi. **Landfill Bound Mixed Solid Waste (sorted for compostables and recyclables).** Provide collection, transport, and handling of the mixed solid waste stream by sorting and Composting Compostables, sorting and selling Recyclables (aluminum, glass, plastics, Mixed Paper, cardboard), and handling residual mixed solid waste from designated compactors and bins, with fee estimates to achieve 80 and 90% diversion.

B. Compactors: In addition to embedding the procurement and provision of Containers into the fee proposal for Service Items A-G; Contractor shall provide a separate fee schedule for the possible procurement of 10 new Compactors .

C. As-needed repairs, other services, or equipment purchase after receiving a negotiated Task Order from the Airport Contract Manager may include, but not limited to the following:

i. Repair services for compactors at the Contractor's facilities

- ii. Repairs of Materials Recovery Areas/Compactor Storage Areas
- iii. Purchase of materials management Containers, equipment (compactors, FELs, slim jims, etc.)

D. Additional Zero Waste Services

1. Existing Airport Activities - The Contractor's proposed Additional Zero Waste Services shall not replicate the below noted, existing activities undertaken by the Airport as part of routine operations, unless they significantly enhance the current services to help the Airport reach its zero waste goals.

The Airport has invested in isolating Composting and Recycling streams throughout all terminals. The Airport has further color coordinated compactors and Containers in all Material Recovery Areas (Trash enclosures), back-of-house signage, Airport-wide receptacles and signage, as well as color- coordinated liners for the three different Refuse streams: green for compost, blue for Recycling, and gray signs/clear liners for landfill-bound Trash have been implemented. The Zero Waste Concessions Program at the Airport increase material source reduction, which streamlines food service ware and beverage bottles and aims to eliminate single-use plastic products and replaces each with compostable fiber-based and recyclable products. As part of SFO's Green Business Program revitalization efforts, SFO established structured back-of-house waste sorting audits using photo-based feedback forms for all business tenants. SFO Unites Against Hunger, SFO's food recovery program, has also been implemented, with three central refrigerator locations and partnerships with charities as recipients of donated meals. In addition, Airport staff trained food service employees and SFO Custodial staff on how to correctly sort materials in both office spaces and back-of-house food service spaces. The Contractor's zero waste services shall not replicate these noted, existing services, unless they significantly enhance the current services to help the Airport reach its zero waste goals.

2. The following are examples of known zero waste services, if offered by the Contractor, that the Airport may elect to activate over the course of the Agreement. However, the Contractor is invited to propose other services that have demonstrable outcomes and will contribute to SFO attaining its zero-waste goal:

- a. Facilities – Provide facilities or third-party contracted/partner facilities to support maximizing resource recovery and zero waste goals. Example – transport Trash to independently owned transfer station where materials can be sorted before being off hauled to a landfill.
- b. Software/Technology – Provide software/technology tools at its facilities, partner facilities, onboard its trucks, and/or within its Containers to ensure accurate resource recovery data for reporting and billing.
- c. Equipment – Provide equipment and logistics optimizations to minimize environmental impacts of collection and operations through efficient routing to minimize truck traffic and emissions and/or use of alternative fuel vehicles, such as all electric vehicles and tracks/reports associated emissions reductions. Other equipment includes Containers that are ergonomic to increase safety.
- d. Sorting Services – Aside from the Contractor's facilities' sorting

service capabilities, provides other unique sorting services that occurs onsite at SFO to support maximizing resource recovery and zero waste goals.

e. Source Reduction related to on-or-offsite professional services - Provide Recycling and resource recovery industry services to increase source reduction (i.e., facilitate food donation program, procurement and/or inventory management, source reduction program such as consulting services to transition from disposables to reusables/durables, etc.).

f. Take-Back Services – Coordinate services to manufacturers and retailers for products and packaging not provided through rate base.

g. Behavior Change Campaigns – Develop and engage Airport and tenant staff in behavior change campaigns, challenges, and initiatives that reward and make visible the Airport's zero waste goals.

h. Waste Characterization Services – Provide waste characterization services to assist SFO and tenant operators in ways to focus on reducing waste and Recycling/Composting.

i. Creating Reuse Opportunities – Develop Airport-wide resource recovery centers, designated location or special events to make it easier to reuse, recycle and compost products. If available, Contractor must provide SFO with services prioritizing material reuse for wooden pallets, milk crates, functioning electronics, and functioning furniture or other items conducive for reuse markets.

All written Deliverables, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

IV. Services Provided by Attorneys. Any Services to be provided by a law firm or attorney must be reviewed and approved in writing in advance by the City Attorney. No invoices for Services provided by law firms or attorneys, including, without limitation, as subcontractors of Contractor, will be paid unless the provider received advance written approval from the City Attorney.

V. Department Liaison. In performing the Services provided for in this Agreement, Contractor's liaison with the Airport will be the person identified in Agreement at Section 11.1, Notices to the Parties. Such individual shall be the Contractor's primary point of contact for all purposes under this Agreement.

Appendix B Calculation of Charges

I. BASE SERVICE ITEMS

Contractor shall haul the source separated recyclable materials from the Airport for sale and the compostable materials directly to a composting facility. Sorting of Recyclables and Compostables hauled from SFO by Contractor is integral to this contract, and the cost of these operations shall be reflected in the Calculation of Charges.

For this base service, the Contractor is **required to achieve a minimum 65% of diversion from landfill**. The Airport reserves the right to establish a higher than 65% diversion rate requirement for subsequent years of the Contract. Contractor shall factor the income from the sale of recyclable/compostable materials derived from SFO's mixed solid waste into the per unit and total annual costs (or credits) represented in the tables below that are generated at Contractor's off-site facilities.

Service Item A - Solid Waste Management Services for 2022-2023 Contract Year (Year 1):

Routine Solid Waste Management Services to be provided, in accordance with Appendix A – Scope of Services included in this Agreement for Base Services, over a 12 month period for Year 1 at the per unit cost per ton to meet the 65% base requirement, as detailed below:

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
A-1	Landfill-Bound Mixed Solid Waste	242.40
A-2	Compostable Solid Waste	242.40
A-3	Cardboard	110.09
A-4	Wood	187.86
A-5	Green Waste	187.86
A-6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	109.08
A-7	Mixed Paper	110.09
A-8	Scrap Metals	98.98
A-9	e-Waste	1,001.92
A-10	Rigid Plastics	109.08

Service Item B - Solid Waste Management Services for 2023-2024 Contract Year (Year 2):

Routine Solid Waste Management Services to be provided, in accordance with Appendix A – Scope of Services included in this Agreement for Base Services, over a 12 month period for Year 2, at the per unit cost per ton to meet the 65% base requirement, as detailed below:

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
B-1	Landfill-Bound Mixed Solid Waste	249.67
B-2	Compostable Solid Waste	249.67
B-3	Cardboard	113.39
B-4	Wood	193.50
B-5	Green Waste	193.50
B-6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	112.35

B-7	Mixed Paper	113.39
B-8	Scrap Metals	101.95
B-9	e-Waste	1,031.98
B-10	Rigid Plastics	112.35

Service Item C - Solid Waste Management Services for 2024-2025 Contract Year (Year 3):

Routine Solid Waste Management Services to be provided, in accordance with Appendix A – Scope of Services included in this Agreement for Base Services, over a 12-month period for Year 3, at the per unit cost per ton to meet the 65% base requirement, as detailed below:

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
C-1	Landfill-Bound Mixed Solid Waste	257.16
C-2	Compostable Solid Waste	257.16
C-3	Cardboard	116.79
C-4	Wood	199.31
C-5	Green Waste	199.31
C-6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	115.72
C-7	Mixed Paper	116.79
C-8	Scrap Metals	105.01
C-9	e-Waste	1,062.94
C-10	Rigid Plastics	115.72

Service Item D - Solid Waste Management Services for Contract Years 4 (March 1, 2025 – June 30, 2025): Routine Solid Waste Management Services to be provided, in accordance with Appendix A.I. Scope of Services included in this Agreement for Base Services, over a 12-month period for partial Year 4 at the per unit cost per ton to meet the 65% base requirement as detailed below.

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
D-1	Landfill-Bound Mixed Solid Waste	277.73
D -2	Compostable Solid Waste	277.73
D -3	Cardboard	161.13
D -4	Wood	215.25
D -5	Green Waste	215.25
D -6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	149.98
D -7	Mixed Paper	126.13
D -8	Scrap Metals	113.41
D -9	e-Waste	1,147.98
D -10	Rigid Plastics	124.98

Service Item E - Solid Waste Management Services for Contract Years 4-5 (July 1, 2025 – June 30, 2026): Routine Solid Waste Management Services to be provided, in accordance with Appendix A.I. Scope of Services included in this Agreement for Base Services, over a 12-month period for Year 4-5 at the per unit cost per ton to meet the 65% base requirement, as detailed below:

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
E-1	Landfill-Bound Mixed Solid Waste	285.43
E -2	Compostable Solid Waste	285.43
E -3	Cardboard	165.59
E -4	Wood	221.21
E -5	Green Waste	221.40
E -6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	154.14
E -7	Mixed Paper	129.58
E -8	Scrap Metals	116.43
E -9	e-Waste	1,180.57
E -10	Rigid Plastics	128.83

Service Item F - Solid Waste Management Services for Contract Years 5-6 (July 1, 2026 – June 30, 2027): Routine Solid Waste Management Services to be provided, in accordance with Appendix A.I. Scope of Services included in this Agreement for Base Services, over a 12-month period for Year 5-6 at the per unit cost per ton to meet the 65% base requirement, as detailed below:

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
F-1	Landfill-Bound Mixed Solid Waste	310.34
F -2	Compostable Solid Waste	310.34
F -3	Cardboard	180.05
F -4	Wood	240.53
F -5	Green Waste	240.27
F -6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	167.59
F -7	Mixed Paper	140.97
F -8	Scrap Metals	127.73
F -9	e-Waste	1,283.58
F -10	Rigid Plastics	139.48

Service Item G - Solid Waste Management Services for Contract Years 6 (July 1, 2027 – February 28, 2028): Routine Solid Waste Management Services to be provided, in accordance with Appendix A.I. Scope of Services included in this Agreement for Base Services, over a 12-month period for Year 6-7 at the per unit cost per ton to meet the 65% base requirement, as detailed below:

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
G-1	Landfill-Bound Mixed Solid Waste	329.95
G -2	Compostable Solid Waste	329.95
G -3	Cardboard	191.42
G -4	Wood	255.72
G -5	Green Waste	255.72
G -6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	178.18

G -7	Mixed Paper	149.84
G -8	Scrap Metals	134.73
G -9	e-Waste	1,363.80
G -10	Rigid Plastics	148.48

This Agreement does not include service rates for time periods beyond the extended contract term of February 28, 2028. Should the City at its sole discretion decide to exercise any available option to extend the Agreement, City shall negotiate acceptable service rates with Contractor, along with any other relevant changes to the terms and conditions of this Agreement.

No invoices for Services provided by law firms or attorneys, including, without limitation, as subcontractors of Contractor, will be paid unless the provider received advance written approval from the City Attorney.

II. MONTHLY INVOICE

The Contractor shall submit a monthly invoice to the Airport Contract Manager for payment authorization. No payment shall be authorized by the Airport Contract Manager in the absence of the required supporting documents and source data in an editable format approved by the Airport.

Weight tags of all Containers removed from the Airport for dumping or Recycling shall be included with the monthly invoice. A listing of full load and tare weight are to be included with the invoice.

Monthly invoice for January (Due Annually by February 30) shall include the Reporting requirements listed in Appendix A, Sections I.1.L, and described in Section I.L – Reporting Requirements:

1. Destination Market Report
2. Vehicle Mileage Log
3. Equipment Maintenance Log
4. Sb 1383 Report

Each Monthly invoice must include:

1. Monthly Diversion Report listed in Appendix A.I.1.L.5 and described in Section I.L – Reporting Requirements.
2. Aggregated weekly contamination reports shall be provided to the Airport in Excel format along with Monthly Invoices.

The Contractor is also encouraged to provide more detailed data collected with alternative technologies that are approved by the Airport.

III. LIQUIDATED DAMAGES FOR SERVICE FAILURES

Contractor agrees that in the event of service failures identified below, City will suffer actual damages that will be impractical or extremely difficult to determine. Contractor agrees that the liquidated damages amounts listed below are not penalties, but reasonable estimates of the losses that City will incur based on the service failures, established in light of the circumstances existing at the time this Agreement was awarded. City may deduct a sum representing the liquidated damages from any money due to Contractor under this Agreement or any other contract between City and Contractor. Such deductions shall not be considered a penalty, but rather agreed upon monetary damages sustained by City because of Contractor's service failures. Failure by City to impose Service Credits for specified violations will not be a waiver of

the right to enforce this Section, nor will it constitute a waiver of any other right of City under this Agreement.

1. The Airport may elect to deduct the liquidated damages amounts set forth below for Contractor's failure to provide the required services or failure to meet the specified required maximum allowable turn-around-time (TAT) in accordance with the following schedule:

- i. Failure to pick up a container on the scheduled pick-up date: \$100 per event.
- ii. Failure to meet the required TAT at a given location: \$100 per event.
- iii. Failure to perform the scheduled maintenance services: \$100 per event.

2. If the Contractor shows a persistent tendency in failing to provide the required services, the liquidated damages amounts for each such failure shall be progressively increased as follows:

- i. After receiving five (5) failure notifications in any calendar month, the amount for any subsequent failure shall increase to \$500 per event.
- ii. After receiving ten (10) failure notifications in any calendar month the amount for any subsequent failure shall increase to \$1,000 per event.

2. If the Contractor receives more than ten (10) failure notifications in any month the amount for any additional failures shall be \$1,000 per event until the Contractor has provided a three full calendar months of failure-free service.

3. The Airport may deduct a sum representing the liquidated damages amounts from any money due to Contractor for services performed under this Agreement. If liquidated damages will be deducted from amounts due to Contractor, the Airport will send written notification to the Contractor for its information.

4. If a persistent pattern of service failure emerges during any three (3) month period, SFO may provide a notice of termination to the Contractor in accordance with Article 8 of this Agreement and initiate a new contractor selection process.

5. Under the conditions described in Item 4 above, Contractor shall continue to provide the complete range of services to SFO until a new contract has been fully certified by SFO.

6. The Airport's right to deduct the foregoing liquidated damage amounts shall be in addition to, and not in lieu of any and all other rights under this Agreement, in the Airport Rules and Regulations, or at law or in equity. The Airport shall have no obligation to Contractor to deduct any liquidated damages amounts from money due to Contractor or otherwise take action against any other contractor at the Airport.

Appendix C
Estimated Schedule of Services for Compactors, Boxes, and Bins

Debris Boxes (Permanent)

Acct #	Account Name:	Location:	Box Number:	Material Type:	Yardage:	With Lids:	Wheels:	Service Frequency:	Service Days:	Notes:
27058 - 01	Airport Commission	Water Quality Treatment Plant (MSW) - 918 & 922 Clearwater	B140213	Mixed Solid Waste	14		Yes	Every Other Week	Wednesday	
31893 - 04	City & County	Gate A2 (Wood) - El Al Ramp	B140030	Wood	14	✓	Yes	Every Other Week	Wednesday	
31893 - 05	City & County	Airtrain (MSW) - 679 McDonnell Rd.	B140099	Mixed Solid Waste	14	✓	Yes	Every Other Week	Thursday	
31893 - 11	City & County	632 W. Field Rd (Wood)	B200004	Wood	20		Yes	1 Day per Week	Friday	
31893 - 20	City & County	SF Maintenance Yard (MSW) - SF Maintenance Yard	B300027	Mixed Solid Waste	30		Yes	2 Days per Week	Tuesday & Friday	
31893 - 22	City & County	CY1 (Cardboard) - Courtyard 1	B300080 (LB)	Cardboard	30	✓	Yes	3 Days per Week	Monday, Wednesday, Friday	Compology Camera
31893 - 24	City & County	900 Northfield Cargo (Wood) - 900 Northfield Rd.	B200060	Wood	20		Yes	Every Other Week	Wednesday	
31893 - 25	City & County	CY4 (AGP) - Courtyard 4	B200035	Aluminum, Glass & Plastic	20	✓	Yes	3 Days per Week	Monday, Wednesday, Saturday	
31893 - 27	City & County	DHL Wash Area (MSW)	B140221	Mixed Solid Waste	14		No	On-Call		
31893 - 27	City & County	DHL Wash Area (MSW)	B100006	Mixed Solid Waste	10		Yes	On-Call		
31893 -27	City & County	DHL Wash Area (MSW)	B100007	Mixed Solid Waste	10		Yes	On-Call		
31893 - 29	City & County	Maintenance (MSW) - 930 Clearwater Dr.	B140084	Mixed Solid Waste	14	✓	Yes	On-Call		
31893 - 36	City & County	Menzies Cargo (Wood) - 606 McDonnell Rd.	B200009	Wood	20		Yes	1 Day per Week	Tuesday	
31893 - 41	City & County	Maintenance (Green Waste) - 930 Clearwater Dr.	B300066 (LB)	Green Waste	30		No	1 Day per Week	Tuesday	
31893 - 46	City & County	SF Maintenance Yard (MRP) - SF Maintenance Yard	B300069	Mixed Rigid Plastic	30	✓	Yes	On-Call		
31893 - 47	City & County	C2 (Cardboard) - Gate C2	B300065(LB)	Cardboard	30		Yes	3 Days per Week	Monday, Wednesday, Friday	No lids OK here
31893 - 48	City & County	C2 (MSW) - Gate C2	B300073 (LB)	Mixed Solid Waste	30		Yes	7 Days per Week	Daily	No lids OK here
31893 - 49	City & County	US Coast Guard (MSW) - 1020 N. Access Rd.	B140054	Mixed Solid Waste	14	✓	Yes	On-Call		
31893 - 51	City & County	RAC (CSW) - 780 N. McDonnell Rd.	B300078	Compostable Solid Waste	30		Yes	3 Days per Week	Monday, Wednesday, Friday	
31893 - 60	City & County	Maintenance (Wood) - 930 Clearwater Dr.	B300126 (LB)	Wood	30		No	On-Call		
31893 - 61	City & County	SF Maintenance Yard (Cardboard) - SF Maintenance Yard	B200126	Cardboard	20	✓	Yes	On-Call		
31893 - 62	City & County	CY1 (AGP) - Courtyard 1	B200097	Aluminum, Glass & Plastic	20	✓	Yes	3 Days per Week	Monday, Wednesday, Friday	
31893 - 63	City & County	944 Northfield Cargo (Wood) - 944 Northfield Rd.	B140039	Wood	14		Yes	On-Call		
31893 - 64	City & County	CY4 (Cardboard) - Courtyard 4	B300102 (LB)	Cardboard	30	✓	Yes	5 Days per Week	M, W, Th, F, S	
31893 - 66	City & County	Total Airport Service (Wood) - 900 N. Access Rd.	B200033	Wood	20		Yes	2 Days per Week	Monday & Thursday	

Debris Boxes (Temporary)

Acct #	Account Name:	Location:	Box Number:	Material Type:	Yardage:	With Lids:	Wheels:	Service Frequency:	Service Days:	Notes:
27058 - 01	Airport Commission	Water Quality Treatment Plant (MSW) - 918 & 922 Clearwater	B70020	DRC	7		No	On-Call		

Compactors

Acct #	Account Name:	Location:	Box Number:	Material Type:	Yardage:	Service Frequency:	Service Days:	Notes:
31893 - 01	City & County	A4 (CSW) - Gate A4	C0A2	Compostable Solid Waste	30	1 Day Per Week	Wednesday	
31893 - 08	City & County	C1 (MSW) - Gate C1	TBD	Mixed Solid Waste		On-Call		
31893 - 09	City & County	B19 (CSW) - Gate B19	C0974	Compostable Solid Waste	30	1 Day Per Week	Thursday	
31893 - 10	City & County	B19 (Cardboard) - Gate B19	C0973	Cardboard	20	1 Day Per Week	Thursday	Compology Camera
31893 - 12	City & County	A4 (Cardboard) - Gate A4	C0949	Cardboard	25	Every Other Week	Wednesday	
31893 - 14	City & County	T1-C (CSW) - Courtyard 1	C0976	Compostable Solid Waste	30	Every Other Week	Thursday	
31893 - 21	City & County	D16 (CSW) - Gate D16 - C3C MRA	C0934	Compostable Solid Waste	20	Every Other Week	Thursday	
31893 - 23	City & County	T1-C (Cardboard) - Courtyard 1	C0975	Cardboard	20	Every Other Week	Thursday	Compology Camera
31893 - 26	City & County	D3 (Cardboard) - Gate D3	C0907	Cardboard	30	1 Day Per Week	Thursday	Compology Camera
31893 - 31	City & County	E7 (Cardboard) - Gate E7	C0921	Cardboard	20	2 Days per Week	Tuesday & Friday	
31893 - 32	City & County	G7 (MSW) - Gate G7	C0109	Mixed Solid Waste	30	1 Day Per Week	Wednesday	
31893 - 33	City & County	D16 (Cardboard) - Gate D16 - C3C MRA	C0982	Cardboard	10	On-Call		Compology Camera
31893 - 34	City & County	F12 (MSW) - Gate F12	C0153	Mixed Solid Waste	30	1 Day Per Week	Tuesday	
31893 - 35	City & County	G3 (Cardboard) - Gate G3	C0962	Cardboard	30	1 Day Per Week	Wednesday	
31893 - 37	City & County	G5 (MSW) - Gate G5	C0981	Mixed Solid Waste	30	Every Other Week	Wednesday	
31893 - 38	City & County	F5 (CSW) - Gate F5	C0945	Compostable Solid Waste	30	3 Days per Week	Monday, Wednesday & Friday	
31893 - 40	City & County	F12 (Cardboard) - Gate F12	C0948	Cardboard	20	2 Days per Week	Tuesday & Friday	Compology Camera
31893 - 42	City & County	F12 (CSW) - Gate F12	C0911	Compostable Solid Waste	30	2 Days per Week	Tuesday & Friday	Compology Camera
31893 - 47	City & County	C2 (Cardboard) - Gate C2	TBD	Cardboard		On-Call		
31893 - 48	City & County	C2 (MSW) - Gate C2	TBD	Mixed Solid Waste		On-Call		
31893 - 50	City & County	D3 (CSW) - Gate D3	C0908	Compostable Solid Waste	30	2 Days per Week	Monday & Thursday	
31893 - 52	City & County	C3 FAA Tower (CSW) - Gate C3	C0972	Compostable Solid Waste	30	Every Other Week	Thursday	
31893 - 53	City & County	G3 (MSW) - Gate G3	C0960	Mixed Solid Waste	30	3 Days per Week	Monday, Wednesday & Friday	
31893 - 54	City & County	D3 (MSW) - Gate D3	C0909	Mixed Solid Waste	30	2 Days per Week	Monday & Thursday	
31893 - 55	City & County	IT-2 (MSW) - Courtyard 4	C0IT2	Mixed Solid Waste	30	2 Days per Week	Monday & Thursday	
31893 - 56	City & County	IT-1 (CSW) - Courtyard 4	C0958	Compostable Solid Waste	30	1 Day Per Week	Monday	
31893 - 57	City & County	IT-3 (MSW) - Courtyard 1	C0IT3	Mixed Solid Waste	30	2 Days per Week	Monday & Thursday	
31893 - 58	City & County	IT-4 (CSW) - Courtyard 1	C0959	Compostable Solid Waste	30	1 Day Per Week	Thursday	
31893 - 67	City & County	E7 (MSW) - Gate E7	C0922	Mixed Solid Waste	20	2 Days per Week	Tuesday & Friday	
31893 - 72	City & County	B9 (CSW) - T1-BAB - Gate B9	C0956	Compostable Solid Waste	30	2 Days per Week	Monday & Thursday	

Appendix C
Estimated Schedule of Services for Compactors, Boxes, and Bins

31893 - 73 City & County **B9 (Cardboard) - T1-BAB - Gate B9** C0957 Cardboard 20 2 Days per Week Monday & Thursday *Compology Camera*

