CITY AND COUNTY OF SAN FRANCISCO
OFFICE OF ECONOMIC AND WORKFORCE DEVELOPMENT

SIXTH AMENDMENT TO GRANT AGREEMENT

BETWEEN

CITY AND COUNTY OF SAN FRANCISCO

AND

MID-MARKET FOUNDATION
FSP CONTRACT NUMBER: 1000026131

MID-MARKET TENDERLOIN COMMUNITY BASED SAFETY PROGRAM

This AMENDMENT of the JULY 1, 2022 Grant Agreement (the "Agreement") is dated as of **JANUARY 15, 2025** and is made in the City and County of San Francisco, State of California, by and between **MID-MARKET FOUNDATION a California nonprofit public benefit corporation** ("Grantee") and the **City and County of San Francisco**, a municipal corporation ("City") acting by and through the Office of Economic and Workforce Development ("OEWD").

RECITALS

WHEREAS, the Agreement was competitively procured as required by San Francisco Administrative Code Chapter 21G.3 through Request for Proposals ("RFP") 217, Program Area A: **Mid-Market/Tenderloin Community-Based Safety Program**, issued on June 8, 2021, in which City selected Grantee as the highest qualified scorer pursuant to the RFP; and

WHEREAS, the San Francisco Board of Supervisors adopted Resolution No. 468-22 on November 8, 2022, approving the First Amendment in accordance with the requirements of San Francisco Charter Section 9.118 (the "**First Resolution**"); and

WHEREAS, the San Francisco Board of Supervisors adopted Resolution No. 110-23 on March 21, 2023, approving the Second Amendment in accordance with the requirements of San Francisco Charter Section 9.118 (the "**Second Resolution**"); and

WHEREAS, the San Francisco Board of Supervisors adopted Resolution No. 373-23 on July 18, 2023, approving the Third and Fourth Amendments in accordance with the requirements of San Francisco Charter Section 9.118 (the "Third **Resolution**"); and

WHEREAS, the San Francisco Board of Supervisors adopted Resolution No. 605-24 on December 10, 2024, approving the Fifth Amendment in accordance with the requirements of San Francisco Charter Section 9.118 (the "**Fourth Resolution**"); and

WHEREAS, the San Francisco Board of Supervisors adopted Resolution No. on DATE, approving this Sixth Amendment in accordance with the requirements of San Francisco Charter Section 9.118 (the "**Fifth Resolution**"); and

WHEREAS, Grantee has submitted to the Agency the Application Documents (as hereinafter defined) seeking a grant for the purpose of funding the matters set forth in the Grant Plan (as defined in the Agreement); and

WHEREAS, City and Grantee desire to enter into this Amendment to memorialize their continued relationship and modify the Agreement to **increase the contract amount, update the scope, and update invoicing and payment instructions, on the terms and conditions set forth herein; and**

WHEREAS, City and Grantee desire to execute this amendment to update the prior Agreement.

NOW, THEREFORE, in consideration of the foregoing Recitals, which are incorporated herein by this reference, the mutual covenants and obligations of the parties contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Grantee agree to amend said Grant Agreement as follows:

1. Definitions. Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Grant Agreement.

a. **Agreement**. The term "Agreement" shall mean that certain Agreement dated **July 1, 2022** between Grantee and City, as amended by the:

First Amendment,	dated **November 14, 2022,**
Second Amendment,	dated **March 21, 2023,**
Third Amendment,	dated **October 1, 2023,**
Fourth Amendment,	dated **November 1, 2023, and**
Fifth Amendment,	dated **January 1, 2025**.

b. **Other Terms**. Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Grant Agreement.

2. San Francisco Labor and Employment Code. As of January 4, 2024, San Francisco Administrative Code Chapters 21C (Miscellaneous Prevailing Wage Requirements), 12B (Nondiscrimination in Contracts), 12C (Nondiscrimination in Property Contracts), 12K (Salary History), 12P (Minimum Compensation), 12Q (Health Care Accountability), 12T (City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions), and 12U (Sweatfree Contracting) are redesignated as Articles 102 (Miscellaneous Prevailing Wage Requirements), 131 (Nondiscrimination in Contracts), 132 (Nondiscrimination in Property Contracts), 141 (Salary History), 111 (Minimum Compensation), 121 (Health Care Accountability), 142 (City Contractor/Subcontractor Consideration of Criminal History in Hiring and Employment Decisions), and 151 (Sweatfree Contracting) of the San Francisco Labor and Employment Code, respectively. Wherever this Agreement refers to San Francisco Administrative Code Chapters 21C, 12B, 12C, 12K, 12P, 12Q, 12T, and 12U, it shall be construed to mean San Francisco Labor and Employment Code Articles 102, 131, 132, 141, 111, 121, 142, and 151, respectively.

