

File No. 241145

Committee Item No. 1

Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee  
Board of Supervisors Meeting

Date January 29, 2025  
Date \_\_\_\_\_

#### Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Information Form                       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

- |                                     |                          |                       |
|-------------------------------------|--------------------------|-----------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <u>Plan Narrative</u> |
| <input type="checkbox"/>            | <input type="checkbox"/> | _____                 |
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Completed by: Brent Jalipa Date January 23, 2025  
Completed by: Brent Jalipa Date \_\_\_\_\_

1 [Accept and Expend Grant - Retroactive - Crankstart Foundation - Clean Slate Program Grant  
2 - \$250,000]

2

3 **Resolution retroactively authorizing the San Francisco Public Defender’s Office to**  
4 **accept and expend a grant in the amount of \$250,000 from the Crankstart Foundation to**  
5 **fund the San Francisco Public Defender’s Clean Slate unit to meet the increased**  
6 **demand for Clean Slate services for the period of July 1, 2024, through June 30, 2025.**

7

8 WHEREAS, The Administrative Code requires City departments to obtain Board of  
9 Supervisors’ approval to accept or expend any grant funds (Section 10.170 et seq.); and

10 WHEREAS, The San Francisco Public Defender’s Office applied to the Crankstart  
11 Foundation to increase the capacity of its Clean Slate Unit in order to meet anticipated  
12 exponentially increased community demand to provide a number of clean slate services,  
13 including having criminal convictions expunged, felonies reduced to misdemeanors,  
14 probationary terms shortened, convictions vacated for non-citizens who were not advised of  
15 the immigration consequences of their case, certificates of Rehabilitation granted, arrest  
16 records sealed, rap sheet errors corrected, and advocacy provided to the courts and  
17 employers; and

18 WHEREAS, The Public Defender was awarded a grant in the amount of \$250,000 from  
19 the Crankstart Foundation to help support staffing needs for the Clean Slate team; and

20 WHEREAS, Clean slate legislation, passed by the California Legislature in from 2020-  
21 2023, became fully effective in 2024.

22 WHEREAS, The Clean Slate legislation potentially provides thousands of people with  
23 opportunities to remove significant barriers to employment and housing by allowing them to  
24 have a fair chance at obtaining a license to work in certain occupations (AB 2147 & AB 2138  
25 enacted in 2020); eliminate payment of restitution as a requirement before expungement

1 (SB 1106 in 2022); eliminate many court fees associated with expungement (most recently  
2 enacted through AB 134 in 2023); allow survivors of human trafficking to have their  
3 convictions removed from their records if the conviction occurred during the time they were  
4 being trafficked (Penal Code, Section 236.14, enacted in 2017 through SB 823 and expanded  
5 in 2024 through AB 1754); allow survivors of domestic violence and sexual abuse to have  
6 their conviction removed from their records if the conviction occurred during the time of the  
7 abuse (Penal Code, Section 236.15, enacted through AB 124 in 2022 and expanded in 2024  
8 through AB 1754); the ability to petition the court to expunge all felony convictions with some  
9 exceptions (Penal Code, Section 1203.41, enacted through SB 731 in 2022); and

10 WHEREAS, In order for this new legislation to have its greatest and intended impact in  
11 removing barriers to employment and housing, relief must be provided to as many eligible San  
12 Franciscans as possible; and

13 WHEREAS, To efficiently accomplish this relief, the Public Defender's Clean Slate Unit  
14 will need to maintain their current grant-funded attorney; and

15 WHEREAS, The Clean Slate Unit is partnering with Californians for Safety and Justice,  
16 the Latino Task Force, the Anti-Bullying Hero Initiative, and the A. Phillip Randolph Institute to  
17 reach the widest number of San Francisco residents as possible in communities most  
18 impacted by decades of mass incarceration; and

19 WHEREAS, The grant will monitor and evaluate both the change in client capacity and  
20 the outcomes of the Clean Slate Unit's community clinics, with the additional staffing support;  
21 and

