

February 7, 2025

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Subject: Real Property Lease Renewal and Amendment Under Off-Airport Property Lease No. 09-0023 Between Michael C. Mitchell and the City and County of San Francisco, Acting By and Through Its Airport Commission

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding for the Board of Supervisors' approval the proposed Resolution, which approves the third amendment to Off-Airport Property Lease No. 09-0023 (Lease) between the City and County of San Francisco, acting by and through its Airport Commission, as Tenant, and Michael C. Mitchell, as Landlord.

The following is a list of accompanying documents:

- Board of Supervisors Resolution;
- Approved Airport Commission Resolution No. 25-0020 with accompanying Memorandum;
- Copy of SFEC-126(f) Submittal;
- Copy of Off-Airport Property Lease No. 09-0023;
- Copy of First Amendment to Lease No. 09-0023;
- Copy of Second Amendment to Lease No. 09-0023; and
- Copy of Third Amendment to Lease No. 09-0023.

The following person may be contacted regarding this matter:

Steve Lash
Senior Property Manager
(650) 821-4525
steve.lash@flysfo.com

Very truly yours,

Kantrice Ogletree /s/

Kantrice Ogletree
Commission Secretary

Enclosures

cc: Steve Lash, Aviation Management
Cathy Widener, Government Affairs