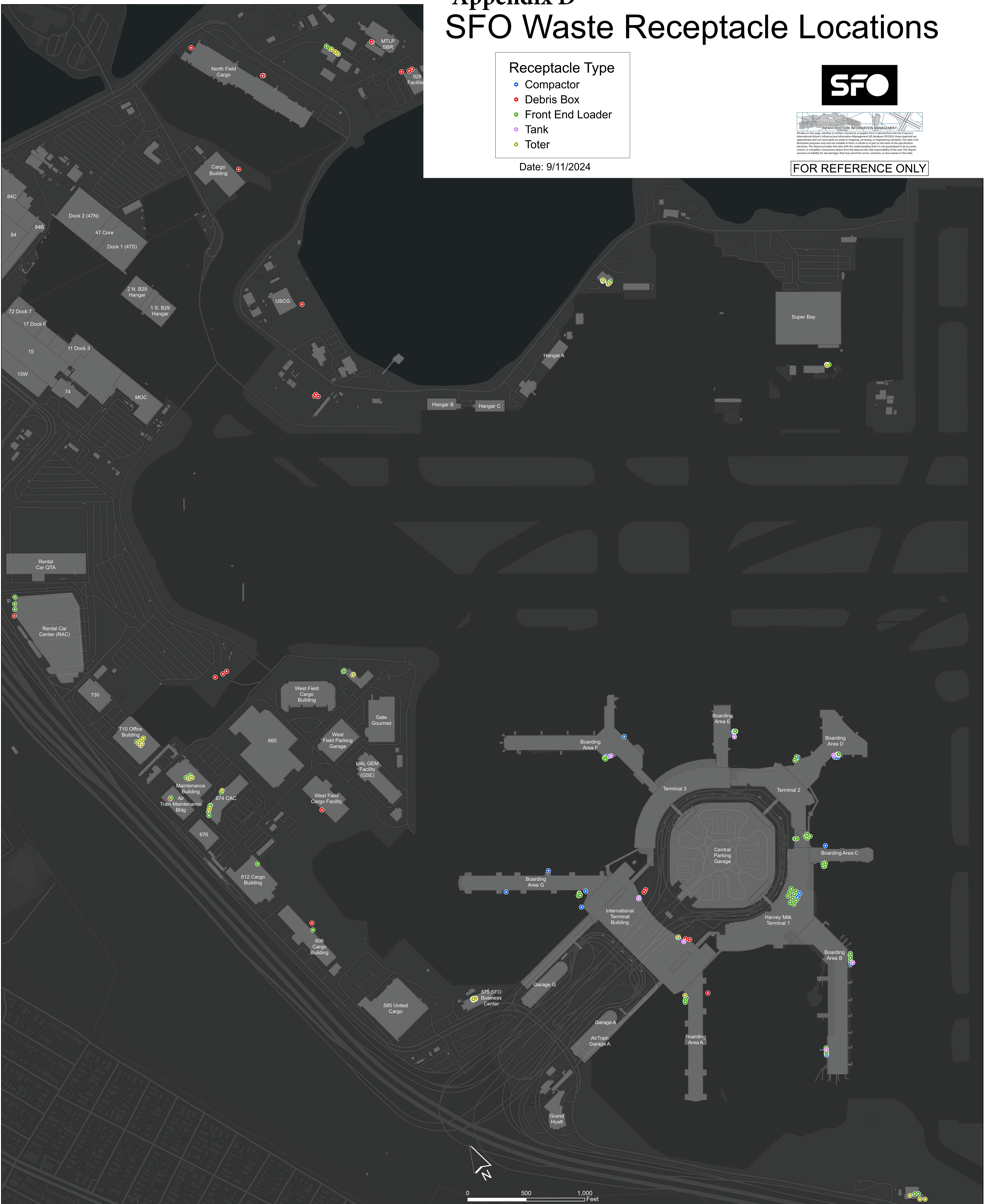
Front End Loader Services

Acct #	Account Name:	Location:	Material Type:	Qty:	Size:	Box Numbers:	Service Frequency:	Service Days:	Notes:
31893 - 02	City & County	Museum Warehouse - 674 W. Field Rd.	Cardboard	1	3yd	3625	1 Day per Week	Thurs	
31893 - 02	City & County	Museum Warehouse - 674 W. Field Rd.	Mixed Solid Waste	1	3yd	3986	1 Day per Week	Thurs	
31893 - 03	City & County	Central Receiving - 606 McDonnell Rd.	Cardboard	1	2ydL	2390	On-Call		
31893 - 05	City & County	Airtrain (MSW) - 679 McDonnell Rd.	Cardboard	1	3yd	3933	1 Day per Week	Thurs	
31893 - 06	City & County	Facilities Building - 682 McDonnell Rd.	Cardboard	1	4yd	4046	1 Day per Week	Mon	
31893 - 06	City & County	Facilities Building - 682 McDonnell Rd.	Compostable Solid Waste	1	3yd	3059	1 Day per Week	Tue	
31893 - 06	City & County	Facilities Building - 682 McDonnell Rd.	Mixed Solid Waste	1	3yd	3572	1 Day per Week	Thurs	
31893 - 07	City & County	Building 710 - 710 McDonnell Rd.	Cardboard	1	3yd	3947	1 Day per Week	Thurs	
31893 - 09	City & County	B19 (CSW) - Gate B19	Aluminum, Glass, Plastic	2	3yd	3072, 3802	3 Days per Week	M,W,F	
31893 - 09	City & County	B19 (CSW) - Gate B19	Mixed Paper	1	2yd	2489	1 Day per Week	Mon	<i>Special Slotted Lid</i>
31893 - 09	City & County	B19 (CSW) - Gate B19	Mixed Solid Waste	1	6yd	6383	7 Days per Week	Daily	
31893 - 12	City & County	A4 (Cardboard) - Gate A4	Aluminum, Glass, Plastic	1	4yd	4323	4 Days per Week	M,W,F, Su	
31893 - 12	City & County	A4 (Cardboard) - Gate A4	Mixed Solid Waste	2	4yd	4398, 4045	7 Days per Week	Daily	
31893 - 14	City & County	T1-C (CSW) - Courtyard 1	Aluminum, Glass, Plastic	2	3yd	3943, 3839	5 Days per Week	M,T,W,Th,F	
31893 - 14	City & County	T1-C (CSW) - Courtyard 1	Mixed Solid Waste	3	3yd	3612, 3611, 3014 OR 3001	5 Days per Week	M,T,W,Th,F	<i>3 On-site & 1 used for Swap Outs</i>
31893 - 14	City & County	T1-C (CSW) - Courtyard 1	Aluminum, Glass, Plastic	2	3yd	3170, 3172	On-Call		
31893 - 14	City & County	T1-C (CSW) - Courtyard 1	Compostable Solid Waste	2	3yd	3167, 3168	On-Call		
31893 - 16	City & County	Central Loading Dock - 674 W. Field Rd.	Cardboard	1	4yd	4248	1 Day per Week	Thurs	
31893 - 16	City & County	Central Loading Dock - 674 W. Field Rd.	Aluminum, Glass, Plastic	1	2yd	2290	1 Day per Week	Mon	
31893 - 16	City & County	Central Loading Dock - 674 W. Field Rd.	Compostable Solid Waste	1	3yd	3128	1 Day per Week	Tue	
31893 -16	City & County	Central Loading Dock - 674 W. Field Rd.	Mixed Solid Waste	1	3yd	3990	2 Days per Week	M, Thur	
31893 - 18	City & County	Building 612 - 612 W. Field Rd.	Cardboard	1	3yd	3929	1 Day per Week	Mon	
31893 - 19	City & County	Building 575 - 575 McDonnell Rd.	Cardboard	1	3yd	3959	1 Day per Week	Thurs	
31893 - 19	City & County	Building 575 - 575 McDonnell Rd.	Compostable Solid Waste	1	2yd	2490	1 Day per Week	Tue	
31893 - 19	City & County	Building 575 - 575 McDonnell Rd.	Mixed Solid Waste	1	3yd	3635	2 Days per Week	M, Thur	
31893 - 21	City & County	D16 (CSW) - Gate D16 - C3C MRA	Aluminum, Glass, Plastic	2	3yd	3071, 3830	4 Days per Week	M, W, F, Su	
31893 - 21	City & County	D16 (CSW) - Gate D16 - C3C MRA	Mixed Solid Waste	1	4yd	4244	3 Days per Week	M, W, F	
31893 - 28	City & County	Building 910 - 910 Clearwater Dr.	Cardboard	1	3yd	3614	1 Day per Week	Mon	
31893 - 28	City & County	Building 910 - 910 Clearwater Dr.	Compostable Solid Waste	1	1yd	1208	1 Day per Week	Tue	
31893 - 30	City & County	Firehouse #1 - 650 W. Field Rd.	Mixed Solid Waste	1	3yd	3985	1 Day per Week	Thurs	
31893 - 30	City & County	Firehouse #1 - 650 W. Field Rd.	Cardboard	1	2yd	2391	1 Day per Week	Mon	
31893 - 31	City & County	E7 (Cardboard) - Gate E7	Aluminum, Glass, Plastic	1	3yd	3489	7 Days per Week	Daily	
31893 - 31	City & County	E7 (Cardboard) - Gate E7	Aluminum, Glass, Plastic	2	4yd	4272, 4273	7 Days per Week	Daily	
31893 - 31	City & County	E7 (Cardboard) - Gate E7	Mixed Paper	1	2yd	2485	1 Day per Week	Mon	<i>Special Slotted Lid</i>
31893 - 39	City & County	Building 1059 - 1059 N. Access Rd.	Cardboard	1	1yd	1989	1 Day per Week	Thurs	
31893 - 39	City & County	Building 1059 - 1059 N. Access Rd.	Mixed Solid Waste	1	1yd	1873	1 Day per Week	Thurs	
31893 - 40	City & County	F12 (Cardboard) - Gate F12	Aluminum, Glass, Plastic	3	3yd	3945, 3946, 3457	7 Days per Week	Daily	<i>No wheels</i>
31893 - 43	City & County	Airfield Operations - 1057 N. Access Rd.	Cardboard	1	3yd	3613	1 Day per Week	Thurs	
31893 - 43	City & County	Airfield Operations - 1057 N. Access Rd.	Compostable Solid Waste	1	1yd	1126	1 Day per Week	Tue	
31863 - 43	City & County	Airfield Operations - 1057 N. Access Rd.	Mixed Solid Waste	1	2yd	2326	1 Day per Week	Thurs	
31893 - 44	City & County	Firehouse #2 - Next to Superbay	Mixed Solid Waste	1	2yd	2963	1 Day per Week	Thurs	
31893 - 44	City & County	Firehouse #2 - Next to Superbay	Cardboard	1	2yd	2125	1 Day per Week	Thurs	
31893 - 45	City & County	Firehouse #3 - S. Field Rd.	Cardboard	1	2yd	2392	1 Day per Week	Mon	
31893 - 45	City & County	Firehouse #3 - S. Field Rd.	Mixed Solid Waste	1	3yd	3924	1 Day per Week	Thurs	
31893 - 47	City & County	C2 (Cardboard) - Gate C2	Aluminum, Glass, Plastic	2	4yd	4055, 4056	On-Call		
31893 - 47	City & County	C2 (Cardboard) - Gate C2	Compostable Solid Waste	2	3yd	3171, 3169	On-Call		
31893 - 47	City & County	C2 (Cardboard) - Gate C2	Aluminum, Glass, Plastic	1	3yd	3617	7 Days per Week	Daily	
31893 - 47	City & County	C2 (Cardboard) - Gate C2	Compostable Solid Waste	2	3yd	3138, 3856	4 Days per Week	M,Tu,W,F	
31893 - 51	City & County	RAC (CSW) - 780 N. McDonnell Rd.	Cardboard	1	4yd	4004	2 Days per Week	M, Thur	
31893 - 51	City & County	RAC (CSW) - 780 N. McDonnell Rd.	Aluminum, Glass, Plastic	1	2yd	2199	1 Day per Week	Mon	
31893 - 51	City & County	RAC (CSW) - 780 N. McDonnell Rd.	Compostable Solid Waste	1	3yd	3156	1 Day per Week	Tue	
31893 - 52	City & County	C3 FAA Tower (CSW) - Gate C3	Cardboard	3	3yd	3716, 3717, 3718	2 Days per Week	M, Thur	
31893 - 52	City & County	C3 FAA Tower (CSW) - Gate C3	Aluminum, Glass, Plastic	1	4yd	4064	7 Days per Week	Daily	
31893 - 52	City & County	C3 FAA Tower (CSW) - Gate C3	Mixed Solid Waste	2	3yd	3987, 3988	7 Days per Week	Daily	
31893 - 53	City & County	G3 (MSW) - Gate G3	Aluminum, Glass, Plastic	2	4yd	4324, 4003	7 Days per Week	Daily	<i>No wheels</i>
31893 - 53	City & County	G3 (MSW) - Gate G3	Compostable Solid Waste	3	4yd	4325, 4322, 4962	3 Days per Week	M, W, F	<i>No wheels</i>
31893 - 54	City & County	D3 (MSW) - Gate D3	Aluminum, Glass, Plastic	5	3yd	3490, 3469, 3479, 3480, 3491	6 Days per Week	M,Tu,W,Th,F,Su	
31893 - 54	City & County	D3 (MSW) - Gate D3	Mixed Paper	1	3yd	3970	1 Day per Week	Mon	<i>Special Slotted Lid</i>
31893 - 67	City & County	E7 (MSW) - Gate E7	Compostable Solid Waste	2	3yd	3668, 3971	3 Days per Week	M, W, F	
31893 - 72	City & County	B9 (CSW) - T1-BAB - Gate B9	Aluminum, Glass, Plastic	2	4yd	4389, 4276	7 Days per Week	Daily	
31893 - 72	City & County	B9 (CSW) - T1-BAB - Gate B9	Mixed Solid Waste	2	4yd	4050, 4057	7 Days per Week	Daily	

Appendix C
Estimated Schedule of Services for Compactors, Boxes, and Bins

Toter Services

Acct #	Account Name:	Location:	Material Type:	Qty:	Size:	Service Frequency:	Service Days:	Notes:
31893 - 02	City & County	Museum Warehouse - 674 W. Field Rd.	Mixed Paper	1	96 Gal	1 Day per Week	Thurs	
31893 - 06	City & County	Facilities Building - 682 McDonnell Rd.	Mixed Paper	1	96 Gal	1 Day per Week	Thurs	
31893 - 06	City & County	Facilities Building - 682 McDonnell Rd.	Aluminum, Glass, Plastic	2	96 Gal	1 Day per Week	Thurs	
31893 - 07	City & County	Building 710 - 710 McDonnell Rd.	Mixed Paper	4	96 Gal	1 Day per Week	Thurs	
31893 - 07	City & County	Building 710 - 710 McDonnell Rd.	Aluminum, Glass, Plastic	2	96 Gal	1 Day per Week	Thurs	
31893 -16	City & County	Central Loading Dock - 674 W. Field Rd.	Mixed Paper	1	96 Gal	1 Day per Week	Thurs	
31893 - 19	City & County	Building 575 - 575 McDonnell Rd.	Mixed Paper	5	96 Gal	1 Day per Week	Thurs	
31893 - 19	City & County	Building 575 - 575 McDonnell Rd.	Aluminum, Glass, Plastic	4	96 Gal	1 Day per Week	Thurs	
31893 - 28	City & County	Building 910 - 910 Clearwater Dr.	Aluminum, Glass, Plastic	1	96 Gal	1 Day per Week	Thurs	
31893 - 28	City & County	Building 910 - 910 Clearwater Dr.	Mixed Paper	3	96 Gal	1 Day per Week	Thurs	
31893 - 30	City & County	Firehouse #1 - 650 W. Field Rd	Mixed Paper	1	96 Gal	1 Day per Week	Thurs	
31893 - 30	City & County	Firehouse #1 - 650 W. Field Rd	Aluminum, Glass, Plastic	1	96 Gal	1 Day per Week	Thurs	
31893 - 39	City & County	Building 1059 - 1059 N. Access Rd.	Aluminum, Glass, Plastic	1	96 Gal	1 Day per Week	Thurs	
31893 - 39	City & County	Building 1059 - 1059 N. Access Rd.	Mixed Paper	1	96 Gal	1 Day per Week	Thurs	
31893 - 43	City & County	Airfield Operations - 1057 N. Access Rd.	Aluminum, Glass, Plastic	1	96 Gal	1 Day per Week	Thurs	
31893 - 43	City & County	Airfield Operations - 1057 N. Access Rd.	Mixed Paper	1	96 Gal	1 Day per Week	Thurs	
31893 - 44	City & County	Firehouse #2 - Next to Superbay	Mixed Paper	1	96 Gal	1 Day per Week	Thurs	
31893 - 44	City & County	Firehouse #2 - Next to Superbay	Aluminum, Glass, Plastic	2	96 Gal	1 Day per Week	Thurs	
31893 - 45	City & County	Firehouse #3 - S. Field Rd.	Aluminum, Glass, Plastic	1	96 Gal	1 Day per Week	Thurs	
31893 - 45	City & County	Firehouse #3 - S. Field Rd.	Mixed Paper	2	96 Gal	1 Day per Week	Thurs	



Appendix E
Vehicle Mileage Log

<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Fuel Type</u>	<u>Vehicle Miles Traveled for SFO Servicing</u>
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Appendix G
SB 1383 Reporting

<u>Account #</u>	<u>Account Name</u>	<u>Customer Name</u>	<u>Site Address</u>	<u>Material Type</u>	<u>Container Quantity</u>	<u>Container Type</u>	<u>Container Size and Units</u>	<u>Service Frequency</u>	<u>Hauler</u>	<u>Account Contact</u>	<u>Account Contact Email</u>	<u>Notes</u>
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Appendix H
Monthly Diversion Report

REFUSE AND RECYCLABLES REPORT FORM

Month Covered: _____

Report Prepared By: _____ Date: _____
Note: Please circle the appropriate letter to indicate whether tonnages are actual (A) or estimated (E).

I. SOURCE SEPARATED RECYCLABLES COLLECTED

Material Type	Tons	Percentage of Total Recyclables Collected	Actual or Estimated	Disposition/Additional Comments
1. Cardboard				
2. Wood Boxes				
3. Greenwaste Boxes				
4. Mixed Recyclables - Alum, Glass, Plasti				
5. Mixed Paper				
6. Mixed Ridged Plastic				
7. E-Waste & Universal Waste				
8. Scrap metal				
9. Alternative Daily Cover				
Special Pickups (if applicable)				
Total Recyclables Collected				

II. COMPOSTABLE

Material Type	Tons			Percentage of Total Compostables	Actual or Estimated	Disposition/Additional Comments
1. Compostable Solid Waste						
Special Pickups (if applicable)						
Total Compostables Collected						

III. MIXED WASTE

Material Type	Tons			Percentage of Total Landfill Material	Actual or Estimated	Disposition/Additional Comments
1. Residual from CSW - Sent to Landfill						
2. Residual from Recycling - Sent to Landfill						
3. Mixed Solid Waste - Landfill						
Special Pickups (if applicable)						
Total Landfill Material Collected						

IV. SUMMARY OF REFUSE MATERIALS COLLECTED

Material Type	Tons			% of Total Collected	Annual Cumulative Tons to Date	Annual Cumulative % of Total Collected
Total Recycled Tons						
Total Composted Tons						
Total Landfilled Tons						
Total Diverted Tons						
Total Collected Tons						

Where land filled: Ox Mountain Landfill, San Mateo County

*Erin Cooke*048C9991A4F04FB...
DocuSigned by:*Nupur Sinha*7D552AE6A4CE495...
DocuSigned by:*Goff Mumayr*D2EC47E9AE65487...
DocuSigned by:*Janelle Dung-Sap*

887F933D4BA14AC...

**City and County of San Francisco
Airport Commission
P.O. Box 8097
San Francisco, California 94128**

**Agreement between the City and County of San Francisco and
South San Francisco Scavenger Co., Inc.**

Contract No. 50245

This Agreement is made this 1st day of March 2022, in the City and County of San Francisco, State of California, by and between: South San Francisco Scavenger Co., Inc., 500 East Jamie Court, South San Francisco, CA 94080 (the “Contractor”) and the City and County of San Francisco, a municipal corporation (the “City”), acting by and through its Airport Commission (the “Commission”).

Recitals

- A. The Commission wishes to enter into a contract for solid waste management services, while meeting or exceeding the resource recovery and recycling diversion targets set by the City and the Commission for the San Francisco International Airport (the “Airport” or “SFO”); and
- B. The Commission is authorized to enter into all contracts which relate to matters under its jurisdiction; and
- C. On November 15, 2021, the Commission issued a Request for Proposals (“RFP”), RFP No. 50245, procured as required by San Francisco Administrative Code (“Administrative Code”) Section 21.1, and as a result of the selection process prescribed in the RFP and upon the recommendation of the Airport Director, the Commission determined that the Contractor was the qualified proposer receiving the highest evaluation score; and
- D. On February 8, 2022, by Resolution No. 22-0016, the Commission awarded this Agreement to the Contractor for a term of three (3) years from March 1, 2022 through February 28, 2025, and for a not-to-exceed amount of \$9,300,000; and
- E. Contractor is currently performing solid waste management services for the Airport under Contract No. 50073.76, which has a termination date of June 30, 2022. On the Effective Date of this Agreement, the Airport will terminate Contract No. 50073.76 to be effective on the same date, and all solid waste management services will be performed by Contractor under this Agreement from the Effective Date going forward; and
- F. There is no Local Business Enterprise (“LBE”) subcontracting participation requirement for this Agreement; and
- G. The Contractor represents and warrants that it is qualified to perform the Services required by City under this Agreement; and
- H. Approval for this Agreement was obtained when the Civil Service Commission approved PSC No. 43636-21/22 on January 3, 2022;

Now, THEREFORE, the Parties agree as follows:

Article 1 Definitions

The following definitions apply to this Agreement:

1.1 “Agreement” means this contract document, including all attached appendices, and all applicable City Ordinances and Mandatory City Requirements which are specifically incorporated by reference into this Agreement.

1.2 “City” or “the City” means the City and County of San Francisco, a municipal corporation, acting by and through both its Director of the Office of Contract Administration, referred to as “Purchasing,” or the Director’s designated agent, the Commission.

1.3 “City Data” means that data as described in Article 13 of this Agreement which includes, without limitation, all data collected, used, maintained, processed, stored, or generated by or on behalf of the City in connection with this Agreement. City Data includes, without limitation, Confidential Information.

1.4 “CMD” means the Contract Monitoring Division of the City.

1.5 Confidential Information

1.5.1 “Confidential Information” means confidential City information including, but not limited to, personally-identifiable information (“PII”), protected health information (“PHI”), or individual financial information (collectively, “Proprietary or Confidential Information”) that is subject to local, state or federal laws restricting the use and disclosure of such information, including, but not limited to, Article 1, Section 1 of the California Constitution; the California Information Practices Act (Civil Code § 1798 *et seq.*); the California Confidentiality of Medical Information Act (Civil Code § 56 *et seq.*); the federal Gramm-Leach-Bliley Act (15 U.S.C. §§ 6801(b) and 6805(b)(2)); the privacy and information security aspects of the Administrative Simplification provisions of the federal Health Insurance Portability and Accountability Act (45 CFR Part 160 and Subparts A, C, and E of Part 164); and Administrative Code Chapter 12M (“Chapter 12M”).

1.5.2 “Confidential Information” also means any and all nonpublic information, whether written, electronic, or oral, concerning or relating to Airport technology, computer, or data systems, processes, or procedures, or Critical Infrastructure Information or Protected Critical Infrastructure Information as defined under the Homeland Security Act of 2002 and 6 CFR §29.2, which information or access to such information is supplied by the Airport or on behalf of the Airport to Contractor or otherwise acquired by Contractor during the course of dealings with the Airport. Additionally, “Confidential Information” includes security or security-related information, whether or not such information constitutes sensitive security information (“SSI”) as provided under 49 CFR Part 1520. In the event Contractor acquires SSI, it shall treat such information in conformance with federal law and the provisions of this Contract.

1.5.3 “Confidential Information” is confidential regardless of whether such information is in its original form, a copy, or a derivative product. “Derivative” means written or electronic material created from or with, or based on Confidential Information (i.e., a report analyzing Confidential Information shall also be considered Confidential Information). Confidential Information

shall also mean proprietary, trade secret or other protected information, identified as Confidential Information by the Airport.

1.6 “Contractor” or “Consultant” means South San Francisco Scavenger Co., Inc., 500 East Jamie Court, South San Francisco, CA 94080.

1.7 “Deliverables” means Contractor’s work product resulting from the Services that are provided by Contractor to City during the course of Contractor’s performance of the Agreement, including without limitation, the work product described in the “Scope of Services” attached as Appendix A.

1.8 “Digital Signature” means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature.

1.9 “Effective Date” means March 1, 2022, or the date upon which the Airport issues a Notice to Proceed once the Agreement has been fully approved and executed.

1.10 “Mandatory City Requirements” means those City laws set forth in the San Francisco Municipal Code, including the duly authorized rules, regulations, and guidelines implementing such laws that impose specific duties and obligations upon Contractor.

1.11 “Party” and “Parties” mean the City and Contractor either collectively or individually.

1.12 “Services” means the work performed by Contractor under this Agreement as specifically described in the “Scope of Services” attached as Appendix A, including all services, labor, supervision, materials, equipment, actions and other requirements to be performed and furnished by Contractor under this Agreement.

Article 2 Term of the Agreement

2.1 The term of this Agreement shall commence on March 1, 2022 and expire on February 28, 2025, unless earlier terminated as otherwise provided in this Agreement.

2.2 The City has two options to renew the Agreement for a period of three years each. The City may extend this Agreement beyond the expiration date by exercising an option at the City’s sole and absolute discretion and by modifying this Agreement as provided in Section 11.5, “Modification of this Agreement.”

Article 3 Financial Matters

3.1 **Certification of Funds; Budget and Fiscal Provisions; Termination in the Event of Non-Appropriation.** This Agreement is subject to the budget and fiscal provisions of the City’s Charter. Charges will accrue only after prior written authorization certified by the Controller, and the amount of City’s obligation under this Agreement shall not at any time exceed the amount certified for the purpose and period stated in such advance authorization. This Agreement will terminate without penalty, liability or expense of any kind to City at the end of any fiscal year if funds are not appropriated for the next succeeding fiscal year. If funds are appropriated for a portion of the fiscal year, this Agreement will terminate, without penalty, liability or expense of any kind at the end of the term for which funds are appropriated. City has no obligation to make appropriations for this Agreement in lieu of appropriations for new or other agreements. City budget decisions are subject to the discretion of the Mayor and the BOS. Contractor’s assumption of risk of possible non-appropriation is part of the consideration for this Agreement.

THIS SECTION CONTROLS AGAINST ANY AND ALL OTHER PROVISIONS OF THIS AGREEMENT.

3.2 Guaranteed Maximum Costs. The City's payment obligation to Contractor cannot at any time exceed the amount certified by City's Controller for the purpose and period stated in such certification. Absent an authorized Emergency per the City Charter or applicable Code, no City representative is authorized to offer or promise, nor is the City required to honor, any offered or promised payments to Contractor under this Agreement in excess of the certified maximum amount without the Controller having first certified the additional promised amount and the Parties having modified this Agreement as provided in Section 11.5, "Modification of this Agreement."

3.3 Compensation.

3.3.1 Calculation of Charges. Contractor shall provide an invoice to the City on a monthly basis for goods delivered and/or Services completed in the immediately preceding month, unless a different schedule is set out in Appendix B, "Calculation of Charges." Compensation shall be made for Services identified in the invoice that the City, in its sole discretion, concludes has been satisfactorily performed. In no event shall the amount of this Agreement exceed Nine Million Three Hundred Thousand Dollars (**\$9,300,000**). The breakdown of charges associated with this Agreement appears in Appendix B, "Calculation of Charges." A portion of payment may be withheld until conclusion of the Agreement if agreed to by both Parties as retainage, described in Appendix B. In no event shall City be liable for interest or late charges for any late payments. City will not honor minimum service order charges for any Services covered by this Agreement.

3.3.2 Payment Limited to Satisfactory Services and Delivery of Goods. Contractor is not entitled to any payments from City until the Commission approves the goods and/or Services delivered under this Agreement. Payments to Contractor by City shall not excuse Contractor from its obligation to replace unsatisfactory delivery of goods and/or Services even if the unsatisfactory character may not have been apparent or detected at the time such payment was made. Goods and/or Services delivered under this Agreement that do not conform to the requirements of this Agreement may be rejected by the City and in such case must be replaced by Contractor without delay at no cost to the City.

3.3.3 Withhold Payments. If Contractor fails to provide goods and/or Services consistent with Contractor's obligations under this Agreement, the City may withhold any and all payments due Contractor until such failure to perform is cured, and Contractor shall not stop work as a result of City's withholding of payments as provided in this Agreement.

3.3.4 Invoice Format. Invoices furnished by Contractor under this Agreement must be in a form acceptable to the Controller and City and include a unique invoice number and a specific invoice date. Payment shall be made by City as specified in Section 3.3.7, or in such alternate manner as the Parties have mutually agreed upon in writing. All invoices must show the City's financial and procurement system ("PeopleSoft") Purchase Order ID Number, PeopleSoft Supplier Name and ID, Item numbers (if applicable), complete description of goods delivered or Services performed, sales/use tax (if applicable), contract payment terms and contract price. Invoices that do not include all required information or contain inaccurate information will not be processed for payment.

3.3.5 Payment Terms.

(a) **Payment Due Date.** Unless City notifies the Contractor that a dispute exists, Payment shall be made within thirty (30) calendar days, measured from (1) the delivery of goods and/or the rendering of Services or (2) the date of receipt of the invoice, whichever is later. Payment is deemed to be made on the date on which City has issued a check to Contractor or, if Contractor has agreed to electronic payment, the date on which City has posted electronic payment to Contractor.

(b) **Payment Discount Terms.** – Not Applicable.

(c) No additional charge shall accrue against City in the event City does not make payment within any time specified by Contractor.

3.3.6 **LBE Payment and Utilization Tracking System.** – Not Applicable.

3.3.7 **Getting Paid by the City for Goods and/or Services.**

(a) The City and County of San Francisco utilizes the Paymode-X[®] service offered by Bank of America Merrill Lynch to pay City contractors. Contractor must sign up to receive electronic payments to be paid under this Agreement. To sign up for electronic payments, visit http://portal.paymode.com/city_countyofsanfrancisco.

(b) At the option of the City, Contractor may be required to submit invoices directly in PeopleSoft via eSettlement. Refer to <https://sfcitypartner.sfgov.org/pages/training.aspx> for more information on eSettlement. For access to PeopleSoft eSettlement, submit a request through sfemployeeportalsupport@sfgov.org.

3.4 **Audit and Inspection of Records.** Contractor agrees to maintain and make available to the City, during regular business hours, accurate books and accounting records relating to its Services. Contractor will permit City to audit, examine and make excerpts and transcripts from such books and records, and to make audits of all invoices, materials, payrolls, records or personnel and other data related to all other matters covered by this Agreement, whether funded in whole or in part under this Agreement. Contractor shall maintain such data and records in an accessible location and condition for a period of not fewer than five years after final payment under this Agreement or until after final audit has been resolved, whichever is later. The State of California or any Federal agency having an interest in the subject matter of this Agreement shall have the same rights as conferred upon City by this Section. Contractor shall include the same audit and inspection rights and record retention requirements in all subcontracts.

3.5 **Submitting False Claims.** The full text of Administrative Code Section 21.35, including the enforcement and penalty provisions, is incorporated into this Agreement. Under Administrative Code Section 21.35, any contractor or subcontractor who submits a false claim shall be liable to the City for the statutory penalties set forth in that section. A contractor or subcontractor will be deemed to have submitted a false claim to the City if the contractor or subcontractor: (a) knowingly presents or causes to be presented to an officer or employee of the City a false claim or request for payment or approval; (b) knowingly makes, uses, or causes to be made or used a false record or statement to get a false claim paid or approved by the City; (c) conspires to defraud the City by getting a false claim allowed or paid by the City; (d) knowingly makes, uses, or causes to be made or used a false record or statement to conceal, avoid, or decrease an obligation to pay or transmit money or property to the City; or (e) is a beneficiary of an inadvertent submission of a false claim to the City, subsequently discovers the falsity of the claim, and fails to disclose the false claim to the City within a reasonable time after discovery of the false claim.

3.6 **Payment of Prevailing Wages**

3.6.1 Covered Services, Solid Waste Hauling Services (Administrative Code 21.C.5). Services to be performed by Contractor under this Agreement involve the performance of trade work covered by the provisions of Section 21C [Miscellaneous Prevailing Wage Requirements] of the Administrative Code (collectively, "Covered Services"). The provisions of Section 21C of the Administrative Code are incorporated as provisions of this Agreement as if fully set forth herein and will apply to any Covered Services performed by Contractor or its subcontractors. Contractor shall incorporate the requirements of 21C into all subcontracts for performance of Covered Services.

(a) Every contract issued by the City and County of San Francisco for the hauling of solid waste (or grit) generated by the City in the course of City operation must require that any employee engaged in the hauling of solid waste (or grit) shall be paid not less than the Prevailing Rate of Wages, including fringe benefits or the matching equivalent thereof, paid in private employment for similar work in the area which the contract is being performed. The term "employee" as used in this section shall mean any individual engaged in the hauling of solid waste (or grit) for a Prime Contractor or Subcontractor. Prime Contractors must require Subcontractors to comply with the prevailing wage rate required in this section. The Board of Supervisors shall determine the Prevailing Wage Rate at least once each year. If a contract for solid waste (or grit) hauling conflicts with an existing Collective Bargaining agreement to which a Contractor is a party, the higher of the prevailing wage required under the contract or the collective bargaining agreement shall prevail. If prevailing wages increase by 15% or more within the first three years of the Agreement, the Airport agrees to meet with Contractor and to consider potential increases to the rates in Appendix B.

(b) **Enforcement.** Where the Contracting Officer or the Labor Standards Enforcement Officer determines that a Contractor or a Subcontractor may have violated the prevailing wage rate requirements of this Section, the Contracting Officer or Labor Standards Enforcement Officer shall send written notice to the Contractor of the possible violation (a "violation notice"). In addition to and without prejudice to any other remedy available, the Contracting Officer may terminate the Contract, in which case the Contractor shall not be entitled to any additional payment thereon unless within thirty (30) days of receipt of the violation notice the Contractor has either (i) cured the violation or (ii) established by documentary evidence, including but not limited to payroll records, the truth and accuracy of which is attested to by affidavit, proof of compliance with the provisions of this Section. For purposes of this Section, where a Contractor or Subcontractor fails to pay at least the Prevailing Rate of Wages to Individuals as required by this Section, the Contractor shall have "cured the violation" once the Contractor or Subcontractor reimburses such Individuals by paying each individual the balance of what he or she should have earned in accordance with the requirements of this Section, plus an annualized rate of interest of ten percent (10%). In addition to, or instead of terminating the Contract, if the Contracting Officer or the Labor Standards Enforcement Officer finds that the Contractor has willfully violated the requirements of this Section, the Contracting Officer or the Labor Standards Enforcement Officer, shall assess a penalty (a "willful violation penalty") of not more than ten (10%) percent of the dollar amount of the Contract, such sums to be deposited in the fund out of which the Contract is awarded or, if none exists, the General Fund. The Contracting Officer or Labor Standards Enforcement Officer may impose such willful violation penalty regardless of whether the Contractor has cured the violation.

Article 4 Services and Resources

4.1 Services Contractor Agrees to Perform. Contractor agrees to perform the Services stated in Appendix A, "Scope of Services." Officers and employees of the City are not authorized to request, and the City is not required to reimburse the Contractor for, Services beyond the Scope of Services listed in Appendix A, unless Appendix A is modified as provided in Section 11.5, "Modification of this Agreement."

Appendix A includes as-needed Services. Such Services shall be requested by City through the issuance of a written task order signed by City and Contractor, which task order shall be made a part of and incorporated into the Agreement as though fully set forth in this Agreement without the need for a formal amendment to the Agreement. Each task order shall include a description of the as-needed Services, the deliverables, schedule for performance, cost, and method and timing of payment.

4.2 Qualified Personnel. Contractor shall use only competent personnel under the supervision of, and in the employment of, Contractor (or Contractor's authorized subcontractors) to perform the Services. Contractor will comply with City's reasonable requests regarding assignment and/or removal of personnel, but all personnel, including those assigned at City's request, must be supervised by Contractor. Contractor shall commit adequate resources to allow timely completion within the project schedule specified in this Agreement.

4.3 Subcontracting.

4.3.1 Contractor may subcontract portions of the Services only upon prior written approval of City. Contractor is responsible for its subcontractors throughout the course of the work required to perform the Services. All subcontracts must incorporate the terms of Article 10 "Additional Requirements Incorporated by Reference" and Article 13 "Data and Security" of this Agreement, unless inapplicable. Neither Party shall, on the basis of this Agreement, contract on behalf of, or in the name of, the other Party. Any agreement made in violation of this provision shall be null and void.

4.3.2 Contractor will not employ subcontractors.

4.4 Independent Contractor; Payment of Employment Taxes and Other Expenses.

4.4.1 Independent Contractor. For the purposes of this Section 4.4, "Contractor" shall be deemed to include not only Contractor, but also any agent or employee of Contractor. Contractor acknowledges and agrees that at all times, Contractor or any agent or employee of Contractor shall be deemed at all times to be an independent contractor and is wholly responsible for the manner in which it performs the Services and work requested by City under this Agreement. Contractor, its agents, and employees will not represent or hold themselves out to be employees of the City at any time. Contractor or any agent or employee of Contractor shall not have employee status with City, nor be entitled to participate in any plans, arrangements, or distributions by City pertaining to or in connection with any retirement, health or other benefits that City may offer its employees. Contractor or any agent or employee of Contractor is liable for the acts and omissions of itself, its employees and its agents. Contractor shall be responsible for all obligations and payments, whether imposed by federal, state or local law, including, but not limited to, Federal Insurance Contributions Act, income tax withholdings, unemployment compensation, insurance, and other similar responsibilities related to Contractor's performing Services and work, or any agent or employee of Contractor providing same. Nothing in this Agreement shall be construed as creating an employment or agency relationship between City and Contractor or any agent or employee of Contractor. Any terms in this Agreement referring to direction from City shall be construed as providing for direction as to policy and the result of Contractor's work only, and not as to the means by which such a result is obtained. City does not retain the right to control the means or the method by which Contractor performs work under this Agreement. Contractor agrees to maintain and make available to City, upon request and during regular business hours, accurate books and accounting records demonstrating Contractor's compliance with this Section. Should City determine that Contractor, or any agent or employee of Contractor, is not performing consistent with the requirements of this Agreement, City shall provide Contractor with written notice of such failure. Within five business days of Contractor's receipt of such notice, and consistent with Contractor policy and procedure, Contractor shall remedy the deficiency. Notwithstanding, if City believes that an action of Contractor, or

any agent or employee of Contractor, warrants immediate remedial action by Contractor, City shall contact Contractor and provide Contractor in writing with the reason for requesting such immediate action.