22 WHEREAS, Any interest earned on the grant funds must go to the funded activities;  
23 and

24  
25

1           WHEREAS, The San Francisco Public Defender’s Office proposes to maximize use of  
2 available grant funds on program expenditures by not including indirect costs in the grant  
3 budget; and

4           WHEREAS, The grant does not require an amendment to the Annual Salary Ordinance  
5 (ASO) Amendment; now, therefore, be it

6           RESOLVED, That the San Francisco Board of Supervisors hereby authorizes the San  
7 Francisco Public Defender’s Office to retroactively accept and expend \$250,000 in grant funds  
8 from the Crankstart Foundation and to expand the capacity of the Clean Slate Unit to meet the  
9 increased demand of Clean Slate services due to the passage of recent clean slate expansion  
10 legislation; and, be it

11           FURTHER RESOLVED, That the Board of Supervisors hereby authorizes the Public  
12 Defender’s Office to maximize the use of available grant funds on program expenditures by  
13 not including indirect cost in the grant budget and waiving indirect costs; and, be it

14           FURTHER RESOLVED, That the Board of Supervisors hereby authorizes the Public  
15 Defender’s Office to expend any interest earned in accordance with the terms under which the  
16 principal is received and expended; and, be it

17           FURTHER RESOLVED, That the San Francisco Public Defender’s Office is authorized  
18 on behalf of the Board of Supervisors to sign the Grant Agreement with Crankstart  
19 Foundation, including any extensions or amendments thereof; and, be it

20           FURTHER RESOLVED, That the San Francisco Public Defender’s Office agrees to  
21 abide by the terms and conditions of the Grant Agreement as set forth by Crankstart  
22 Foundation.

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24  
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1 Recommended:

Approved:  /s/ Benjamin McCloskey for

2

London N. Breed

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Mayor

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/s/

5 Manohar Raju

Approved:  /s/ Jocelyn Quintos for

6 Public Defender

Greg Wagner

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Controller

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**File Number:** 241145  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: FY25 Crankstart Expungement Initiative
2. Department: Public Defender's Office
3. Contact Person: Angela Chan Telephone: (415) 553-1036
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: \$250,000
6. a. Matching Funds Required: \$ n/a  
b. Source(s) of matching funds (if applicable):
7. a. Grant Source Agency: Crankstart Foundation  
b. Grant Pass-Through Agency (if applicable): n/a
8. Proposed Grant Project Summary:  
Grant will be used to fund the San Francisco Public Defender's Clean Slate unit to meet the increased demand for Clean Slate services.
9. Grant Project Schedule, as allowed in approval documents, or as proposed:  
Start-Date: 07/01/2024                      End-Date: 06/30/2025
10. a. Amount budgeted for contractual services: n/a  
b. Will contractual services be put out to bid?  
c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements?  
d. Is this likely to be a one-time or ongoing request for contracting out?
11. a. Does the budget include indirect costs?  
 Yes                       No  
b. 1. If yes, how much? \$  
b. 2. How was the amount calculated?  
c. 1. If no, why are indirect costs not included?  
 Not allowed by granting agency                       To maximize use of grant funds on direct services  
 Other (please explain):  
c. 2. If no indirect costs are included, what would have been the indirect costs?  
Indirect cost may be calculated at 10% of direct cost, however it's not included in the budget plan.
12. Any other significant grant requirements or comments: n/a

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)       | <input type="checkbox"/> Rehabilitated Structure(s)       | <input type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)                 | <input type="checkbox"/> New Structure(s)                 |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Arlene Laxamana

(Name)

Human Resources Manager

(Title)

Date Reviewed: 10/22/24



(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Manohar Raju

(Name)

Public Defender

(Title)

Date Reviewed: 10-22-2024



(Signature Required)

# CRANKSTART

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September 19, 2024

Dear Manohar:

Crankstart Foundation (“Crankstart”) has approved an unconditional one-year grant to San Francisco Public Defender's Office for \$250,000. This grant is restricted to participate in the Crankstart Expungement initiative. The grant period is from July 1, 2024 to June 30th, 2025.

