SAN FRANCISCO INTERNATIONAL AIRPORT

April 23, 2026

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Subject: Award of the Harvey Milk Terminal 1 and Terminal 3 Traveler's Retreat, Lease No. 26-0071, between Hotelzo, LLC, and the City and County of San Francisco, acting by and through its Airport Commission

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding for the Board of Supervisors' approval of the proposed Resolution, which approves the award of the Harvey Milk Terminal 1 and Terminal 3 Traveler's Retreat Lease No. 26-0071 between Hotelzo, LLC and the City and County of San Francisco, acting by and through its Airport Commission.

The following is a list of accompanying documents:

- Board of Supervisors Resolution;
- Approved Airport Commission Resolution No. 26-0071;
- Memorandum accompanying Airport Commission Resolution No. 26-0071
- SFEC-126(f)4 (Board of Supervisors) for Hotelzo, LLC, and;
- A copy of Lease for the Harvey Milk Terminal 1 and Terminal 3 Traveler's Retreat Lease, No. 26-0071 The City Attorney's Office is prepared to approve the Lease as to form upon approval by the Board of Supervisors.

The following person may be contacted regarding this matter:

Cheryl Brennan
Director
Revenue Development and Management
(650) 821.4500
cheryl.nashir@flysfo.com

Sincerely,

Kantrice Ogletree /s/

Kantrice Ogletree
Director, Commission Affairs

Enclosures

cc: Cheryl Brennan, Revenue Development and Management
Dyanna Volek, Governmental Affairs Manager

AIRPORT COMMISSION CITY AND COUNTY OF SAN FRANCISCO

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