4.4.2 Payment of Employment Taxes and Other Expenses. Should City, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Division, or both, determine that Contractor is an employee for purposes of collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for amounts already paid by Contractor which can be applied against this liability). City shall then forward those amounts to the relevant taxing authority. Should a relevant taxing authority determine a liability for past services performed by Contractor for City, upon notification of such fact by City, Contractor shall promptly remit such amount due or arrange with City to have the amount due withheld from future payments to Contractor under this Agreement (again, offsetting any amounts already paid by Contractor which can be applied as a credit against such liability). A determination of employment status under this Section 4.4 shall be solely limited to the purposes of the particular tax in question, and for all other purposes of this Agreement, Contractor shall not be considered an employee of City. Notwithstanding the foregoing, Contractor agrees to indemnify and save harmless City and its officers, agents and employees from, and, if requested, shall defend them against any and all claims, losses, costs, damages, and expenses, including attorneys' fees, arising from this Section.

4.5 Assignment. The Services to be performed by Contractor are personal in character. Neither this Agreement, nor any duties or obligations under this Agreement, may be directly or indirectly assigned, novated, hypothecated, transferred, or delegated by Contractor, or, where the Contractor is a joint venture, a joint venture partner, (collectively referred to as an "Assignment") unless first approved by City by written instrument executed and approved in the same manner as this Agreement consistent with the Administrative Code. The City's approval of any such Assignment is subject to the Contractor demonstrating to City's reasonable satisfaction that the proposed transferee is: (i) reputable and capable, financially and otherwise, of performing each of Contractor's obligations under this Agreement and any other documents to be assigned, (ii) not forbidden by applicable law from transacting business or entering into contracts with City; and (iii) subject to the jurisdiction of the courts of the State of California. A change of majority ownership control of Contractor or a sale or transfer of substantially all of the assets of Contractor shall be deemed an Assignment for purposes of this Agreement. Contractor shall immediately notify City about any Assignment. Any purported Assignment made in violation of this provision shall be null and void.

4.6 Warranty. Contractor warrants to City that the Services will be performed with the degree of skill and care that is required by current, good and sound professional procedures and practices, and in conformance with generally accepted professional standards prevailing at the time the Services are performed so as to ensure that all Services performed are correct and appropriate for the purposes contemplated in this Agreement.

Article 5 Insurance and Indemnity

5.1 Insurance.

5.1.1 Required Coverages. Without in any way limiting Contractor's liability under Section 5.2, "Indemnification" of this Agreement, Contractor must maintain in force, during the full term of the Agreement, insurance in the following amounts and coverages:

(a) Commercial General Liability Insurance with limits not less than **\$5,000,000** each occurrence for Bodily Injury and Property Damage, including Contractual Liability, Personal Injury, Products and Completed Operations.

(b) Commercial Automobile Liability Insurance with limits not less than **\$5,000,000** each occurrence, "Combined Single Limit" for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable.

(c) Workers' Compensation, in statutory amounts, with Employers' Liability Limits not less than **\$1,000,000** each accident, injury, or illness.

(d) Reserved. (Professional Liability Coverage)

(e) Reserved. (Technology Errors and Omissions Coverage)

(f) Reserved. (Cyber and Privacy Coverage)

(g) Pollution Liability Insurance applicable to Contractor's activities and responsibilities under this Agreement with limits not less than **\$5,000,000** each occurrence combined single limit, including coverage for on-site third party claims for bodily injury and property damage.

5.1.2 Additional Insured Endorsements.

(a) The Commercial General Liability policy must be endorsed to name as Additional Insured the City and County of San Francisco, its Officers, Agents, and Employees.

(b) The Commercial Automobile Liability Insurance policy must be endorsed to name as Additional Insured the City and County of San Francisco, its Officers, Agents, and Employees.

(c) The Commercial Automobile Liability Insurance policy must be endorsed to include (i) Auto Pollution Additional Insured Endorsement naming as Additional Insured the City and County of San Francisco, its Officers, Agents, and Employees; and (ii) Form MCS-90 for Motor Carrier Policies of Insurance for Public Liability under Sections 29 and 30 of the Motor Carrier Act of 1980.

5.1.3 Waiver of Subrogation Endorsements.

(a) The Workers' Compensation policy(ies) shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents and subcontractors.

5.1.4 Primary Insurance Endorsements.

(a) The Commercial General Liability policy shall provide that such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that the insurance applies separately to each insured against whom claim is made or suit is brought.

(b) The Commercial Automobile Liability Insurance policy shall provide that such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that the insurance applies separately to each insured against whom claim is made or suit is brought.

(c) The Pollution Liability Insurance policy shall provide that such policies are primary insurance to any other insurance available to the Additional Insureds, with respect to any claims arising out of this Agreement, and that the insurance applies separately to each insured against whom claim is made or suit is brought.

5.1.5 Other Insurance Requirements.

(a) Thirty (30) days' advance written notice shall be provided to the City of cancellation, intended non-renewal, or reduction in coverages, except for non-payment for which no less than ten (10) days' notice shall be provided to City. Notices shall be sent to the City address set forth in Section 11.1 entitled "Notices to the Parties."

(b) Should any of the required insurance be provided under a claims-made form, Contractor shall maintain such coverage continuously throughout the term of this Agreement and, without lapse, for a period of three years beyond the expiration of this Agreement, to the effect that, should occurrences during the Agreement term give rise to claims made after expiration of the Agreement, such claims shall be covered by such claims-made policies.

(c) Should any of the required insurance be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general annual aggregate limit shall be double the occurrence or claims limits specified above.

(d) Should any required insurance lapse during the term of this Agreement, requests for payments originating after such lapse shall not be processed until the City receives satisfactory evidence of reinstated coverage as required by this Agreement, effective as of the lapse date. If insurance is not reinstated, the City may, at its sole option, terminate this Agreement effective on the date of such lapse of insurance.

(e) Before commencing any Services, Contractor shall furnish to City certificates of insurance and additional insured policy endorsements with insurers with ratings comparable to A-, VIII or higher, that are authorized to do business in the State of California, and that are satisfactory to City, in form evidencing all coverages set forth above. Approval of the insurance by City shall not relieve or decrease Contractor's liability under this Agreement.

(f) If Contractor will use any subcontractor(s) to provide Services, Contractor shall require the subcontractor(s) to provide all necessary insurance and to name the City and County of San Francisco, its officers, agents and employees and the Contractor as additional insureds.

5.2 Indemnification. Contractor shall indemnify and hold harmless City and its officers, agents and employees from, and, if requested, shall defend them from and against any and all claims, demands, losses, damages, costs, expenses, and liability (legal, contractual, or otherwise) arising from or in any way connected with any: (a) injury to or death of a person, including employees of City or Contractor; (b) loss of or damage to property; (c) violation of local, state, or federal common law, statute or regulation, including but not limited to privacy or personally identifiable information, health information, disability and labor laws or regulations; (d) strict liability imposed by any law or regulation; or (e) losses arising from Contractor's execution of subcontracts not consistent with the requirements of this Agreement applicable to subcontractors; so long as such injury, violation, loss, or strict liability (as set forth in subsections (a) – (e) above) arises directly or indirectly from Contractor's performance of this Agreement, including, but not limited to, Contractor's use of facilities or equipment provided by City or others, regardless of the negligence of, and regardless of whether liability without fault is imposed or

sought to be imposed on City, except to the extent that such indemnity is void or otherwise unenforceable under applicable law, and except where such loss, damage, injury, liability or claim is the result of the active negligence or willful misconduct of City and is not contributed to by any act of, or by any omission to perform some duty imposed by law or agreement on Contractor, its subcontractors, or either's agent or employee. The foregoing indemnity shall include, without limitation, reasonable fees of attorneys, consultants and experts and related costs and City's costs of investigating any claims against the City.

In addition to Contractor's obligation to indemnify City, Contractor specifically acknowledges and agrees that it has an immediate and independent obligation to defend City from any claim which actually or potentially falls within this indemnification provision, even if the allegations are or may be groundless, false or fraudulent, which obligation arises at the time such claim is tendered to Contractor by City and continues at all times thereafter.

Contractor shall indemnify and hold City harmless from all loss and liability, including attorneys' fees, court costs and all other litigation expenses for any infringement of the patent rights, copyright, trade secret or any other proprietary right or trademark, and all other intellectual property claims of any person or persons arising directly or indirectly from the receipt by City, or any of its officers or agents, of Contractor's Services.

Article 6 Liability of the Parties

6.1 Liability of City. CITY'S PAYMENT OBLIGATIONS UNDER THIS AGREEMENT SHALL BE LIMITED TO THE PAYMENT OF THE COMPENSATION PROVIDED FOR IN SECTION 3.3.1, "PAYMENT," OF THIS AGREEMENT. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, IN NO EVENT SHALL CITY BE LIABLE, REGARDLESS OF WHETHER ANY CLAIM IS BASED ON CONTRACT OR TORT, FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOST PROFITS, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES PERFORMED IN CONNECTION WITH THIS AGREEMENT.

6.2 Liability for Use of Equipment. City shall not be liable for any damage to persons or property as a result of the use, misuse or failure of any equipment used by Contractor, or any of its subcontractors, or by any of their employees, even though such equipment is furnished, rented or loaned by City.

6.3 Liability for Incidental and Consequential Damages. Contractor shall be responsible for incidental and consequential damages resulting in whole or in part from Contractor's acts or omissions.

Article 7 Payment of Taxes

7.1 Contractor to Pay All Taxes. Except for any applicable California sales and use taxes charged by Contractor to City, Contractor shall pay all taxes, including possessory interest taxes levied upon or as a result of this Agreement, or the Services delivered under this Agreement. Contractor shall remit to the State of California any sales or use taxes paid by City to Contractor under this Agreement. Contractor agrees to promptly provide information requested by the City to verify Contractor's compliance with any State requirements for reporting sales and use tax paid by City under this Agreement.

7.2 Possessory Interest Taxes. Contractor acknowledges that this Agreement may create a "possessory interest" for property tax purposes. Generally, such a possessory interest is not created unless

the Agreement entitles the Contractor to possession, occupancy, or use of City property for private gain. If such a possessory interest is created, then the following shall apply:

7.2.1 Contractor, on behalf of itself and any permitted successors and assigns, recognizes and understands that Contractor, and any permitted successors and assigns, may be subject to real property tax assessments on the possessory interest.

7.2.2 Contractor, on behalf of itself and any permitted successors and assigns, recognizes and understands that the creation, extension, renewal, or assignment of this Agreement may result in a "change in ownership" for purposes of real property taxes, and therefore may result in a revaluation of any possessory interest created by this Agreement. Contractor agrees on behalf of itself and its permitted successors and assigns to report on behalf of the City to the County Assessor the information required by California Revenue and Taxation Code Section 480.5, as amended from time to time, and any successor provision.

7.2.3 Contractor, on behalf of itself and any permitted successors and assigns, recognizes and understands that other events also may cause a change of ownership of the possessory interest and result in the revaluation of the possessory interest. (see, e.g., California Revenue and Taxation Code Section 64, as amended from time to time). Contractor agrees on behalf of itself and its permitted successors and assigns to report any change in ownership to the County Assessor, the State Board of Equalization or other public agency as required by law.

7.2.4 Contractor further agrees to provide such other information as may be requested by the City to enable the City to comply with any reporting requirements for possessory interests that are imposed by applicable law.

7.3 **Withholding.** Contractor agrees that it is obligated to pay all amounts due to the City under the San Francisco Business and Tax Regulations Code during the term of this Agreement. Under San Francisco Business and Tax Regulations Code Section 6.10-2, Contractor further acknowledges and agrees that City may withhold any payments due to Contractor under this Agreement if Contractor is delinquent in the payment of any amount required to be paid to the City under the San Francisco Business and Tax Regulations Code. Any payments withheld under this paragraph shall be made to Contractor, without interest, upon Contractor coming back into compliance with its obligations.

Article 8 Termination and Default

8.1 Termination for Convenience

8.1.1 City shall have the option, in its sole discretion, to terminate this Agreement, at any time during the term of this Agreement, for convenience and without cause. City shall exercise this option by giving Contractor written notice of termination. The notice shall specify the date on which termination shall become effective.

8.1.2 Upon receipt of the notice of termination, Contractor shall commence and perform, with diligence, all actions necessary on the part of Contractor to effect the termination of this Agreement on the date specified by City and to minimize the liability of Contractor and City to third parties as a result of termination. All such actions shall be subject to the prior approval of City. Such actions may include any or all of the following, without limitation:

(a) Halting the performance of all Services under this Agreement on the date(s) and in the manner specified by City.

(b) Terminating all existing orders and subcontracts, and not placing any further orders or subcontracts for materials, Services, equipment or other items.

(c) At City's direction, assigning to City any or all of Contractor's right, title, and interest under the orders and subcontracts terminated. Upon such assignment, City shall have the right, in its sole discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts.

(d) Subject to City's approval, settling all outstanding liabilities and all claims arising out of the termination of orders and subcontracts.

(e) Completing performance of any Services that City designates to be completed prior to the date of termination specified by City.

(f) Taking such action as may be necessary, or as the City may direct, for the protection and preservation of any property related to this Agreement which is in the possession of Contractor and in which City has or may acquire an interest.

8.1.3 Within thirty (30) days after the specified termination date, Contractor shall submit to City an invoice, which shall set forth each of the following as a separate line item:

(a) The reasonable cost to Contractor, without profit, for all Services prior to the specified termination date, for which Services City has not already tendered payment. Reasonable costs may include a reasonable allowance for actual overhead, not to exceed a total of 10% of Contractor's direct costs for Services. Any overhead allowance shall be separately itemized. Contractor may also recover the reasonable cost of preparing the invoice.

(b) A reasonable allowance for profit on the cost of the Services described in the immediately preceding subsection (a), provided that Contractor can establish, to the satisfaction of City, that Contractor would have made a profit had all Services under this Agreement been completed, and provided further, that the profit allowed shall in no event exceed 5% of such cost.

(c) The reasonable cost to Contractor of handling material or equipment returned to the supplier, delivered to the City or otherwise disposed of as directed by the City.

(d) A deduction for the cost of materials to be retained by Contractor, amounts realized from the sale of materials and not otherwise recovered by or credited to City, and any other appropriate credits to City against the cost of the Services or other work.

8.1.4 In no event shall City be liable for costs incurred by Contractor or any of its subcontractors after the termination date specified by City, except for those costs specifically listed in Section 8.1.3. Such non-recoverable costs include, but are not limited to, anticipated profits on the Services under this Agreement, post-termination employee salaries, post-termination administrative expenses, post-termination overhead or unabsorbed overhead, attorneys' fees or other costs relating to the prosecution of a claim or lawsuit, prejudgment interest, or any other expense which is not reasonable or authorized under Section 8.1.3.

8.1.5 In arriving at the amount due to Contractor under this Section, City may deduct: (i) all payments previously made by City for Services covered by Contractor's final invoice; (ii) any claim which City may have against Contractor in connection with this Agreement; (iii) any invoiced costs or

expenses excluded under the immediately preceding subsection 8.1.4; and (iv) in instances in which, in the opinion of the City, the cost of any Service performed under this Agreement is excessively high due to costs incurred to remedy or replace defective or rejected Services, the difference between the invoiced amount and City's estimate of the reasonable cost of performing the invoiced Services in compliance with the requirements of this Agreement.

8.1.6 City's payment obligation under this Section shall survive termination of this Agreement.

8.2 Termination for Default; Remedies.

8.2.1 Each of the following shall constitute an immediate event of default ("Event of Default") under this Agreement:

(a) Contractor fails or refuses to perform or observe any term, covenant or condition contained in any of the following Sections of this Agreement:

3.5	Submitting False Claims.	10.10	Alcohol and Drug-Free Workplace
4.5	Assignment	11.10	Compliance with Laws
Article 5	Insurance and Indemnity	Article 13	Data and Security
Article 7	Payment of Taxes		

(b) Contractor fails or refuses to perform or observe any other term, covenant or condition contained in this Agreement, including any obligation imposed by ordinance or statute and incorporated into this Agreement by reference, and such default is not cured within ten days after written notice of such default from City to Contractor. If Contractor defaults a second time in the same manner as a prior default cured by Contractor, City may in its sole discretion immediately terminate the Agreement for default or grant an additional period not to exceed five days for Contractor to cure the default.

(c) Contractor (i) is generally not paying its debts as they become due; (ii) files, or consents by answer or otherwise to the filing against it of a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction; (iii) makes an assignment for the benefit of its creditors; (iv) consents to the appointment of a custodian, receiver, trustee or other officer with similar powers of Contractor or of any substantial part of Contractor's property; or (v) takes action for the purpose of any of the foregoing.

(d) A court or government authority enters an order (i) appointing a custodian, receiver, trustee or other officer with similar powers with respect to Contractor or with respect to any substantial part of Contractor's property, (ii) constituting an order for relief or approving a petition for relief or reorganization or arrangement or any other petition in bankruptcy or for liquidation or to take advantage of any bankruptcy, insolvency or other debtors' relief law of any jurisdiction or (iii) ordering the dissolution, winding-up or liquidation of Contractor.

8.2.2 On and after any Event of Default, City shall have the right to exercise its legal and equitable remedies, including, without limitation, the right to terminate this Agreement or to seek specific performance of all or any part of this Agreement. In addition, where applicable, City shall have the right (but no obligation) to cure (or cause to be cured) on behalf of Contractor any Event of Default; Contractor shall pay to City on demand all costs and expenses incurred by City in effecting such cure,

with interest thereon from the date of incurrence at the maximum rate then permitted by law. City shall have the right to offset from any amounts due to Contractor under this Agreement or any other agreement between City and Contractor: (i) all damages, losses, costs or expenses incurred by City as a result of an Event of Default; and (ii) any liquidated damages levied upon Contractor under the terms of this Agreement; and (iii), any damages imposed by any ordinance or statute that is incorporated into this Agreement by reference, or into any other agreement with the City. This Section 8.2.2 shall survive termination of this Agreement.

8.2.3 All remedies provided for in this Agreement may be exercised individually or in combination with any other remedy available under this Agreement or under applicable laws, rules and regulations. The exercise of any remedy shall not preclude or in any way be deemed to waive any other remedy. Nothing in this Agreement shall constitute a waiver or limitation of any rights that City may have under applicable law.

8.2.4 Any notice of default must be sent by registered mail to the address set forth in Article 11.

8.3 **Non-Waiver of Rights.** The omission by either Party at any time to enforce any default or right reserved to it, or to require performance of any of the terms, covenants, or provisions of this Agreement by the other Party at the time designated, shall not be a waiver of any such default or right to which the Party is entitled, nor shall it in any way affect the right of the Party to enforce such provisions.

8.4 **Rights and Duties upon Termination or Expiration.**

8.4.1 This Section and the following Sections of this Agreement listed below, shall survive termination or expiration of this Agreement:

3.3.2	Payment Limited to Satisfactory Services	9.1	Ownership of Results
3.4	Audit and Inspection of Records	9.2	Works for Hire
3.5	Submitting False Claims	11.6	Dispute Resolution Procedure
Article 5	Insurance and Indemnity	11.7	Agreement Made in California; Venue
6.1	Liability of City	11.8	Construction
6.3	Liability for Incidental and Consequential Damages	11.9	Entire Agreement
Article 7	Payment of Taxes	11.10	Compliance with Laws
8.1.6	Payment Obligation	11.11	Severability
8.2.2	Exercise of Default Remedies	Article 13	Data and Security

8.4.2 Subject to the survival of the Sections identified in Section 8.4.1, above, if this Agreement is terminated prior to expiration of the term specified in Article 2, this Agreement shall be of no further force or effect. Contractor shall transfer title to City, and deliver in the manner, at the times, and to the extent, if any, directed by City, any work in progress, completed work, supplies, equipment, and other materials produced as a part of, or acquired in connection with the performance of this Agreement, and any completed or partially completed work which, if this Agreement had been completed, would have been required to be furnished to City.

Article 9 Rights in Deliverables

9.1 **Ownership of Results.** Any interest of Contractor or its subcontractors, in the Deliverables, including any drawings, plans, specifications, blueprints, studies, reports, memoranda, computation sheets, computer files and media or other documents prepared by Contractor or its subcontractors for the purposes of this Agreement, shall become the property of and will be transmitted to City. However, unless expressly prohibited elsewhere in this Agreement, Contractor may retain and use copies for reference and as documentation of its experience and capabilities.

9.2 **Works for Hire.** If, in connection with Services, Contractor or its subcontractors creates Deliverables including, without limitation, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, blueprints, source codes, or any other original works of authorship, whether in digital or any other format, such works of authorship shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in such works shall be the property of the City. If any Deliverables created by Contractor or its subcontractor(s) under this Agreement are ever determined not to be works for hire under U.S. law, Contractor hereby assigns all Contractor's copyrights to such Deliverables to the City, agrees to provide any material and execute any documents necessary to effectuate such assignment, and agrees to include a clause in every subcontract imposing the same duties upon subcontractor(s). With City's prior written approval, Contractor and its subcontractor(s) may retain and use copies of such works for reference and as documentation of their respective experience and capabilities.

Article 10 Additional Requirements Incorporated by Reference

10.1 **Laws Incorporated by Reference.** The full text of the laws listed in this Article 10, including enforcement and penalty provisions, are incorporated by reference into this Agreement. The full text of the San Francisco Municipal Code provisions incorporated by reference in this Article and elsewhere in the Agreement ("Mandatory City Requirements") are available at: http://www.amlegal.com/codes/client/san-francisco_ca/.

10.2 **Conflict of Interest.** By executing this Agreement, Contractor certifies that it does not know of any fact which constitutes a violation of Section 15.103 of the City's Charter; Article III, Chapter 2 of City's Campaign and Governmental Conduct Code; Title 9, Chapter 7 of the California Government Code (Section 87100 *et seq.*), or Title 1, Division 4, Chapter 1, Article 4 of the California Government Code (Section 1090 *et seq.*), and further agrees promptly to notify the City if it becomes aware of any such fact during the term of this Agreement.

10.3 **Prohibition on Use of Public Funds for Political Activity.** In performing the Services, Contractor shall comply with Administrative Code Chapter 12G ("Chapter 12G"), which prohibits funds appropriated by the City for this Agreement from being expended to participate in, support, or attempt to influence any political campaign for a candidate or for a ballot measure. Contractor is subject to the enforcement and penalty provisions in Chapter 12G.

10.4 **Consideration of Salary History.** Contractor shall comply with Administrative Code Chapter 12K ("Chapter 12K"), the Consideration of Salary History Ordinance or "Pay Parity Act." Contractor is prohibited from considering current or past salary of an applicant in determining whether to hire the applicant or what salary to offer the applicant to the extent that such applicant is applying for employment to be performed on this Agreement or in furtherance of this Agreement, and whose application, in whole or part, will be solicited, received, processed or considered, whether or not through an interview, in the City or on City property. The ordinance also prohibits employers from (1) asking such applicants about their current or past salary or (2) disclosing a current or former employee's salary history without that employee's authorization unless the salary history is publicly available. Contractor is subject to the enforcement and penalty provisions in Chapter 12K. Information about and the text of Chapter 12K

is available on the web at <https://sfgov.org/olse/consideration-salary-history>. Contractor is required to comply with all of the applicable provisions of Chapter 12K, irrespective of the listing of obligations in this Section.

10.5 Nondiscrimination Requirements

10.5.1 Nondiscrimination in Contracts. Contractor shall comply with the provisions of Administrative Code Chapters 12B and 12C. Contractor shall incorporate by reference in all subcontracts the provisions of Administrative Code Sections 12B.2(a), 12B.2(c)-(k), and 12C.3 and shall require all subcontractors to comply with such provisions. Contractor is subject to the enforcement and penalty provisions in Administrative Code Chapters 12B and 12C.

10.5.2 Nondiscrimination in the Provision of Employee Benefits. Contractor does not as of the date of this Agreement, and will not during the term of this Agreement, in any of its operations in San Francisco, on real property owned by San Francisco, or where work is being performed for the City elsewhere in the United States, discriminate in the provision of employee benefits between employees with domestic partners and employees with spouses and/or between the domestic partners and spouses of such employees, subject to the conditions set forth in Administrative Code Section 12B.2.

10.6 Local Business Enterprise and Non-Discrimination in Contracting Ordinance. Contractor shall comply with all applicable provisions of Chapter 14B (“LBE Ordinance”). Contractor is subject to the enforcement and penalty provisions in Chapter 14B.

10.7 Minimum Compensation Ordinance. If Administrative Code Chapter 12P (“Chapter 12P”) applies to this contract, Contractor shall pay covered employees no less than the minimum compensation required by Chapter 12P, including a minimum hourly gross compensation, compensated time off, and uncompensated time off. Contractor is subject to the enforcement and penalty provisions in Chapter 12P. Information about and the text of the Chapter 12P is available on the web at <http://sfgov.org/olse/mco>. Contractor is required to comply with all of the applicable provisions of Chapter 12P, irrespective of the listing of obligations in this Section. By signing and executing this Agreement, Contractor certifies that it complies with Chapter 12P.

10.8 Health Care Accountability Ordinance. If Administrative Code Chapter 12Q (“Chapter 12Q”) applies to this contract, Contractor shall comply with the requirements of Chapter 12Q. For each Covered Employee, Contractor shall provide the appropriate health benefit set forth in Administrative Code Section 12Q.3. If Contractor chooses to offer the health plan option, such health plan shall meet the minimum standards set forth by the San Francisco Health Commission. Information about and the text of Chapter 12Q, as well as the Health Commission’s minimum standards, is available on the web at <http://sfgov.org/olse/hcao>. Contractor is subject to the enforcement and penalty provisions in Chapter 12Q. Any subcontract entered into by Contractor shall require any subcontractor with 20 or more employees to comply with the requirements of the HCAO and shall contain contractual obligations substantially the same as those set forth in this Section.

10.9 First Source Hiring Program. Contractor must comply with all of the provisions of the First Source Hiring Program, Administrative Code Chapter 83 (“Chapter 83”), that apply to this Agreement, and Contractor is subject to the enforcement and penalty provisions in Chapter 83.

10.10 Alcohol and Drug-Free Workplace. City reserves the right to deny access to, or require Contractor to remove from, City facilities personnel of any Contractor or subcontractor who City has reasonable grounds to believe has engaged in alcohol abuse or illegal drug activity which in any way impairs City’s ability to maintain safe work facilities or to protect the health and well-being of City

employees and the general public. City shall have the right of final approval for the entry or re-entry of any such person previously denied access to, or removed from, City facilities. Illegal drug activity means possessing, furnishing, selling, offering, purchasing, using or being under the influence of illegal drugs or other controlled substances for which the individual lacks a valid prescription. Alcohol abuse means possessing, furnishing, selling, offering, or using alcoholic beverages, or being under the influence of alcohol.

10.11 Limitations on Contributions. By executing this Agreement, Contractor acknowledges its obligations under Section 1.126 of the City's Campaign and Governmental Conduct Code ("Section 1.1.126"), which prohibits any person who contracts with, or is seeking a contract with, any department of the City for the rendition of personal services, for the furnishing of any material, supplies or equipment, for the sale or lease of any land or building, for a grant, loan or loan guarantee, or for a development agreement, from making any campaign contribution to (i) a City elected official if the contract must be approved by that official, a board on which that official serves, or the board of a state agency on which an appointee of that official serves, (ii) a candidate for that City elective office, or (iii) a committee controlled by such elected official or a candidate for that office, at any time from the submission of a proposal for the contract until the later of either the termination of negotiations for such contract or twelve months after the date the City approves the contract. The prohibition on contributions applies to each prospective party to the contract; each member of Contractor's board of directors; Contractor's chairperson, chief executive officer, chief financial officer and chief operating officer; any person with an ownership interest of more than 10% in Contractor; any subcontractor listed in the bid or contract; and any committee that is sponsored or controlled by Contractor. Contractor certifies that it has informed each such person of the limitation on contributions imposed by Section 1.126 by the time it submitted a proposal for the contract, and has provided the names of the persons required to be informed to the City department with whom it is contracting.

10.12 Slavery Era Disclosure. – Not Applicable.

10.13 Working with Minors. – Not Applicable.

10.14 Consideration of Criminal History in Hiring and Employment Decisions

10.14.1 Contractor agrees to comply fully with and be bound by all of the provisions of Administrative Code Chapter 12T ("Chapter 12T"), "City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions," including the remedies provided, and implementing regulations, as may be amended from time to time. The provisions of Chapter 12T are incorporated by reference and made a part of this Agreement as though fully set forth in this Agreement. The text of the Chapter 12T is available on the web at <http://sfgov.org/olse/fco>. Contractor is required to comply with all of the applicable provisions of Chapter 12T, irrespective of the listing of obligations in this Section. Capitalized terms used in this Section and not defined in this Agreement shall have the meanings assigned to such terms in Chapter 12T.

10.14.2 The requirements of Chapter 12T shall only apply to a Contractor's or subcontractor's operations to the extent those operations are in furtherance of the performance of this Agreement, shall apply only to applicants and employees who would be or are performing work in furtherance of this Agreement, and shall apply when the physical location of the employment or prospective employment of an individual is wholly or substantially within the City of San Francisco which excludes Airport property. Chapter 12T shall not apply when the application in a particular context would conflict with federal or state law or with a requirement of a government agency implementing federal or state law.

10.15 Public Access to Nonprofit Records and Meetings. – Not Applicable.

10.16 Food Service Waste Reduction Requirements. Contractor shall comply with the Food Service Waste Reduction Ordinance, as set forth in San Francisco Environment Code Chapter 16, including but not limited to the provided remedies for noncompliance.

10.17 Distribution of Beverages and Water. – Not Applicable.

10.18 Tropical Hardwood and Virgin Redwood Ban. Under San Francisco Environment Code Section 804(b), the City urges Contractor not to import, purchase, obtain, or use for any purpose, any tropical hardwood, tropical hardwood wood product, virgin redwood or virgin redwood wood product.

10.19 Preservative Treated Wood Products. – Not Applicable.

Article 11 General Provisions

11.1 Notices to the Parties. Unless otherwise indicated in this Agreement, all written communications sent by the Parties may be by U.S. mail or e-mail, and shall be addressed as follows:

To City: Erin Cooke
Sustainability & Environmental Policy Director
San Francisco International Airport
674 North McDonnell Road
San Francisco, CA 94128
650-821-5065
Erin.cooke@flysfso.com

To Contractor: Douglas H. Button, President and General Manager
South San Francisco Scavenger Company and Blue Line Transfer Inc.
500 E Jamie Court.,
South San Francisco, CA 94080
650-589-4020 ext. 4103
dougb@ssfscavenger.com

Any notice of default must be sent by registered mail or other trackable overnight mail. Either Party may change the address to which notice is to be sent by giving written notice of the change to the other Party. If email notification is used, the sender must specify a receipt notice.

11.1.1 The Parties consent to the use of Digital Signatures, affixed using the City's DocuSign platform, to execute this Agreement and all subsequent modifications.

11.2 Compliance with Americans with Disabilities Act. Contractor shall provide the Services in a manner that complies with the Americans with Disabilities Act (ADA), including but not limited to Title II's program access requirements, and all other applicable federal, state and local disability rights legislation.

11.3 Incorporation of Recitals. The matters recited above are hereby incorporated into and made part of this Agreement.

11.4 Sunshine Ordinance. Contractor acknowledges that this Agreement and all records related to its formation, Contractor's performance of Services, and City's payment are subject to the California Public Records Act, (California Government Code Section 6250 *et. seq.*), and the San Francisco Sunshine Ordinance, (Administrative Code Chapter 67). Such records are subject to public inspection and copying unless exempt from disclosure under federal, state or local law.

