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AIRPORT COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. 26-0071

AWARD OF THE HARVEY MILK TERMINAL 1 & TERMINAL 3 TRAVELER'S RETREAT LEASE TO HOTELZO, LLC

WHEREAS, on July 1, 2025, by Resolution No. 25-0099, the Airport Commission (Commission) authorized Staff to commence a Request for Proposals (RFP) process for the Harvey Milk Terminal 1 & Terminal 3 Traveler's Retreat Lease (Lease); and

WHEREAS, on October 7, 2025, by Resolution No. 25-0169, the Commission approved minimum qualification requirements for the RFP; and

WHEREAS, in response to the RFP, the Airport received three proposals by the November 12, 2025 submittal deadline. Due to an error in the online portal for submission of proposals, all proposals received were rejected; and

WHEREAS, the RFP was re-issued on January 9, 2026 using the same minimum qualifications and business terms, and the Airport received the same three proposals by the February 4, 2026 submittal deadline; and

WHEREAS, a four-member evaluation panel reviewed the proposals and determined Hotelzo, LLC to be the highest-ranking responsive and responsible proposer; now, therefore, be it

RESOLVED, that this Commission hereby awards the Harvey Milk Terminal 1 & Terminal 3 Traveler's Retreat Lease to Hotelzo, LLC on the terms set forth in the Director's memorandum on file with the Director of Commission Affairs, which include, but are not limited to, a term of 12 years and a Minimum Guarantee of $350,000.00 for the first year of the Lease; and, be it further

RESOLVED, that the Director of Commission Affairs is hereby directed to request approval of the Lease from the Board of Supervisors pursuant to Section 9.118 of the Charter of the City and County of San Francisco.

I hereby certify that the foregoing resolution was adopted by the Airport Commission at its meeting of

APR 7 2026

Director of Commission Affairs