By accepting this grant from Crankstart, San Francisco Public Defender's Office agrees to the following:

## REPORTING

Submit the following information through [our online grant portal](#):

- Organizational profile and goals due **October 1, 2024**
- Final report due **June 1, 2025**

## PAYMENTS

Payments will be distributed according to the following schedule:

NUMBER	SCHEDULED PAYMENT DATE	PAYMENT AMOUNT
1	October 2024	\$250,000

## TERMS

- Only use the grant funds for purposes that are consistent with the federal and state rules for organizations described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (“Code”).
- Should the grantee no longer qualify as a “public charity” described under Code Section 509(a), the grantee agrees to return any unexpended funds of the grant to Crankstart.
- Grantee retains full discretion and control over the selection of any sub-grantees or individuals to carry out its charitable work.
- This grant is not in any way earmarked specifically for lobbying or voter registration activity.
- The grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless Crankstart, its officers, directors, trustees, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorneys’ fees) directly arising from the performance of this Agreement but only in proportion to and to the extent such claims, liabilities, losses and expenses are caused by or result from the negligent or intentional acts or omissions of the grantee, its officers, agents or employees.



MEDIA AND PUBLICITY

Please refer to the foundation as “Crankstart” in all written materials including annual reports and donor lists on your website. We kindly request that if you plan to announce the grant on social media or issue a press release, that Crankstart is mentioned minimally. We ask that you share any materials for our review in advance of publication.

Crankstart relies on the strong reputation and relationships of our grantees. We ask that you share relevant publicity with your program officer in a timely fashion.

Crankstart believes that your organization is doing important work in the community, and we are eager to help amplify your efforts. Grantees are offered the opportunity to leverage the expertise of our Public Relations consultant, who stands ready to provide support in crafting press releases and pitching stories around your work for this grant purpose, at no cost to your organization. If you are interested in engaging this service, please contact your Program Officer.

GIFTS POLICY

Crankstart desires that all resources of the grantee be dedicated to accomplishing its charitable purposes. Accordingly, the grantee agrees not to recognize Crankstart, its board members or staff with plaques or any other gifts.

AGREEMENT AND ACKNOWLEDGEMENT

Electronically sign this grant agreement via DocuSign acknowledging and affirming your understanding and acceptance of the grant terms. Please also upload a copy to [our online grant portal](#) by logging in and selecting the “Upload Signed Agreement” button.

Upon receiving any payment of the grant, please send an electronic acknowledgment letter directly to [grants@crankstart.org](mailto:grants@crankstart.org). We prefer to receive all communication via email.

\*\*\*

Crankstart is honored to support your work.

Sincerely,

DocuSigned by:  
*Missy Narula*  
E023827B038A4UC...  
Missy Narula  
Chief Executive Officer  
Crankstart Foundation

DocuSigned by:  
*Angela Chan*  
AF-5A10942BE31C1...  
Signed, Authorized Signatory of San Francisco Public Defender's  
Office  
Angela Chan  
9/19/2024  
\_\_\_\_\_  
Print Name Date

## Clean Slate Program Crankstart Funding Plan Narrative

**The San Francisco Public Defender's Office is steadfastly committed to fiercely defending our indigent clients at the highest level, confronting state-sponsored violence, and advocating for community power.** To that end, the Office provides zealous, compassionate, and family-centered legal representation to indigent adults and youth charged with crimes, who are disproportionately Black, Indigenous, and People of Color (BIPOC). In addition to defending individual clients and meeting our constitutional mandate, the Office continues to be uniquely positioned to partner with the communities we serve to advocate for systemic changes that benefit the City's most disenfranchised and disempowered while removing barriers to employment, education, and housing and thereby ending continued criminalization.

### **Clean Slate Impact for Safer Communities (\$250,000 FY24-25)**

Prior to the Crankstart Foundation funding, the Public Defender did not have a full-time attorney dedicated to the program. The Clean Slate Unit now includes two full-time 8177 attorneys (both of which are supported by grant funding), one full-time and one part-time 8173 Legal Assistant, one full-time 8106 Legal Process Clerk, one part-time 8108 Senior Legal Process Clerk, and one full-time 8452 Criminal Justice Specialist II. Some of the staff are former Clean Slate clients themselves. These staff apply their experience to connect with clients in meaningful ways creating the best possible outcomes for clients. Having staff exclusively assigned to Clean Slate has allowed the Public Defender to handle a much higher volume of eligible applicants, to be present in the community, to partner with organizations that improve and promote expungement law changes, and to maintain attorneys and staff who are experts in the field of expungement.