11.5 Modification of this Agreement. This Agreement may not be modified, nor may compliance with any of its terms be waived, except as noted in Section 11.1, "Notices to Parties," regarding change in personnel or place, and except by written instrument executed and approved in the same manner as this Agreement. Contractor shall cooperate with Department to submit to the Director of CMD any amendment, modification, supplement or change order that would result in a cumulative increase of the original amount of this Agreement by more than 20% (CMD Contract Modification Form).

11.6 Dispute Resolution Procedure.

11.6.1 Negotiation; Alternative Dispute Resolution. The Parties will attempt in good faith to resolve any dispute or controversy arising out of or relating to the performance of Services under this Agreement. If the Parties are unable to resolve the dispute, then, under Administrative Code Section 21.36, Contractor may submit to the Contracting Officer a written request for administrative review and documentation of the Contractor's claim(s). Upon such request, the Contracting Officer shall promptly issue an administrative decision in writing, stating the reasons for the action taken and informing the Contractor of its right to judicial review. If agreed by both Parties in writing, disputes may be resolved by a mutually agreed-upon alternative dispute resolution process. If the Parties do not mutually agree to an alternative dispute resolution process or such efforts do not resolve the dispute, then either Party may pursue any remedy available under California law. The status of any dispute or controversy notwithstanding, Contractor shall proceed diligently with the performance of its obligations consistent with this Agreement and the written directions of the City. Neither Party will be entitled to legal fees or costs for matters resolved under this Section.

11.6.2 Government Code Claim Requirement. No suit for money or damages may be brought against the City until a written claim therefor has been presented to and rejected by the City in conformity with the provisions of Administrative Code Chapter 10 and California Government Code Section 900, *et seq.* Nothing set forth in this Agreement shall operate to toll, waive or excuse Contractor's compliance with the California Government Code claim requirements set forth in Administrative Code Chapter 10 and California Government Code Section 900, *et seq.*

11.7 Agreement Made in California; Venue. The formation, interpretation and performance of this Agreement shall be governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation and performance of this Agreement shall be in San Francisco.

11.8 Construction. All paragraph captions are for reference only and shall not be considered in construing this Agreement.

11.9 Entire Agreement. This contract sets forth the entire Agreement between the Parties, and supersedes all other oral or written provisions. This Agreement may be modified only as provided in Section 11.5, "Modification of this Agreement."

11.10 Compliance with Laws. Contractor shall keep itself fully informed of the City's Charter, codes, ordinances and duly adopted rules and regulations of the City and of all state, and federal laws and of all state, and federal laws in any manner affecting the performance of this Agreement, and must at all times comply with such local codes, ordinances, and regulations and all applicable laws as they may be

amended from time to time. Contractor must also comply with all applicable federal and state laws, regulations, ordinances, resolutions and guidelines governing Solid Waste/Refuse Management, Recycling, Composting, and Cal OSHA requirements, including but not limited to the Integrated Waste Management Act (AB 939), Mandatory Commercial Organics Recycling (AB 1826), Global Warming Solutions Act (AB 32), and the Short-Lived Climate Pollutants (SB 1383). All of the Agreement requirements described here shall flow down to all subconsultants and/or subcontractors, if applicable.

11.11 Severability. Should the application of any provision of this Agreement to any particular facts or circumstances be found by a court of competent jurisdiction to be invalid or unenforceable, then (a) the validity of other provisions of this Agreement shall not be affected or impaired thereby, and (b) such provision shall be enforced to the maximum extent possible so as to effect the intent of the Parties and shall be reformed without further action by the Parties to the extent necessary to make such provision valid and enforceable.

11.12 Cooperative Drafting. This Agreement has been drafted through a cooperative effort of City and Contractor, and both Parties have had an opportunity to have the Agreement reviewed and revised by legal counsel. No Party shall be considered the drafter of this Agreement, and no presumption or rule that an ambiguity shall be construed against the Party drafting the clause shall apply to the interpretation or enforcement of this Agreement.

11.13 Order of Precedence. Contractor agrees to perform the Services consistent with the terms and conditions of this Agreement, implementing task orders, the RFP, and Contractor's proposal dated December 20, 2021. The RFP and Contractor's proposal are incorporated by reference as though fully set forth in this Agreement. Should there be a conflict of terms or conditions, this Agreement and any implementing task orders shall control over the RFP and the Contractor's proposal.

11.14 Notification of Legal Requests. Contractor shall immediately notify City upon receipt of any subpoenas, service of process, litigation holds, discovery requests and other legal requests ("Legal Requests") related to all City Data, or which in any way might reasonably require access to City Data, and in no event later than 24 hours after it receives the request. Contractor shall not respond to Legal Requests related to City without first notifying City other than to notify the requestor that the information sought is potentially covered under a non-disclosure agreement. Contractor shall retain and preserve City Data consistent with the City's instruction and requests, including, without limitation, any retention schedules and/or litigation hold orders provided by the City to Contractor, independent of where the City Data is stored.

Article 12 Requirements For Airport Contracts

12.1 Airport Commission Rules and Regulations. Contractor agrees to comply with the Airport Commission's Rules and Regulations for the San Francisco International Airport as amended from time to time. A copy of the current Rules and Regulations can be found at: <http://www.flysfo.com/about-sfo/the-organization/rules-and-regulations>.

12.2 Airport Intellectual Property. Under Resolution No. 01-0118, adopted by the Airport Commission on April 18, 2001, the Airport Commission affirmed that it will not tolerate the unauthorized use of its intellectual property, including the SFO logo, CADD designs, and copyrighted publications. No proposers, bidders, contractors, tenants, permittees, and others doing business with or at the Airport (including subcontractors and subtenants) may use the Airport intellectual property, or any intellectual property confusingly similar to the Airport intellectual property, without the Airport Director's prior written consent.

12.3 Labor Peace/Card Check Rule. Without limiting the generality of other provisions in this Agreement requiring Contractor to comply with all Airport Rules and Regulations, Contractor shall comply with the Airport's Labor Peace/Card Check Rule, adopted on February 1, 2000, under Airport Commission Resolution No. 00-0049 (the "Labor Peace/Card Check Rule"). Capitalized terms not defined in this provision are defined in the Labor Peace/Card Check Rule. To comply with the Labor Peace/Card Check Rule, Contractor shall, among other actions: (a) Enter into a Labor Peace/Card Check Rule Agreement with any Labor Organization which requests such an agreement and which has registered with the Airport Director or the Airport Director's designee, within thirty (30) days after Labor Peace/Card Check Rule Agreement has been requested; (b) Not less than thirty (30) days prior to the modification of this Agreement, Contractor shall provide notice by mail to any Labor Organization or federation of labor organizations which have registered with the Airport Director or the Airport Director's designee (registered labor organization), that Contractor is seeking to modify or extend this Agreement; (c) Upon issuing any request for proposals, invitations to bid, or similar notice, or in any event not less than thirty (30) days prior to entering into any Subcontract, Contractor shall provide notice to all registered Labor Organizations that Contractor is seeking to enter into such Subcontract; and (d) Contractor shall include in any subcontract with a Subcontractor performing services under any covered Contract, a provision requiring the Subcontractor performing services under any covered Contract, a provision requiring the Subcontractor to comply with the requirements of the Labor Peace/Card Check Rule. If the Airport Director determines that Contractor violated the Labor Peace/Card Check Rule, the Airport Director shall have the option to terminate this Agreement, in addition to exercising all other remedies available to the Airport Director.

12.4 Federal Fair Labor Standards Act. This Agreement incorporates by reference the provisions of 29 USC §201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers. Contractor has full responsibility to monitor compliance to the referenced statute or regulation. Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

12.5 Occupational Safety and Health Act of 1970. This Agreement incorporates by reference the requirements of 29 CFR §1910 with the same force and effect as if given in full text. Contractor must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. Contractor retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (29 CFR §1910). Contractor must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

12.6 Federal Nondiscrimination Requirements. During the performance of this Agreement, Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as "Contractor") agrees as follows:

12.6.1 Compliance with Regulations. Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts And Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this Agreement.

12.6.2 Nondiscrimination. Contractor, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and

Authorities, including employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

12.6.3 Solicitations for Subcontracts. Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by Contractor of Contractor's obligations under this Agreement and the Nondiscrimination Acts And Authorities on the grounds of race, color, or national origin.

12.6.4 Information and Reports. Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Airport or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Airport or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

12.6.5 Sanctions for Noncompliance. In the event of a Contractor's noncompliance with the Non-discrimination provisions of this Agreement, the Airport will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:

- (a) Withholding payments to the contractor under the contract until the contractor complies; and/or
- (b) Cancelling, terminating, or suspending a contract, in whole or in part.

12.6.6 Incorporation of Provisions. Contractor will include the provisions of paragraphs 12.6.1 through 12.6.6 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. Contractor will take action with respect to any subcontract or procurement as the Airport or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, Contractor may request the Airport to enter into any litigation to protect the interests of the Airport. In addition, Contractor may request the United States to enter into the litigation to protect the interests of the United States.

12.6.7 Title VI List of Pertinent Nondiscrimination Acts and Authorities. During the performance of this Agreement, Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC §2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 USC §4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

- Section 504 of the Rehabilitation Act of 1973, (29 USC. §794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended (42 USC §6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC §471, Section 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC §12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR part 37 and 38 and the Department of Justice regulations at 28 CFR, parts 35 and 36;
- The Federal Aviation Administration’s Non-discrimination statute (49 USC §47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 CFR at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC §1681 *et seq.*).

Article 13 Data and Security

13.1 Nondisclosure of City Data, Private or Confidential Information.

13.1.1 Protection of Private Information. If this Agreement requires City to disclose “Private Information” to Contractor within the meaning of Administrative Code Chapter 12M (“Chapter 12M”), Contractor and subcontractor shall use such information only consistent with the restrictions stated in Chapter 12M and in this Agreement and only as necessary in performing the Services. Contractor is subject to the enforcement and penalty provisions in Chapter 12M.

13.1.2 Confidential Information. In the performance of Services, Contractor may have access to, or collect on City’s behalf, City Data and /or Confidential Information, the disclosure of which to third parties may damage City. If City discloses City Data or Confidential Information to Contractor, or Contractor collects such information on City’s behalf, such information must be held by Contractor in confidence and used only in performing the Agreement. Contractor shall exercise the same standard of care to protect such information as a reasonably prudent contractor would use to protect its own confidential information.

13.2 Payment Card Industry (“PCI”) Requirements. – Not Applicable.

13.3 **Business Associate Agreement.** – Not Applicable.

13.4 **Ownership of City Data.** The Parties agree that as between them, all rights, including all intellectual property rights, in and to the City Data and any derivative works of the City Data is the exclusive property of the City.

13.5 **Management of City Data and Confidential Information**

13.5.1 **Use of City Data and Confidential Information.** Contractor agrees to hold City Data received from, or collected on behalf of, the City, in strictest confidence. Contractor shall not use or disclose City Data except as permitted or required by the Agreement or as otherwise authorized in writing by the City. Any work using, or sharing or storage of, City Data outside the United States is subject to prior written authorization by the City. Access to City Data must be strictly controlled and limited to Contractor's staff assigned to this project on a need-to-know basis only. Contractor is provided a limited non-exclusive license to use the City Data solely for performing its obligations under the Agreement and not for Contractor's own purposes or later use. Nothing in this Agreement shall be construed to confer any license or right to the City Data or Confidential Information, by implication, estoppel or otherwise, under copyright or other intellectual property rights, to any third-party. Unauthorized use of City Data by Contractor, subcontractors or other third-parties is prohibited. For purpose of this requirement, the phrase "unauthorized use" means the data mining or processing of data, stored or transmitted by the service, for commercial purposes, advertising or advertising-related purposes, or for any purpose other than security or service delivery analysis that is not explicitly authorized.

13.5.2 **Disposition of Confidential Information.** Upon request of City or termination or expiration of this Agreement, and under any document retention period required by this Agreement, Contractor shall promptly, but in no event later than thirty (30) calendar days, return all data given to or collected by Contractor on City's behalf, which includes all original media. Once Contractor has received written confirmation from City that City's Data has been successfully transferred to City, Contractor shall within ten (10) business days clear or purge all City Data from its servers, any hosted environment Contractor has used in performance of this Agreement, including its subcontractors environment(s), work stations that were used to process the data or for production of the data, and any other work files stored by Contractor in whatever medium. Contractor shall provide City with written certification that such purge occurred within five (5) business days of the purge. Secure disposal shall be accomplished by "clearing," "purging" or "physical destruction," consistent with National Institute of Standards and Technology Special Publication 800-88 or most current industry standard.

Article 14 MacBride And Signature

14.1 **MacBride Principles -Northern Ireland.** The provisions of Administrative Code Chapter 12F are incorporated by this reference and made part of this Agreement. By signing this Agreement, Contractor confirms that Contractor has read and understood that the City urges companies doing business in Northern Ireland to resolve employment inequities and to abide by the MacBride Principles, and urges San Francisco companies to do business with corporations that abide by the MacBride Principles.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day first mentioned above.

<p>CITY AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO</p> <p>DocuSigned by: <u>Ivar Satero</u> By: <u>8CFBC3E9126544B...</u> Ivar C. Satero, Airport Director</p> <p>Attest:</p> <p>DocuSigned by: <u>Kantrice Ogletree</u> By: <u>85B9720881A341D...</u> Kantrice Ogletree, Secretary Airport Commission</p> <p>Resolution No: <u>22-0016</u></p> <p>Adopted on: <u>February 8, 2022</u></p> <p>Approved as to Form:</p> <p>David Chiu City Attorney</p> <p>DocuSigned by: <u>Nicholas Niuro</u> By: <u>3DAF7AD39F4A479...</u> Nicholas T. Niuro Deputy City Attorney</p>	<p>CONTRACTOR</p> <p>DocuSigned by: <u>Douglas Button</u> <u>88E04F41FF9C481...</u> Authorized Signature</p> <p><u>Douglas H. Button</u> Printed Name</p> <p><u>President</u> Title</p> <p><u>South San Francisco Scavenger Co., Inc.</u> Company Name</p> <p><u>0000010706</u> City Supplier Number</p> <p><u>300 East Jamie Court</u> Address</p> <p><u>South San Francisco, CA 94080</u> City, State, ZIP</p> <p><u>(650) 589-4020</u> Telephone Number</p> <p><u>95-2835906</u> Federal Employer ID Number</p>
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Appendices

- A: Scope of Services
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Appendix A Scope of Services

I. Services to be Provided by Contractor:

DEFINITIONS

Where a word or phrase is capitalized but not defined below, it shall have the meaning set forth in the main Agreement. For the purpose of Appendix A - Scope of Services and Appendix B – Calculation of Charges the following terms shall apply:

- a) “Commingled” (or “mixed”) recyclables means a material stream that is composed of a variety of product types including, without limitation, glass, plastics and aluminum.
- b) “Composting” means the biological decomposition process of organic materials such as leaves, garden waste, coffee grounds, grass clippings, brush, and food waste into a soil amendment.
- c) “Compostables” or “Compostable Solid Waste” means any material that is offered for collection that is capable of being composted in SFO’s programs, including, but not limited to: Food waste, food-soiled paper, green/yard waste, other organic materials (e.g. wet paper towels, food-soiled paper, wax paper and wax-coated cardboard), and compostable food service ware that must be placed in a “green” compost-only compactor, roll-off box, bin or toter on SFO campus.
- d) “Containers” collectively refers to either Airport Commission owned and designated Refuse compactors, debris bins, and other receptacles or Contractor supplied Containers, bins, debris boxes, toters, etc.
- e) “Disposal” means the final deposition of Refuse to landfill. Disposal shall not include deposition of composted materials onto land.
- f) “Diversion” means activities that reduce the Disposal of Trash to landfill.
- g) “Green Waste” means urban landscape waste generally consisting of leaves, grass clippings, weeds, yard trimmings, wood waste, branches and stumps, home garden residues, and other miscellaneous organic materials that is Source-Separated and collected accordingly.
- h) “Materials Recovery Areas” are off-haul collection points at the Airport for Source-Separated materials (Compostables, Recyclables, Mixed Paper, and Trash) via compactors, debris bins and other receptacles.
- i) “Mixed Paper” means a single material stream that is composed of a variety of paper product types including miscellaneous office records, including without limitation: file folders, correspondence records, manila envelopes, obsolete forms and files, junk mail, chipboard, newspaper, magazines, colored paper, white and computer printout, and various other types of paper. Mixed Paper may contain paper clips, staples and other small fasteners and up to five (5) percent by net weight of various contaminants.
- j) “Mixed Solid Waste” refers to any combination of waste types with different properties.
- k) “Recycling” means sorting, cleansing, treating and reconstituting materials that would otherwise be disposed of, and returning them to the economic mainstream in the form of raw materials for new, reused or reconstituted products which meet the quality standards necessary for use in the marketplace. Recycling does not include incineration, pyrolysis, distillation, gasification or other high-temperature conversion. “Recyclables” means any material offered for collection that is capable of being recycled in SFO’s program, including but not limited to Mixed Paper, bottles and cans.
- l) “Refuse” means all discarded materials – recyclables, compostables, and Trash – collected from all facilities and office buildings.

- m) "Segregated" means maintaining separate items of a similar material composition in a single material stream to maximize Recycling (e.g. Mixed Paper, cardboard, wood waste).
- n) "Source-Separated" means separating materials by type at the point of discard to maximize Recycling (e.g. a plastic material stream, a glass material stream).
- o) "Trash" means Refuse other than recyclables or compostables.

1. BASE SERVICES

Contractor shall provide all labor, equipment, services, and materials necessary to meet all required Refuse management services for the City at SFO.

A. COLLECTION SERVICES

1. The Contractor shall consolidate, remove, and transport all Refuse generated at SFO via onsite Containers, including debris boxes owned by either party. The Contractor must maximize diversion of Compostables and Recyclables from landfill, from the point of collecting Refuse at the Materials Recovery Areas, which serves a critical role in SFO meeting its strategic zero waste goal. The Contractor shall also return Airport owned and designated Refuse compactors and Containers supplied by the Contractor in the condition they were in when removed for collection services. The Contractor is required to return and connect the compactors to the City's system, ensuring they are fully functional and in the same condition as prior to removal.

2. The estimated compactor and debris box numbers, sizes, locations, and frequency of pick-ups are shown in Appendix C - Estimated Schedule of Services for Compactors, Boxes, and Bins and Appendix D - Location of Debris Boxes, Front-End Loaders, Toters, and Trash Compactors. Information provided in Appendix C and Appendix D is based on conditions at the Airport at time the RFP was issued and is subject to change. The frequency of service as well as the collection locations may be adjusted by the City at any time without additional compensation to the Contractor. Prior to making such adjustments, the City will obtain data verification from the Contractor to validate the need for change in service.

3. Service levels are also subject to change based on seasonal and other variations in peak travel, which may require increased frequency of collection. Actual collection time, collection days, locations, and frequency of pick-up may be adjusted by the City at any time without additional compensation to the Contractor. Prior to making such adjustments, the City will obtain data verification from the Contractor to validate the need for change in service. Services shall be made available on a Monday through Sunday basis, including City-observed holidays ("Holidays").

4. Any changes made by the City to the required number of Containers will not result in any additional compensation to the Contractor, except for the purchase of compactors. Information on annual quantities of Refuse collected is provided in Appendix E – Records of Solid Waste Collection Services at SFO provides FY20-21 figures during the pandemic and Records of Solid Waste Collection Services at SFO provides FY18-19 figures pre-pandemic.

B. EQUIPMENT AND MATERIALS MANAGEMENT

1. The Contractor shall provide the following at no cost to the Airport: an adequate number of colored bins (green for Compostables, blue for Recyclables, gray/black for Trash) for temporary storage of Source-Separated Recyclables, Compostables, and Trash at the Airport; Containers, including approximately ten 14-yard debris boxes with lids and doors for cardboard Recycling; and approximately

one hundred 96-gallon wheeled toters/Containers for Mixed Paper Recycling. Debris boxes with lids must be lubricated. The Containers shall be sufficient sizes to contain Trash, Recyclables and Compostables generated between collections. The Contractor shall provide to the designated location, at no cost to the Airport, additional exterior collection Containers, as requested by the Airport Contract Manager, within three (3) calendar days of written notice.

2. Three distinct Refuse streams are generated at SFO:
 - i. Mixed solid waste,
 - ii. Source-Separated Recyclables (cardboard, Mixed Paper, wood, Green Waste),
 - iii. Mixed recyclables (aluminum, glass, plastic), scrap metals, and
 - iv. Compostables
3. The Contractor shall meet the following off-hauling and materials management requirements:
 - i. For Refuse, preselected for sorting services by the Airport in its sole discretion, the Contractor shall haul the Refuse from the Airport and provide sorting and Recycling of Recyclables and Compostables at Contractor's offsite facilities (achieving a minimum 65% diversion, or a rate agreed upon in writing by the Airport, of Refuse from the landfill).
 - ii. For Source-Separated, Segregated Recyclables, the Contractor shall also haul away the contents and arrange for the sale of such materials. For compactors and bins containing predominantly Compostables, the Contractor shall haul the contents directly from SFO to an offsite Composting facility.
 - iii. Recycling and Composting requirements, and reporting of materials that are recycled and composted, are detailed in this scope of services.
 - iv. Contractor shall handle all Compostables, Recyclables, and Trash collected in plastic liners. If the Contractor has specific liner requirements for different materials streams, the Contractor shall identify the liner requirements in the technical proposal.
4. Contractor shall not dispose to landfill any Source-Separated Recyclables or Compostables hauled from SFO, or Recyclables or Compostables sorted at Contractor's facilities. Contractor shall notify SFO immediately if any Containers are contaminated and provide information and data on the contaminants and level of contamination prior to Disposal.

C. SPECIAL COLLECTIONS & SERVICES

1. The Airport owns and operates one (and is procuring a second) compactor truck that the Airport will occasionally use to deliver Refuse to the Contractor's facility for disposition by Contractor at the unit price for self-hauled Recyclables, Compostables, and Trash.

2. The work under this Agreement does not include the handling of cooking oil and grease or construction and demolition debris materials from the Airport or tenant construction projects.

3. On-call, short-term and emergency collections may be required from time to time. All on-call collections must be completed within 24 hours (or within 48 hours if Sunday or a Holiday is included in the collection time) of the request, unless a longer time is agreed to in advance in writing by the Airport. Short-term service for special projects and/or events shall be made available with seven (7) days' advance notice. Emergency services requested by the Airport must be provided with a two (2)-hour response time.

4. The Contractor shall provide Material Recovery Area specifications to the Airport, based on measurements and clearance spaces required for operating collection services for debris boxes, compactors, bins, and totes to ensure the Material Recovery Areas meet the needs of the Contractor's operations.

5. The Contractor shall identify creative opportunities to provide cost-effective services including, but not limited to, reducing the level of Trash service, optimized routes and eliminating secondary charges (i.e., distance and elevation charges) to reduce costs and improve collection efficiency. These opportunities may include, but are not limited to, increasing the rate of Recycling and Composting, or when excess Trash capacity is observed, reducing the number of Trash container, Trash container sizes, or the frequency of Trash collection.

6. The Contractor shall use Zero Emissions Vehicles (ZEV) or alternative fuel vehicles with a verified carbon intensity reduction at, or below, an electric vehicle equivalent, and provide the Airport on an annual basis with the make/model/year of each vehicle servicing the Airport and the vehicle miles traveled in providing services under this Agreement.

D. MAINTENANCE

1. All Containers shall be cleaned as needed, both inside and out, to maintain appearance and to reduce odors to the satisfaction of the Airport, but no less frequently than specified below.

2. Contractor shall perform maintenance on Airport and hauler-owned compactors, bins, and boxes as recommended by manufacturer or prescribed by the Airport Contract Manager.

3. The Contractor shall steam clean all compactors and adjacent ground surface areas, debris boxes and the storage areas for such Containers at the Airport as follows:

- i. Steam clean compactors and adjacent ground surface areas: Minimum quarterly, and as needed
- ii. Steam clean bins, boxes, totes, and Foreign Object Debris (FOD) Containers: Minimum quarterly, and as needed
- iii. Steam clean storage areas of the above Containers: Minimum quarterly, and as needed

4. Any damaged Containers shall be repaired or replaced to the satisfaction of the Airport without interrupting the Refuse collection and hauling service. The Contractor shall provide adequate backup equipment to maintain uninterrupted service. The Contractor shall perform emergency repairs due to defective equipment, materials or workmanship, which are required to prevent damage to adjacent property or injury to persons, at Contractor's sole expense, as soon as practicable, upon notification by the Airport Contract Manager. If the Contractor fails to respond, or if repairs must be done before the Contractor can respond, the Airport shall have the right to make repairs and charge the Contractor for actual costs of necessary labor and materials.

5. During the term of this Agreement, the Contractor must maintain, and service all Refuse material Containers, including compactors, boxes, bins, toters, etc., which may include, but is not limited to: repair, lubrication, cleaning, painting, etc. All Containers, including Airport-owned compactors, shall be kept in good working order to the sole satisfaction of the Airport, and kept free of odor, leakage, or emissions. The Contractor must maintain these Containers 24 hours a day, 7 days a week, including weekends and Holidays, for the duration of this Agreement. The Contractor shall be available to provide maintenance no later than two (2) hours after notification from the Airport.

6. The Contractor shall submit a detailed Preventive Maintenance (PM) schedule to the Airport Contract Manager for approval at least 15 calendar days prior to the start date of the Agreement. The schedule shall cover the entire term of the Agreement and include for each system/piece of equipment the facility/building number, the work to be performed (e.g., semi-annual PM), and the week of the month Contractor will perform the PM. The PM schedule will be reviewed and updated annually, and as required by the Airport Contract Manager.

7. The Contractor shall maintain sufficient parts, materials, and equipment on hand to perform all recurring work as specified. The Contractor shall perform preventative maintenance on compactors, based upon manufacturer recommendations and industry best practices, which includes but is not limited to:

- i. Checking all machine functions and all control buttons
- ii. Cleaning the control cabinet
- iii. Greasing pivots on cylinders
- iv. Checking for oil leaks
- v. Cleaning limit switches
- vi. Lubricating ram guide system with EP grease
- vii. Lubricating dump door hinges with EP grease
- viii. Checking for loose wires and repairing them, if required
- ix. Cleaning the oil sight glass
- x. Inspecting the 7 Occupational Safety and Health Administration (OSHA) safety decals and replacing, as needed
- xi. Tightening all electrical connections
- xii. Tightening all hydraulic hose connections
- xiii. Adding oil, as necessary
- xiv. Checking for any obvious unsafe conditions, electrical or operator obstructions, and advising the Airport
- xv. Contractor shall inform the Airport Contract Manager of any repairs that the Contractor recommends may be needed. (Contractor shall not perform any repair work unless and until the Airport Contract Manager is made aware and advises the Contractor on whether and how to proceed)

8. The cost of all required maintenance and repairs including manufacturer recommended maintenance services and schedules is included in Service Items A through C, and no additional charges shall be made for any required maintenance.

9. Products used in maintenance of systems and equipment shall be those recommended by system or equipment manufacturer or approved equivalent.

10. Maintenance shall be performed by personnel who are qualified to maintain such system or equipment.

11. Maintenance methods and tools shall be used as recommended by manufacturer and specified by applicable standards under which the system or equipment was installed.

12. The Contractor shall not litter Refuse while in the process of providing collection services or while its vehicles are on the road. The Contractor shall transport all Refuse in such a manner as to prevent the spilling or blowing of such material from Contractor's vehicles. The Contractor shall exercise all reasonable care and diligence in providing collection services to prevent spilling or dropping during collection activity and shall immediately, at the time of occurrence, clean up such spilled or dropped Refuse materials.

13. The Contractor shall maintain operation and maintenance records and prepare operation and maintenance reports. Within thirty (30) days of contract award, the Contractor shall establish a separate history file for each piece of equipment. Each file shall contain a listing of all equipment by nomenclature and manufacturer's model number; maintenance, operator, and parts list manuals; warranty information; Preventive Maintenance inspection checklists and forms; and any other information relevant to work performed during the term of the Agreement. Facility/building files shall be made available for review when requested by the Airport Contract Manager, and a copy submitted to the Airport Contract Manager at the end of each calendar year.

E. EQUIPMENT

1. The Contractor shall provide covered front-end load (FEL) bins, covered debris boxes with doors, and toters with capacities and locations shown in Appendix I of the RFP in the quantities listed below. The quantities below may change as required by the Airport:

	<u>Debris Boxes</u>	<u>FELs</u>	<u>Toters</u>
Compostable Materials	1	7	
Cardboard	4	16	
<u>Recycling</u> (Mixed Paper; Aluminum, Glass & Plastic; Wood; Green Waste)	13	21	14
Trash	11	18	
<u>Total</u>	29	62	14

2. At least twenty-seven (27) Airport-owned compactors and twenty-five (25) Airport-owned FOD containers are to be used under this Agreement. Contractor is responsible for servicing and maintaining the compactors and FOD Containers, as needed, for the duration of this Agreement. Compactors and FOD Containers shall be serviced at a frequency, agreed upon by the Airport, to prevent overflow. If during this Agreement any compactor must be taken out of service for maintenance, the Contractor shall immediately supply a substitute compactor or debris box of equal capacity for the duration of the repair work, at no extra cost to the Airport.

F. RECYCLABLES AND COMPOSTABLE COLLECTION SERVICE

1. The Contractor shall transport the contents of the following compactors and Containers to a Composting, materials recovery facility, or a transfer station designated for transportation to a Composting facility or materials recovery:

Container Location	Destination	Container Type
Terminal 1 – B20	COMPOSTING	Compactor
Terminal 1 – T1-C	COMPOSTING	Compactor

Terminal 1 – C2	COMPOSTING	Compactor
Terminal 1 – B9	COMPOSTING	Compactor
Terminal 2 – D3	COMPOSTING	Compactor
Terminal 3 – E2	COMPOSTING	Compactor
Terminal 3 – F5	COMPOSTING	Compactor
Terminal 3 – F12	COMPOSTING	Compactor
International Terminal G – G3	COMPOSTING	Compactor
Courtyard 1	COMPOSTING	Compactor
Courtyard 4	COMPOSTING	Compactor
682 McDonnell Rd	COMPOSTING	Front End Load
674 W Field Rd	COMPOSTING	Front End Load
575 McDonnell Rd	COMPOSTING	Front End Load
1057 N. Access Rd	COMPOSTING	Front End Load
910 Clearwater	COMPOSTING	Front End Load
780 N McDonnell Rd	COMPOSTING	Front End Load
Terminal 1 – C2	COMPOSTING	Front End Load

i. Contractor shall provide Containers, collection, and processing for the Recycling of the following additional materials: cardboard, Mixed Paper, mixed Recycling (aluminum cans, glass bottles, recyclable plastic Containers), or Commingled Recycling. Other recyclable materials may be substituted or added to the above list by the Airport. The Airport will be responsible for the collection and separation of the materials and placing them in the designated Containers provided by the Contractor.

ii. Contractor must enact processes to recycle/compost at minimum 65% of the Refuse stream transported from the Airport Recycling, Composting, and Refuse. The Airport may elect to use as-needed sorting services, if offered by the Contractor or its sub-contractor, to sort recyclable and compostable materials from the landfill-bound mixed solid waste Trash stream hauled from SFO to increase the diversion rate above 65%. For reporting purposes, the Contractor shall provide a methodology, agreed upon by SFO, and conduct quarterly audits of the sorted Refuse to report what percentage of materials using this service is being recycled/composted.

iii. Execution: See Section N: Monthly Data and Quarterly Reporting

G. ZERO WASTE REQUIREMENTS

1. The Contractor shall work with the City to identify opportunities to reduce the level of Trash service to reduce costs to the Airport and improve collection efficiency. These opportunities may include, but are not limited to, increasing Recycling and Composting, reducing the number of Trash container sizes or the frequency of Trash collection when excess capacity is noted.