3. Modifications to the Agreement. The Grant Agreement is hereby modified as follows:

(a) Section 5.1. Section 5.1 ("Maximum Amount of Grant Funds") of the Grant Agreement currently reads as follows:

"5.1 **Maximum Amount of Grant Funds**. The amount of the Grant Funds authorized for disbursement hereunder shall not exceed **SIXTY-FOUR MILLION EIGHT HUNDRED FIFTY-ONE THOUSAND SEVEN HUNDRED FIFTY-SIX** Dollars **($64,851,756).** during the Term of the Agreement, plus any Contingent Amount (as defined below) authorized by City and certified as available by the Controller (collectively, the "Grant Amount")."

*Such section is hereby amended to read as follows (changes in **bold**):*

"5.1 **Maximum Amount of Grant Funds**. The amount of the Grant Funds authorized for disbursement hereunder exceed **SIXTY-EIGHT MILLION EIGHT HUNDRED FIFTY-ONE THOUSAND SEVEN HUNDRED FIFTY-SIX** Dollars **($68,851,756)** during the Term of the Agreement, plus any Contingent Amount (as defined below) authorized by City and certified as available by the Controller (collectively, the "Grant Amount")."

(c) Appendix A. Appendix A-5, Budget, of the Fifth Amendment displays the total amount of $**64,851,756**.

Such section is hereby superseded in its entirety by Appendix A-*6*, Budget, which is attached hereto and incorporated herein by this reference and displays the budget as herein modified.

(d) Appendix B. Appendix B-5, Definition of Grant Plan, Provision III. Project Definitions, of the Fifth Amendment is hereby amended to read as follows:

City Team – Consists of at least one Project Manager who is assigned to work with Grantee in relation to the grant. The assigned Project Manager(s) and contact information is as follows:

Chris Corgas, Deputy Director of Community Economic Development
christopher.corgas@sfgov.org
415-554-6661

Andre Torrey, DEM, Street Ambassador Coordinator
Andre.torrey@sfgov.org
415-509-8086

Sam Dodge, DEM, Director, Street Response Coordination Division
Sam.dodge@sfgov.org

(e) Appendix C. Appendix C-5, Invoicing and Payment Instructions, of the Fifth Amendment describes the process for requesting funding.

Such section is hereby superseded in its entirety by Appendix C-*6*, Invoicing and Payment Instructions, which is attached hereto and incorporated herein by this reference and displays the updated invoicing and payment instructions.

4. Effective Date. Each of the modifications set forth in Section 3 shall be effective on and after **MARCH 1, 2025**.

5. Legal Effect. Except as expressly modified by this Amendment, all of the terms and conditions of the Grant Agreement shall remain unchanged and in full force and effect.

[Signatures appear on following page]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to the Grant Agreement to be duly executed as of the date first specified herein.

CITY:	**GRANTEE:**
CITY AND COUNTY OF SAN FRANCISCO, a municipal corporation, acting by and through its OFFICE OF ECONOMIC AND WORKFORCE DEVELOPMENT	**MID-MARKET FOUNDATION,** a **California** nonprofit public benefit corporation
By: _____	BY: _____
Sarah Dennis Phillips Executive Director	Print Name: Steve Gibson Title: Executive Director Federal Tax ID #: 85-0892059 City Supplier Number: 0000047252
Approved as to Form: David Chiu City Attorney	
By: _____ Mary Kamikihara Deputy City Attorney	