For now, the Clean Slate Unit conducts four monthly clinics in the community: at the Mission Food Hub where we have Spanish-speaking staff available, the Anti-Bully Hero Initiative event, which rotates between the Bayview and Visitation Valley and the A. Philip Randolph Institute's information sessions in India Basin. With the current staffing, Clean Slate also provides presentations and holds additional clinics at the request of other community organizations throughout the City.

Additionally, the Clean Slate Unit provides a clinic at the Public Defender's main office once per week. Clients can sit down with an attorney to discuss their eligibility, begin to draft any needed declarations or proof of rehabilitation and discuss the next steps. The Public Defender clinic remains in high demand, and has recently expanded its hours to accommodate the needs of clients. The Public Defender continues to monitor need to meet client demand for clinic appointments.

More importantly, this is a critical moment for Clean Slate services: eight million people are living with a criminal record in California. Since 2014, the California Legislature has steadily passed laws expanding access to expungement relief allowing more and more people with criminal records to become eligible, including an estimated 25,000 people in San Francisco

alone. These changes to the law have renewed people's interest in cleaning up their records; giving them the confidence to dream big.

Therefore, the SF Public Defender's Office seeks to continue to provide and expand crucial Clean Slate services to indigent community members by using Crankstart funding to support our Managing attorney for the Unit.

Project Code 10041944

Accept and Expend: Crankstart Expungement Initiative

Project (Yr1)	Award \$\$	Original Period	Job code	Title	Position type	FTE FY24-25	Budget FY24-25
CrankStart		07/01/2024- 06/30/2025	1 Full Time x 8177	Clean Slate Attorney	Existing	1 Full time, Salary and Benefits	250,000

## Kim, Jinkyung (PDR)

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**From:** Chan, Angela (PDR)  
**Sent:** Thursday, October 10, 2024 8:59 AM  
**To:** Li, Janica (PDR); Kim, Jinkyung (PDR); Lacoste, Lyslynn (PDR)  
**Subject:** Fw: Requesting approval of spending plan

Our spending plan has been approved by Crankstart. Thanks!

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**From:** Jesse Hahnel <jesse@crankstart.org>  
**Sent:** Thursday, October 10, 2024 8:31 AM  
**To:** Chan, Angela (PDR) <angela.chan2@sfgov.org>  
**Cc:** Grants Mailbox <grants@crankstart.org>  
**Subject:** Re: Requesting approval of spending plan

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Angela - Approved.

On Thu, Oct 10, 2024 at 8:00 AM Chan, Angela (PDR) <[angela.chan2@sfgov.org](mailto:angela.chan2@sfgov.org)> wrote:  
Hi Jesse,

Attached is our proposed spending plan for the recent \$250k grant for our Clean Slate program. We would like to use it to fund one of our staff attorney positions. Please let me know if Crankstart approves of this spending plan.

Thank you.  
Angela

**Angela Chan** (she/her)  
Assistant Chief Attorney | Confront & Advocate Team  
Office of the Public Defender | City & County of San Francisco  
*Confronting State Violence & Advocating for Community Empowerment*  
[angela.chan2@sfgov.org](mailto:angela.chan2@sfgov.org)



**From:** [Liu, Judy \(PDR\)](#)  
**To:** [Lacoste, Lyslynn \(PDR\)](#)  
**Cc:** [Raju, Manohar \(PDR\)](#)  
**Subject:** FW: Congratulations, SF Public Defender's Office!  
**Date:** Wednesday, November 20, 2024 3:18:57 PM  
**Attachments:** [CRK Expungement Initiative Cover Letter.docx.pdf](#)