2. The Contractors shall work with the Airport to maximize landfill diversion. The Contractor should notify the Airport when it has identified opportunities to increase Recycling and Composting so that the Airport can maintain high landfill diversion rates and identify ways to save money on Refuse charges.

3. The Contractor shall use reasonable efforts to recycle or compost the maximum amount of material collected pursuant to this Agreement that is recyclable or compostable. Trash

collected that contains Compostables or Recyclables may be processed by the Contractor to recover these materials. The Contractor shall work with the City to comply with AB1826 and the City's Mandatory Recycling and Composting Ordinance and help meet the goal of diverting 90% of the materials SFO generates from the landfill by 2025.

H. WORK COORDINATION

The Airport reserves the right to perform other or additional work, within or adjacent to the limits of the work specified, at any time using other contractors or City employees. The Contractor shall coordinate with the Airport and any Airport employees or other contractors engaged by the Airport, as required by the Agreement.

The Contractor shall:

1. Provide solid waste collection and maintenance services in a manner that will not interfere with:
 - i. Airport and Federal Aviation Administration operations
 - ii. Work by other contractors and tenants
2. Coordinate all delivery of Containers to Airport campus with the Airport Contract Manager and obtain Airport approval prior to all deliveries, to ensure Container delivery locations do not disrupt Airport operations, especially on the Air Operations Area (AOA).
3. Coordinate the use of premises and access to various sites with the Airport Custodial Supervisor.
4. Cooperate with contractors who may perform other work at or near the waste storage sites during the term of this Agreement.
5. Coordinate space requirements and installation of all Refuse Containers with the Airport Custodial Supervisor.
6. Coordinate the time and frequency of removal of all compactors and Containers with the Airport Custodial Supervisor.
7. In the event the Contractor is not awarded a contract to continue to provide collection management services following the expiration or early termination of this Agreement, the Contractor shall cooperate fully with the Airport and any subsequent contractors to ensure a smooth transition of services described in the Agreement. Such cooperation shall include but not be limited to: transfer of computer data, files and records; providing a complete inventory of all Containers; providing adequate labor and equipment to complete performance of all collection management services required in the Agreement; providing reports and data as required by the Agreement; and taking all actions necessary to effectuate a seamless transfer of services to a new contractor. The Contractor shall, at the Airport's request, make Contractor-owned Containers available for continued use at the Airport at no cost to the Airport for the first fourteen (14) days of transition after the Agreement has expired or been terminated.

I. SAFETY PROTOCOL

1. Safety Training Program: The Airport will provide driver safety regulations to the Contractor. The Contractor shall be responsible for developing a specialized training program for its drivers that will be operating at the Airport, specifically addressing safety protocols when operating on the AOA. Contractor shall submit this program to the Airport Contract Manager for Airport approval prior to the commencement of this Contract and prior to scheduling badging appointments for its drivers. After commencement of this Contract, Contractor's drivers obtaining new and renewed badges shall complete this training prior to scheduling badging appointments.

2. Airport Badges: Contractor's drivers and staff operating at the Airport shall obtain the proper Airport badges with the proper driver credentials. Badges are obtained at the Airport's Security Access Office, where Contractor staff shall meet the Airport's requirements, such as completing computer-based trainings, badge applications, and badge appointments. Contractor shall be responsible for all costs of obtaining and renewing badges for its staff.

3. Safe Maneuvering: When operating large vehicles and servicing Containers in tight or constrained spaces on the Airport campus, the Contractor shall follow specific procedures established in these spaces. Contractor shall adhere to the following procedures, as updated annually in the Airport's Rules and Regulations:

- i. Movement of vehicles on the AOA;
- ii. In all cases, before entering onto any runway, taxiway, or apron area, ground traffic shall yield the right-of-way to taxiing aircraft and aircraft under tow;
- iii. Except as authorized by the Airport Director, vehicular traffic on the aircraft ramp shall use the service roadway;
- iv. Drivers must always yield to emergency vehicles operating with flashing lights and/or siren;
- v. A guide person is required whenever the operator's vision is restricted during vehicle maneuvers; and
- vi. No vehicle shall pass any bus in transit supporting the Ramp Bus Operation, as described in Appendix H of the RFP - Ramp Bus Operations of the Airport's Rules and Regulations.

J. WORK SCHEDULE

The scheduling of work under this Contract shall be performed by the Contractor in accordance with the requirements of this section:

1. Upon award of Agreement and issuance of the Notice to Proceed, the Contractor shall immediately develop and submit a formal schedule for Refuse material collection services at least two (2) weeks prior to the start of operations.
2. Work schedules shall be based on demand for Refuse collection services. The standard work week shall be 24 hours a day, seven (7) days a week (Monday through Sunday) including Holidays for the duration of the Agreement.
3. The Contractor shall submit monthly updated schedules to the Airport Contract Manager for review and approval, whenever the schedule of work is significantly modified in comparison with the preceding schedule.
4. Any change in the contract schedule shall be approved and authorized by the Airport Contract Manager, in consultation of the Airport Custodial Supervisor.

K. REQUIRED TURN-AROUND TIME

To the maximum extent practicable, Contractor shall conform with the mutually agreed upon schedule and service compactors and other Containers during non-peak hours and return all compactors and other Containers that are removed from the Airport during Refuse material collection operations in accordance with the following schedules,. The Contractor shall notify the Airport of delays immediately:

1. The maximum allowable turn-around-time (TAT), which is the time between removing a compactor or other container for service and returning it to its original location at the Airport, at all locations around the terminals is 90-minutes for pick-up between 5:00 AM and 2:00 AM the next day.
2. The maximum allowable TAT at all locations around the terminals is 90-minutes for pick-up between 2:00 AM and 5:00 AM the same day.
3. The maximum allowable TAT at all other locations at SFO is 90-minutes regardless of pick-up time.

L. SCHEDULE OF FINES FOR SERVICE FAILURES

1. The Airport may elect to impose the fines described below for Contractor's failure to provide the required services or failure to meet the specified TAT in accordance with the following schedule of fines:
 - i. Failure to pick up a container on the scheduled pick-up date: \$100 per event.
 - ii. Failure to meet the required TAT at a given location: \$100 per event.
 - iii. Failure to perform the scheduled maintenance services: \$100 per event.
2. If the Contractor shows a persistent tendency in failing to provide the required services, the specified fines shall be progressively increased as follows.
 - i. After receiving five (5) failure notifications in any calendar month, the fine for any subsequent failure shall increase to \$500 per event.
 - ii. After receiving ten (10) failure notifications in any calendar month the fine for any subsequent failure shall increase to \$1,000 per event.
 - iii. If the Contractor receives more than ten (10) failure notifications in any month the for any additional failures shall be \$1,000 per event until the Contractor has provided a three full calendar months of failure-free service.
3. The Airport may deduct a sum representing the fines assessed from any money due to Contractor under this Agreement. Should an assessment take place, the Airport will send written notification to the Contractor for its information.
4. If a persistent pattern of service failure emerges during any three (3) month period, SFO may provide a notice of termination to the Contractor in accordance with Article 8 of this Agreement and initiate a new contractor selection process.
5. Under the conditions described in Item 4 above, Contractor shall continue to provide the complete range of services to SFO until a new contract has been fully certified by SFO.
6. The Airport's right to impose the foregoing fines shall be in addition to, and not in lieu of any and all other rights under this Agreement, in the Airport Rules and Regulations, or at law or in equity. The Airport shall have no obligation to Contractor to impose fines on or otherwise take action against any other contractor at the Airport.

II. OPTIONAL AS-NEEDED SERVICES

Contractor may be directed to perform additional tasks identified during the term of the contract. Such services shall be requested by the Airport through the issuance of a written task order signed by the Airport Director and the Contractor. The task order shall be made a part of and incorporated into the Agreement as though fully set forth herein without the need of a formal amendment to the Agreement. The task order shall include a description of the as-needed services, the deliverables, schedule for performance, cost and method and timing of payment. The Airport reserves the right to procure services listed under as-needed tasks from another contractor, or Airport Staff may perform the work.

Contractor shall provide estimates for As-Needed Service Items D11-16 and Service Item E listed below, by completing the template provided in Appendix B-1 of the RFP. The As-Needed Services would be provided in lieu of the equivalent base services for the specific material type. As-Needed Service Item F listed below, shall employ hourly rates as identified in Appendix E of the RFP – Hourly Rates/Labor Costs, in accordance with San Francisco Administrative Code Section 21C.7 (c)(2).

A. COLLECTION MANGEMENT AND REFUSE PROCESSING SERVICES

1. **Service Item D** - If the Airport elects to use any of these services, they would be in lieu of the equivalent base services for the specific material type. All services described below must be provided in compliance with all federal, state, and local regulatory requirements

- i. **Service Item D-11– Self-hauled Green Waste.** Provide handling and sale of Recyclable and Compostable Green Waste/ yard waste materials that are self-hauled by the Airport in a compactor truck to Contractor's facilities.
- ii. **Service Item D-12– Self-hauled Recyclable Materials.** Provide handling and sale of mixed recyclable materials (aluminum, glass, plastics) that are self-hauled by the Airport in a compactor truck to Contractor's facilities.
- iii. **Service Item D-13– Collection Services for Trash in SFO Containers on Airport Campus.** Provide collection, transport, and handling of the mixed solid waste stream from SFO Containers on Airport campus, which include, but are not limited to, Containers in remote parking lots and airfield.
- iv. **Service Item D-14a. b – Self-hauled Trash.** Provide handling and disposing of the mixed solid waste stream that is self-hauled by the Airport in a compactor truck to Contractor's facilities for Year 1 of the Agreement with fee estimates provided to achieve 80 and 90% diversion by sorting and Composting Compostables, sorting and selling Recyclables (aluminum, glass, plastics, Mixed Paper, cardboard), and handling residual mixed solid waste that is self-hauled by the Airport in a compactor truck to Contractor's facilities.
- v. **Service Item D-15 – Landfill Bound Mixed Solid Waste (sorted for compostables).** Provide collection and transport of the mixed solid waste stream by sorting and Composting Compostables and handling of residual mixed solid waste, in compliance with regulatory requirements from designated compactors and bins, with fee estimates to achieve 80

and 90% diversion.

- vi. **Service Item D-16 – Landfill Bound Mixed Solid Waste (sorted for compostables and recyclables).** Provide collection, transport, and handling of the mixed solid waste stream by sorting and Composting Compostables, sorting and selling Recyclables (aluminum, glass, plastics, Mixed Paper, cardboard), and handling residual mixed solid waste from designated compactors and bins, with fee estimates to achieve 80 and 90% diversion.

2. **Service Item E** - In addition to embedding the procurement and provision of Containers into the fee proposal for Service Items A-C; Contractor shall provide a separate fee schedule for the possible procurement of 10 new Compactors as Service Item E in response to the As-Needed Services Fee Proposal Form (Appendix B-1 of the RFP).

3. **Service Item F** - As-needed repairs, other services, or equipment purchase after receiving a negotiated Task Order from the Airport Contract Manager may include, but not limited to the following:

- i. Repair services for compactors at the Contractor's facilities
- ii. Repairs of Materials Recovery Areas/Compactor Storage Areas
- iii. Purchase of materials management Containers, equipment (compactors, FELs, slim jims, etc.)

III. ADDITIONAL ZERO WASTE SERVICES

SFO has set a goal to achieve zero waste by 2025, which is defined as a 90% diversion from landfills, incinerators and the environment and a commitment to reducing the number of materials discarded upstream of the Airport's materials system. The City and County of San Francisco and SFO have specifically committed to (1) reduce solid waste generation by 15% by 2030 and (2) reduce Disposal to landfill and incineration by 50% by 2030. SFO has also committed to these goals. SFO source separates Recyclables, which currently account for 20% of its total discarded material. SFO also generates Compostables, which account for 20-30% of its total discarded materials. Due to the magnitude of the back-of-house operations and passenger activity, some loads of source separated materials experience 5-30% contamination.

The Airport has already invested in isolating Composting and Recycling streams throughout all terminals. The Airport has further color coordinated compactors and Containers in all Material Recovery Areas (Trash enclosures), back-of-house signage, Airport-wide receptacles and signage, as well as color-coordinated liners for the three different Refuse streams: green for compost, blue for Recycling, and gray signs/clear liners for landfill-bound Trash have been implemented. The Green Business Program and Zero Waste Concessions Program at the Airport increase material source reduction, which streamlines food service ware and beverage bottles and aims to eliminate single-use plastic products and replaces each with compostable and recyclable products. A small-scale Food Donation Program has also been implemented, with five central refrigerator locations and partnerships with charities as recipients of donated meals. In addition, prior to the pandemic, Airport staff trained employees on how to correctly sort materials in both office spaces and back-of-house food service spaces. The Contractor's zero waste services shall not replicate these noted, existing services, unless they significantly enhance the current services to help the Airport reach its zero waste goals.

The following are examples of known zero waste services, if offered by the Contractor, that the Airport

may elect to activate over the course of the Agreement. However, the Contractor is invited to propose other services that have demonstrable outcomes and will contribute to SFO attaining its zero-waste goal:

- Facilities – Provide facilities or third-party contracted/partner facilities to support maximizing resource recovery and zero waste goals. Example – transport Trash to independently owned transfer station where materials can be sorted before being off hauled to a landfill.
- Software/Technology – Provide software/technology tools at its facilities, partner facilities, onboard its trucks, and/or within its Containers to ensure accurate resource recovery data for reporting and billing.
- Equipment – Provide equipment and logistics optimizations to minimize environmental impacts of collection and operations through efficient routing to minimize truck traffic and emissions and/or use of alternative fuel vehicles, such as all electric vehicles and tracks/reports associated emissions reductions. Other equipment includes Containers that are ergonomic to increase safety.
- Sorting Services – Aside from the Contractor’s facilities’ sorting service capabilities, provides other unique sorting services that occurs onsite at SFO to support maximizing resource recovery and zero waste goals.
- Source Reduction related to on-or-offsite professional services - Provide Recycling and resource recovery industry services to increase source reduction (i.e., facilitate food donation program, procurement and/or inventory management, source reduction program such as consulting services to transition from disposables to reusables/durables, etc.).
- Take-Back Services – Coordinate services to manufacturers and retailers for products and packaging not provided through rate base.
- Behavior Change Campaigns – Develop and engage Airport and tenant staff in behavior change campaigns, challenges, and initiatives that reward and make visible the Airport’s zero waste goals.
- Waste Characterization Services – Provide waste characterization services to assist SFO and tenant operators in ways to focus on reducing waste and Recycling/Composting.
- Creating Reuse Opportunities – Develop Airport-wide resource recovery centers, designated location or special events to make it easier to reuse, recycle and compost products.

The Contractor may prepare for the Airport’s consideration a detailed scope of services, timeline, cost estimate, and percentage diversion outcome for optional services to help the Airport reach its zero waste goals. The Airport may, in its sole discretion, approve the services through a negotiated, written task order.

All written Deliverables, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

IV. Services Provided by Attorneys. Any Services to be provided by a law firm or attorney must be reviewed and approved in writing in advance by the City Attorney. No invoices for Services provided by law firms or attorneys, including, without limitation, as subcontractors of Contractor, will be paid unless the provider received advance written approval from the City Attorney.

X. Reports. Contractor shall submit written reports as requested by the Airport Commission. Format for the content of such reports shall be determined by the Airport Commission. The timely submission of all reports is a necessary and material term and condition of this Agreement. The reports, including any copies, shall be submitted on recycled paper and printed on double-sided pages to the maximum extent possible.

VI. Department Liaison. In performing the Services provided for in this Agreement, Contractor's liaison with the Airport will be the person identified in Agreement at Section 11.1, Notices to the Parties. Such individual shall be the Contractor's primary point of contact for all purposes under this Agreement.

Appendix B Calculation of Charges

I. **BASE SERVICE ITEMS**

Contractor shall haul the source separated recyclable materials from the Airport for sale and the compostable materials directly to a composting facility. Sorting of recyclable and compostable materials from the mixed solid waste stream hauled from SFO by Contractor is integral to this contract, and the cost of these operations shall be reflected in the Calculation of Charges.

For this base service, the Contractor is **required to achieve a minimum 65% of diversion from landfill**. The Airport reserves the right to establish a higher than 65% diversion rate requirement for each year of the Contract. Contractor shall factor the income from the sale of recyclable/compostable materials derived from SFO's mixed solid waste into the per unit and total annual costs (or credits) represented in the tables below that are generated at Contractor's off-site facilities.

Service Item A - Solid Waste Management Services for 2022-2023 Contract Year (Year 1):

Routine Solid Waste Management Services to be provided, in accordance with Appendix A – Scope of Services included in this Agreement for Base Services, over a 12 month period for Year 1 at the per unit cost per ton to meet the 65% base requirement, as detailed below:

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
A-1	Landfill-Bound Mixed Solid Waste	242.40
A-2	Compostable Solid Waste	242.40
A-3	Cardboard	110.09
A-4	Wood	187.86
A-5	Green Waste	187.86
A-6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	109.08
A-7	Mixed Paper	110.09
A-8	Scrap Metals	98.98
A-9	e-Waste	1,001.92
A-10	Rigid Plastics	109.08

Service Item B - Solid Waste Management Services for 2023-2024 Contract Year (Year 2):

Routine Solid Waste Management Services to be provided, in accordance with Appendix A – Scope of Services included in this Agreement for Base Services, over a 12 month period for Year 2, at the per unit cost per ton to meet the 65% base requirement, as detailed below:

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
B-1	Landfill-Bound Mixed Solid Waste	249.67
B-2	Compostable Solid Waste	249.67
B-3	Cardboard	113.39
B-4	Wood	193.50

B-5	Green Waste	193.50
B-6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	112.35
B-7	Mixed Paper	113.39
B-8	Scrap Metals	101.95
B-9	e-Waste	1,031.98
B-10	Rigid Plastics	112.35

Service Item C - Solid Waste Management Services for 2024-2025 Contract Year (Year 3):

Routine Solid Waste Management Services to be provided, in accordance with Appendix A – Scope of Services included in this Agreement for Base Services, over a 12-month period for Year 3, at the per unit cost per ton to meet the 65% base requirement, as detailed below:

Item No.	Description	Per Unit Cost or (Credit), \$/ton to meet base requirement
C-1	Landfill-Bound Mixed Solid Waste	257.16
C-2	Compostable Solid Waste	257.16
C-3	Cardboard	116.79
C-4	Wood	199.31
C-5	Green Waste	199.31
C-6	Comingled/Mixed Recyclables (Aluminum, Glass, Plastics)	115.72
C-7	Mixed Paper	116.79
C-8	Scrap Metals	105.01
C-9	e-Waste	1,062.94
C-10	Rigid Plastics	115.72

This Agreement does not include service rates for time periods beyond the initial three-year contract term. Should the City at its sole discretion decide to exercise any available option to extend the Agreement, City shall negotiate acceptable service rates with Contractor, along with any other relevant changes to the terms and conditions of this Agreement.

No invoices for Services provided by law firms or attorneys, including, without limitation, as subcontractors of Contractor, will be paid unless the provider received advance written approval from the City Attorney.

II. MONTHLY INVOICE

The Contractor shall submit a monthly invoice to the Airport Contract Manager for payment authorization. No payment shall be authorized by the Airport Contract Manager in the absence of the required supporting documents and source data in an editable format approved by the Airport.

Weight tags of all Containers removed from the Airport for dumping or Recycling shall be included with the monthly invoice. A listing of full load and tare weight are to be included with the invoice. The Contractor is also encouraged to provide more detailed data collected with alternative technologies that are approved by the Airport.

III. MONTHLY DATA AND QUARTERLY REPORTING

1. Within 30 days after the end of each calendar quarter, the Contractor shall submit a report titled "San Francisco International Airport Refuse Materials Report." The report shall provide, at a minimum, summary data on the complete breakdown of all materials collected during the quarter by itemizing the frequency of collection (collection day(s)), size of each collection container, type (recycle, compost, Trash), quantity of each collection container type (number and size of Containers for each material type), and charges for the service and as-needed optional services.

2. This data shall include the tonnage of different types of Source-Separated Recyclables, Commingled Recyclables, Compostables, and landfill-bound Trash collected at SFO, including any special pickups. The report shall also provide details on the tonnage of Recyclables sorted at Contractor's, or sub-contractor's, facilities and the residual quantity of Trash that is disposed of in a landfill. Contractor shall provide verifiable documentation for all Compostables and for Recyclables that are sorted from the Refuse hauled from SFO in a form that is mutually agreed to by the Airport prior to submittal (e.g., bill of lading, weight tickets, third party audit data). An editable electronic Microsoft Excel document of the data shall be submitted to the Airport Contract Manager.

3. Each report shall also contain data on the tonnage of the individual service volume of different Refuse materials (Trash, Recyclables, Compostables) collected at each pick-up location during each month, resulting volumetric diversion rate, associated discount, and narrative notes describing successful operational practices and/or recommendations of system improvements to be made to increase materials diversion generated at the Airport and processed by the Contractor. Contractor shall submit the report electronically to the Airport Contract Manager and to Custodial Services Manager. The quarterly report shall be prepared in the format shown in Appendix F of the RFP – Report Format.

4. Contractor shall demonstrate its ability to sort and recycle the mixed waste materials hauled from the Airport by documenting the daily capacity of its sorting operations, providing documents for annual quantity of Recyclables, and providing billing documents for annual quantity of Compostables. Contractor shall also document the total annual tonnage of Refuse handled by the Contractor's designated facility where SFO's unique Refuse streams shall be processed.

5. Contractor shall provide data, reporting and documentation on the monthly tonnage of landfill-bound Trash, compostable materials, and recyclable materials hauled from the Airport and include the charge (credit) for these services in Contractor's monthly invoices in accordance with the applicable unit bid price shown in the Fee Proposal Form.

6. Contractor shall provide make/model/year of each vehicle servicing the airport and the vehicle miles traveled in providing services under this Agreement for each on a minimum annual basis.

7. For roll-off Containers (compactors and debris boxes), the Contractor shall itemize the number of times each roll-off container was collected in the reporting period (pulled) and offer detailed weight information during the reporting cycle and as requested by the Airport. This report should also include roll-offs that are out of service, and the reason preventing pickup or service, if any.

Appendix C

ESTIMATED SCHEDULE OF SERVICES for Compactors, Boxes and Bins*

Debris Boxes

	Location: (Building or Terminal Gate - Address)	Material Type:	Yardage:	Service Frequency:
Landside	Mel Leong Treatment Plant - 918 & 922 Clearwater	Mixed Solid Waste	14	On-Call
Landside	Central Receiving - 606 McDonnell Rd.	Wood	20	On-Call
Landside	Gate A3 - Airside Ramp	Wood	14	1 Day per Week
Landside	Airtrain - 679 McDonnell Rd.	Mixed Solid Waste	14	On-Call
Landside	West Field Cargo - 632 W. Field Rd	Wood	20	1 Day per Week
Landside	SFO Maintenance Yard	Mixed Solid Waste	30	On-Call
Landside	CY1 - Terminal Landside - Courtyard 1	Cardboard	14	2 Days per Week
Landside	Northfield Cargo - Airside - 900 Northfield Rd	Wood	20	1 Day per Week
Landside	CY4 - Terminal Landside - Courtyard 4	Aluminum, Glass & Plastic	20	1 Day per Week
Landside	Building 900	Mixed Solid Waste	14	On-Call
Landside	SFO Maintenance Yard - N. Access Rd.	Mixed Solid Waste	14	On-Call
Landside	Menzies Cargo - 606 McDonnell Rd.	Wood	20	1 Day per Week
T1	Gate C2 - Airside Gate C2	Cardboard	30	3 Days per Week
Landside	SFO Maintenance Yard - N. Access Rd.	Green Waste	30	1 Day per Week
Landside	SFO Maintenance Yard - N. Access Rd.	Aluminum, Glass & Plastic	30	On-Call
Landside	Coast Guard - 1020 N. Access Rd.	Mixed Solid Waste	14	On-Call
Landside	RAC - 780 N. McDonnell Rd.	Mixed Solid Waste (Sorting)	20	5 Days per Week
Landside	SFO Maintenance Yard - N. Access Rd.	Wood	30	On-Call
Landside	SFO Maintenance Yard - N. Access Rd.	Cardboard	20	On-Call
Landside	CY1 - Terminal Landside- Courtyard 1	Aluminum, Glass & Plastic	20	1 Day per Week
Landside	944 Northfield Cargo - 944 North field Rd.	Wood	14	On-Call
Landside	CY4 - Terminal Landside - Courtyard 4	Cardboard	30	2 Days per Week
Landside	Total Airport Service - 900 N. Access Rd.	Wood	20	2 Days per Week
Landside	Central Receiving - 606 McDonnell Rd.	Mixed Solid Waste	14	On-Call

Debris boxes (Temorary)

	Location:	Material Type:	Yardage:	Service Frequency:
Landside	Mel Leong Treatment Plant - 918 & 922 Clearwater	Mixed Solid Waste	7	On-Call

Landside	Mel Leong Treatment Plant - 918 & 922 Clearwater	Mixed Solid Waste	7	On-Call
Landside	Maintenance Green Waste - N. Access Rd.	Green Waste	30	On-Call
Landside	IT-1 (Food Waste) - Courtyard 1	Compostable Solid Waste	20	2 Days per Week
Landside	Gun Range - 1059 N. Access Rd.	Mixed Solid Waste	14	On-Call

Compactors

	Location:	Material Type:	Yardage:	Service Frequency:
ITA	A3 (Food Waste) - Terminal Airside Gate A3	Mixed Solid Waste	30	1 Day Per Week
T1	B20 (Food Waste) - Terminal Airside Gate B20	Compostable Solid Waste	30	1 Day Per Week
T2	B20 (Cardboard) - Terminal Airside Gate B20	Cardboard	20	2 Days per Week
ITA	A3 (Cardboard) - Terminal Airside Gate A3	Cardboard	25	1 Day Per Week
T3	E2 (Food Waste) - Terminal Airside Gate E2	Compostable Solid Waste	20	2 Days per Week
T1	T1-C (Food Waste) - Terminal Landside Courtyard 1	Compostable Solid Waste	30	1 Day Per Week
T3	E2 (Cardboard) - Terminal Airside Gate E2	Cardboard	25	2 Days per Week
T1	T1-C (Cardboard) - Terminal Landside Courtyard 1	Cardboard	20	1 Day Per Week
T2	D2 (Cardboard) - Terminal Airside Gate D2	Cardboard	30	2 Days per Week
T3	E5 (Cardboard) - Terminal Airside Gate E5	Cardboard	20	1 Day Per Week
ITG	G7 (Trash) - Terminal Airside Gate G7	Mixed Solid Waste	30	1 Day Per Week
ITG	G5 (Trash) - Terminal Airside Gate G5	Mixed Solid Waste	30	1 Day Per Week
ITG	G3 (Food Waste) - Terminal Airside Gate G3	Compostable Solid Waste	30	2 Days per Week
ITG	G3 (Cardboard) - Terminal Airside Gate G3	Cardboard	30	1 Day Per Week
T3	F5 (Food Waste) - Terminal Airside Gate F5	Compostable Solid Waste	30	2 Days per Week
T4	F12 (Cardboard) - Terminal Airside Gate F12	Cardboard	20	1 Day Per Week
T5	F12 (Food Waste) - Terminal Airside Gate F12	Compostable Solid Waste	30	3 Days Per Week
T2	D3 (Food Waste) - Terminal Airside Gate D3	Compostable Solid Waste	30	2 Days per Week
T1	C2 (Food Waste) - Terminal Airside Gate C2	Compostable Solid Waste	30	1 Day Per Week
T2	D3 (MSWS) - Terminal Airside Gate D3	Mixed Solid Waste (Sorting)	30	1 Day Per Week
Landside	CY4 (MSWS) - Terminal Landside Courtyard 4	Mixed Solid Waste (Sorting)	30	1 Day Per Week
Landside	CY4 (Food Waste) - Terminal Landside Courtyard 4	Compostable Solid Waste	30	1 Day Per Week
Landside	CY4 (MSWS) - Terminal Landside Courtyard 1	Mixed Solid Waste (Sorting)	30	1 Day Per Week
Landside	CY4 (Food Waste) - Terminal Landside Courtyard 1	Compostable Solid Waste	30	1 Day Per Week
T3	E5 (MSWS) - Terminal Airside Gate E5	Mixed Solid Waste (Sorting)	20	1 Day Per Week
T1	B9 (Food Waste) - Terminal Airside Gate B9	Compostable Solid Waste	30	2 Days per Week
T1	B9 (Cardboard) - Terminal Airside Gate B9	Cardboard	20	1 Day Per Week

Front End Loaders

	Location:	Material Type:	Size:	Service Frequency:
Landside	Museum Warehouse - 674 W. Field Rd.	Cardboard	3yd	1 Day per Week
Landside	Museum Warehouse - 674 W. Field Rd.	Mixed Solid Waste	3yd	1 Day per Week
Landside	Central Receiving (Wood) - 606 McDonnell Rd.	Cardboard	2ydL	On-Call
Landside	Airtrain - 679 McDonnell Rd.	Cardboard	3yd	On- Call
Landside	Airtrain - 679 McDonnell Rd.	Cardboard	2yd	On- Call
Landside	Facilities Building - 682 McDonnell Rd.	Cardboard	3yd	2 Days per Week
Landside	Facilities Building - 682 McDonnell Rd.	Compostable Solid Waste	3yd	1 Day per Week
Landside	Facilities Building - 682 McDonnell Rd.	Aluminum, Glass, Plastic	2yd	1 Day per Week
Landside	Facilities Building - 682 McDonnell Rd.	Mixed Solid Waste	3yd	1 Day per Week
Landside	Building 710 - 710 McDonnell Rd.	Cardboard	3yd	1 Day per Week
T1	B20 (Food Waste) - Terminal Airside Gate B20	Aluminum, Glass, Plastic	3yd	3 Days per Week
T1	B20 (Food Waste) - Terminal Airside Gate B20	Mixed Solid Waste	6yd	7 Days per Week
ITA	A3 (Cardboard) - Terminal Airside Gate A3	Aluminum, Glass, Plastic	2yd	1 Day per Week
ITA	A3 (Cardboard) - Terminal Airside Gate A3	Mixed Solid Waste	2yd	5 Days per Week
T1	T1-C (Food Waste) - Courtyard 1	Aluminum, Glass, Plastic	3yd	3 Days per Week
T1	T1-C (Food Waste) - Courtyard 1	Mixed Solid Waste	3yd	3 Days per Week
T3	E2 (Cardboard) - Gate E2	Aluminum, Glass, Plastic	3yd	5 Days per Week
T3	E2 (Cardboard) - Gate E2	Mixed Solid Waste	3yd	7 Days per Week
Landside	Central Loading Dock - 674 W. Field Rd.	Cardboard	3yd	2 Days per Week
Landside	Central Loading Dock - 674 W. Field Rd.	Aluminum, Glass, Plastic	2yd	1 Day per Week
Landside	Central Loading Dock - 674 W. Field Rd.	Mixed Paper	2yd	1 Day per Week
Landside	Central Loading Dock - 674 W. Field Rd.	Compostable Solid Waste	3yd	1 Day per Week
Landside	Central Loading Dock - 674 W. Field Rd.	Mixed Solid Waste	3yd	2 Days per Week
Landside	Building 612 - 612 W. Field Rd.	Cardboard	3yd	1 Day per Week
Landside	Building 575 - 575 McDonnell Rd.	Cardboard	3yd	1 Day per Week
Landside	Building 575 - 575 McDonnell Rd.	Compostable Solid Waste	2yd	1 Day per Week
Landside	Building 575 - 575 McDonnell Rd.	Mixed Solid Waste	3yd	2 Days per Week
Landside	CY1 (Cardboard) - Courtyard 1	Mixed Paper	3yd	1 Day per Week
Landside	CY1 (Cardboard) - Courtyard 1	Mixed Solid Waste	4yd	1 Day per Week
Landside	Building 910 - 910 Clearwater Dr.	Cardboard	3yd	1 Day per Week
Landside	Building 910 - 910 Clearwater Dr.	Compostable Solid Waste	1yd	1 Day per Week