Appendix A-6
Budget

Budget Line Item	Description	Due Date	A6 Additions	Final Total Budget
Deliverable 1	Task 1.1. Foundational Program Plan	7/31/2022		$4,000,000.00
Deliverable 2	Task 1.2 Ramp Down Program Plan	8/31/2022		$1,000,000.00
Deliverable 3	Task 1.3 Monthly Report Jul 2022	8/10/2022		$1,500,000.00
Deliverable 4	Task 1.3 Monthly Report Aug 2022	9/10/2022		$1,500,000.00
Deliverable 5	Task 1.3 Monthly Report Sep 2022	10/10/2022		$1,000,000.00
Deliverable 6	Task 1.3 Monthly Report October 2022	11/10/2022		$1,000,000.00
Deliverable 7	Task 1.4 1st Quarterly Report	10/14/2022		$2,000,000.00
Deliverable 8	Task 1.3 Monthly Report November 2022	12/10/2022		$1,000,000.00
Deliverable 9	Task 1.3 Monthly Report December 2022	1/10/2023		$2,000,000.00
Deliverable 10	Task 1.3 Monthly Report January 2023	2/10/2023		$1,000,000.00
Deliverable 11	Task 1.4 2nd Quarterly Report	1/14/2023		$2,000,000.00
Deliverable 12	Task 1.5 Semi-Annual Report 1	1/14/2023		$1,500,000.00
Deliverable 13	Task 1.3 Monthly Report February 2023	3/10/2023		$100,000.00
Deliverable 14	Task 1.3 Monthly Report March 2023	4/10/2023		$87,500.00
Deliverable 15	Task 1.3 Monthly Report April 2023	5/10/2023		$837,500.00
Deliverable 16	Task 1.4 3rd Quarterly Report	4/14/2023		$950,570.00
Deliverable 17	Task 1.3 Monthly Report May 2023	6/10/2023		$837,500.00
Deliverable 18	Task 1.3 Monthly Report June 2023	7/10/2023		$687,500.00
Deliverable 19	Task 1.4 4th Quarterly Report	7/10/2023		$500,000.00
Deliverable 20	Task 1.5 Semi-Annual Report 2	7/10/2023		$90,000.00
Deliverable 21	Task 1.3 Monthly Report July 2023	8/10/2023		$2,500,000.00
Deliverable 22	Task 1.3 Monthly Report August 2023	9/10/2023		$1,500,000.00
Deliverable 23	Task 1.3 Monthly Report September 2023	10/10/2023		$1,500,000.00
Deliverable 24	Task 1.4 5th Quarterly Report	10/10/2023		$250,000.00
Deliverable 25	Task 1.4 Quarterly TLCBD Park Stewards Report 1	10/10/2023		$250,000.00
Deliverable 26	Task 1.3 Monthly Report October 2023	11/10/2023		$1,500,000.00
Deliverable 27	Task 1.3 Monthly Report November 2023	12/10/2023		$1,542,400.00
Deliverable 28	Task 1.3 Monthly Report December 2023	1/10/2024		$1,541,600.00
Deliverable 29	Task 1.4 6th Quarterly Report	1/10/2024		$750,000.00
Deliverable 30	Task 1.4 Quarterly TLCBD Park Stewards Report 2	1/10/2024		$250,000.00
Deliverable 31	Task 1.5 Semi-Annual Report 3	1/10/2024		$750,000.00
Deliverable 32	Task 1.3 Monthly Report January 2024	2/10/2024		$1,041,600.00
Deliverable 33	Task 1.3 Monthly Report February 2024	3/10/2024		$1,041,600.00
Deliverable 34	Task 1.3 Monthly Report March 2024	4/10/2024		$1,041,600.00
Deliverable 35	Task 1.4 7th Quarterly Report	4/10/2024		$750,000.00
Deliverable 36	Task 1.4 Quarterly TLCBD Park Stewards Report 3	4/10/2024		$250,000.00