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**From:** Grants Mailbox <grants@crankstart.org>  
**Sent:** Wednesday, July 31, 2024 1:35 PM  
**To:** Raju, Manohar (PDR) <manohar.raju@sfgov.org>  
**Cc:** Chan, Angela (PDR) <angela.chan2@sfgov.org>; jesse@crankstart.org; jackiem@crankstart.org  
**Subject:** Congratulations, SF Public Defender's Office!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Manohar,

Great news! Crankstart is pleased and honored to award a grant in the amount of \$250,000.00 to SF Public Defender's Office as an initiative partner. This grant is restricted to participate in Crankstart Expungement initiative as a part of our Immigrant Justice Portfolio. Details about this initiative partnership are included in the attached cover letter.

See below for next steps regarding your grant agreement, expectations, activities and goals. Should you have any questions, please do not hesitate to contact [grants@crankstart.org](mailto:grants@crankstart.org).

Warmly,

The Crankstart Team

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#### **NEXT STEPS**

- **Signed Grant Agreement:** Please review and sign the grant agreement sent via DocuSign. If you do not receive the grant agreement in the next week, please let us know.
- **Portal Access:** Please respond and let us know the email addresses of the folks you would like us to create a portal log-in for to manage the grant, review and submit data / reports. The portal will be used to complete reporting, submit goals, demographic data and your organization overview.
- **Payment:** Crankstart now uses BILL to send grant payments to you. It offers a more secure and convenient option for you to receive payments – now including ACH.
  - If you have not already, please respond with the following information to Jenny Crowley at [crankstartaccounting@spotoncg.com](mailto:crankstartaccounting@spotoncg.com). *Do not send us any bank information over email.*
    - Payee Name
    - Payment Network ID number (If you, or your fiscal sponsor already use Bill.com)

Name and email address of the contact who will register your organization's account and enter its banking information (to accept ACH payments)

- **Goals & Activities:** Please enter the goals that were included in your grant rec (these were shared by your Program Officer) and associated activities (not to exceed 250 words) that can be tied to your grant.
- **Org Overview and Goals:** You will be asked to complete the following information in our [grants management portal](#):
  - Grant Goals & Objectives: from the homepage of the portal, select "Applications in Progress" and complete the application with the status "Revisions required". [Here](#) is an overview of the questions we will ask you to complete. Please work with your Crankstart Program Officer to confirm your goals are up to date, if applicable.
  - Organizational overview: questions and instructions overview [here](#).
  - Demographic Data: instructions [here](#)

# CRANKSTART

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Mar 1, 2024

We are thrilled you are joining Crankstart’s Expungement initiative within our Criminal Justice portfolio. Below is a summary with key information about this effort. Thank you for your partnership as we address this critical issue.

## **OVERVIEW & INITIATIVE GOALS**

Crankstart’s Expungement Initiative aims to ensure hundreds of thousands of people receive an authentic second chance. Specific initiative goals are listed below:

- 5 million people will be informed of recent law changes and encouraged/supported to find out the status of their own records and their eligibility for automatic or petition-based expungement.
- 250,000 people statewide will have eligible records automatically expunged through the effective implementation of SB 731.
- 10,000 people statewide will have successfully petitioned for expungement, and another 25,000 will have started the petition process.
- 2,500 people in the Bay Area will have successfully petitioned for expungement, and another 7,500 will have started the petition process.

## **TIMELINE**

<b>Report</b>	<b>Date</b>
Progress Report	3/15/2025
Progress Report	3/15/2026
Final Report	1/15/2027

## **INITIATIVE LEAD & PARTNER CONTACTS**

<b>Organization Name</b>	<b>Contact</b>	<b>Email/Phone</b>	<b>Role</b>
Californians for Safety & Justice (a project of Alliance for Safety and Justice)	Tinisch Hollins, Executive Director	tinisch@safeandjust.org	Lead Org.
Reentry Providers Association of California (a project of Tides Advocacy)	Donald Frazier, Executive Director	dfrazier@self-sufficiency.org	Partner Org.
Root & Rebound	Carmen Garcia, Executive Director	cgarca@rootandrebound.org	Partner Org.