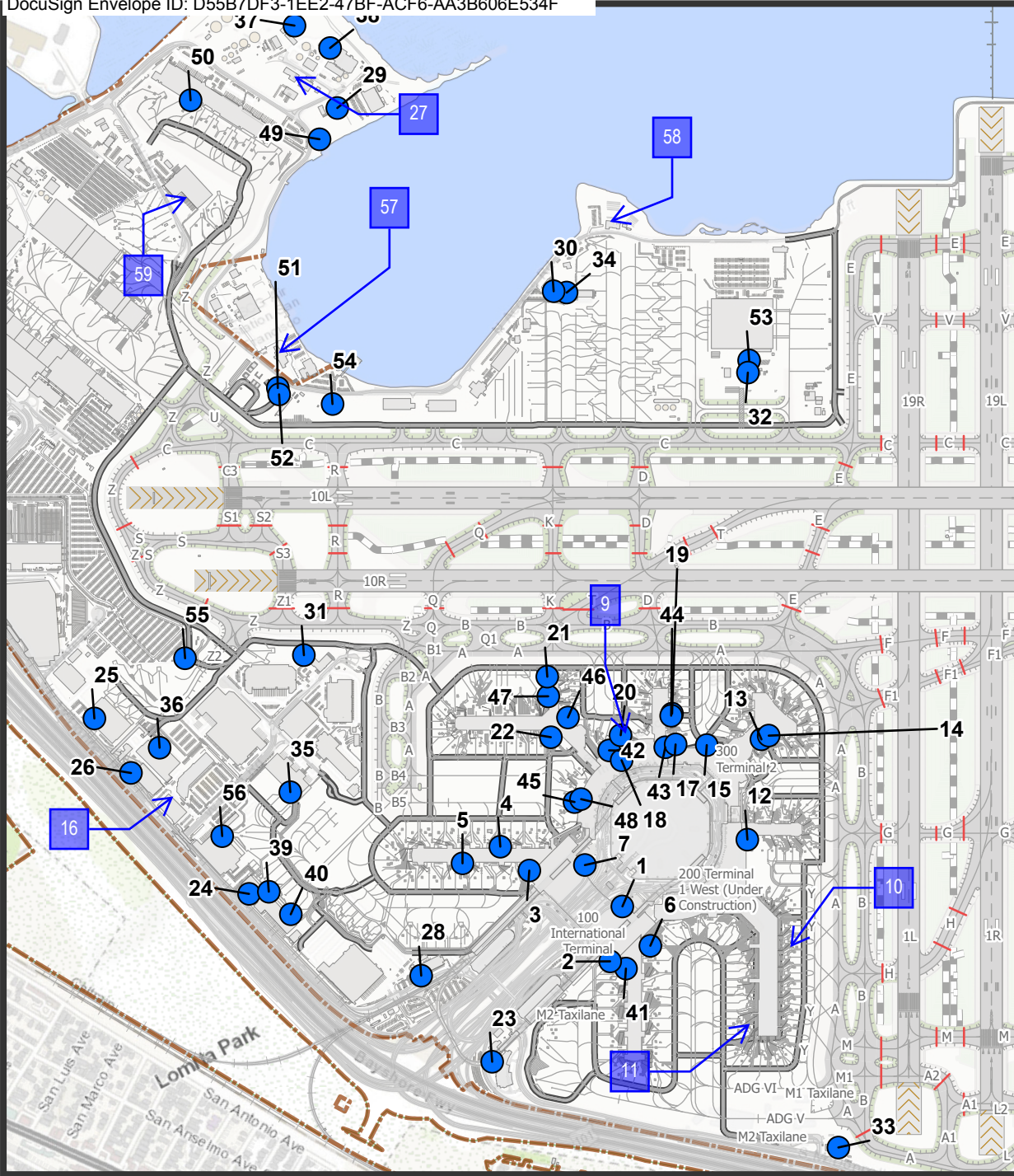
Landside	Firehouse #1 - 650 W. Field Rd.	Mixed Solid Waste	3yd	1 Day per Week
Landside	Firehouse #1 - 650 W. Field Rd.	Cardboard	2yd	1 Day per Week
T3	E5 (Cardboard) - Gate E5	Aluminum, Glass, Plastic	3yd	2 Days per Week
ITG	G3 (Food Waste) - Gate G3	Aluminum, Glass, Plastic	4yd	5 Days per Week
ITG	G3 (Food Waste) - Gate G3	Mixed Solid Waste	4yd	7 Days per Week
T3	F12 (Cardboard) - Gate F12	Aluminum, Glass, Plastic	3yd	1 Day per Week
T3	F12 (Cardboard) - Gate F12	Mixed Solid Waste	3yd	3 Days per Week
Airside	Airfield Operations - 1057 N. Access Rd.	Cardboard	3yd	1 Day per Week
Airside	Airfield Operations - 1057 N. Access Rd.	Aluminum, Glass, Plastic	1yd	1 Day per Week
Airside	Airfield Operations - 1057 N. Access Rd.	Mixed Paper	1yd	1 Day per Week
Airside	Airfield Operations - 1057 N. Access Rd.	Compostable Solid Waste	1yd	1 Day per Week
Airside	Airfield Operations - 1057 N. Access Rd.	Mixed Solid Waste	2yd	1 Day per Week
Airside	Firehouse #2 - Next to Superbay	Mixed Solid Waste	2yd	1 Day per Week
Airside	Firehouse #2 - Next to Superbay	Cardboard	2yd	1 Day per Week
Airside	Firehouse #3 - S. Field Rd.	Cardboard	2yd	1 Day per Week
Airside	Firehouse #3 - S. Field Rd.	Mixed Solid Waste	3yd	1 Day per Week
T1	C2 - Terminal Airside Gate C2	Aluminum, Glass, Plastic	3yd	2 Days per Week
T1	C2 - Terminal Airside Gate C2	Compostable Solid Waste	3yd	1 Day per Week
T1	C2 - Terminal Airside Gate C2	Mixed Solid Waste	6yd	7 Days per Week
Landside	RAC - 780 N. McDonnell Rd.	Cardboard	3yd	3 Days per Week
Landside	RAC - 780 N. McDonnell Rd.	Aluminum, Glass, Plastic	2yd	1 Day per Week
Landside	RAC - 780 N. McDonnell Rd.	Compostable Solid Waste	3yd	1 Day per Week
T1	C2 (cardboard) - Terminal Airside Gate C2	Cardboard	3yd	3 Days per Week
T1	C2 (AGP) - Terminal Airside Gate C2	Aluminum, Glass, Plastic	4yd	3 Days per Week
T1	C2 (MSWS) - Terminal Airside Gate C2	Mixed Solid Waste	3yd	5 Days per Week
T2	D3 (MSWS) - Terminal Airside Gate D3	Aluminum, Glass, Plastic	3yd	3 Days per Week
T2	D3 (MSWS) - Terminal Airside Gate D3	Mixed Paper	3yd	1 Day per Week
Landside	CY4 (Cardboard) - Courtyard 4	Mixed Paper	4yd	1 Day per Week
T3	E5 (MSWS) - Gate E5	Mixed Paper	1yd	1 Day per Week
T1	B9 (AGP) - Terminal AirsideGate B9	Aluminum, Glass, Plastic	3yd	3 Days per Week
T1	B9 (MSWS) - Terminal Airside - Gate B9	Mixed Solid Waste	4yd	7 Days per Week

Toters

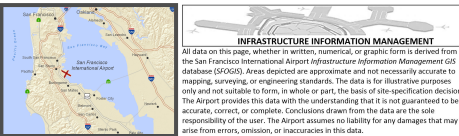
Location:	Material Type:	Size:	Service Days:
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Landside	Museum Warehouse - 674 W. Field Rd.	Mixed Paper	96 Gal	1 Day Per Week
Landside	Facilities Building - 682 McDonnell Rd.	Mixed Paper	96 Gal	2 Day Per Week
Landside	Building 710 - 710 McDonnell Rd.	Mixed Paper	96 Gal	3 Day Per Week
Landside	Building 710 - 710 McDonnell Rd.	Aluminum, Glass, Plastic	96 Gal	4 Day Per Week
Landside	Building 575 - 575 Mc Donnell Rd.	Mixed Paper	96 Gal	5 Day Per Week
Landside	Building 575 - 575 Mc Donnell Rd.	Aluminum, Glass, Plastic	96 Gal	6 Day Per Week
Landside	Building 910 - 910 Clearwater Dr.	Aluminum, Glass, Plastic	96 Gal	7 Day Per Week
Landside	Building 910 - 910 Clearwater Dr.	Mixed Paper	96 Gal	8 Day Per Week
Landside	Firehouse #1 - 650 W. Field Rd	Mixed Paper	96 Gal	9 Day Per Week
Landside	Firehouse #1 - 650 W. Field Rd	Aluminum, Glass, Plastic	96 Gal	10 Day Per Week
Airside	Firehouse #2 - Next to Superbay	Mixed Paper	96 Gal	11 Day Per Week
Airside	Firehouse #2 - Next to Superbay	Aluminum, Glass, Plastic	96 Gal	12 Day Per Week
Airside	Firehouse #3 - S. Field Rd.	Aluminum, Glass, Plastic	96 Gal	13 Day Per Week
Airside	Firehouse #3 - S. Field Rd.	Mixed Paper	96 Gal	14 Day Per Week

***Subject to change**



Equipment	Description	Equipment Type									
		REC	CBD		COMP		MSW	PPR			
		#	YD	#	YD	#	YD	#	YD	#	YD
1	Courtyard 1										
2	Boarding Area A										
3	Gate G3										
4	Gate G5										
5	Gate G7										
6	Gate A1										
7	Courtyard 4										
8	780 McDonnell Rd										
9	Gate E2										
10	Gate B9										
11	Gate B20										
12	Gate C2										
13	Gate D2										
14	Gate D3										
15	Gate D16										
16	674 W Field Rd										
17	Courtyard 3										
18	Terminal 3										
19	Gate E5										
20	Gate F3										
21	Gate F10										
22	Gate F12										
23	56 South Link Rd										
24	606 McDonnell Rd										
25	710 McDonnell Rd										
26	679 McDonnell Rd										
27	910 Clearwater Dr										
28	575 McDonnell Rd										
29	Mel Leong Treatment Plant										
30	Airfield Operations Facility										
31	Fire House #1										
32	Fire House #2										
33	Fire House #3										
34	1056 Vehicle Garage										
35	632 West Field Cargo Facility										
36	682 Maintenance Building Garage										
37	908 Clear Water Dr										
38	918 Clear Water Dr										
39	Cargo Menzies										
40	Central Receiving										
41	Gate A3										
42	Gate E1										
43	Gate E4										
44	Gate E7										
45	Gate F2										
46	Gate F5										
47	Gate F9										
48	Gates F2 & F3										
49	Materials Yard										
50	North Cargo Bldg										
51	Plot 25										
52	Plot 25 - Main. Yard										
53	Plot 40										
54	S.F.I.A Materials Testing Laboratory										
55	Wash Rack Area										
56	612 Cargo Building										
57	1020 N Access Rd - Coast Guard										
58	1059 N Access Rd - Gun Range										
59	944 N Field Rd - Northfield Cargo										

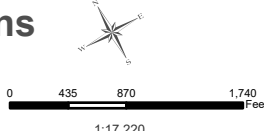


FOR REFERENCE ONLY

DEBRIS BOXES Locations

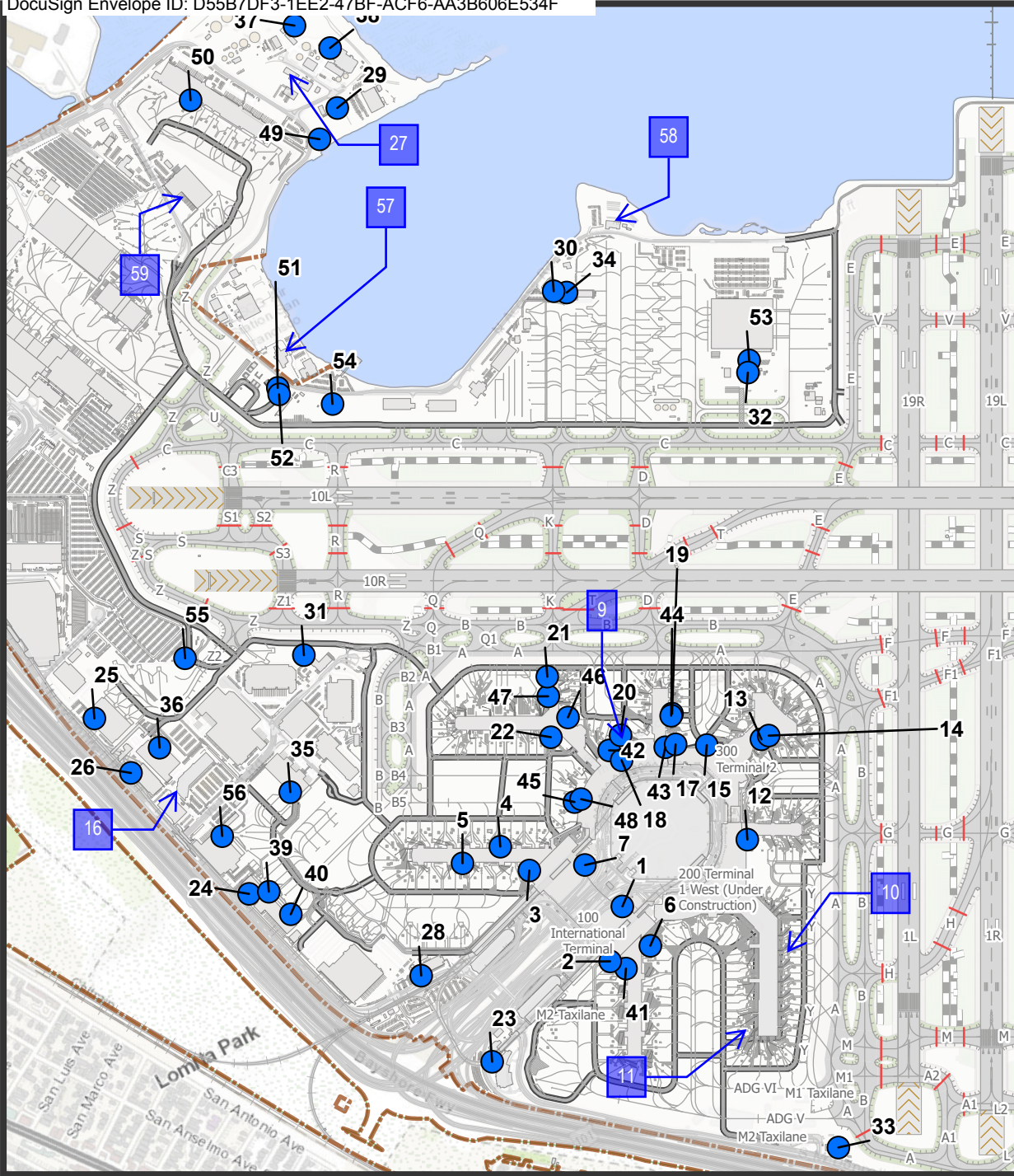
Prepared By: Planning Design & Construction Division
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(650) 821-7857

10/20/2021

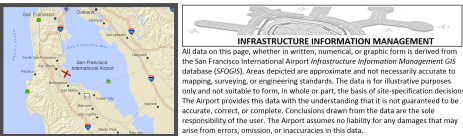


Abbreviations	
REC	Recycling (Mixed paper, Aluminum, Glass & Plastic, Wood, Green Waste)
CBD	Cardboard Boxes
COMP	Compost
MSW	Mixed Paper Bins
PPR	Paper





Equipment	Description	Equipment Type									
		REC	CBD		COMP		MSW		PPR		
		#	YD	#	YD	#	YD	#	YD	#	YD
1	Courtyard 1	2	3					2	3		
2	Boarding Area A	1	2					1	2		
3	Gate G3	1	1					1	1		
4	Gate G5										
5	Gate G7										
6	Gate A1										
7	Courtyard 4	1	1								
8	780 McDonnell Rd	1	2	1	3	1	3				
9	Gate E2	1	3					1	3		
10	Gate B9	1	3					1	4		
11	Gate B20	1	3					1	6		
12	Gate C2	2	4.3	1	3	1	3	2	6.3		
13	Gate D2										
14	Gate D3	2	3								
15	Gate D16										
16	674 W Field Rd	2	2	2	3	1	3	2	3		
17	Courtyard 3										
18	Terminal 3										
19	Gate E5	2	3.1								
20	Gate F3										
21	Gate F10										
22	Gate F12	1	3					1	3		
23	56 South Link Rd										
24	606 McDonnell Rd			1	2						
25	710 McDonnell Rd			1	3						
26	679 McDonnell Rd	2	3.2								
27	910 Clearwater Dr			1	3	1	1				
28	575 McDonnell Rd			1	3	1	2	1	3		
29	Mel Leong Treatment Plant										
30	Airfield Operations Facility	2	1	1	3	1	1	1	2		
31	Fire House #1			1	2			1	3		
32	Fire House #2			1	2			1	2		
33	Fire House #3			1	2			1	3		
34	1056 Vehicle Garage										
35	632 West Field Cargo Facility										
36	682 Maintenance Building Garage	1	2	1	3	1	3	1	3		
37	908 Clear Water Dr										
38	918 Clear Water Dr										
39	Cargo Menzies										
40	Central Receiving										
41	Gate A3										
42	Gate E1										
43	Gate E4										
44	Gate E7										
45	Gate F2										
46	Gate F5										
47	Gate F9										
48	Gates F2 & F3										
49	Materials Yard										
50	North Cargo Bldg										
51	Plot 25										
52	Plot 25 - Main Yard										
53	Plot 40										
54	S.F.I.A Materials Testing Laboratory										
55	Wash Rack Area			1	3						
56	612 Cargo Building										
57	1020 N Access Rd - Coast Guard										
58	1059 N Access Rd - Gun Range										
59	944 N Field Rd - Northfield Cargo										

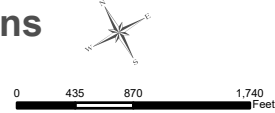


FOR REFERENCE ONLY

FRONT END LOADERS Locations

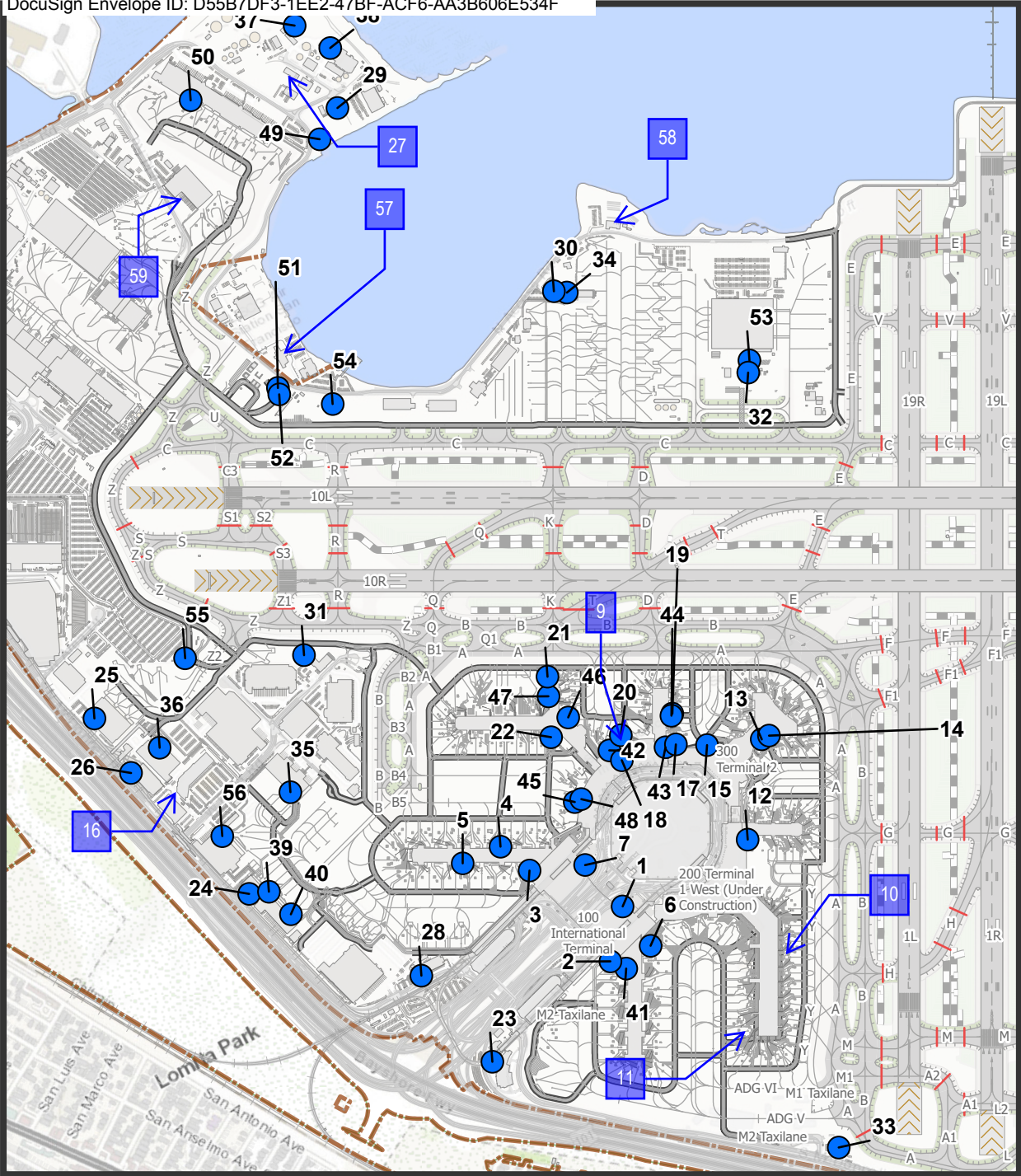
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Abbreviations	
REC	Recycling (Mixed paper, Aluminum, Glass & Plastic; Wood, Green Waste)
CBD	Cardboard Boxes
COMP	Compost
MSW	Mixed Paper Bins
PPR	Paper





Equipment	Description	Equipment Type							PPR	YD
		REC	GAL	CBD	COMP	MSW	GAL			
	1 Courtyard 1									
	2 Boarding Area A									
	3 Gate G3									
	4 Gate G5									
	5 Gate G7									
	6 Gate A1									
	7 Courtyard 4									
	8 780 McDonnell Rd									
	9 Gate E2									
	10 Gate B9									
	11 Gate B20									
	12 Gate C2									
	13 Gate D2									
	14 Gate D3									
	15 Gate D16									
	16 674 W Field Rd									
	17 Courtyard 3									
	18 Terminal 3									
	19 Gate E5									
	20 Gate F3									
	21 Gate F10									
	22 Gate F12									
	23 56 South Link Rd									
	24 606 McDonnell Rd									
	25 710 McDonnell Rd									
	26 799 McDonnell Rd									
	27 910 Clearwater Dr									
	28 575 McDonnell Rd									
	29 Mel Leong Treatment Plant									
	30 Airfield Operations Facility									
	31 Fire House #1									
	32 Fire House #2									
	33 Fire House #3									
	34 1056 Vehicle Garage									
	35 632 West Field Cargo Facility									
	36 682 Maintenance Building Garage									
	37 908 Clear Water Dr									
	38 918 Clear Water Dr									
	39 Cargo Menzies									
	40 Central Receiving									
	41 Gate A3									
	42 Gate E1									
	43 Gate E4									
	44 Gate E7									
	45 Gate F2									
	46 Gate F5									
	47 Gate F9									
	48 Gates F2 & F3									
	49 Materials Yard									
	50 North Cargo Bldg									
	51 Plot 25									
	52 Plot 25 - Main Yard									
	53 Plot 40									
	54 S.F.I.A Materials Testing Laboratory									
	55 Wash Rack Area									
	56 612 Cargo Building									
	57 1020 N Access Rd - Coast Guard									
	58 1059 N Access Rd - Gun Range									
	59 944 N Field Rd - Northfield Cargo									



INFRASTRUCTURE INFORMATION MANAGEMENT
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TOTERS Locations

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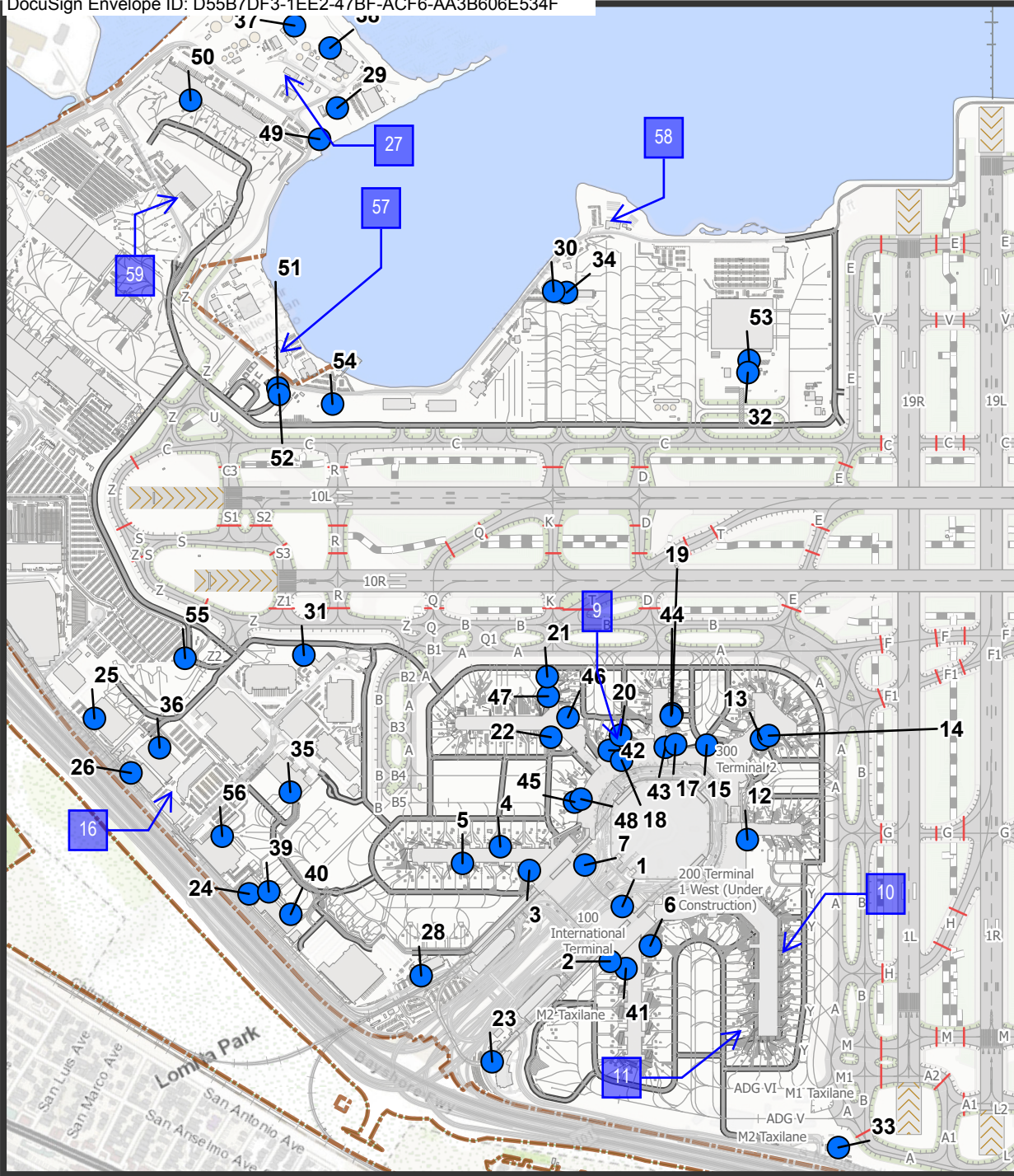
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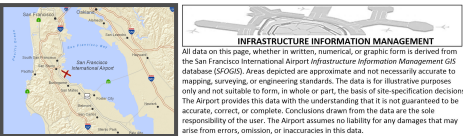
Abbreviations

REC	Recycling (Mixed paper, Aluminum, Glass & Plastic, Wood, Green Waste)
CBD	Cardboard Boxes
COMP	Compost
MSW	Mixed Paper Bins
PPR	Paper





Equipment	Description	Equipment Type									
		REC	CBD		COMP		MSW	PPR			
		#	YD	#	YD	#	YD	#	YD	#	YD
1	Courtyard 1										
2	Boarding Area A										
3	Gate G3										
4	Gate G5										
5	Gate G7										
6	Gate A1										
7	Courtyard 4										
8	780 McDonnell Rd										
9	Gate E2										
10	Gate B9										
11	Gate B20										
12	Gate C2										
13	Gate D2										
14	Gate D3										
15	Gate D16										
16	674 W Field Rd										
17	Courtyard 3										
18	Terminal 3										
19	Gate E5										
20	Gate F3										
21	Gate F10										
22	Gate F12										
23	56 South Link Rd										
24	606 McDonnell Rd										
25	710 McDonnell Rd										
26	679 McDonnell Rd										
27	910 Clearwater Dr										
28	575 McDonnell Rd										
29	Mel Leong Treatment Plant										
30	Airfield Operations Facility										
31	Fire House #1										
32	Fire House #2										
33	Fire House #3										
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47	Gate F9										
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50	North Cargo Bldg										
51	Plot 25										
52	Plot 25 - Main Yard										
53	Plot 40										
54	S.F.I.A Materials Testing Laboratory										
55	Wash Rack Area										
56	612 Cargo Building										
57	1020 N Access Rd - Coast Guard										
58	1059 N Access Rd - Gun Range										
59	944 N Field Rd - Northfield Cargo										



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Trash Compactor Locations

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0 435 870 1,740 Feet

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Abbreviations

REC	Recycling (Mixed paper, Aluminum, Glass & Plastic, Wood, Green Waste)
CBD	Cardboard Boxes
COMP	Compost
MSW	Mixed Paper Bins
PPR	Paper