Deliverable 37	Task 1.3 Monthly Report April 2024	5/10/2024		$1,041,600.00
Deliverable 38	Task 1.3 Monthly Report May 2024	6/10/2024		$1,041,600.00
Deliverable 39	Task 1.3 Monthly Report June 2024	6/20/2024		$1,041,600.00
Deliverable 40	Task 1.4 8th Quarterly Report	6/20/2024		$500,000.00
Deliverable 41	Task 1.4 Quarterly TLCBD Park Stewards Report 4	6/20/2024		$250,000.00
Deliverable 42	Task 1.5 Semi-Annual Report 4	6/20/2024		$500,000.00
Deliverable 43	Task 1.3 Monthly Report July 2024	8/10/2024		$2,041,600.00
Deliverable 44	Task 1.3 Monthly Report August 2024	9/10/2024		$2,041,600.00
Deliverable 45	Task 1.3 Monthly Report September 2024	10/10/2024		$2,041,600.00
Deliverable 46	Task 1.4 9th Quarterly Report	10/10/2024		$500,000.00
Deliverable 47	Task 1.3 Monthly Report October 2024	11/10/2024		$1,291,600.00
Deliverable 48	Task 1.3 Monthly Report November 2024	12/10/2024		$2,130,150.00
Deliverable 49	Task 1.3 Monthly Report December 2024	1/10/2025		$1,718,850.00
Deliverable 50	Task 1.4 10th Quarterly Report	1/10/2025		$500,000.00
Deliverable 51	Task 1.5 Semi-Annual Report 5	1/10/2025		$500,000.00
Deliverable 52	Task 1.3 Monthly Report January 2025	2/10/2025		$1,700,000.00
Deliverable 53	Task 1.3 Monthly Report February 2025	3/10/2025	$1,000,000.00	$1,750,000.00
Deliverable 54	Task 1.3 Monthly Report March 2025	4/10/2025	$1,000,000.00	$1,750,000.00
Deliverable 55	Task 1.4 11th Quarterly Report	4/10/2025	$2,000,000.00	$2,750,000.00
Deliverable 56	Task 1.3 Monthly Report April 2025	5/10/2025		$750,000.00
Deliverable 57	Task 1.3 Monthly Report May 2025	6/10/2025		$750,000.00
Deliverable 58	Task 1.3 Monthly Report June 2025	6/30/2025		$250,000.00
Deliverable 59	Task 1.4 12th Quarterly Report	6/30/2025		$250,000.00
Deliverable 60	Task 1.5 Semi-Annual Report 6	6/30/2025		$250,000.00
Deliverable 61	Task 2.1 Ellis Street Monthly Report; Oct 2024	11/10/2024		$98,140.00
Deliverable 62	Task 2.1 Ellis Street Monthly Report; Nov 2024	12/10/2024		$98,140.00
Deliverable 63	Task 2.1 Ellis Street Monthly Report; Dec 2024	1/10/2025		$98,140.00
Deliverable 64	Task 2.1 Ellis Street Monthly Report; Jan 2025	2/10/2025		$98,140.00
Deliverable 65	Task 2.1 Ellis Street Monthly Report; Feb 2025	3/10/2025		$98,140.00
Deliverable 66	Task 2.1 Ellis Street Monthly Report; Mar 2025	4/10/2025		$98,140.00
Deliverable 67	Task 2.1 Ellis Street Monthly Report; Apr 2025	5/10/2025		$98,140.00
Deliverable 68	Task 2.1 Ellis Street Monthly Report; May 2025	6/10/2025		$98,140.00
Deliverable 69	Task 3.1 Willow Monthly Report; Oct 2024	11/10/2024		$135,410.00
Deliverable 70	Task 3.2 Willow Monthly Report; Nov 2024	12/10/2024		$67,700.00
Deliverable 71	Task 3.3 Ellis Street Monthly Report; Dec 2024	1/10/2025		$67,700.00
Deliverable 72	Task 3.4 Willow Monthly Report; Jan 2025	2/10/2025		$135,456.00
Deliverable 73	Task 3.5 Willow Monthly Report; Feb 2025	3/10/2025		$67,700.00
Deliverable 74	Task 3.6 Willow Monthly Report; Mar 2025	4/10/2025		$67,700.00
Deliverable 75	Task 3.7 Willow Monthly Report; Apr 2025	5/10/2025		$67,700.00
Deliverable 76	Task 3.8 Willow Monthly Report; May 2025	6/10/2025		$67,700.00
		Total	**$4,000,000.00**	**$68,851,756.00**

Appendix C-6
Invoicing and Payment Instructions

Instructions:

I. Grantee will submit a **"Funding Request"** and **"Schedule 1 To Request for Funding"** (pp. C-3 through C-5) along with all supporting documentation (invoices, receipts, copies of checks, copies of deliverables or confirmation of delivery from Program Manager) within 10 days after the month that expenses were incurred or the deliverable was accepted by OEWD. Only one invoice should be submitted per month. These documents must be submitted electronically via email to: **oewd.ap@sfgov.org.** Please reference "Invoice Submission," your organization or agency name, grant project title, Purchase Order number, and the month and year for which funds are being requested, and OEWD Programmatic contact (see Article 15) in the subject line of the email.