Sugie Research Group (a project of UC Irvine)	Naomi Sugie, Associate Professor of Criminology	nsugie@uci.edu	Partner Org.
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**GRANT EXPECTATIONS:**

As the lead grantee for this initiative, Californians for Safety and Justice (a project of Alliance for Safety and Justice) will conduct the following activities:

- Meet with Crankstart’s staff monthly to discuss the initiative’s progress, challenges, and opportunities to strengthen the initiative
- Initiate and maintain regular communication with initiative participants
- Track partner initiative progress and data to ensure the goals of the initiative are met
- Escalate potential risks to the initiative’s success

Partner organizations will conduct the following activities:

- Maintain regular communication with initiative lead partner and participate in initiative-wide meetings with other partners
- Report initiative progress and data to lead partner as needed, to ensure the goals of the initiative are met
- Escalate potential risks to the initiative’s success

**CRANKSTART CONTACTS**

Contact	Email/Phone	Role
Jesse Hahnel	jesse@crankstart.org	Program Director, Democracy & Climate - responsible for grantee engagement and progress assessments
Sahar Petri	grants@crankstart.org	Senior Grants Manager - responsible for coordinating grant agreements, payments, reporting, and portal access

The initiative’s success is dependent on open communication and trust. While we will have formal touchpoints throughout the initiative, please know that I am available at any point to receive feedback and problem-solve as needed. I look forward to learning together with all of you.

In community,  
Jesse Hahnel



**San Francisco Ethics Commission**

25 Van Ness Avenue, Suite 220, San Francisco, CA 94102  
 Phone: 415.252.3100 . Fax: 415.252.3112  
[ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org) . [www.sfethics.org](http://www.sfethics.org)

Received On:

File #: 241145

Bid/RFP #:

**Notification of Contract Approval**

SFEC Form 126(f)4  
 (S.F. Campaign and Governmental Conduct Code § 1.126(f)4)  
 A Public Document

Each City elective officer who approves a contract that has a total anticipated or actual value of \$100,000 or more must file this form with the Ethics Commission within five business days of approval by: (a) the City elective officer, (b) any board on which the City elective officer serves, or (c) the board of any state agency on which an appointee of the City elective officer serves. For more information, see: <https://sfethics.org/compliance/city-officers/contract-approval-city-officers>

1. FILING INFORMATION	
<b>TYPE OF FILING</b>	<b>DATE OF ORIGINAL FILING (for amendment only)</b>
Original	
<b>AMENDMENT DESCRIPTION – Explain reason for amendment</b>	

2. CITY ELECTIVE OFFICE OR BOARD	
<b>OFFICE OR BOARD</b>	<b>NAME OF CITY ELECTIVE OFFICER</b>
Board of Supervisors	Members

3. FILER'S CONTACT	
<b>NAME OF FILER'S CONTACT</b>	<b>TELEPHONE NUMBER</b>
Angela Calvillo	415-554-5184
<b>FULL DEPARTMENT NAME</b>	<b>EMAIL</b>
office of the Clerk of the Board	Board.of.Supervisors@sfgov.org

4. CONTRACTING DEPARTMENT CONTACT	
<b>NAME OF DEPARTMENTAL CONTACT</b>	<b>DEPARTMENT CONTACT TELEPHONE NUMBER</b>
Lyslynn Lacoste	6282719736
<b>FULL DEPARTMENT NAME</b>	<b>DEPARTMENT CONTACT EMAIL</b>
PDR Office of the Public Defender	lyslynn.lacoste@sfgov.org

5. CONTRACTOR	
<b>NAME OF CONTRACTOR</b> Crankstart	<b>TELEPHONE NUMBER</b> n/a
<b>STREET ADDRESS (including City, State and Zip Code)</b> 1660 Bush St, San Francisco, CA 94109	<b>EMAIL</b>