Appendix E

Records of Solid Waste Collection Services at SFO							
DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
MLTP BIOSOLIDS	Compost	15.11	15.87	15.59	38.30	40.91	58.80
AIRPORT COMM./ATN.W.Q.C. PLANT	Recyclables	-	-	-	-	-	-
MENZIES CARGO	Cardboard	-	-	-	-	-	-
AIRPORT COMM./ATN.W.Q.C. PLANT	Mixed Solid Waste	13.29	45.88	23.62	45.98	29.06	74.20
180 AVIADOR	Mixed Solid Waste	-	-	-	-	-	-
VSR	Mixed Solid Waste	-	-	-	-	-	-
COURTYARD 1	Mixed Solid Waste	-	-	-	-	-	-
A4 FOOD WASTE (COMPACTOR)	Compost	-	-	-	0.37	0.48	-
MUSEUM WAREHOUSE	Mixed Solid Waste	-	-	-	-	-	-
GATE 24	Cardboard	-	-	-	-	-	-
COURTYARD 2	Mixed Solid Waste	-	-	-	-	-	-
CENTRAL RECEIVING	Wood	-	-	-	-	-	-
A2 (OLD A3)	Wood	0.16	0.56	0.74	0.37	0.15	0.23
COURTYARD 4	Mixed Solid Waste	-	-	-	-	-	-
AIRTRAIN	Mixed Solid Waste	2.59	1.15	1.32	2.62	1.33	2.40
FACILITIES BUILDING	Mixed Aluminum, Glass and Plastic	-	-	-	1.22	-	-
COURTYARD 4	Mixed Solid Waste	-	-	-	-	-	-
GATE G3	Mixed Solid Waste	-	-	-	-	-	-
BUILDING 710	Mixed Solid Waste	5.26	1.63	-	0.64	-	-
G3	Mixed Solid Waste	-	-	-	-	-	-
E-WASTE BOXES ONLY	Mixed Solid Waste	-	0.92	-	-	-	-
A1	Mixed Solid Waste	-	-	-	-	-	-
A2 TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
B19 FOOD WASTE (COMPACTOR)	Compost	3.67	5.77	3.79	7.16	4.53	2.45
COURTYARD 1	Mixed Solid Waste	-	-	-	-	-	-
B19 CARDBOARD (COMPACTOR)	Cardboard	1.63	0.72	1.44	0.83	2.75	1.00
AMERICAN AIR - GATE 59 (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
D16	Mixed Solid Waste	-	-	-	-	-	-
632 W. FIELD RD	Wood	1.52	2.17	2.72	1.88	3.15	2.01
GATE A9	Mixed Solid Waste	-	-	-	-	-	-
A2 CARDBOARD (COMPACTOR)	Cardboard	-	-	-	-	0.11	-
BULDING 944	Mixed Solid Waste	-	-	-	-	-	-

Appendix E

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
E2 MSWS (COMPACTOR)	Compost	4.752	11.73	8.92	21.47	14.51	13.35
E2 MSWS (COMPACTOR)	Mixed Solid Waste	2.448	-	-	-	-	-
BUILDING 632	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
CY3 TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
T1-C FOOD WASTE (COMPACTOR)	Compost	3.35	2.57	3.57	4.04	2.42	0.90
GATE 71 CARDBOARD (COMPACTOR)	Cardboard	1.94	3.77	1.53	4.47	5.13	4.25
BLUE LINE/MAINT YARD 2	Mixed Solid Waste	-	-	-	-	-	-
BLUE LINE/MAINT YARD 2	Mixed Solid Waste	-	-	-	-	-	-
BLUE LINE/MAINT YARD 2	Mixed Solid Waste	8.09	7.41	7.30	9.77	17.68	-
SF MAINTENANCE YARD	Mixed Solid Waste	24.02	15.56	11.65	19.46	21.55	24.41
(FILTERS)	Mixed Solid Waste	-	0.18	-	-	-	-
CY1	Cardboard	0.81	0.65	0.84	1.13	0.82	1.78
GATE 24	Mixed Solid Waste	-	-	-	-	-	-
T1-C CARDBOARD (COMPACTOR)	Cardboard	0.2	-	0.28	0.28	0.15	-
944 NORTHFIELD CARGO	Wood	3.28	1.46	-	1.83	1.03	1.58
CY4	Mixed Aluminum, Glass and Plastic	0.79	1.20	2.32	1.57	2.93	1.90
D1 CARDBOARD (COMPACTOR)	Cardboard	1.4	1.66	3.62	2.25	1.91	3.22
DHL WASH AREA	Mixed Solid Waste	16.67	13.74	-	15.74	-	6.44
NORTH ACCESS & CLEARWATER	Mixed Solid Waste	-	0.71	1.33	-	0.83	-
E-2 CARDBOARD (COMPACTOR)	Cardboard	0.66	0.79	0.87	1.51	1.15	0.96
G1 TRASH (COMPACTOR)	Mixed Solid Waste	6.01	3.49	3.47	5.05	4.35	3.71
G2 TRASH (COMPACTOR)	Mixed Solid Waste	2.96	6.39	4.58	4.52	5.98	6.19
G3 TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
G3 FOODWASTE (COMPACTOR)	Compost	5.67	7.20	4.81	5.23	7.67	7.56
G3 CARDBOARD	Cardboard	0.79	0.92	0.64	0.59	1.01	2.37
MENZIES CARGO	Wood	1.8	1.26	2.06	1.51	2.94	2.93
HOST #3 CARDBOARD (COMPACTOR)	Cardboard	0.1	1.26	1.34	1.10	1.04	1.50
GATE 76 FOOD WASTE (COMPACTOR)	Compost	10.94	15.89	14.13	11.47	22.77	14.28
HOST #4 TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
GATE 81 CARDBOARD (COMPACTOR)	Cardboard	0.74	0.69	0.77	1.29	0.47	1.21
GREEN WASTE	Wood	8.1	9.56	6.84	8.10	12.90	3.75
F1 HOST #2 FOOD WASTE (COMPACTOR)	Compost	7.69	10.03	9.01	11.83	17.89	15.09
MAINTENANCE RECYCLE	Mixed Aluminum, Glass and Plastic	-	-	0.72	-	-	-

Appendix E

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
HOST #5 TRASH (COMPACTOR)	Mixed Solid Waste	13.34	15.52	18.62	19.17	19.94	17.54
COAST GUARD	Cardboard	-	-	-	-	-	-
COAST GUARD	Mixed Solid Waste	1.04	0.93	1.12	-	1.00	0.71
D2 FOOD WASTE (COMPACTOR)	Compost	4.93	4.23	1.84	8.24	-	9.89
RAC	Compost	7.9266	8.40	9.30	8.24	7.52	6.49
RAC	Mixed Solid Waste	4.0834	4.32	4.79	4.25	3.88	3.34
C3 FAA TOWER TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
C3 FAA TOWER FOOD WASTE (COMPACTOR)	Compost	6.13	3.75	2.03	7.97	-	5.97
A5 MSWS (COMPACTOR)	Compost	-	-	-	-	-	-
A5 MSWS (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
D3 MSWS (COMPACTOR)	Compost	7.1742	9.24	11.20	7.36	13.52	13.66
D3 MSWS (COMPACTOR)	Mixed Solid Waste	3.6958	4.76	5.77	3.79	6.96	7.03
IT-2 MSWS (COMPACTOR)	Compost	8.3028	9.35	10.04	8.85	10.42	9.09
IT-2 MSWS (COMPACTOR)	Mixed Solid Waste	4.2772	4.81	5.17	4.56	5.37	4.69
IT-1 FOOD WASTE (COMPACTOR)	Compost	1.6	3.80	2.41	1.96	4.86	1.51
IT-3 MSWS (COMPACTOR)	Compost	7.9266	5.98	7.86	9.70	8.13	10.91
IT-3 MSWS (COMPACTOR)	Mixed Solid Waste	4.0834	3.08	4.05	4.99	4.19	5.62
IT-4 FOOD WASTE (COMPACTOR)	Compost	2.26	-	1.54	2.41	1.56	3.56
FOOD WASTE FRONT LOADERS	Compost	12.78	17.36	12.14	8.98	11.61	15.72
MAINTENANCE	Wood	2.52	5.80	4.71	2.94	9.91	3.40
COAST GUARD	Cardboard	0.45	0.27	0.63	0.59	0.49	0.65
CY1	Mixed Aluminum, Glass and Plastic	1.19	1.12	0.83	0.71	1.72	1.77
944 NORTHFIELD CARGO	Wood	1.87	4.21	1.19	2.37	2.03	1.20
CY4	Cardboard	1.83	3.01	2.48	2.81	3.01	2.66
CY4	Recyclables	-	-	-	-	-	-
CY4	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
TAS - TOTAL AIRPORT SERVICE	Wood	4.5	12.02	8.00	9.73	8.18	4.30
E7 MSWS (COMPACTOR) - (OLD E-1)	Compost	3.2934	1.67	5.85	5.23	5.19	6.47
E7 MSWS (COMPACTOR) - (OLD E-1)	Mixed Solid Waste	1.6966	0.86	3.01	2.70	2.67	3.34
TRASH FRONT LOADERS	Mixed Solid Waste	29.62	31.10	30.22	33.18	35.22	36.51
AGP FRONT LOADERS	Mixed Aluminum, Glass and Plastic	20.66	18.26	25.74	23.22	23.78	25.48
MIXED PAPER FRONT LOADERS	Recyclables	2.51	2.72	3.38	3.59	2.97	2.64
CARDBOARD FRONT LOADERS	Cardboard	7.55	6.95	5.91	6.46	8.39	7.39
TERMINAL 1-BAB	Compost	5.91	6.19	6.76	8.10	-	12.72
944 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	-	-	-
GUN RANGE	Wood	-	-	-	-	-	-

Appendix E

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
FACILITIES BUILDING	Mixed Solid Waste	-	-	-	-	-	-
TERMINAL 1 -BAB	Cardboard	1.73	1.44	0.92	2.23	1.02	2.73
CENTRAL RECEIVING	Mixed Solid Waste	-	-	4.61	-	-	-
CY3	Cardboard	-	-	-	-	-	-
900 NORTHFIELD CARGO	Mixed Solid Waste	-	0.11	0.38	-	-	1.77
E2 FOOD WASTE (COMPACTOR)	Compost	4.81	-	-	-	-	-
FACILITIES BUILDING	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
CENTRAL LOADING DOCK	Wood	-	-	-	-	-	-
CENTRAL LOADING DOCK	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
900 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	-	-	2.31
E2	Wood	-	-	-	-	-	-
900 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	-	-	0.31
400 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	-	-	0.89
GUN RANGE	Wood	-	-	-	-	-	-
CY1	Mixed Solid Waste	-	-	-	-	-	-
CY4	Mixed Solid Waste	-	-	-	-	-	-
Total		336.13	384.05	342.32	437.91	433.14	490.74

Appendix E

Records of Solid Waste Collection Services at SFO							
DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
MLTP BIOSOLIDS	Compost	60.41	39.78	-	-	-	-
AIRPORT COMM./ATN.W.Q.C. PLANT	Recyclables	-	-	-	-	-	-
MENZIES CARGO	Cardboard	-	-	-	-	-	-
AIRPORT COMM./ATN.W.Q.C. PLANT	Mixed Solid Waste	6.73	10.91	15.16	15.92	5.1	13.35
180 AVIADOR	Mixed Solid Waste	-	-	-	-	-	-
VSR	Mixed Solid Waste	-	-	-	-	-	-
COURTYARD 1	Mixed Solid Waste	-	-	-	-	2.33	-
A4 FOOD WASTE (COMPACTOR)	Compost	1.1	-	0.55	0.82	-	3.67
MUSEUM WAREHOUSE	Mixed Solid Waste	-	-	-	-	-	-
GATE 24	Cardboard	-	-	-	-	-	-
COURTYARD 2	Mixed Solid Waste	-	-	-	-	2.23	0.27
CENTRAL RECEIVING	Wood	-	-	3.43	-	-	-
A2 (OLD A3)	Wood	0.68	0.48	0.82	0.65	0.83	0.23
COURTYARD 4	Mixed Solid Waste	-	-	-	-	1.9	-
AIRTRAIN	Mixed Solid Waste	1.05	2.44	1.28	1.13	2.36	1.23
FACILITIES BUILDING	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
COURTYARD 4	Mixed Solid Waste	-	-	-	-	4.33	-
GATE G3	Mixed Solid Waste	-	-	-	-	-	-
BUILDING 710	Mixed Solid Waste	-	3.61	0.71	-	-	-
G3	Mixed Solid Waste	-	-	-	-	1.7	-
E-WASTE BOXES ONLY	Mixed Solid Waste	-	-	-	-	-	-
A1	Mixed Solid Waste	-	-	-	-	0.72	-
A2 TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
B19 FOOD WASTE (COMPACTOR)	Compost	4.58	5.93	7.09	11.15	19.67	20.89
COURTYARD 1	Mixed Solid Waste	-	-	-	-	3.21	-
B19 CARDBOARD (COMPACTOR)	Cardboard	1.4	1.1	-	3.37	3.47	4.32
AMERICAN AIR - GATE 59 (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
D16	Mixed Solid Waste	-	-	-	-	0.28	-
632 W. FIELD RD	Wood	2.19	1.42	1.89	1.04	1.81	1.58
GATE A9	Mixed Solid Waste	-	-	-	-	0.62	-
A2 CARDBOARD (COMPACTOR)	Cardboard	0.29	-	0.37	0.23	-	0.51
BULDING 944	Mixed Solid Waste	-	-	-	-	1.75	-

Appendix E

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
E2 MSWS (COMPACTOR)	Compost	15.1	12.02	11.32	26.72	20.35	27.94
E2 MSWS (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
BUILDING 632	Mixed Aluminum, Glass and Plastic	-	-	-	-	0.24	-
CY3 TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
T1-C FOOD WASTE (COMPACTOR)	Compost	3.1	0.66	3.12	4.12	2.81	5.23
GATE 71 CARDBOARD (COMPACTOR)	Cardboard	4.56	1.69	5.84	7.36	7.32	9.78
BLUE LINE/MAINT YARD 2	Mixed Solid Waste	8.97	6.4	10.85	5.11	12.2	1.96
BLUE LINE/MAINT YARD 2	Mixed Solid Waste	-	-	-	-	-	3.65
BLUE LINE/MAINT YARD 2	Mixed Solid Waste	-	-	-	-	-	2.1
SF MAINTENANCE YARD	Mixed Solid Waste	16.21	20.54	18.31	11.33	18.69	17.83
(FILTERS)	Mixed Solid Waste	-	-	-	-	-	-
CY1	Cardboard	0.68	0.89	1.78	0.8	2.01	3.53
GATE 24	Mixed Solid Waste	-	-	-	-	-	-
T1-C CARDBOARD (COMPACTOR)	Cardboard	0.24	0.03	-	-	0.53	0.48
944 NORTHFIELD CARGO	Wood	2.07	1.33	2.56	0.7	1.19	1.32
CY4	Mixed Aluminum, Glass and Plastic	2.21	2.23	2.08	0.86	3.49	2.46
D1 CARDBOARD (COMPACTOR)	Cardboard	1.07	1.77	4.25	2.87	4.11	8.56
DHL WASH AREA	Mixed Solid Waste	-	20.71	14.78	-	15.99	18.14
NORTH ACCESS & CLEARWATER	Mixed Solid Waste	1.29	0.94	-	-	1.14	-
E-2 CARDBOARD (COMPACTOR)	Cardboard	1.13	0.64	1.16	2.29	1.66	2.23
G1 TRASH (COMPACTOR)	Mixed Solid Waste	5.06	7.49	7.45	6.9	7.87	11.25
G2 TRASH (COMPACTOR)	Mixed Solid Waste	6.56	6.03	4.89	5.68	4.24	8.43
G3 TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
G3 FOODWASTE (COMPACTOR)	Compost	6.36	4.4	6.31	10.05	5.06	10.97
G3 CARDBOARD	Cardboard	1	0.88	0.92	1.78	1.11	1.24
MENZIES CARGO	Wood	3.47	4.01	3.66	4.44	5.76	9.12
HOST #3 CARDBOARD (COMPACTOR)	Cardboard	1.09	1.45	1.11	0.83	2.1	2.35
GATE 76 FOOD WASTE (COMPACTOR)	Compost	11.78	11.26	14.89	18.16	29.84	18.12
HOST #4 TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	2.09	-
GATE 81 CARDBOARD (COMPACTOR)	Cardboard	0.84	0.84	0.95	0.86	2.64	2.35
GREEN WASTE	Wood	5.18	3.92	4.46	2.65	6.81	5.7
F1 HOST #2 FOOD WASTE (COMPACTOR)	Compost	15.13	9.43	20.45	14.45	20.1	18.43
MAINTENANCE RECYCLE	Mixed Aluminum, Glass and Plastic	-	-	0.9	-	-	-

Appendix E

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
HOST #5 TRASH (COMPACTOR)	Mixed Solid Waste	16.07	15.38	22.02	23.66	23.66	-
COAST GUARD	Cardboard	-	-	-	-	-	-
COAST GUARD	Mixed Solid Waste	0.71	0.74	-	0.78	-	1.1
D2 FOOD WASTE (COMPACTOR)	Compost	4.08	5.28	5.23	9	13.56	19.04
RAC	Compost	8.7	5.7618	11.8272	13.6158	17.0148	18.9552
RAC	Mixed Solid Waste	8.7	2.9682	6.0928	7.0142	8.7652	9.7648
C3 FAA TOWER TRASH (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
C3 FAA TOWER FOOD WASTE (COMPACTOR)	Compost	6.05	2.56	5.34	4.22	5.35	8.81
A5 MSWS (COMPACTOR)	Compost	-	-	-	-	-	-
A5 MSWS (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	-
D3 MSWS (COMPACTOR)	Compost	15.87	9.3984	14.0976	14.223	15.3252	22.1958
D3 MSWS (COMPACTOR)	Mixed Solid Waste	15.87	4.8416	7.2624	7.327	7.8948	11.4342
IT-2 MSWS (COMPACTOR)	Compost	9.44	9.108	10.7052	8.6658	11.6688	12.9426
IT-2 MSWS (COMPACTOR)	Mixed Solid Waste	9.44	4.692	5.5148	4.4642	6.0112	6.6674
IT-1 FOOD WASTE (COMPACTOR)	Compost	5.36	2.18	-	4.12	3.73	3.86
IT-3 MSWS (COMPACTOR)	Compost	11.48	6.8046	8.0124	9.768	9.4116	12.2892
IT-3 MSWS (COMPACTOR)	Mixed Solid Waste	11.48	3.5054	4.1276	5.032	4.8484	6.3308
IT-4 FOOD WASTE (COMPACTOR)	Compost	2.61	1.95	3.1	2.96	4.08	7.11
FOOD WASTE FRONT LOADERS	Compost	12.15	9.73	15.73	17.18	20.44	10
MAINTENANCE	Wood	9.39	3.37	3.6	2.84	3.32	9.4
COAST GUARD	Cardboard	0.68	0.22	1.03	0.4	0.57	0.61
CY1	Mixed Aluminum, Glass and Plastic	1.25	0.65	2.99	3.87	4.04	4.2
944 NORTHFIELD CARGO	Wood	1.08	0.83	2.03	0.91	2.12	1.19
CY4	Cardboard	2.37	2.32	3.37	2.29	4.21	3.81
CY4	Recyclables	-	-	-	-	-	-
CY4	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
TAS - TOTAL AIRPORT SERVICE	Wood	5.68	6.11	4.35	5.37	5.7	4.74
E7 MSWS (COMPACTOR) - (OLD E-1)	Compost	7.12	5.0028	4.686	8.0916	7.1932	10.8504
E7 MSWS (COMPACTOR) - (OLD E-1)	Mixed Solid Waste	7.12	2.5772	2.414	4.1684	2.618	5.5896
TRASH FRONT LOADERS	Mixed Solid Waste	33.58	32.78	38.76	40.85	48.44	100.96
AGP FRONT LOADERS	Mixed Aluminum, Glass and Plastic	21.34	21.68	28.69	36.16	34.99	51.89
MIXED PAPER FRONT LOADERS	Recyclables	3.21	3.43	2.98	2.71	3.42	4.25
CARDBOARD FRONT LOADERS	Cardboard	8.14	6.71	7.37	8	8.35	7.4
TERMINAL 1-BAB	Compost	3.72	1.95	4.97	12.61	8.7	20.52
944 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	-	-	-
GUN RANGE	Wood	-	-	-	-	-	-

Appendix E

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
FACILITIES BUILDING	Mixed Solid Waste	-	-	-	-	-	-
TERMINAL 1 -BAB	Cardboard	0.82	0.45	1.14	3.93	3.68	5.28
CENTRAL RECEIVING	Mixed Solid Waste	-	-	-	-	-	-
CY3	Cardboard	-	-	-	-	-	-
900 NORTHFIELD CARGO	Mixed Solid Waste	0.43	0.93	0.94	0.66	-	0.55
E2 FOOD WASTE (COMPACTOR)	Compost	-	-	-	-	-	-
FACILITIES BUILDING	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
CENTRAL LOADING DOCK	Wood	-	-	-	-	-	-
CENTRAL LOADING DOCK	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
900 NORTHFIELD CARGO	Mixed Solid Waste	-	0.59	0.93	-	-	0.68
E2	Wood	-	-	-	-	-	-
900 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	-	-	-
400 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	-	-	-
GUN RANGE	Wood	-	-	-	-	-	-
CY1	Mixed Solid Waste	-	-	-	-	-	-
CY4	Mixed Solid Waste	-	-	-	-	-	-
Total		435.47	359.73	402.65	427.16	520.77	621.64

Appendix E-1

Records of Solid Waste Collection Services at SFO							
DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
606 MC DONNELL	Cardboard	0.63	1.94	1.58	-	-	1.39
14 YD SLUDGE WQC	Recyclables	115.73	-	-	-	-	-
AIRPORT COMM./ATN.W.Q.C. PLANT	Mixed Solid Waste	-	12.24	4.18	7.50	-	5.87
180 AVIADOR, 20 Yd Debris Box	Wood	-	-	-	-	57.51	-
180 AVIADOR	Mixed Solid Waste	-	-	-	-	75.16	-
COURTYARD 1	Mixed Solid Waste	-	-	-	-	2.07	-
GATE 24	Cardboard	6.81	8.17	3.51	8.03	9.94	6.09
COURTYARD 2	Mixed Solid Waste	-	-	-	-	1.37	-
606 MC DONNELL	Wood	1.43	-	1.58	1.96	4.02	6.37
670 W FIELD	Mixed Solid Waste	1.62	-	29.17	7.53	4.74	0.93
MUSEUM WAREHOUSE	Recyclables	-	0.66	-	-	-	-
COURTYARD 4	Mixed Solid Waste	-	-	-	-	8.36	-
MAINTENANCE RECYCLE	Mixed Aluminum, Glass and Plastic	-	-	5.17	-	1.32	1.28
GATE 91	Mixed Solid Waste	-	-	-	-	1.23	-
710 MCDONNELL	Mixed Solid Waste	-	-	1.79	-	-	2.27
GATE 91	Mixed Solid Waste	-	-	-	-	1.08	-
E-WASTE BOXES ONLY	Recyclables	3.71	1.73	0.30	-	-	-
GATE A1	Mixed Solid Waste	-	-	-	-	0.52	-
A2 TRASH (COMPACTOR)	Mixed Solid Waste	66.73	67.11	61.18	62.91	83.24	91.86
CARGO FACILITIES	Mixed Solid Waste	-	-	-	-	0.92	-
AMERICAN AIR GATE 59	Mixed Solid Waste	20	25.17	17.17	22.35	24.94	19.44
632 W. FIELD RD	Wood	7.53	4.16	5.23	2.43	8.77	8.04
AREA A2 CARDBOARD	Cardboard	10.48	11.94	11.51	13.24	25.51	22.44
GATE 71	Mixed Solid Waste	78.24	76.59	65.81	75.41	76.74	78.57
COURTYARD 3	Mixed Solid Waste	48.46	51.23	39.50	42.65	40.06	34.33
GATE 71	Cardboard	18.03	18.73	15.90	15.25	19.01	16.34
MAINT. YARD COMP. TRUCK #2	Mixed Solid Waste	12	11.57	14.23	17.31	14.57	12.63
MAINTENANCE TRASH	Mixed Solid Waste	21.99	41.70	21.60	23.75	28.72	21.30

Appendix E-1

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
(FILTERS)	Mixed Solid Waste	-	-	-	-	3.91	-
CY1	Cardboard	10.11	19.59	11.70	12.30	9.56	11.83
GATE 24	Mixed Solid Waste	64.14	65.55	61.00	64.36	82.09	59.85
	Wood						
944 NORTHFIELD CARGO		0	-	-	-	-	1.99
CY4	Mixed Aluminum, Glass and Plastic	10.3	12.77	11.61	12.18	13.87	12.44
D1 TERMINAL 2 (COMPACTOR)	Cardboard	18.41	15.47	18.50	18.33	26.47	18.97
DHL WASH AREA	Mixed Solid Waste	18.05	20.65	28.48	11.59	17.82	17.32
NORTH ACCESS ON CLEARWATER	Mixed Solid Waste	-	1.33	-	-	2.76	-
COMP E-2 OCC	Cardboard	7.56	8.23	5.52	7.07	10.45	6.23
G1 (COMPACTOR)	Mixed Solid Waste	28.57	26.34	26.63	27.46	21.49	17.71
G2 GATE 94-96 (COMPACTOR)	Mixed Solid Waste	47.34	47.01	38.36	41.35	25.86	29.24
G3 GATE 91 (COMPACTOR)	Mixed Solid Waste	93.45	99.64	79.65	100.77	77.96	85.74
G3	Cardboard	22.18	23.15	17.01	19.76	13.78	22.78
MENZIES CARGO	Wood	-	-	-	-	-	2.35
HOST #3	Cardboard	3.99	5.47	4.13	3.70	8.41	6.32
GATE 76 (COMPACTOR)	Compost	43.1	36.05	30.26	42.45	33.92	33.40
COMP #4 GATE 78	Mixed Solid Waste	5.06	-	4.88	6.10	3.24	2.24
GATE 81	Cardboard	5.46	4.85	6.15	7.20	6.75	6.69
GREENWASTE **NORTH ACCESS	Wood	78.15	12.33	19.68	27.30	8.99	11.71
F1 HOST 2 (COMPACTOR)	Compost	42.42	54.97	36.30	50.13	40.82	42.03
COMP #5	Mixed Solid Waste	67.645	76.08	65.17	67.77	79.77	71.86
NORTHFIELD YARD	Recyclables	-	-	-	-	-	-
D2 TERMINAL 2	Compost	46.63	62.98	41.95	60.06	58.92	50.31
RAC	Mixed Solid Waste	52.59	49.19	53.95	47.15	35.99	34.17
FAA TOWER - E-1 GATE 41	Mixed Solid Waste	52.32	56.23	41.95	47.61	45.00	41.36
D3	Mixed Solid Waste	61.57	62.31	52.25	64.87	68.63	60.09
IT-2 COURTYARD #4	Mixed Solid Waste	50.1	51.48	42.95	45.59	47.66	50.07
IT-1 COURTYARD #4	Compost	16.66	23.45	16.33	19.24	19.83	16.99
IT-3 COURTYARD #1	Mixed Solid Waste	48.89	64.94	46.12	59.45	57.09	56.68
IT-4 COURTYARD #1	Compost	13.61	19.99	15.03	15.17	17.35	13.14

Appendix E-1

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
FOOD WASTE FRONT LOADERS	Compost	-	5.61	5.98	4.53	36.26	52.50
MAINTANCE	Wood	4.87	6.48	3.19	15.51	7.83	4.09
COAST GUARD	Cardboard	0.685	1.16	0.76	0.93	0.73	0.52
CY1	Mixed Aluminum, Glass and Plastic	10.09	14.95	10.51	15.03	11.59	11.87
CY4	Cardboard	15.35	27.72	18.49	22.66	21.31	18.77
CY 4	Recyclables	5.59	8.55	3.57	-	-	-
COMP E-1	Mixed Solid Waste	34.39	46.58	32.67	41.34	36.14	31.90
ALL FRONT LOAD	Mixed Solid Waste	9.01	7.99	8.01	7.95	6.89	10.45
ALL FRONT LOAD	Mixed Aluminum, Glass and Plastic	58.09	63.98	49.64	61.90	53.36	55.77
ALL FRONT LOAD	Recyclables	9.17	6.89	6.10	8.05	10.18	12.45
ALL FRONT LOAD	Cardboard	25.78	25.79	23.33	27.08	18.33	21.31
MCDONNELL ENGINEERING	Cardboard	-	-	-	-	0.33	-
GTU	Mixed Solid Waste	-	-	-	-	-	-
BUILDING 900	Wood	-	-	-	-	1.24	-
BACK OF 606 MCDONNELL	Mixed Solid Waste	-	-	1.48	5.19	7.38	6.07
MCDONNELL ENGINEERING	Mixed Solid Waste	-	-	-	0.09	3.33	-
USPS	Mixed Solid Waste	-	-	-	-	-	0.37
MAINTENANCE	Mixed Aluminum, Glass and Plastic	0.92	-	-	-	-	-
CY3	Cardboard	-	-	-	-	5.76	0.76
CY1	Mixed Solid Waste	-	-	-	-	-	8.89

Appendix E-1

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
Total		1,495.64	1,468.68	1,238.69	1,389.53	1,548.85	1,348.38

Appendix E-1

Records of Solid Waste Collection Services at SFO							
DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
MLTP BIOSOLIDS	Compost	-	-	-	-	-	-
AIRPORT COMM./ATN.W.Q.C. PLANT	Recyclables	-	-	-	-	-	12.19
MENZIES CARGO	Cardboard	0.66	1.11	0.69	-	0.75	0.31
AIRPORT COMM./ATN.W.Q.C. PLANT	Mixed Solid Waste	7.41	-	-	-	11.64	64.96
180 AVIADOR	Mixed Solid Waste	-	-	-	-	-	-
VSR	Mixed Solid Waste	-	-	-	-	-	-
COURTYARD 1	Mixed Solid Waste	-	-	-	-	-	-
MUSEUM WAREHOUSE	Mixed Solid Waste	-	-	-	-	-	-
GATE 24	Cardboard	5.09	2.32	2.60	2.18	2.21	1.67
CENTRAL RECEIVING	Wood	1.86	-	-	-	1.94	-
A2 (OLD A3)	Wood	-	-	-	-	-	-
COURTYARD 4	Mixed Solid Waste	-	-	-	-	-	-
AIRTRAIN	Mixed Solid Waste	1.78	3.31	1.47	1.25	1.24	1.21
FACILITIES BUILDING	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	1.27
GATE G3	Mixed Solid Waste	-	-	-	-	-	-
BUILDING 710	Mixed Solid Waste	-	-	-	-	5.64	5.88
A2 TRASH (COMPACTOR)	Mixed Solid Waste	68.09	53.59	61.85	59.22	61.87	0.00
AMERICAN AIR - GATE 59 (COMPACTOR)	Mixed Solid Waste	22.62	13.44	16.40	15.73	26.69	23.08
632 W. FIELD RD	Wood	6.17	3.67	7.45	3.61	4.82	2.87
GATE A9	Mixed Solid Waste	-	-	-	-	-	-
A2 CARDBOARD (COMPACTOR)	Cardboard	6.84	5.33	5.10	5.23	7.51	3.06
GATE 71 TRASH (COMPACTOR)	Mixed Solid Waste	68.80	66.83	73.59	82.15	90.37	86.85
E2 MSWS (COMPACTOR)	Compost	-	-	-	-	-	-
CY3 TRASH (COMPACTOR)	Mixed Solid Waste	32.87	28.91	28.60	26.99	5.60	-
GATE 71 CARDBOARD (COMPACTOR)	Cardboard	16.72	13.94	15.79	15.53	19.08	15.41
BLUE LINE/MAINT YARD 2	Mixed Solid Waste	12.41	10.49	13.83	14.84	15.33	15.69
SF MAINTENANCE YARD	Mixed Solid Waste	29.35	27.23	19.26	16.09	14.51	24.83
(FILTERS)	Mixed Solid Waste	0.60	5.27	-	0.49	0.38	-