II. Failure to submit required documents by specified deadlines may result in withholding of contract payments. Failure to submit sufficient supporting documentation and/or any discrepancies on the Funding Request may result in withholding of contract payments. Failure to meet contract performance goals will result in a corrective action plan, withholding of contract payments in full or part and/or termination.

III. Following OEWD verification that claimed services are authorized and delivered satisfactorily, OEWD will authorize payment no later than 30 days after receipt of the Funding Request and all billing information set forth above.

IV. Grantee shall be prepared to submit a final Funding Request which reconciles all charges for the fiscal year. If a refund is due to OEWD, it must be submitted with the final Funding Request. OEWD will inform Grantee of the due date for all close-out deadlines. Any expenses submitted after the communicated deadline (generally 20 days following the fiscal year end) will not be paid. ***NOTE: Note that all deliverables must be approved by the PM and submitted with written approval to oewd.ap@sfgov.org on or before the term end date.***

V. OEWD may change the Funding Request submission method at its discretion by notifying Grantee.

VI. Acquisition and Disposition of Nonexpendable Property

A. Title to all nonexpendable property (nonexpendable property is property other than real property that costs more than $1,000.00 and has a useful life which exceeds one year) acquired by Grantee in whole or in part with funds (including WIA, WIOA, CDBG, and General Fund, unless prohibited by the source) provided under this Agreement, shall vest immediately in City for the purpose of securing Grantee's performance under this Agreement, unless City notifies Grantee to the contrary. Grantee shall take any and all steps necessary to take title to such property in City's name. Grantee shall have the right to possession of such property, and shall be solely responsible for the use and maintenance of such property and for any liability associated with the property that arises or relates to any act or omission occurring at any point prior to Grantee's delivery of the property to City. Grantee may not alienate, transfer or encumber such property without City's prior written consent. At the end of the term or

upon earlier expiration of this Agreement, possession of said property should be immediately surrendered if requested by the City.

B. Following the term or earlier expiration of this Agreement, City may release the nonexpendable property to Grantee, reallocate it to Grantee under subsequent Agreements, or allocate it to other beneficial public agencies or private nonprofit grantees.

C. Any interest of Grantee or any subcontractor, in drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, or other documents or Publications prepared by Grantee or any subcontractor in connection with this Agreement or the implementation of the Work Program or the services to be performed under this Agreement, shall become the property of and be promptly transmitted to City. Notwithstanding the foregoing, Grantee may retain and use copies for reference and as documentation of its experience and capabilities.

FUNDING REQUEST

_____, 20___ (Date of invoice submission)

Office of Economic and Workforce Development (OEWD)
City and County of San Francisco
1 South Van Ness Avenue, 5th Floor
San Francisco, CA 94103
oewd.ap@sfgov.org

Re: **MID-MARKET TENDERLOIN COMMUNITY-BASED SAFETY PROGRAM-AMENDMENT 6**

Pursuant to Section 5.3 of the Grant Agreement (the "Grant Agreement") dated as of **JULY 1, 2022**, between **MID-MARKET FOUNDATION** ("Grantee") and the City and County of San Francisco (all capitalized terms defined in the Grant Agreement shall have the same meaning when used herein), Grantee hereby requests a disbursement of Grant Funds as follows:

Month and Year for which funds are being requested:	_____
Total Amount Requested in this Request:	$_____
Maximum Amount of Grant Funds Specified in Section 5.1 of the Grant Agreement:	$ **68,851,756.00**
Total of All Grant Funds Disbursed Prior to this Request:	$_____

Grantee certifies that:

(a) The total amount of Grant Funds requested pursuant to this Funding Request will be used to pay Eligible Expenses, which Eligible Expenses are set forth on the attached Schedule 1, to which is attached true and correct copies of all required documentation of such Eligible Expenses.

(b) After giving effect to the disbursement requested pursuant to this Funding Request, the Grant Funds disbursed as of the date of this disbursement will not exceed the maximum amount set forth in Section 5.1.

