CITY AND COUNTY OF SAN FRANCISCO

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MEMORANDUM

TO: Angela Calvillo, Clerk of the Board of Supervisors

CC: Members, Commission Streamlining Task Force

Rachel Alonso, Project Director, City Administrator's Office

FROM: Jon Givner
Chief Assistant City Attorney

DATE: February 27, 2026

RE: Commission Streamlining Task Force Charter Amendment

At the November 5, 2024 election, the voters amended the Charter to establish the Commission Streamlining Task Force. The purpose of the Task Force is to advise "the Mayor and the Board of Supervisors on ways to eliminate, consolidate, or limit the powers and duties of appointive boards and commissions for the more effective, efficient, and economical administration of City and County government."

As required by Charter Section 4.100.1, the Task Force has prepared and submitted to the Mayor and the Board of Supervisors a report containing the Task Force's recommendations. Section 4.100.1 requires the City Attorney to "prepare a draft Charter Amendment to implement the Streamlining Task Force's recommendations relating to commissions established in the Charter," and to submit the draft Charter Amendment to the Clerk of the Board by March 1, 2026. The City Attorney has prepared a draft Charter Amendment, and the Task Force approved it by a 4-0 vote at its meeting on February 25, 2026.

With this memorandum, I am submitting the draft Charter Amendment as required by Section 4.100.1. I am also attaching a separate document entitled "Section-by-Section Description of Draft Commission Streamlining Task Force Charter Amendment." That document describes how the proposed draft Charter Amendment would modify each section of the Charter.

The Charter requires the Board to hold a hearing to consider the Task Force's report and the draft Charter Amendment by April 1, 2026. Any Supervisor may introduce the Charter Amendment, or a modified version of the Charter Amendment, for consideration by the Board. If a Supervisor chooses to introduce a version of the Charter Amendment, we will provide the Clerk of the Board a legislative digest for the proposed measure consistent with the Board's Rules of Order.

Please feel free to contact me with any questions.