City and County of San Francisco
Daniel Lurie
Mayor

San Francisco Department of Public Health
Daniel Tsai
Director of Health

Memorandum

To: Honorable Members of the Board of Supervisors

From: San Francisco Department of Public Health

Date: Monday, December 29, 2025

RE: **Retroactivity re: File 251188**

This Resolution seeks authorization for the Department of Public Health (DPH) to retroactively accept and expend a grant increase in the amount of $1,123,180, from the California Department of Public Health for the Disease Intervention Specialist (DIS) Workforce Grant.

This grant accept and expend is retroactive because DPH received notice of the grant increase after the pre-determined project start date. DPH received notice of the grant increase on October 28, 2025, for a project period of July 1, 2025 through June 30, 2026. The project period was predetermined by the grantor. Upon receiving the notice of grant increase, DPH brought the item to the Controller's Office for review on November 6, 2025. The Controller's Office reviewed and forwarded the packet to the Mayor's Office on November 24, 2025 for introduction on December 2, 2025.

We respectfully request retroactive authorization for these items. Please contact Lily Conover, SFDPH Controller, at lily.conover@sfdph.org for any questions about this request for retroactive authorization.