Appendix E-1

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
CY1	Cardboard	10.28	8.47	9.07	8.84	8.41	9.44
GATE 24	Mixed Solid Waste	49.46	37.71	41.10	42.07	42.05	44.28
944 NORTHFIELD CARGO	Wood	1.58	2.20	7.57	4.12	2.20	1.73
CY4	Mixed Aluminum, Glass and Plastic	9.81	10.09	12.94	10.95	12.79	11.36
D1 CARDBOARD (COMPACTOR)	Cardboard	13.10	12.68	14.80	13.79	19.72	13.40
DHL WASH AREA	Mixed Solid Waste	12.68	-	18.59	15.73	8.59	12.72
NORTH ACCESS & CLEARWATER	Mixed Solid Waste	1.59	-	1.09	-	1.10	-
E-2 CARDBOARD (COMPACTOR)	Cardboard	7.22	3.77	4.06	4.47	5.06	4.40
G1 TRASH (COMPACTOR)	Mixed Solid Waste	15.50	16.19	10.41	12.62	15.33	25.03
G2 TRASH (COMPACTOR)	Mixed Solid Waste	26.93	23.41	21.23	18.18	31.31	40.62
G3 TRASH (COMPACTOR)	Mixed Solid Waste	69.48	53.69	59.52	67.58	63.76	46.94
G3 FOODWASTE (COMPACTOR)	Compost	-	-	-	-	-	-
G3	Cardboard	12.63	8.60	8.58	6.97	9.57	8.24
MENZIES CARGO	Wood	3.55	3.49	2.23	2.06	1.51	1.99
HOST #3 CARDBOARD (COMPACTOR)	Cardboard	5.09	4.53	5.35	2.04	4.66	3.72
GATE 76 FOOD WASTE (COMPACTOR)	Compost	38.90	23.99	37.05	35.66	42.54	39.91
HOST #4 TRASH (COMPACTOR)	Mixed Solid Waste	2.35	-	2.85	-	-	-
GATE 81 CARDBOARD (COMPACTOR)	Cardboard	4.53	3.61	6.44	5.21	4.74	4.84
GREEN WASTE	Wood	7.33	4.13	4.70	6.89	9.26	6.37
F1 HOST #2 FOOD WASTE (COMPACTOR)	Compost	45.26	39.03	42.00	44.94	34.07	47.91
MAINTENANCE	Mixed Aluminum, Glass and Plastic	-	1.08	0.98	-	1.03	0.76
HOST #5 TRASH (COMPACTOR)	Mixed Solid Waste	55.97	49.62	57.54	60.73	67.73	65.66
COAST GUARD	Cardboard	-	-	-	-	-	1.39
COAST GUARD	Mixed Solid Waste	-	-	-	-	-	-
D2 FOOD WASTE (COMPACTOR)	Compost	49.18	43.91	47.09	47.38	48.68	50.45
RAC	Compost	-	-	-	-	-	-
RAC	Mixed Solid Waste	31.03	22.44	25.02	25.84	30.70	31.03
C3 FAA TOWER TRASH (COMPACTOR)	Mixed Solid Waste	33.11	24.16	34.51	44.75	40.20	54.18
C3 FAA TOWER FOOD WASTE (COMPACTOR)	Compost	-	-	-	-	-	-
A5 (COMPACTOR)	Compost	-	-	-	-	-	-

Appendix E-1

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
A5 (COMPACTOR)	Mixed Solid Waste	-	-	-	-	-	39.65
D3(COMPACTOR)	Compost	-	-	-	-	-	-
D3 (COMPACTOR)	Mixed Solid Waste	62.46	47.10	55.41	69.00	60.90	52.68
IT-2 (COMPACTOR)	Compost	-	-	-	-	-	-
IT-2 (COMPACTOR)	Mixed Solid Waste	44.03	33.96	36.46	41.90	48.43	43.55
IT-1 (COMPACTOR)	Compost	23.36	14.82	16.81	17.24	23.36	21.20
IT-3 (COMPACTOR)	Compost	-	-	-	-	-	-
IT-3 (COMPACTOR)	Mixed Solid Waste	57.17	51.02	53.29	59.18	63.56	60.56
IT-4 (COMPACTOR)	Compost	16.99	13.44	12.13	13.44	19.01	19.67
FOOD WASTE FRONT LOADERS	Compost	44.50	40.40	48.52	37.20	28.00	30.80
MAINTENANCE	Wood	13.58	6.93	10.50	2.87	8.96	4.36
COAST GUARD	Cardboard	1.39	0.49	0.63	0.43	0.00	1.05
CY1	Mixed Aluminum, Glass and Plastic	10.43	9.25	7.86	7.73	8.16	13.50
944 NORTHFIELD CARGO	Wood	-	-	2.41	3.84	3.28	1.73
CY4	Cardboard	15.02	10.00	12.45	10.70	11.66	12.26
CY4	Recyclables	-	-	0.17	0.00	2.14	1.18
CY4	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
TAS - TOTAL AIRPORT SERVICE	Wood	-	-	-	4.84	1.45	0.00
E7 (COMPACTOR) - (OLD E-1)	Compost	-	-	-	0.00	0.00	0.00
E7(COMPACTOR) - (OLD E-1)	Mixed Solid Waste	37.76	26.19	29.53	29.92	36.22	32.79
FRONT LOADERS	Mixed Solid Waste	7.06	4.60	6.06	6.14	7.93	6.56
FRONT LOADERS	Mixed Aluminum, Glass and Plastic	55.69	51.41	54.90	54.79	57.10	59.52
FRONT LOADERS	Recyclables	12.17	7.12	8.80	8.22	10.98	10.80
FRONT LOADERS	Cardboard	21.14	19.53	19.93	15.69	16.97	17.57
TERMINAL 1-BAB	Compost	-	-	-	-	-	-
944 NORTHFIELD CARGO	Mixed Solid Waste	0.67	-	-	-	-	-
GUN RANGE	Wood	-	-	-	-	1.59	-

Appendix E-1

DESCRIPTION OF COLLECTION SERVICES							
Location	Items	Total Monthly Weight, Tons					
		Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
FACILITIES BUILDING	Mixed Solid Waste	-	-	-	-	0.34	-
TERMINAL 1 -BAB	Cardboard	-	-	-	-	-	-
CENTRAL RECEIVING	Mixed Solid Waste	7.87	8.18	3.10	0.00	4.06	-
CY3	Cardboard	-	-	0.90	4.76	0.89	-
900 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	-	-	0.91
FACILITIES BUILDING	Mixed Aluminum, Glass and Plastic	-	1.40	-	-	-	-
CENTRAL LOADING DOCK	Wood	-	-	-	-	-	-
CENTRAL LOADING DOCK	Mixed Aluminum, Glass and Plastic	-	-	-	-	-	-
900 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	-	-	-
E2	Wood	-	-	-	-	-	-
900 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	0.29	0.62	-
400 NORTHFIELD CARGO	Mixed Solid Waste	-	-	-	0.76	1.62	-
GUN RANGE	Wood	-	-	-	-	-	-
CY1	Mixed Solid Waste	-	-	-	0.70	-	-
CY4	Mixed Solid Waste	-	-	-	-	-	-
Total		1,219.11	978.08	1,101.20	1,113.76	1,191.81	1,215.98

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. **22-0016**

AWARD OF CONTRACT NO. 50245 TO SOUTH SAN FRANCISCO SCAVENGER CO., INC. TO PROVIDE SOLID WASTE MANAGEMENT, COLLECTION, SORTING, AND RELATED SERVICES, IN AN AMOUNT NOT TO EXCEED \$9,300,000, FOR A TERM OF THREE YEARS FROM MARCH 1, 2022 THROUGH FEBRUARY 28, 2025, WITH TWO OPTIONS TO EXTEND FOR AN ADDITIONAL THREE YEARS EACH

- WHEREAS, the Airport requires solid waste management services including collection, hauling, composting, recycling, and disposal throughout the Airport, as these services are essential for maintaining public health and compliance with environmental regulations to remove and dispose of solid waste materials properly; and
- WHEREAS, the current solid waste management services contract, Contract No. 50076.73, with South San Francisco Scavenger Co., Inc. (Scavenger) expires on June 30, 2022, and the Airport anticipates exhausting funds prior to that date; and
- WHEREAS, on November 9, 2021, by Resolution No. 21-0218, the Commission authorized Staff to issue a Request for Proposals (RFP) for solid waste management collection, sorting, and related services and to conduct negotiations with the highest-ranking firm; and
- WHEREAS, on November 12, 2021, Airport staff issued the RFP and conducted extensive outreach efforts to 15 firms to advertise this opportunity, and a pre-proposal conference was held on November 19, 2021, with five interested firms attending; and
- WHEREAS, on December 20, 2021, in response to the RFP, the Airport received one proposal from Scavenger, which met all the minimum qualifications outlined in the RFP; and
- WHEREAS, on January 18, 2022, to avoid the potential of exhausting funds on the current contract with Scavenger while the new contract was put into place, and provide for transition services if needed, the Commission approved Modification No. 4 by Resolution No. 22-0004, to add \$900,000 to that agreement; and
- WHEREAS, if the Commission acts to award Contract No. 50245, the Airport Director will terminate the current contract to be effective concurrently with the effective date of the new contract to ensure there is no gap in service; and
- WHEREAS, Staff has successfully negotiated the scope of work, billing rates, and fees with Scavenger; now, therefore, be it
- RESOLVED, that this Commission awards Contract No. 50245 to South San Francisco Scavenger Co., Inc. for solid waste management, collection, sorting, and related services, in an amount not to exceed \$9,300,000, for a term of three years from March 1, 2022 through February 28, 2025, with two options to extend for an additional three years each, exercisable at the sole discretion of the Commission.

I hereby certify that the foregoing resolution was adopted by the Airport Commission

at its meeting of **FEB 8 2022**


Secretary

MEMORANDUM

February 8, 2022

TO: AIRPORT COMMISSION
 Hon. Larry Mazzola, President
 Hon. Eleanor Johns, Vice President
 Hon. Everett A. Hewlett, Jr.
 Hon. Jane Natoli
 Hon. Malcolm Yeung

22-0016

FEB 8 2022

FROM: Airport Director

SUBJECT: Award of Contract No. 50245 to South San Francisco Scavenger Co., Inc. to Provide Solid Waste Management Collection, Sorting, and Related Services

DIRECTOR'S RECOMMENDATION: AWARD CONTRACT NO. 50245 TO SOUTH SAN FRANCISCO SCAVENGER CO., INC. TO PROVIDE SOLID WASTE MANAGEMENT, COLLECTION, SORTING, AND RELATED SERVICES, IN AN AMOUNT NOT TO EXCEED \$9,300,000, FOR A TERM OF THREE YEARS FROM MARCH 1, 2022 THROUGH FEBRUARY 28, 2025, WITH TWO OPTIONS TO EXTEND FOR AN ADDITIONAL THREE YEARS EACH.

Executive Summary

The San Francisco International Airport's (Airport) Contract No. 50073.76 for solid waste management services with South San Francisco Scavenger Co., Inc. (Scavenger) will expire on June 30, 2022, but the Airport anticipates exhausting contract funds before then. On January 18, 2022, by Resolution No. 22-0004, the Commission approved Modification No. 4 to the contract, to ensure there were sufficient funds to cover service until the new contract became effective. Staff now seeks Commission approval to award Contract No. 50245 for solid waste management, collection, sorting, and related services to Scavenger, in an amount not to exceed \$9,300,000, for a term of three years from March 1, 2022 through February 28, 2025, with two options to extend for an additional three years each, to be exercised at the sole discretion of the Commission. If awarded, the Airport will terminate the current contract to be effective concurrently with the effective date of the new contract to avoid any gap in service.

In light of the COVID-19 crisis and its impact on Airport finances, Staff has considered the financial implications of the proposed contract award and has determined that the services are necessary for continued safe and secure Airport operations.

Background

The Airport requires solid waste management services including collection, hauling, composting, recycling, and disposal across terminal boarding areas, parking garages, administration and

maintenance buildings, and other Airport facilities. The services are essential for maintaining public health and compliance with environmental regulations to remove and dispose of solid waste materials properly.

On October 18, 2021, the Contract Monitoring Division waived the Local Business Enterprise (LBE) subcontracting goals due to lack of available LBE firms.

On November 9, 2021, by Resolution No. 21-0218, the Commission authorized Staff to issue Request for Proposals (RFP) No. 50245 for solid waste management services and to conduct negotiations with the highest-ranked proposer. Staff issued the RFP on November 12, 2021, and conducted an extensive outreach effort to 15 firms to advertise this opportunity. A pre-proposal conference was held on November 19, 2021, and five interested firms attended.

Despite Staff's outreach to increase competition, on December 20, 2021, in response to the RFP, the Airport received one proposal from Scavenger, which met all the minimum qualifications outlined in the RFP. Staff has successfully negotiated the scope of work, billing rates, and fees with Scavenger. The term for Contract No. 50245 will be three years with two options to extend for three years each, to be exercised at the sole discretion of the Commission.

On January 18, 2022, to avoid the potential of exhausting funds on the current contract with Scavenger while the new contract was put into place, and provide for transition services if needed, the Commission approved Modification No. 4 by Resolution No. 22-0004, to add \$900,000 to the agreement. If the Commission acts to award Contract No. 50245, the Airport Director will terminate the current contract to be effective concurrently with the effective date of the new contract to ensure there is no gap in service.

Recommendation

I recommend this Commission award Contract No. 50245 to South San Francisco Scavenger Co., Inc. to provide solid waste management collection, sorting, and related services, in an amount not to exceed \$9,300,000, for a term of three years from March 1, 2022 through February 28, 2025, with two options to extend for an additional three years each, to be exercised at the sole discretion of the Commission.



Ivar C. Satero
Airport Director

Prepared by: Geoffrey W. Neumayr
Chief Development Officer
Planning, Design & Construction

Attachment

PERSONAL SERVICES CONTRACT SUMMARY ("PSC FORM 1")

Department: AIRPORT COMMISSION -- AIR

Dept. Code: AIR

Type of Request: ☒ Initial ☐ Modification of an existing PSC (PSC # _____)

Type of Approval: ☐ Expedited ☒ Regular ☐ Annual ☐ Continuing ☐ (Omit Posting)

Type of Service: Solid Waste Management Services for the San Francisco International Airport

Funding Source: Airport Operating Funds

PSC Amount: \$30,000,000

PSC Est. Start Date: 03/01/2022

PSC Est. End Date: 06/30/2031

1. Description of Work

A. Scope of Work/Services to be Contracted Out:

The contractor will provide solid waste collection, transport, sorting, recycling, composting, disposal, and other related services for San Francisco International Airport. The work includes the collection of solid wastes generated at the Airport on a regular basis, as well as perform emergency and unscheduled pick-ups at the Airport's request. In addition, the service provider will manually segregate recyclable materials from mixed wastes at its sorting facility and arrange for the sale of such materials. The contractor will also perform regular maintenance and housekeeping of compactors and containers. Lastly, the contractor shall submit quarterly waste stream reports to the Airport detailing tonnages by waste type, recycling rate, and landfilled load, and may provide operational advisory support services to assist the Airport in reducing waste generation to achieve its zero waste goals.

B. Explain why this service is necessary and the consequence of denial:

Failure to collect refuse in a timely manner on a daily schedule 24 hours a day/ 7 days a week at the Airport and to dispose of it properly, could lead to conditions detrimental to people's health and the environment. This service is also necessary for the Airport to meet its zero waste goal. Denial of this request would lead to irreparable disruptions in the normal operations at the Airport, could raise health and safety concerns, and increase the risk of levied fines.

C. Has this service been provided in the past? If so, how? If the service was provided under a previous PSC, attach copy of the most recently approved PSC.

These services have been previously provided most recently under PSC # 49939-15/16.

D. Will the contract(s) be renewed?

Yes, if there continues to be a need for such services at the Airport.

E. If this is a request for a new PSC in excess of five years, or if your request is to extend (modify) an existing PSC by another five years, please explain why.

The Airport seeks a long-term contract to encourage competitive pricing and to amortize the contractor's capital costs required for equipment and technology.

2. Reason(s) for the Request

A. Indicate all that apply (be specific and attach any relevant supporting documents):

- ☒ Services that require resources that the City lacks (e.g., office space, facilities or equipment with an operator).

B. Explain the qualifying circumstances:

The work to be performed requires capital-intensive facilities and equipment in order to meet the service needs of the Airport, which is a 24 hours/7 days a week operation. The vast amount of trash generated as well as the sorting that is required necessitates significant manpower, equipment and large facilities which the City does not possess, hence the need to outsource the work.

3. Description of Required Skills/Expertise

- A. Specify required skills and/or expertise: Required skills include the ability to manage and coordinate a large-scale waste collection operation, capital-intensive facilities and equipment in order to meet the service needs at the Airport, knowledge in proper handling and disposal of trash and possessing the required environmental permits. The work also requires truck drivers with a license to operate garbage collection trucks, and staff to operate solid waste sorting facilities.
- B. Which, if any, civil service class(es) normally perform(s) this work? 1804, Statistician; 1823, Senior Administrative Analyst; 1824, Pr Administrative Analyst; 7355, Truck Driver; 7514, General Laborer;
- C. Will contractor provide facilities and/or equipment not currently possessed by the City? If so, explain: Yes, the contractor will provide numerous collection trucks, solid waste processing equipment and facilities, sorting facilities, landfill facilities, and a composting plant.

4. If applicable, what efforts has the department made to obtain these services through available resources within the City?

Due to the limit in resources for integrative, specialized, and capital-intensive facilities and equipment, such as collection trucks, solid waste processing equipment and facilities, sorting facilities, landfill facilities, and a composting plant, that would be required in order to meet the Airport's service needs, there are no available resources within the City to obtain these services.

5. Why Civil Service Employees Cannot Perform the Services to be Contracted Out

- A. Explain why civil service classes are not applicable.
- Truck Driver (7355) and General Laborer (7514) could perform some of the work such as; hauling and the collection of solid wastes generated at the Airport. However, in order for the City to perform the work in-house, the Airport would need to have solid waste processing facilities, sorting facilities, landfill facilities, a composting plant, and the equipment needed to handle the quantity of waste generated on-site. The 1804 (Statistician), 1823 (Senior Administrative Analyst), and 1824 (Principal Administrative Analyst) could perform some of the analytical work, but none of these classifications specialize in the operations of waste management facilities or large-scale waste collection operations.
- B. If there is no civil service class that could perform the work, would it be practical and/or feasible to adopt a new civil service class to perform this work? Explain. It would not be practical to adopt a new civil service class

to perform this work because the Airport does not have the infrastructure to provide these services. The Airport would have to invest significant capital funds to set up a major processing facility.

6. Additional Information

- A. Will the contractor directly supervise City and County employee? If so, please include an explanation.
No.
- B. Will the contractor train City and County employees and/or is there a transfer of knowledge component that will be included in the contract? If so, please explain what that will entail; if not, explain why not.
No. No training will be provided.
- C. Are there legal mandates requiring the use of contractual services?
No.
- D. Are there federal or state grant requirements regarding the use of contractual services? If so, please explain and include an excerpt or copy of any such applicable requirement.
No.
- E. Has a board or commission determined that contracting is the most effective way to provide this service? If so, please explain and include a copy of the board or commission action.
No.
- F. Will the proposed work be completed by a contractor that has a current PSC contract with your department? If so, please explain.
No.

7. Union Notification: On 11/08/2021, the Department notified the following employee organizations of this PSC/RFP request:

Bldg Mtl & Constr Teamsters, L 853; Laborers, Local 261; Prof & Tech Eng, Local 21

☒ I CERTIFY ON BEHALF OF THE DEPARTMENT THAT THE INFORMATION CONTAINED IN AND ATTACHED TO THIS FORM IS COMPLETE AND ACCURATE:

Name: Cynthia Avakian Phone: 650-821-2014 Email: cynthia.avakian@flysfo.com

Address: P.O. Box 8097 San Francisco, CA 94128

FOR DEPARTMENT OF HUMAN RESOURCES USE

PSC# 43636 - 21/22

DHR Analysis/Recommendation:

action date: 01/03/2022

Commission Approval Required

Approved by Civil Service Commission with conditions

01/03/2022 DHR Approved for 01/03/2022

AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. 24-0225

APPROVAL OF MODIFICATION NO. 1 TO CONTRACT NO. 50245 WITH SOUTH SAN FRANCISCO SCAVENGER CO., INC. FOR SOLID WASTE MANAGEMENT COLLECTION, SORTING, AND RELATED SERVICES, TO EXERCISE THE FIRST OF TWO 3-YEAR OPTIONS TO EXTEND THE CONTRACT TERM THROUGH FEBRUARY 28, 2028, AND TO INCREASE THE CONTRACT AMOUNT BY \$13,108,062, FOR A NEW TOTAL NOT-TO-EXCEED AMOUNT OF \$22,408,062

WHEREAS, the San Francisco International Airport (Airport) requires solid waste collection, hauling, composting, recycling, and disposal across terminal boarding areas, parking garages, administration and maintenance buildings, and other Airport facilities; and

WHEREAS, on February 8, 2022, by Resolution No. 22-0016, the Airport Commission (Commission) awarded Contract No. 50245 (Contract) to South San Francisco Scavenger Co., Inc. (Scavenger) in an amount not to exceed \$9,300,000 and a term of three years from March 1, 2022 through February 28, 2025 with two options to renew the Contract for a period of three years each, exercisable at the Commission's sole discretion; and

WHEREAS, Staff seeks Commission approval to exercise the first of two 3-year options to extend the term through February 28, 2028, increase the contract amount by \$13,108,062, and modify the Appendix B Calculation of Charges to include the cost for the three additional years of services for a new total not-to-exceed amount of \$22,408,062; and

WHEREAS, Modification No. 1 includes updates to Appendix A Scope of Services to include additional zero waste services and to update and clarify reporting requirements, maintenance, cleaning, and inspection requirements; now, therefore, be it

RESOLVED, that this Commission hereby approves Modification No. 1 to Contract No. 50245 with South San Francisco Scavenger Co., Inc. for solid waste management collection, sorting, and related services, to exercise the first of two 3-year options to extend the Contract term through February 28, 2028 and to increase the contract amount by \$13,108,062 for a new total not-to-exceed amount of \$22,408,062; and, be it further

RESOLVED, that the Commission hereby directs the Commission Secretary to seek Board of Supervisors' approval of the Modification consistent with San Francisco Charter Section 9.118(b).

I hereby certify that the foregoing resolution was adopted by the Airport Commission
at its meeting of **OCT 15 2024**


Secretary

MEMORANDUM

October 15, 2024

TO: AIRPORT COMMISSION
Hon. Malcolm Yeung, President
Hon. Everett A. Hewlett, Jr., Vice President
Hon. Jane Natoli
Hon. Jose F. Almanza
Hon. Mark Buell

24-0225

OCT 15 2024

FROM: Airport Director

SUBJECT: Approval of Modification No. 1 to Contract No. 50245 with South San Francisco Scavenger Co., Inc. for Solid Waste Management Collection, Sorting, and Related Services

DIRECTOR'S RECOMMENDATION: APPROVE MODIFICATION NO. 1 TO CONTRACT NO. 50245 WITH SOUTH SAN FRANCISCO SCAVENGER CO., INC. FOR SOLID WASTE MANAGEMENT, COLLECTION, AND RELATED SERVICES TO EXERCISE THE FIRST OF TWO 3-YEAR OPTIONS TO EXTEND THE CONTRACT TERM THROUGH FEBRUARY 28, 2028, INCREASE THE CONTRACT AMOUNT BY \$13,108,062 FOR A NEW TOTAL NOT-TO-EXCEED AMOUNT OF \$22,408,062, AND DIRECT THE COMMISSION SECRETARY TO SEEK BOARD OF SUPERVISORS' APPROVAL CONSISTENT WITH SAN FRANCISCO CHARTER SECTION 9.118(B).

Executive Summary

Airport Commission (Commission) approval is requested for Modification No. 1 (Modification) to Contract No. 50245 (Contract) with South San Francisco Scavenger Co., Inc. (Scavenger) to exercise the first of two 3-year options to extend the term of the Contract through February 28, 2028 and increase the Contract amount by \$13,108,062 for a new total not-to-exceed amount of \$22,408,062. The Contract provides solid waste management, collection, sorting, and related services for the San Francisco International Airport (Airport). Staff also recommends directing the Commission Secretary to seek Board of Supervisors' approval of the Modification under Charter Section 9.118(b).

Background

The Contract with Scavenger provides solid waste collection, hauling, composting, recycling, and disposal across terminal boarding areas, parking garages, administration and maintenance buildings, and other Airport facilities. The Contract also requires Scavenger to provide waste containers, perform routine maintenance, maintain general cleanliness in waste collection areas, provide repairs on waste collection equipment, and submit quarterly reports. The services are essential for maintaining public health,

compliance with environmental regulations, and alignment with the Airport's Zero Waste Goals.

On February 8, 2022, by Resolution No. 22-0016, the Commission awarded the Contract to the Scavenger in an amount not to exceed \$9,300,000 and a term of three years from March 1, 2022 through February 28, 2025, with two options to renew the Contract for a period of three years each, exercisable at the Commission's sole discretion.

Scavenger continues to provide acceptable solid waste management services, and the Airport continues to require the services.

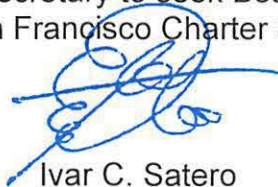
Staff seeks Commission approval to exercise the first of two 3-year options to extend the term through February 28, 2028, increase the Contract amount by \$13,108,062, and modify the Appendix B Calculation of Charges to include the cost for the three additional years of services for a new total not-to-exceed amount of \$22,408,062.

This Modification includes updates to Appendix A Scope of Services to include additional zero waste services. In addition, the scope is updated to clarify reporting, maintenance, cleaning, and inspection requirements.

As the Contract amount exceeds \$10,000,000, pending Commission approval, the Airport will request approval from the Board of Supervisors as required for this Modification, pursuant to San Francisco Charter Section 9.118(b).

Recommendation

I recommend the Commission approve Modification No.1 to Contract No. 50245 with South San Francisco Scavenger Co., Inc. for solid waste management, collection, and related services, to exercise the first of two 3-year options to extend the Contract term through February 28, 2028, and to increase the Contract amount by \$13,108,062 for a new not-to-exceed Contract amount of \$22,408,062. I also recommend that the Commission direct the Commission Secretary to seek Board of Supervisor's approval of Modification No. 1 consistent with San Francisco Charter Section 9.118(b).



Ivar C. Satero
Airport Director

Prepared by: Jeff Littlefield
Chief Operating Officer

Attachment



San Francisco Ethics Commission

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102

Phone: 415.252.3100 . Fax: 415.252.3112

ethics.commission@sfgov.org . www.sfethics.org

Received On:

File #: 241037

Bid/RFP #: 50245

Notification of Contract Approval

SFEC Form 126(f)4

(S.F. Campaign and Governmental Conduct Code § 1.126(f)4)

A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

1. FILING INFORMATION

TYPE OF FILING	DATE OF ORIGINAL FILING (for amendment only)
Original	
AMENDMENT DESCRIPTION – Explain reason for amendment	

2. CITY ELECTIVE OFFICE OR BOARD

OFFICE OR BOARD	NAME OF CITY ELECTIVE OFFICER
Board of Supervisors	Members

3. FILER'S CONTACT

NAME OF FILER'S CONTACT	TELEPHONE NUMBER
Angela Calvillo	415-554-5184
FULL DEPARTMENT NAME	EMAIL
Office of the Clerk of the Board	Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT

NAME OF DEPARTMENTAL CONTACT	DEPARTMENT CONTACT TELEPHONE NUMBER
Cathy Widener	650-821-5184
FULL DEPARTMENT NAME	DEPARTMENT CONTACT EMAIL
AIR San Francisco International Airport	Cathy.Widener@flysfso.com

5. CONTRACTOR	
NAME OF CONTRACTOR South San Francisco Scavenger Co., Inc.	TELEPHONE NUMBER 650-589-4020
STREET ADDRESS (including City, State and Zip Code) 500 East Jamie Court, South San Francisco, CA 94080	EMAIL dougb@ssfscavenger.com

6. CONTRACT		
DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)	ORIGINAL BID/RFP NUMBER 50245	FILE NUMBER (If applicable) 241037
DESCRIPTION OF AMOUNT OF CONTRACT \$22,408,062		
NATURE OF THE CONTRACT (Please describe) This contract provides solid waste management collection, sorting, and related services for the San Francisco International Airport.		

7. COMMENTS

8. CONTRACT APPROVAL	
This contract was approved by:	
<input type="checkbox"/>	THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM
<input checked="" type="checkbox"/>	A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES Board of Supervisors
<input type="checkbox"/>	THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Bortoli	Edward	Other Principal Officer
2	Button	Douglas	Other Principal Officer
3	Formosa	Paul	CFO
4	Fornesi	Tanner	Other Principal Officer
5	Fornesi II	Vicent D.	Other Principal Officer
6	Nabhan	Jeff	Other Principal Officer
7	Rossi	John	Other Principal Officer
8			
9			
10			
11			
12			
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16			
17			
18			
19			

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
20			
21			
22			
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27			
28			
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35			
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38			

9. AFFILIATES AND SUBCONTRACTORS

List the names of (A) members of the contractor's board of directors; (B) the contractor's principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
39			
40			
41			
42			
43			
44			
45			
46			
47			
48			
49			
50			

☐ Check this box if you need to include additional names. Please submit a separate form with complete information. Select "Supplemental" for filing type.

10. VERIFICATION

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK	DATE SIGNED
BOS Clerk of the Board	

From: [Karen Ng \(AIR\)](#)
To: [BOS Legislation. \(BOS\)](#)
Cc: [Kantrice Ogletree \(AIR\)](#); [Carolyn Jayin \(AIR\)](#); [Dyanna Volek \(AIR\)](#)
Subject: BOS E-FILE SUBMITTAL: Approval of Modification No. 1 to Professional Services Contract No. 50245 with South San Francisco Scavenger Co., Inc.
Date: Friday, October 18, 2024 4:40:38 PM
Attachments: [image001.png](#)
[Mod 1 BOS Cover Letter - 241018 KO Signed.docx](#)
[Mod 1 BOS Resolution - 241010.doc](#)
[22-0016 AWARD of Contract No 50245 - SSF Scavenger Co., Inc.pdf](#)
[24-0225 APPROVAL of Mod 1 Contract 50245 - SSF Scavenger Co.pdf](#)
[Ct 50245 Mod 1 SFEC Form 126f4BOS---Notification of Contract.pdf](#)
[Original \(fully executed\).pdf](#)
[Mod 1 \(signed by Scavenger\).pdf](#)

CITY AND COUNTY OF SAN FRANCISCO

AIRPORT COMMISSION

BOARD OF SUPERVISORS LEGISLATION

To: BOS Legislation

Date: October 18, 2024

RE: Approval of Modification No. 1 to Professional Services Contract No. 50245 for Solid Waste Management Collection, Sorting, and Related Services at San Francisco International Airport, between South San Francisco Scavenger Co., Inc. and the City and County of San Francisco, acting by and through its Airport Commission

Modification No. 1 to Professional Services Contract No. 50245 for solid waste management collection, sorting, and related services at San Francisco International Airport, between South San Francisco Scavenger Co., Inc. (Scavenger) and the City and County of San Francisco, acting by and through its Airport Commission.

The following is a list of accompanying documents:

- Board of Supervisors Resolution;
- Approved Airport Commission Resolution Nos. 22-0016 and 24-0225, and accompanying memoranda;
- Form SFEC-126 for the Board of Supervisors;
- Copy of Original Contract No. 50245;
- Copy of Modification No. 1 to Contract No. 50245, executed by Scavenger.

Contacts:

Cathy Widener, Chief External Affairs Officer 650-821-5023
Dyanna Volek, Government Affairs Manager 650-821-4005

Thank you.



Karen Ng

Executive Secretary | External Affairs

San Francisco International Airport | P.O. Box 8097 | San Francisco, CA 94128

Office: 650.821.5126 | flysfo.com

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