(c) The representations and warranties made in the Agreement are true and correct in all material respects as if made on the date hereof;

(d) No Event of Default has occurred and is continuing;

(e) The person submitting this request through the City's approved electronic submission system is authorized to execute this Funding Request on behalf of Grantee, and;

(f) By signing this Agreement, I certify that I comply with the requirements of the Minimum Compensation Ordinance, which entitle Covered Employees to certain minimum hourly wages and compensated and uncompensated time off.

I have read and understood Section 17.14, the City's statement urging companies doing business in Northern Ireland to move towards resolving employment inequities, encouraging compliance with the MacBride Principles, and urging San Francisco companies to do business with corporations that abide by the MacBride Principles.

MID-MARKET FOUNDATION, a California Non-Profit Public Benefit Corporation

Signature: _____

Print Name: _____

Title: _____

SCHEDULE 1 TO REQUEST FOR FUNDING

The following is an itemized list of Eligible Expenses for which Grant Funds are requested:

Budget Line Item	Description	Amount
Deliverable 46	Task 1.4 9th Quarterly Report	
Deliverable 47	Task 1.3 Monthly Report October 2024	
Deliverable 48	Task 1.3 Monthly Report November 2024	
Deliverable 49	Task 1.3 Monthly Report December 2024	
Deliverable 50	Task 1.4 10th Quarterly Report	
Deliverable 51	Task 1.5 Semi-Annual Report 5	
Deliverable 52	Task 1.3 Monthly Report January 2025	
Deliverable 53	Task 1.3 Monthly Report February 2025	
Deliverable 54	Task 1.3 Monthly Report March 2025	
Deliverable 55	Task 1.4 11th Quarterly Report	
Deliverable 56	Task 1.3 Monthly Report April 2025	
Deliverable 57	Task 1.3 Monthly Report May 2025	
Deliverable 58	Task 1.3 Monthly Report June 2025	
Deliverable 59	Task 1.4 12th Quarterly Report	
Deliverable 60	Task 1.5 Semi-Annual Report 6	
Deliverable 61	Task 2.1 Ellis Street Monthly Report; Oct 2024	
Deliverable 62	Task 2.1 Ellis Street Monthly Report; Nov 2024	
Deliverable 63	Task 2.1 Ellis Street Monthly Report; Dec 2024	
Deliverable 64	Task 2.1 Ellis Street Monthly Report; Jan 2025	
Deliverable 65	Task 2.1 Ellis Street Monthly Report; Feb 2025	
Deliverable 66	Task 2.1 Ellis Street Monthly Report; Mar 2025	
Deliverable 67	Task 2.1 Ellis Street Monthly Report; Apr 2025	
Deliverable 68	Task 2.1 Ellis Street Monthly Report; May 2025	
Deliverable 69	Task 3.1 Willow Monthly Report; Oct 2024	
Deliverable 70	Task 3.2 Willow Monthly Report; Nov 2024	
Deliverable 71	Task 2.3 Ellis Street Monthly Report; Dec 2024	
Deliverable 72	Task 3.4 Willow Monthly Report; Jan 2025	
Deliverable 73	Task 3.5 Willow Monthly Report; Feb 2025	
Deliverable 74	Task 3.6 Willow Monthly Report; Mar 2025	
Deliverable 75	Task 3.7 Willow Monthly Report; Apr 2025	
Deliverable 76	Task 3.8 Willow Monthly Report; May 2025	
	Total Amount Invoiced:	

The following are attached as part of this Schedule 1:

(1) an invoice for each item of Eligible Expense for which Grant Funds are requested;

(2) for cost reimbursement-based line items, submit PDF copies of receipts, invoices, canceled checks or other written evidence documenting the payment of each invoice if requested by OEWD;

(3) for Eligible Expenses which are wages or salaries, payroll registers containing a detailed breakdown of earnings and withholdings, or copies of payroll checks together with both

sides of canceled payroll checks evidencing payment thereof or a payroll register detailing earnings;

(4) for deliverable-based line items numbered in the budget, confirmation of delivery and acceptance by OEWD Program Manager (i.e. PDF of the approval email from the Program Manager clearly identifying approved deliverables by number). Copies of deliverables themselves should be submitted with the funding request only if requested by OEWD. ***Note that all deliverables must receive written approval from the Program Manager on or before the term end date.***