6. CONTRACT		
<b>DATE CONTRACT WAS APPROVED BY THE CITY ELECTIVE OFFICER(S)</b>	<b>ORIGINAL BID/RFP NUMBER</b>	<b>FILE NUMBER (If applicable)</b> 241145
<b>DESCRIPTION OF AMOUNT OF CONTRACT</b> \$250,000		
<b>NATURE OF THE CONTRACT (Please describe)</b> <p>Crankstart's Expungement Initiative aims to ensure hundreds of thousands of people receive an authentic second chance. Specific initiative goals are listed below:</p> <ul style="list-style-type: none"> <li>• 5 million people will be informed of recent law changes and encouraged/supported to find out the status of their own records and their eligibility for automatic or petition-based expungement.</li> <li>• 250,000 people statewide will have eligible records automatically expunged through the effective implementation of SB 731.</li> <li>• 10,000 people statewide will have successfully petitioned for expungement, and another 25,000 will have started the petition process.</li> <li>• 2,500 people in the Bay Area will have successfully petitioned for expungement, and another 7,500 will have started the petition process.</li> </ul>		

7. COMMENTS

8. CONTRACT APPROVAL	
This contract was approved by:	
<input type="checkbox"/>	THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM
<input checked="" type="checkbox"/>	A BOARD ON WHICH THE CITY ELECTIVE OFFICER(S) SERVES Board of Supervisors
<input type="checkbox"/>	THE BOARD OF A STATE AGENCY ON WHICH AN APPOINTEE OF THE CITY ELECTIVE OFFICER(S) IDENTIFIED ON THIS FORM SITS

**9. AFFILIATES AND SUBCONTRACTORS**

List the names of (A) members of the contractor’s board of directors; (B) the contractor’s principal officers, including chief executive officer, chief financial officer, chief operating officer, or other persons with similar titles; (C) any individual or entity who has an ownership interest of 10 percent or more in the contractor; and (D) any subcontractor listed in the bid or contract.

#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
1	Narula	Missy	CEO
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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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#	LAST NAME/ENTITY/SUBCONTRACTOR	FIRST NAME	TYPE
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<input type="checkbox"/>	Check this box if you need to include additional names. Please submit a separate form with complete information. Select "Supplemental" for filing type.		

**10. VERIFICATION**

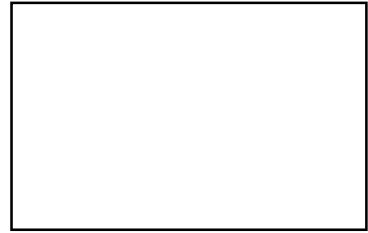
I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information I have provided here is true and complete.

**I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

<p><b>SIGNATURE OF CITY ELECTIVE OFFICER OR BOARD SECRETARY OR CLERK</b></p>  <p>BOS Clerk of the Board</p>	<p><b>DATE SIGNED</b></p>
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## Introduction Form

*(by a Member of the Board of Supervisors or the Mayor)*



I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- 2. Request for next printed agenda (For Adoption Without Committee Reference)  
*(Routine, non-controversial and/or commendatory matters only)*
- 3. Request for Hearing on a subject matter at Committee
- 4. Request for Letter beginning with "Supervisor [ ] inquires..."
- 5. City Attorney Request
- 6. Call File No. [ ] from Committee.
- 7. Budget and Legislative Analyst Request (attached written Motion)
- 8. Substitute Legislation File No. [ ]
- 9. Reactivate File No. [ ]
- 10. Topic submitted for Mayoral Appearance before the Board on [ ]

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- Small Business Commission       Youth Commission       Ethics Commission
- Planning Commission       Building Inspection Commission       Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- Yes       No

*(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)*

Sponsor(s):

Walton

Subject:

Accept and Expend Grant - Retroactive - Clean Slate Program Grant - Crankstart Foundation  
\$250,000 FY24-25

Long Title or text listed:

Resolution retroactively authorizing the San Francisco Public Defender's Office to accept and expend a grant in the amount of \$250,000 from the Crankstart Foundation to fund the San Francisco Public Defender's Clean Slate Unit to meet the increased demand for Clean Slate services for the period of 07/01/24 to 06/30/25.

Signature of Sponsoring Supervisor: /s/ Shamann Walton